

Budget Review Committee
Meeting Minutes
March 18, 2014

- **Call to Order**

Meeting called to order by Chairman Maurno at 6:50 p.m.

- **Roll Call**

Members present -Tony Maurno, Ken Walsh, Dean Rinaldi, Mike Lynch, Bob Joyner

Alternates present – Everett Leach, Bill Sawyer

- **Approval of Minutes**

Motion to approve minutes for March 12, 2014 – Lynch 1st, Rinaldi 2nd:
Approved 5-0

- **Unfinished Business**

Review and discussion of operating and CIP budgets.

CIP - Generator and fuel tank relocation

Motion to rescind previous vote for \$8,532 – Walsh 1st, Lynch 2nd: Approved
5-0.

Committee will wait for additional information and recommendation from the Town Manager before revisiting this request.

CIP – Devil's Kitchen Repair – Committee will wait for additional information to see if request is to go forward.

Public Works Operating Budget

Motion to approve \$874,734 – Walsh 1st, Rinaldi 2nd: Approved 5-0

Administrative Services Operating Budget

Motion to rescind previous vote for \$390,000 – Rinaldi 1st, Walsh 2nd: Approved 5-0.

Discussion revealed the Administrative Services Department budget has increased \$78,463 (23%) over two years. The Committee would like additional information from the Town Manager as to why this budget has increased so rapidly. Specific questions to better understand this growth are:

Where is this Department going?

What are the actual YTD expenses?

What is the total staff and what are their roles?

How is this expansion saving money or providing improved services?

Other Expenses Operating Budget

Unemployment reserve, \$9,000 Rinaldi 1st, Walsh 2nd: Approved 5-0

Accrued Liability Reserve - \$40,000 Joyner 1st, Walsh 2nd: Approved 5-0

Contracts & Salary Adjustments Reserve, \$5,000 Walsh 1st, Joyner 2nd:
Approved 5-0

Reserve Fund Public Works - \$0 Rinaldi 1st, Walsh 2nd: Approved 3-2

Reserve Fund Building Maintenance - \$15,000 Joyner 1st, Lynch 2nd:
Approved 3-2

• **Adjournment**

Motion to adjourn at 8:02 Walsh 1st, Lynch 2nd: Approved 5:0

Respectfully submitted,

Robert Joyner