



**SELECT BOARD
MEETING MINUTES
NOVEMBER 9, 2010**

1.0 CALL TO ORDER – 6:00PM

Meeting called to order at 6:04pm.

Members present: Donato Tramuto, Chairman
Michael Score, Vice Chairman
Jacqueline Bevins
Phil Cavaretta
Graham Simonds

2.0 PLEDGE OF ALLEGIANCE

Those in attendance recited the Pledge of Allegiance.

3.0 REQUEST TO APPROVE SELECT BOARD MINUTES

3.1 **October 12, 2010** – Motion made by Graham Simonds and second by Jacqueline Bevins to approve the minutes of the October 12, 2010 Select Board meeting as written; approved 5-0.

3.2 **September 16, 2010** - Motion made by Graham Simonds and second by Jacqueline Bevins to approve the minutes of the September 16, 2010 Select Board meeting as written; approved 5-0.

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

4.1 Request for Resolution Amendment – *Jeffrey Porter, Ogunquit Recycling Committee*
A request to amend the Recycling Committee Resolution to allow non-residents to serve on the committee.

Jeff Porter, Chair of the Recycling Committee, was in attendance to present to the Select Board the request from the committee.

Motion made by Phil Cavaretta and second by Graham Simonds that the *Resolution Establishing a Recycling Committee* be amended to state that if no residents are available, first can choose a business owner or second a taxpayer.

Motion made by Phil Cavaretta and second by Jacqueline Bevins to rescind the motion.

Motion made by Phil Cavaretta and second by Graham Simonds to amend the *Resolution Establishing a Recycling Committee* to allow for residents and taxpayers.

Motion made by Phil Cavaretta and second by Jacqueline Bevins to rescind the motion.

110910-01 Motion made by Phil Cavaretta and second by Jacqueline Bevins to amend the *Resolution Establishing a Recycling Committee* to allow resident and non-resident taxpayers, with first preference going to residents and second preference for available openings to non-resident taxpayers; approved 5-0.

5.0 PUBLIC HEARINGS, PRESENTATION

Motion made by Graham Simonds and second by Jacqueline Bevins to open the Public Hearing at 6:18pm; approved 5-0.

Selectman Score stated that this public hearing is not a legal public hearing as, per the posting requirements, sufficient notice was not made.

After discussion, a motion was made by Phil Cavaretta and second by Graham Simonds to move forward with the public hearing; approved 4-1, Score in opposition.

5.1 Admiral's Inn - Malt, Spirituous and Vinous License Renewal
Recommended for approval by the Police Chief, Fire Chief and the Code Enforcement Officer, there were no comments or questions from the Select Board or the public in attendance.

110910-02 Motion made by Michael Score and second by Graham Simonds to approve the Malt, Spirituous and Vinous License renewal for Admiral's Inn; approved 5-0.

5.2 Admiral's Inn – Amusement License Renewal

Recommended for approval by the Police Chief, Fire Chief and the Code Enforcement Officer, there were no comments or questions from the Select Board or the public in attendance.

110910-03 Motion made by Graham Simonds and second by Michael Score to approve the Amusement License renewal for the Admiral's Inn; approved 5-0.

5.3 E-911 Update – Barbara Kinsman, Addressing Officer

Barbara Kinsman, E-911 Addressing Officer for the Town of Ogunquit, was in attendance to give a status update regarding the numbering of houses as required by the town's E-911 Ordinance. She expects, with the assistance of the Police Department, Fire Department and Code Enforcement Officer, that all houses should be in compliance within six months.

5.4 Replacement of Vice Chair pursuant to Charter Section 307.4

Comments pertinent to this topic only were articulated by:

John Mixon, 26 Vinton Road
Mary Breen, Bread & Roses Bakery
Bob Davis
Bobbie Treen
Carla Bashaw
Gordon Lewis, 62 Cherry Lane

Selectman Michael Score, after comments, resigned as Vice Chairman of the Ogunquit Select Board.

5.5 2010-2011 General Assistance Appendices

To adopt the General Assistance Appendices for the period of October 1, 2010 to October 1, 2011; this pertains to the overall maximum assistance for food and housing for the Town of Ogunquit.

There were no comments or questions from the Select Board or the public in attendance.

Motion made by Phil Cavaretta and second by Graham Simonds to close the Public Hearing at 7:15pm; approved 5-0.

Following the public hearing, nominations were taken for Vice Chairman of the Select Board.

110910-04 Motion made by Graham Simonds and second by Jacqueline Bevins to nominate Phil Cavaretta as Vice Chairman of the Ogunquit Select Board; approved 4-0.

There were no other nominations.

Ballots were handed out to all members of the Select Board, the final tabulation was four in favor of Phil Cavaretta as Vice Chairman and one opposing. Phil Cavaretta was elected by the Select Board as the Vice Chairman.

6.0 ADMINISTRATIVE ITEMS – UNFINISHED BUSINESS

6.1 Results of Independent Investigation

To review the findings of the Independent Investigative Report and if there was a violation of the Town Charter.

Glenn Israel, Attorney with Bernstein Shur, reviewed the findings of the Independent Investigative Report conducted by his firm.

7.0 ADMINISTRATIVE ITEMS – NEW BUSINESS

7.1 Adoption of the 2010-2011 General Assistance Ordinances A, B & C - Thomas A. Fortier, Town Manager

110910-05 Motion made by Graham Simonds and second by Phil Cavaretta to adopt the 2010-2011 General Assistance Ordinance Appendices A, B & C as presented; approved 5-0.

7.2 Route 1 Survey Quotes - Thomas A. Fortier, Town Manager
To award the bid for boundary and topographic survey services for the Route 1 Sidewalk Project.

Four bids were received:

Owen Haskell – Falmouth, Maine

Boundary Survey	\$13,000.00
Topographic Survey	\$24,000.00

Mike Falla – Clinton, Maine

Boundary Survey	\$21,010.00
Topographic Survey	\$28,310.00

Post Road Survey – Wells, Maine

Boundary Survey	\$23,840.00
Topographic Survey	\$38,280.00

Dow & Coulombe – Saco, Maine

Boundary Survey	\$35,500.00
Topographic Survey	\$45,000.00

110910-06 Motion made by Phil Cavaretta and second by Jacqueline Bevins to award the project to Owen Haskell of Falmouth for the bid price of \$37,000 for boundary and topographic surveys; approved 5-0.

7.3 Perkins Cove Seawall Project - Thomas A. Fortier, Town Manager
To award the bid for the Sheet Pile Cut-off Wall, Pier Rehabilitation and Stone Wall Reconstruction at Perkins Cove.

Four bids were received:

Atlantic Mechanical	\$123,812
Maritime	\$124,235
Terry Edwards	\$124,890
Wyman & Simpson	\$134,150

110910-07 Motion made by Phil Cavaretta and second by Graham Simonds to award the Perkins Cove Seawall project to Atlantic Mechanical of Woolwich for the bid price of \$123,812; approved 5-0.

7.4 Oarweed Stabilization Project - Thomas A. Fortier, Town Manager
To award the bid for the Oarweed Rip/Rap Stabilization Project along Marginal Way.

Four bids were received:

Terry Edwards	\$17,000
Maritime	\$17,316
Atlantic Mechanical	\$18,000
Wyman & Simpson	\$22,000

110910-08 Motion made by Phil Cavaretta and second by Graham Simonds to award the Oarweed Stabilization project to Terry Edwards of South Portland for the bid price of \$17,000; approved 5-0.

8.0 MISCELLANEOUS BUSINESS – ORAL & WRITTEN COMMUNICATIONS – FOLLOW-UP

8.1 Public Input

- Bobbie Treen – comments regarding Michael Score.
- Leeann Cusimano, owner of Amore Breakfast – comments regarding Gordon Lewis and “pay it forward” at Clay Hill Farm.

8.2 Select Board

- Selectman Simonds – ‘great job on upper Berwick Road’
- Selectman Score – thanked Leeann Cusimano for her comments.
- Selectman Score – statement about town politics and the recall petition.
- Selectman Tramuto – received e-mail from Carla Bashaw regarding decorations.

- Karen Arel, Chamber of Commerce – requested \$1,000 from the town for wreaths to be placed on decorative lampposts. Town Manager Fortier stated that the cost of \$1,000 could be covered by the Public Works Department.
- Karen Arel – comments regarding the Annual Chamber of Commerce event; thanked the town for the use of the Dunaway Community Center for the event.

- Selectman Bevins – requested that the kitchen be usable again for public dinners.

The next meeting of the Select Board will be on December 7, 2010.

8.3 Town Manager

- **Cliff House – Maine Innkeepers Conference:** Mr. Fortier stated that he had attended the conference as a guest speaker.
- **John Miller** - Mr. Miller is currently at the Spaulding Rehabilitation Hospital in Boston in room 526. Town Manager and staff plans to visit him on Wednesday.
- **Mary Littlefield** – fell and suffered a broken clavicle/collar bone, she is doing well.
- **E-911** – thanked Selectman Simonds for getting this on the front burner again, encouraged all to get numbers on their houses.
- **Ogunquit Village School** – RFP’s to be sent out within the next couple of weeks for the roof stabilization project.
- **Wells-Ogunquit CSD Superintendent Tomaszewski** – Town Manager Fortier, Selectman Cavaretta, Superintendent Tomaszewski and the Finance Manager for the school district met a couple of weeks ago to discuss cost savings collaborative.

- **MDOT York County Connections** – Mr. Fortier informed the board that Selectman Simonds is the town’s representative regarding a study to alleviate traffic congestion on Route 1.
- **OSHA** – Town received \$8,000 in fines, all violations have been corrected. The town has spent over \$15,000 (unbudgeted) on corrective actions.
- **Dog Park** – moving ahead very steadily, there have been some incredible volunteers (Newell Perkins, Bob Winn, John Mixon, Gordon Lewis, Peter Woodbury, Aaron & Marjorie Katz, Tony Maurno, to name a few).
- **Beach Parking Pass Rumor** – the rumor about changing from two beach passes to one beach pass is just a rumor, it is not happening.
- **Main Beach** – concrete slab at main beach is being removed (formerly ticket booth). The plan is for a new booth for the 2011 season.
- **Ogunquit Performing Arts** – Town Manager Fortier informed the Select Board that the Performing Arts Committee is suffering from financial shortfalls.
- **Clam Flats** – the clam flats will be open on November 11th. A great example of collaboration between the State of Maine DMR, State Representatives, the Town of Ogunquit and volunteers to get the flats open again.
- **Transfer Station Hours** – beginning November 1st the Transfer Station will be closed on Wednesday and Thursday (winter hours through April 30th).
- **Berwick Road** – project has been completed, very nice results. White and yellow marking lines will be painted within the next couple of weeks.
- **Lower Berwick Road** – hope to complete this section of Berwick Road in the spring in conjunction with work that is to be done by the Ogunquit Sewer District.
- **Grasshopper Lane** – additional funding was approved by the town on November 2, 2010, Town Manager Fortier and Selectman Cavaretta will attempt to fast-track this project.
- **Sidewalks** – this project is moving forward.
- **Police Department** – will begin holding their monthly meetings and publish the newsletter starting this month.
- **Holiday Party** – December 16, 2010, noon to 2:00pm.

9.0 ADJOURNMENT

Motion made by Michael Score and second by Phil Cavaretta to adjourn the meeting at 8:17pm; unanimous vote to adjourn.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager