



**SELECT BOARD
MEETING MINUTES
APRIL 5, 2016**

1.0 WORKSHOP - 5:00-6:00PM

1.1 Workshop with the Charter Review Commission

Members of the Charter Commission present: Cindy Douglass, Paul Breen, Lesley Mathews, Michele Tourangeau and Christine Murphy.

Members of the Budget Review Committee present: Jackie Bevins, Everett Leach, Mike Lynch, Mark Macleod, Carole Aaron and

The Charter Commission met with the Select Board and Budget Review Committee to present the work they have done so far regarding changes to the Charter. The committee envisions that the changes will be on the November ballot for the public to vote on.

2.0 CALL TO ORDER - 6:00PM

The meeting was called to order at 6:15pm.

Members present: Barbara Dailey
John Dailey
David Barton
Gary Latulippe

Members absent: Robert Winn, Jr.

Motion made by David Barton and second by Gary Latulippe to excuse the absence of Robert Winn from the Select Board meeting; approved 4-0.

Others present: Thomas A. Fortier, Town Manager

2.1 Pledge of Allegiance

The Pledge of Allegiance was led by Selectman Latulippe.

2.2 Select Board Minutes - March 15, 2016

The minutes of the March 15, 2016 Select Board meeting were approved as presented.

2.3 Select Board Minutes - March 24, 2016

The minutes of the March 24, 2016 Select Board meeting were approved as presented.

3.0 TOWN MANAGER'S REPORT

Resident Thomas Lynch represented the Association of Professional Landscape Designers (APLD), at the Boston Flower Show. He was one of the three APLD judges who awarded the display garden that best embodies the coherent design principles, best practices and environmental awareness the APLD strives to promote. An estimated 60,000 New Englanders will flock to this annual event. Congrats Thomas!

Resident Donato Tramuto rang the bell to close trading in the NASDAQ market last month. Tramuto, the founder of Physicians Interactive (now Aptus Health) and the chief executive officer of Healthways rang the bell at 4 p.m. at NASDAQ Market Site at 4 Times Square. Both companies are partners of the non-profit Health eVillages. The occasion marked Health eVillages' fifth anniversary.

Wells-Ogt High School student, Jake Lareau received the Citizenship of the Year Award. Jake worked with the Town of Ogunquit during the summer. He worked on Marginal Way, assisted with erecting beach fencing and painted all the light posts on Shore Road and Route 1! Congrats Jake!

There will be a Wells-Ogunquit CSD public hearing on the FY17 School Budget. The meeting took place on Wednesday March 30th at 7:00pm at the Wells Elementary School Café' Room. The budget can be found on the web site www.k12wocsd.net

Resident Alan Perkins, who had lived in Ogunquit his whole life and lived behind the Dunaway Center, passed away last week.

Construction updates:

The current MDOT Route 1 Project is progressing nicely. We will expect to see significant progress in the next couple of weeks. Sidewalks and paving will get underway around mid April. The project will shut down on June 15th and start up again in the fall, with a completion date scheduled for late October. There will be no night work in the foreseeable future.

The Ogunquit Sewer District will be upgrading their pumping station located at the Footbridge. That project should be underway soon and completed by June 15th.

Visitor Services:

Town staff attended workshops in the community. The workshop focused on safe streets and was also attended by resident bike enthusiast Charlie LaFlamme. The meetings were held in Saco and Westbrook and help staff learn about what makes "Great Streets".

Finance/Budget:

The Town of Ogunquit recently solicited banking services and received 8 proposals. The results will be presented to the Select Board. Periodic RFP's help the town assure it is receiving competitive prices and excellent services.

The Town Manager, Select Board and Budget Committee have been working diligently on building the FY17 Municipal budget. The emphasis continues to be on maintaining a tight fiscal budget that aggressively confronts the strengthening of our infrastructure.

This year's Annual Town meeting will be on Tuesday June 14th.

The 2014 Tax Liens matured into automatic foreclosures on Friday, March 18, 2016.

At the close of business the Town had the following outstanding 2014 Tax Liens and amounts:

- Hillcrest Time Shares: 8 properties \$716.53
We will attempt directly contact the one non-time share property and try to arrange payment. If that fails, we may request the Board's approval to sell the property.

Hillcrest is interested in negotiating the sale of the timeshares to the Association, as was done last year. These are the last time share tax liens. Since 2015 the property management pays the tax bills directly and there is no delinquency for any of the timeshare properties.

The Town Clerk spent 6 hours on a Saturday attending what was supposed to be a one hour Republican caucus.

Land Use Office:

Wells-Ogunquit CSD student Madison Morin will be returning to assist the staff with developing a home rental data base. You may remember seeing Madison in the Town clerk's office last summer. Madison is part of the Town's student initiative program, gaining experience and working during summer vacation.

A Request for Proposal on a town wide revaluation is underway. The time has come to review the real estate & personal property valuations. Ogunquit had its' last revaluation in 2006.

Staff Barbara Kinsman is attending classes regularly to keep her C.M.A. qualifications active, she has also been working closely with Public Works, Police & Fire to upgrade and format a universal street map & direction spreadsheet to locate every street in Town. This project also will include 5 very large 61 in. x 34 in. street maps. This will upgrade what our emergency services have been using, which has not been updated for the past 16 years!

A complete list of "paper streets" will soon be completed and ready for Select Board approval and registration. Once these paper streets are registered at the York County Registry of Deeds, the Select Board can decide which ones are advantageous for the town to keep and which ones are available to abandon. Paper Streets are those streets that are located on a plot plan or map but do not actually exist.

Police Department:

The speed limit on Agamenticus Road has been officially reduced to 25 MPH. This occurred as many residents complained that vehicles travel too fast on that road.

The Annual HIV/AIDS walk/run is scheduled for May 7th. Registration is at 2:00pm and the Run begins at 3:00pm.

Officer Scott Flanagan attended the Kick-Off Conference for Special Olympics in South Portland on March 24th & 25th; Ogunquit is one of the top fundraisers for Special Olympics.

The Police Department is starting to see IRS Identity Thefts here in Ogunquit. We do have informational/educational packets available at the PD. And for the third year the Police Department will have a team (*Running Radar*) in the Frannie Peabody Southern Maine HIV/AIDS Run/Walk.

Did you know?

We issued 252 citations for trespassing on the dunes, smoking on the beach, dogs on the beach and other miscellaneous beach related town ordinance violations. 169 have been paid totaling approximately \$5,840.00

Fire Department:

Captain Bob Bernard has acquired CPR/First Aid Trainer certification. Captain Bernard has offered his expertise to the York Police Department as well as our town staff.

Ogunquit is a certified "*Heart Safe Community*" because of our high level of emergency response. It is nice to know that in the event of an emergency, a Public Works or Visitor Services employee (for example) could provide life saving measures until the actual professionals arrive.

Have you ever considered hosting a lifeguard? Do you have a cottage that needs work in lieu of rent? The Ogunquit Lifeguards are always looking for affordable housing so they can secure employment and keep our beaches safe. One of the biggest barriers to accepting a job is the lack of housing. If you can help, please contact the Fire Chief or Town Manager.

Public Works Department:

A bill mandating municipalities to maintain all public easements, including those discontinued to maintenance, if a US Postal carrier uses the road is currently in front of the Legislature. LD 1637 requires municipalities to maintain all roads legally discontinued to municipal maintenance (discontinued or abandoned roads, roads discontinued annually to winter maintenance, any other public right-of-way not maintained by the municipality) wherever the U.S. Postal Service operates a mail route over those "public easements."

Here is the language that would be enacted by LD 1637: *"If a municipality holds a public easement over which there is a mail route, it is the responsibility of that municipality to keep the mail route to the standard required by United States Postal Service regulations."*

The Town is in the market for a new Public Works Director. The job description and details can be found on the Town website, Jobsinme.com, and MMA (memun.org).

The DPW staff installed over 1500 feet of beach fencing recently. This was the earliest this task has been completed secondary to a mild winter.

Steve Brook and Joan Griswold have been hard at work this winter on the Marginal Way. We now have 6 sizable piles of large cuttings and branches along the path ready to be cleared away. Great Job and Thank You!

Transfer Station:

Initial reports indicate that our MSW Recycling Rate is up to 64.50 % according to the data...that is up from 62 % last year. Great job Ogunquit!

The scale at the Transfer Station gets calibrated twice a year.

Parks/Recreation:

Town staff has been working closely with residents on adding amenities to the OVS playground. We hope to install "Shade Sails" and additional swings this spring.

Paul Breen and the Marginal Way Committee have prepared a draft Trail Grant RFP to be used for the repair of an eroded section of the Marginal Way between the Lighthouse and the Monument. The RFP uses the format employed on the very successful Devil's Kitchen Project.

In late 2014, the Marginal Way Preservation Fund submitted to the Maine State Department of Parks and Recreation, a request for a Trail Grant project, which offered to repair an eroded portion of the Marginal Way between the Lighthouse and the Monument. The cost of the repair was estimated to be \$43,670.

In June of Last year, a Trail Grant award of \$39,448 for the requested repair work to the Marginal Way was granted to the Marginal Way Preservation Fund .The amount of the award is 80% of the requested repair cost.

Harbormaster/Conservation:

Mr. Mayo spent three days at Maine Maritime Academy for Harbormaster training, and learned about port security, mooring assembly, state and federal boating laws, ordinances, dredging and grant opportunities.

The footbridge at Perkins Cove remains inoperable at this time because the hydraulic cylinders are being rebuilt. It should be back on line by the beginning of April.

All moorings in Perkins Cove have been issued for the upcoming summer. Business tax on commercial moorings is due by May 1st.

Secondary to a mild winter, we can expect the docks back in place a couple weeks early.

Harbormaster Mayo met with Senator King's office in regards to the future need to dredge Perkins Cove. Fred attended the Maine Dredging team meeting in Augusta on March 7th to advocate for Perkins Cove.

Chair Dailey noted that the second workshop of the Comprehensive Plan will be held tomorrow, April 6th at 6:00pm; everyone is invited!

The Select Board and the Budget Review Committee will be meeting on Tuesday, April 12th at 5:00pm to finalize the Fiscal Year 2016-2017 budget.

On April 19th it is expected that a slate of candidates will be presented for appointment to the Comprehensive Plan.

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

4.1 Appointment of Election Clerks - Christine L. Murphy, Town Clerk
 Select Board Action on the Appointment of Election Clerks during 2016-2018 pursuant to MRSA Title 21-AS503.1; term to expire June 30, 2018.

Democrat

Blanche Feinberg
 Frederica Hart

Republican

Cynthia Douglass
 Marjorie Esau
 Kay Hamlin
 Leila Kupper
 Mary Littlefield

Unenrolled

Tracey-Ann Leach

040516-01 Motion made by David Barton to and second by Gary Latulippe to accept the nominations from the Town Manager for these positions as mentioned; approved 4-0, Winn absent.

4.2 Appointment of Warden - Christine L. Murphy, Town Clerk
Select Board Action on the Appointment of Christine L. Murphy as Warden during 2016-2018, term to expire June 30, 2018.

040516-02 Motion made by David Barton and second by Gary Latulippe to accept the Town Manager's nomination of Christine Murphy as Warden; approved 4-0, Winn absent.

5.0 PUBLIC INPUT (CURRENT AGENDA ONLY)

Newell Perkins, 20 Fieldstone Lane

- First observation is the plowing of private roads. Comments about fairness issue.

John Mixon, Vinton Lane

- Comments about the upcoming revisions to the ordinance regarding dogs.

Roger Brown, 8 Seagrass Lane

- Comments regarding the Ogunquit Citizens Group.

Bill Woods, Chestnut

- Comments regarding public easements/private roads.

Jeanette Wahl, 69 Obeds Lane

- Question as to when she should comment on the ordinance articles regarding dogs on the beach.

Muriel Freedman, 81 Grasshopper Lane

- Comments regarding the public easement

6.0 PUBLIC HEARING - LICENSE APPLICATIONS

Motion made and seconded to open the public hearing at 6:48pm; approved 4-0 Winn absent.

6.1 Caffe' Prego - Malt, Spirituous & Vinous License Renewal
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public in attendance.

Gary Pucciarelli was in attendance to represent Caffe' Prego.

040516-03 Motion made by Gary Latulippe and second by David Barton to approve the Malt, Spirituous & Vinous License Renewal for Caffè Prego; approved 4-0.

6.2 Caffè Prego - Amusement License Renewal

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public in attendance.

040516-03 Motion made by Gary Latulippe and second by David Barton to approve the Amusement License Renewal for Caffè Prego; approved 4-0, Winn absent.

6.3 Gypsy Sweethearts - Malt, Spirituous & Vinous License Renewal

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public in attendance.

Representation was in attendance for Gypsy Sweethearts.

040516-04 Motion made by Gary Latulippe and second by David Barton to approve the Malt, Spirituous & Vinous License Renewal for Gypsy Sweethearts; approved 4-0, Winn absent.

6.4 LaPizzeria- Malt & Vinous License Renewal

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public in attendance.

Gennaro Annunziata was in attendance to represent La Pizzeria.

040516-05 Motion made by Gary Latulippe and second by David Barton to approve the Malt & Vinous License Renewal for La Pizzeria; approved 4-0, Winn absent.

6.5 Rose Cove Restaurant - Malt & Vinous License Renewal

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public in attendance.

Laura Rose was in attendance to represent Rose Cove Café.

040516-06 Motion made by Gary Latulippe and second by David Barton to approve the Malt & Vinous License Renewal for Rose Cove Café; approved 4-0, Winn absent.

- 6.6 Rose Cove Restaurant - Amusement License Renewal
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public in attendance.

040516-06 Motion made by Gary Latulippe and second by David Barton to approve the Amusement License Renewal for Rose Cove Café; approved 4-0, Winn absent.

- 6.7 So Zap - Malt, Spirituous & Vinous License Renewal
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public in attendance.

Representation was in attendance for So Zap.

040516-07 Motion made by Gary Latulippe and second by David Barton to approve the Malt, Spirituous & Vinous License Renewal for So Zap; approved 4-0, Winn absent.

- 6.8 That Place in Ogunquit - Malt, Spirituous & Vinous License Renewal
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public in attendance.

Richard Dolliver was in attendance to represent That Place in Ogunquit.

040516-08 Motion made by Gary Latulippe and second by David Barton to approve the Malt, Spirituous & Vinous License Renewal for That Place in Ogunquit; approved 4-0, Winn absent.

- 6.9 That Place in Ogunquit - Amusement License Renewal
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public in attendance.

040516-08 Motion made by Gary Latulippe and second by David Barton to approve the Amusement License Renewal for That Place in Ogunquit; approved 4-0, Winn absent.

- 6.10 The Front Porch - Malt, Spirituous & Vinous License Renewal
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public in attendance.

Wayne Wescott was in attendance to represent The Front Porch.

040516-09 Motion made by Gary Latulippe and second by David Barton to approve the Malt, Spirituous & Vinous License Renewal for The Front Porch; approved 4-0, Winn absent.

6.11 The Front Porch - Amusement License Renewal

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public in attendance.

040516-09 Motion made by Gary Latulippe and second by David Barton to approve the Amusement License Renewal for The Front Porch; approved 4-0, Winn absent.

7.0 PUBLIC HEARINGS & PRESENTATIONS

7.1 Ogunquit Village School Presentation - Boriana Dolliver

Resident Vision for Use of the Ogunquit Village School

Boriana stated that she was present at tonight's meeting to share her idea to open an Ogunquit Village Pre-school housed in the Ogunquit Village School.

She stated that her idea is to also have a year round cafeteria to connect elderly residents, young children and town staff to share their strengths.

Newell Perkins, Hoyt's Lane and Fieldstone Lane

- Applaud Boriana in her quest to open the Village School.
- Comments about and history of the Ogunquit Village School.
- Comments about the Ogunquit Village School Committee and their role in 2003-2004.

John Mixon, 26 Vinton Road

- Commented that he was a member of the Ogunquit Village School Committee in 2003-2004.
- Comments on the school and the closing of the school.

Rick Dolliver, 331 Shore Road

- Comments regarding the agreement between Wells and Ogunquit.

7.2 Amendments to Title V, Motor Vehicle Traffic & Parking Ordinance

Chapter 12-Municipal Parking Lot Regulations

1201 GENERAL INFORMATION

1201.7 Fees

1201.7.1 The Board of Selectmen shall annually (or more often if necessary) establish parking lot fees as otherwise set forth in **Appendix A to be attached hereto and incorporated herein.**

Town Manager Fortier explained the changes that are being presented.

(Additions **bold & underlined**, deletions ~~struck out~~)

Businesses & Employees:

Perkins Cove Business Owners/Business Renters - \$150.00
 Obeds & Lower Lot Parking Lot – Business Employees - ~~\$50.00~~ **\$100.00**

Hotel/Motel Overnight Guests:

Free when no fees are charged at Main Beach Lot (upon notice to Town)
~~\$5.00~~ **\$10.00** per night (till 2nd Saturday in June & after Labor Day)
~~\$9.00~~ **\$20.00** per night (all other times)

Main Beach:

Annex Parking Lot	No charge/2 hr limit
Main Parking Lot	\$20.00 <u>\$25.00</u> /per day/Shoulder Season \$25.00 <u>\$30.00</u> /per day/In season
Footbridge Beach Lot	\$10.00 <u>\$15.00</u> /M-TH/Shoulder Season \$15.00 <u>\$20.00</u> /F-S/Shoulder Season \$20.00 <u>\$25.00</u> per day/In Season
Lower Lot - River Road	\$10.00 <u>\$15.00</u> /M-TH/Shoulder Season \$15.00 <u>\$20.00</u> /F-S/Shoulder Season \$20.00 <u>\$25.00</u> per day/In Season
North Beach Lot	\$10.00 <u>\$15.00</u> /M-TH/Shoulder Season \$15.00 <u>\$20.00</u> /F-S/Shoulder Season \$20.00 <u>\$25.00</u> per day/In Season
Obeds Lot	\$12.00/M-TH/Shoulder Season \$15.00 <u>\$20.00</u> /F-S/Shoulder Season \$20.00 <u>\$25.00</u> per day/In Season
Parking - Designated areas only (Perkins Cove)	
Motorcycles/Scooters	\$3 <u>\$4</u> /2 hours

John Mixon, 26 Vinton Road

- Stated that he feels that every resident should get one parking pass at no cost.

Rick Dolliver, 331 Shore Road

- Commented on the first sticker being free and the second sticker at a price that offset the revenues needed.

Milt Vargelis, 121 Beach Street

- Comments on the increased fees for Hotel/Motel Overnight Guests.

Muriel Freedman, Grasshopper Lane

- Reminded the Select Board that they have already paid for beach stickers.

Karen Arel, Chamber of Commerce

- Comments on the increased fees for Hotel/Motel Overnight Guests and its affect on the hotel/motel owners.

Motion made by Gary Latulippe and second by David Barton to move into the business section of the agenda; approved 4-0, Winn absent.

8.0 ADMINISTRATIVE ITEMS - UNFINISHED BUSINESS

- 8.1 Public Easement Private Road Policy - *Thomas A. Fortier, Town Manager*
Select Board Review and Action on the Municipal Services of a Private Road Policy for the Town of Ogunquit

Town Manager Fortier reviewed the information regarding this issue. He is requesting that the Select Board approve the policy.

040516-10 Motion made by John Daley and second by David Barton to accept the Public Road Easement Policy as presented to the Select Board at this meeting; approved 3-1 (Latulippe), Winn absent.

9.0 ADMINISTRATIVE ITEMS - NEW BUSINESS

- 9.1 Amendments to Title V, Motor Vehicle Traffic & Parking Ordinance- *Thomas A. Fortier, Town Manager*
Select Board Action on the Proposed Amendments to Title V, Chapter 12 - Municipal Parking Lot Regulations, Appendix A

Motion made by David Barton and second by Gary Latulippe to reopen the public input session; approved 3-1 (Dailey), Winn absent.

Milt Vargelis

- Commented on change to the Hotel/Motel Overnight Pass

040516-11 Motion made by Gary Latulippe and second by David Barton to accept the changes to the fee schedule (Appendix A) with the exception of

the Hotel/Motel Overnight Pass, as presented; approve 4-0, Winn absent.

040516-12 Motion made by John Daley and second by Gary Latulippe for the Hotel/Motel Overnight Pass to go from \$5.00 to \$6.00 per night (Off Season) and from \$9.00 to \$10.00 all other times; approved 4-0, Winn absent.

9.2 Proposed Amendments to the Ogunquit Zoning Ordinance- Scott Heyland, Code Enforcement Officer

Select Board Review and Action on the Request from the Planning Board for the Placement of Two (2) Proposed Amendments to be Placed on the Warrant for the June 2016 Annual Town Meeting

040516-13 Motion made by David Barton and second by Gary Latulippe to accept the proposal from the Code Enforcement Officer regarding the request from the Planning Board for the placement of two (2) proposed amendments as defined in the Select Board information to be placed on the warrant for the June 2016 Annual Town Meeting; approved 4-0, Winn absent.

9.3 Proposed Amendments to Title IV - Public Resources and Conservation Ordinance- Thomas A. Fortier, Town Manager

Select Board Review and Action on Proposed Amendments to Chapter 4 - Beaches, 403.4 Animals, for placement on the June 2016 Annual Town Meeting Warrant

Motion made by David Barton and second by Gary Latulippe to reopen to public input; approved 4-0, Winn absent.

Jeannette Wahl

- Comments regarding the changes to Title IV and Title VII.
- Comments regarding signage.

Judy Baker, 41 Ontio Way

- Comments regarding the change of allowing dogs on the beach in September.

Kirsten Ross, Highland Avenue

- Thank you for allowing public input during the discussion.
- Thanked Jeanette Wahl for being considerate of the plover mating season.
- Comments regarding the lack of a leash law on the beach and cleaning up after dogs.

Lesley Mathews, Ogunquit

- Comments regarding the leash law in Ogunquit.

Jordan Freedman

- Comments regarding the leash law in Ogunquit.

Cindy Douglass, Main Street

- Comments regarding the lack of enforcement of dog laws on the beach and the nuisance they can create, owners benefit from the dogs on the beach.

Wendy Lavigne, Obeds Lane

- Comments regarding the additional time that is being requested to allow dogs on the beach.

Motion made by David Barton and second by John Daley to move out of public session; approved 4-0, Winn absent.

040516-15 Motion made by Gary Latulippe and second by David Barton to accept all ordinances as presented; approved 4-0, Winn absent.

9.4 Proposed Amendments to Title VII - Animal Control - Thomas A. Fortier, Town Manager

Select Board Review and Action on Proposed Amendments to Chapter 2 - General Ordinances, 203 - Animal Offal and 206 - Prohibitions in Specific Areas, for placement on the June 2016 Annual Town Meeting Warrant

040516-15 Motion made by Gary Latulippe and second by David Barton to accept all ordinances as presented; approved 4-0, Winn absent.

9.5 Proposed Amendment to Title VII - Animal Control - Thomas A. Fortier, Town Manager

Select Board Review and Action on Proposed Amendment to Chapter 5 - Fees and Penalties, 503 - Penalties, for placement on the June 2016 Annual Town Meeting Warrant

040516-15 Motion made by Gary Latulippe and second by David Barton to accept all ordinances as presented; approved 4-0, Winn absent.

9.6 Proposed Amendments to Title IX - Business Ordinance - Thomas A. Fortier, Town Manager

Select Board Review and Action on Proposed Amendments to Chapter 9 - Business Registration, for placement on the June 2016 Annual Town Meeting Warrant

040516-16 Motion made by David Barton and second by Gary Latulippe to accept the Business Registration changes that are noted on the document provided to the Select Board, Chapter 9, Business Registrations - Registrations Required: personal property taxes must be paid prior to

getting a business license, tax collector shall verify receipt of personal property tax payment and the tax assessor will verify the declaration of value. Business registration filing will cover the current calendar year; approved 4-0.

10.0 MISCELLANEOUS BUSINESS - ORAL & WRITTEN COMMUNICATIONS - FOLLOW-UP

10.1 Public Input

Lesley Mathews

- Commented about printing on two sides of paper instead of one.

Muriel Freedman

- When are the standards going to be available (Public Road Easement)?

Kirsten Ross, Highland Avenue

- Commented about the Mid-year Report not being done.

Jordan Freedman

- Working with Town Clerk, who is scanning in Town Meeting information from past years, to put the information on the website.

10.2 Select Board Comments

Selectman Daley

- Comments regarding the Private Road Policy and conflict of interest.

11.0 EXECUTIVE SESSION

11.1 Real Estate [Pursuant to Title 1 M.R.S.A. §405.6.C]

12.0 ADJOURNMENT

Motion made Gary Latulippe and second by David Barton to adjourn; unanimous vote to adjourn the meeting at 9:34pm.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager