

## **BUDGET REVIEW COMMITTEE MINUTES 29May2013**

Meeting called to order by Walsh: 18:45. Five of five members and alternate Leach in attendance.

Approval of 15May2013 Minutes: Lynch 1<sup>st</sup>; Walsh 2<sup>nd</sup> 5-0

### **Budget Review Process Review**

Review the revised Proposed Budget Review Policy document with goal of finalizing for submission to BOS and TM.

Work in progress.

### **CIP Information Request Form**

Discussion.

Committee to continue to refine and streamline standardized information request for all CIP items.

Work in process.

### **Discussion of (Recommended) Timelines for 2014 Budget**

Discussion related to timely submission of Budget items (CIP and Operating) so that diligence may be thoroughly exercised by BRC.

Work in progress.

Next meeting: 26 Jun 2013; 18:30

Motion to Adjourn, 20:04: Walsh 1<sup>st</sup>; Joyner 2<sup>nd</sup> 5-0

Respectfully submitted: Rinaldi