

# OGUNQUIT

*Beautiful Place by the Sea*



*Annual Town Report*  
*July 1, 2010 - June 30, 2011*

***Town Hall Office Hours***

Monday – Friday  
9:00AM – 5:00PM

***Dates to Remember***

<b><i>January</i></b>	Hunting & Fishing Licenses Available (Clerk's Office) Annual Dog Licenses Due (Clerk's Office) Annual Mooring Bills Go Out (Clerk's Office)
<b><i>February</i></b>	Unregistered Dogs/ Assessed \$25 Late Charge (Clerk's Office)
<b><i>March</i></b>	Reminder Notices sent for Second Half of FY 11-12 Tax Bill (Tax Office) Last Day to File for Tax Abatement (185 Days after Commitment, check with Assessor's Office for exact date.)
<b><i>April</i></b>	All Property (Real & Personal) Assessed to Owner of Record April 1 <sup>st</sup> (Assessor's Office) Mooring Bills Due (Clerk's Office)
<b><i>May</i></b>	Beach Pass Sales – <b>Approximate</b> (Police Department) Second Half of FY 11-12 Tax Bill Due (Tax Office) Business Registrations due by May 31 <sup>st</sup>
<b><i>June</i></b>	Fiscal Year Ends June 30 <sup>th</sup> – Municipal Books Closed (Treasurers' Office)
<b><i>July</i></b>	Fiscal Year Begins July 1 <sup>st</sup> (Treasurers' Office)
<b><i>September</i></b>	Tax Commitment Finalized by the Select Board and Tax Bills Mailed <b>Approximate</b> (Tax Office)
<b><i>November</i></b>	First Half of FY12-13 Tax Bills Due – <b>45 Days after Commitment Approximate</b> (Tax Office)
<b><i>NOTE:</i></b>	<b><i>Above dates are approximate please check with appropriate office for exact dates.</i></b>

***Weekly Meeting Schedule***

Select Board	1 <sup>st</sup> & 3 <sup>rd</sup> Tuesday	6PM – Auditorium
Planning Board	2 <sup>nd</sup> & 4 <sup>th</sup> Monday	7PM – Auditorium
Board of Appeals	As-Needed Basis	7PM – Auditorium

***About the cover pages:*** David Sullivan is a year-round resident of Ogunquit and has been for the past nine years. The beauty of Ogunquit is the inspiration for many of his photographs. "Being in Ogunquit year-round allows me to capture the beauty of each season – the color, the light, a mood, a moment". To see more of his work, please visit his website. [www.dsullivanphotography.com](http://www.dsullivanphotography.com)

*ANNUAL REPORT*  
*OF THE*  
*TOWN OF OGUNQUIT*



*FOR THE*  
*YEAR ENDING*  
*JULY 1, 2010 – JUNE 30, 2011*

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**BOARD OF SELECTMEN**

*Donato J. Tramuto, Chairman 2012*

*Jacqueline G. Bevins, 2011  
Graham J. Simonds 2013  
(Deceased - April 2011)*

*Philip J. Cavaretta 2011  
Robert N. Winn, Jr. 2012*

**TOWN MANAGER/TAX COLLECTOR  
ROAD COMMISSIONER/WELFARE DIRECTOR**

*Thomas A. Fortier  
townmanager@townofogunquit.org*

**CHIEF OF POLICE**

*Patricia L. Arnaudin  
opd1@maine.rr.com*

**FIRE CHIEF**

*Edward W. Smith  
firechief@townofogunquit.org*

**HARBORMASTER**

*Fred Mayo III  
harbormaster@townofogunquit.org*

**INFORMATION SYSTEMS MGR.**

*Jennifer Ewing  
wogt@townofogunquit.org*

**LAND USE DEPARTMENT**

*Paul J. Lempicki, CEO  
Robert Gingras, Contract Assessor  
ceoogt@townofogunquit.org*

**PUBLIC WORKS DIRECTOR**

*Thomas A. Fortier*

**RECREATION DIRECTOR**

*Jennifer Ewing  
rec@townofogunquit.org*

**TOWN CLERK**

*Judy Shaw-Kagiliery  
townclerk@townofogunquit.org*

**TREASURER**

*Judith A. Yates  
treasurer@townofogunquit.org*

**TRANSFER STATION MGR.**

*John Fusco  
transferstation@townofogunquit.org*

**WELLS-OGUNQUIT CSD TRUSTEES**

*Diana Allen 2014  
John Eliopoulos 2013  
Damon A. Russell 2012*

**KK&W WATER DISTRICT**

*Richard H. Littlefield 2012*

**OGUNQUIT SEWER DISTRICT TRUSTEES**

*Roger W. Brown 2012  
Helen Horn 2013  
Robert S. Joyner 2011*

## TOWN BOARDS & COMMITTEES

### **BOARD OF ASSESSMENT REVIEW**

Stanley S. Baer	2013
Robert Hanson	2011 *
John F. Miller	2012

### **BUDGET REVIEW COMMITTEE**

John M. Daley	2012
Loring DeAgazio	2011 *
Gordon C. Lewis, Jr.	2012
Anthony Maurno	2011
Dean L. Rinaldi	2013
John Abbott	2011 **
Kenneth Walsh	2011 **

### **CABLE TV REGULATORY CMTE.**

### **CONSERVATION COMMISSION**

Madeline M. Brown	2013
Michael C. Horn	2012 *
Robert Joyner	2011
Everett Leach	2012
J. Douglas Mayer	2011
Bradford S. Sterl	2013
Miltiades Vargelis	2011

### **HARBOR COMMITTEE**

John Gordon	2012
Robert McIntire	2012
Michael Parenteau	2011 **
Steven Perkins	2013
William "Tim" Tower III	2013 *
Wayne Perkins	2011 **
Timothy Virgin	2011

### **HERITAGE MUSEUM COMMITTEE**

Carole Lee Carroll	2012 *
Charles Dahill	2011
Ellen Dannert	2012
Susan Levenson	2013
Susan Meffert	2012
Eva Nudelman	2011
Stuart Nudelman	2013
Gary Littlefield	2011
Peter Woodbury	2011
Barbara Woodbury, Honorary Emeritus	

### **HISTORIC PRESERVATION CMTE.**

David Barton	2012
Jerry DeHart	2012
Helen Horn	2013 *
Isabel Lewando	2011
Leonard Wyman	2012

### **MARGINAL WAY COMMITTEE**

David Barton	2013
Paul Breen	2012
Louesa Gillespie	2011
Joan Griswold	2011 **
Margaret Hanscom	2011 **
Helen Horn	2012 *
James A. Oliver	2013
Lucien C. Rioux	2011

### **Advisors:**

Professor Arthur Hussey  
Rebecca Linney  
Paul J. Lempicki, CEO

### **PARKS & RECREATION COMMITTEE**

Gordon C. Lewis, Jr.	2013 *
John Mixon	2012
Eva Nudelman	2011
Sarah Tavares	2013
Robert Winn	2011

### **PERFORMING ARTS COMMITTEE**

Mikie Ann Boyd	2011
Janet Cibulas	2013
Barbara Dailey	2011
Janel Lundgren	2013
Patricia A. Mason	2011
Winifred Mason	2013
Eva Nudelman	2011
Stuart Nudelman	2012 *

### **PLANNING BOARD**

Craig Capone	2013
Henry Hokans	2011
Timothy Pinkham	2012 *
Gregory Titman	2011
Richard Yurko	2012
Paul J. Lempicki, CEO	Advisor
J.T. Lockman, SMRPC	Advisor

# TOWN BOARDS & COMMITTEES

## RECYCLING COMMITTEE

Ronald Bergeron	2012
Mary Breen	2013
Lesley Mathews	2011
Jeffrey S. Porter	2011
Joan Sakey	2012
John Fusco	Advisor

## SHELLFISH CONSERVATION COMMISSION

Arthur M. Damren	2012*
Martin A. Damren	2013
Everett Leach	2012
Norman West, Jr.	2013
Leonard Wyman	2013

## ZONING BOARD OF APPEALS

Glenn A. Deletetsky	2011
Lawrence M. Duell	2013
Michael C. Horn	2012
J. Douglas Mayer	2011**
Jay A. Smith	2011*
Roy Wooldridge	2013

## BUILDING NEEDS COMMITTEE

### (Ad-Hoc)

David F. Barton
Loring DeAgazio*
Gregory Titman
Philip Cavaretta, SB Liaison

## SCHOOL FUNDING COMMITTEE

### (Ad-Hoc)

Loring DeAgazio
Jeffrey Low
Charles Wilson

\* Denotes Chairman

\*\* Denotes Alternate/Non-Voting Associate

## SELECT BOARD MEETING ATTENDANCE

July 1, 2010 – June 30, 2011

<i>Jacqueline G. Bevins</i>	<i>22 out of 24</i>
<i>Philip J. Cavaretta</i>	<i>24 out of 24</i>
<i>Graham J. Simonds</i>	<i>16 out of 24</i>
<i>Michael F. Score</i>	<i>13 out of 15</i>
<i>Donato J. Tramuto</i>	<i>21 out of 24</i>
<i>Robert N. Winn, Jr.</i>	<i>6 out of 6</i>

July 1, 2011 – May 15, 2012\*

<i>David Barton</i>	<i>25 out of 26</i>
<i>Barbara Dailey</i>	<i>26 out of 26</i>
<i>Christopher Jarochym</i>	<i>23 out of 26</i>
<i>Donato J. Tramuto</i>	<i>22 out of 26</i>
<i>Robert N. Winn, Jr.</i>	<i>26 out of 26</i>

(\*as we go to press)

## 2012-2013 Holidays Observed by Town Offices

July 4, 2012	Independence Day
September 3, 2012	Labor Day
October 8, 2012	Columbus Day
November 12, 2012	Veteran's Day
November 22, 2012	Thanksgiving Day
November 23, 2012	Thanksgiving
December 24, 2012	Christmas Eve (1/2 day)
December 25, 2012	Christmas
January 1, 2013	New Year's Day
January 21, 2013	Martin Luther King Day
February 18, 2013	President's Day
April 15, 2013	Patriot's Day
May 27, 2013	Memorial Day

**MAINE CONGRESSIONAL DELEGATION**

*Governor Paul LePage*

#1 State House Station  
Augusta, ME 04333-0001  
Tel: 287-3531, Fax: 287-1034  
Email: [governor@state.me.us](mailto:governor@state.me.us)

**U. S. SENATE**

*Susan M. Collins* (R)

461 Dirksen Senate Office Bldg.  
Washington, DC 20510  
Tel: 202-224-2523, Fax: 207-224-2693  
Email: [senator@collins.senate.gov](mailto:senator@collins.senate.gov)

District Office

160 Main Street  
Biddeford, ME 04005  
Tel: 283-1101, Fax: 283-4054

*Olympia J. Snowe* (R)

154 Russell Senate Office Bldg.  
Washington, DC 20515-1902  
Tel: 202-5344, Fax: 202-224-1946  
Email: [olympia@snowe.senate.gov](mailto:olympia@snowe.senate.gov)

District Office

231 Main Street  
Biddeford, ME 04005  
Tel: 282-4144, Fax: 284-2358

**U.S. HOUSE OF REPRESENTATIVES  
CONGRESSIONAL DISTRICT #1**

*Chellie Pingree* (D)

1037 Longworth House Office Bldg.  
Washington, DC 20515  
Tel: (202) 225-6116  
Email: [rep.pingree@mail.house.gov](mailto:rep.pingree@mail.house.gov)

57 Exchange Street  
Portland, ME 04101  
Tel: 774-5019, 1-888-862-6500  
Fax: 871-0720

**STATE LEGISLATIVE DISTRICT  
SENATE DISTRICT #1**

*Dawn Hill* (D)

Senate Majority Office  
State House Station #3  
Augusta, ME 04333 Tel: 287-1515  
E-mail: [SenDawn.Hill@legislature.maine.gov](mailto:SenDawn.Hill@legislature.maine.gov)

**Home Address:**

PO Box 701  
Cape Neddick, ME 03902  
Tel: 363-7594/337-3689(C)

**HOUSE OF REPRESENTATIVES – District #149**

*Bradley S. Moulton* (D)

House of Representatives  
#2 State House Station  
Augusta, ME 04333-0002 Tel: 287-1440  
Email: [RepBrad.Moulton@legislature.maine.gov](mailto:RepBrad.Moulton@legislature.maine.gov)

**Home Address:**

PO Box 35  
Cape Neddick, ME 03902  
Tel: 361-1532 (H) 646-9711(B)

**COUNTY COMMISSIONER - DISTRICT #5**

*Gary A. Sinden*

[gsinden@county.york.me.us](mailto:gsinden@county.york.me.us)  
PO Box 399, Alfred Courthouse, Alfred, ME 04002

Tel: 324-1571

Town of Ogunquit  
PO Box 775  
Ogunquit, ME 03907

Dear Friends,

As we begin a new year, I welcome this opportunity to share some of my recent work for the people of our great state.

The economy and jobs remain my highest priorities. More efficient transportation is essential to our economic growth. After a years-long, hard-fought battle, I successfully pushed through Congress a bill I wrote to allow the heaviest trucks to travel on Maine's federal interstates, instead of forcing them to use our secondary roads and downtown streets. This will make our streets safer, reduce fuel consumption, and allow our businesses to be more competitive. I was pleased to have the support of many Maine groups, from the Maine State Police and the Parent-Teacher Association to the Maine Motor Transport Association and many others that helped me advocate for this sensible change.

I was also successful in my efforts to prevent the federal government from limiting certain vegetables, including Maine's potatoes, in school meal programs. Nationwide this ill-conceived proposal would have cost our schools, the states, and families an estimated \$6.8 billion over five years. I built support from both sides of the aisle and from across the country to ensure that schools maintain the flexibility they need to serve students healthy and affordable meals. This proposed rule was a prime example of excessive Washington regulation.

In my effort to protect jobs, I also introduced bipartisan legislation to ensure that the proposed EPA regulations known as the "Boiler MACT" rules protect the environment and public health without jeopardizing jobs in our state, particularly in the forest products industry. I also continued to help advance the development of deep water, off-shore wind energy at the University of Maine, which has the potential to provide clean energy and to create thousands of new jobs.

On the Armed Services Committee, I worked to secure funding for shipbuilding at Bath Iron Works, submarine overhauls at Portsmouth Naval Shipyard, and the manufacturing of aircraft engines at Pratt and Whitney, as well as to strengthen the 101st Air Refueling Wing in Bangor and the Maine Military Authority in Limestone. The new defense funding bill also includes my amendment to expedite the claims of veterans with severe disabilities like the soldier I met who is suffering from ALS, also known as Lou Gehrig's disease.

Last year, the President signed legislation I coauthored creating a national plan for combating Alzheimer's disease, which affects more than five million Americans and their families. In another health-related development, at my urging, the Food and Drug Administration allowed clinical trials to begin on the artificial pancreas, a device that could dramatically improve the health and quality of life for people with Type I diabetes.

Many Mainers have contacted me to express concern about the Postal Service, which is the linchpin of a nearly \$1 trillion mailing industry that employs 8.6 million people. I've sponsored bipartisan legislation to rescue the U.S. Postal Service from financial failure next year. This bill provides flexibility to the USPS to restructure itself in an effort to save billions of dollars and preserve universal postal service for all Americans, no matter where they live.

In December, I cast my 4,825<sup>th</sup> consecutive vote, making me the longest currently serving Senator never to have missed a vote. I am grateful for the opportunity to serve the Town of Ogunquit and Maine in the United States Senate.

If ever I can be of assistance to you, please contact my York County state office at (207) 283-1101, or visit my website at <http://collins.senate.gov>. May 2012 be a good year for your family, your community, and our state.

Sincerely,



Susan M. Collins  
United States Senator

OLYMPIA J. SNOWE  
MAINE

154 RUSSELL SENATE OFFICE BUILDING  
(202) 224-5344

Web Site: <http://snowe.senate.gov>  
DEPUTY WHIP

COMMITTEES:  
COMMERCE, SCIENCE, AND  
TRANSPORTATION

OCEANS, ATMOSPHERE, FISHERIES AND  
COAST GUARD SUBCOMMITTEE

FINANCE

INTELLIGENCE

RANKING MEMBER, SMALL BUSINESS

# United States Senate

WASHINGTON, DC 20510-1903

January 3, 2012

*Dear Friends:*

*I want to thank you for the opportunity to extend my warm greetings to the people of Ogunquit, and take just a moment to offer a few thoughts about the past year as we look ahead to the year to come. Indisputably, as we continue to face historic challenges as a nation, as a state, and as individual towns and cities, our economy remains of paramount concern, and justifiably so, as we are still plagued by the worst economic downturn since World War II. Indeed, as countless Mainers have conveyed to me in roundtable discussions and on Main Street tours, the crushing job creation drought that too many have endured for far too long must not become the new normal.*

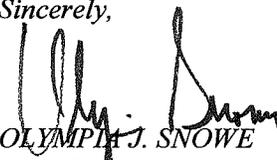
*Thankfully, there are steps that Congress and the Administration can take right now to expand our private sector. We can best unleash the genius and innovation that have made our country the most exceptional in human history, I believe, by addressing the following three pro-growth pillars, consisting of a balanced budget amendment, regulatory reform, and tax code overhaul, all of which I have championed in the Senate.*

*It is long past time that Congress bridge the partisan divide and unite around a pro-growth jobs agenda to pass a balanced budget amendment to the Constitution just as Maine and 48 other states already have, to end the regulatory rampage in Washington that has hamstrung our economy, and to overhaul the far-too-complicated, unwieldy tax code. American taxpayers expend 7.6 billion hours and spend \$140 billion – or one percent of GDP – just struggling to comply with tax filing requirements – and that burden must end.*

*The fundamental question is, what kind of country do we want America to be? Mainers, like all Americans, are rightly frustrated and angry that we have an expansionist government and a record accumulation of debt, and yet they don't see any positive difference in their own lives. I share that frustration and anger. And I hope you will work with me to forge a brighter future worthy of the greatest nation on Earth, bearing in mind as we move forward that economic and homeland security cannot be mutually exclusive. In that light, we remember today – and every day – the extraordinary service and sacrifice of our brave servicemen and women in Iraq, Afghanistan, and around the world who comprise the finest defense force on the planet.*

*Please be assured, I will continue to work tirelessly on behalf of the people of Maine and America. I encourage you to visit my Senate website at [www.snowe.senate.gov](http://www.snowe.senate.gov) for additional details on how you can join with me in these efforts, obtain helpful government information, and share any concerns or legislative input you may have. You may also visit with members of my staff at my Regional Office located at 227 Main Street in Biddeford or by calling 282-4144 or toll free in Maine at 1-800-432-1599.*

Sincerely,



OLYMPIA J. SNOWE  
United States Senator

AUBURN  
TWO GREAT FALLS PLAZA  
SUITE 7B  
AUBURN, ME 04210  
(207) 786-2451

AUGUSTA  
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AUGUSTA, ME 04330  
(207) 622-8292

BANGOR  
ONE CUMBERLAND PLACE, SUITE 306  
BANGOR, ME 04401  
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BIDDEFORD  
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BIDDEFORD, ME 04005  
(207) 282-4144

PORTLAND  
3 CANAL PLAZA, SUITE 601  
PORTLAND, ME 04101  
(207) 874-0883  
MAINE RELAY SERVICE  
TDD 1-955-3323

PRESQUE ISLE  
169 ACADEMY STREET, SUITE 3  
PRESQUE ISLE, ME 04769  
(207) 764-5124

IN MAINE CALL TOLL-FREE 1-800-432-1599

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CONGRESS OF THE UNITED STATES  
HOUSE OF REPRESENTATIVES

CONGRESSWOMAN  
CHELLIE PINGREE

1ST DISTRICT  
MAINE

Dear Friend,

I hope this letter finds you and your family well. It continues to be an honor to represent you, and I wanted to take a moment to share with you some of the work I've done in Washington and Maine over the last year.

As you know, times are not easy. The country still struggles to recover from the recession, which is why I'm so frustrated Congress has not been serious about job creation. Voters elected us to Congress with the highest priority of getting the country back to work. While we should have been voting on jobs legislation, we have ended up debating anything but.

I am proud, though, to have worked on my own piece of jobs legislation in 2011. Local food is a growing part of Maine's economy and has helped revitalize a traditional staple of our communities—the family farm. We have seen incredible increases in CSA farm shares, farmers markets, and acres in cultivation.

But outdated federal policy hasn't done enough to support this bright spot, and often hinders it. I've introduced the Local Farms, Food, and Jobs Act to bring local farmers the resources they need to continue growing. If passed, it means investments in our regional food infrastructure, help for local schools to buy food produced in their communities, and giving more and more people affordable access to local food.

Another piece of legislation I introduced in 2011 would help service members who are victims of military sexual assault. This has become an alarming problem as thousands of women—and men—report being sexually assaulted while serving. I've listened to many of them who are from Maine. My legislation would ease the restrictions they currently face to get disability benefits from the VA.

As a member of the House Armed Services Committee, I've been able to work on several policies that affect our military personnel. It also means that I've kept close watch on our operations overseas. In 2011, we saw some good news on this front. First, we finally found and killed Osama bin Laden. The second came with the official end to the war in Iraq.

I am so glad that the Mainers who have served there will be able to return home. But we can't forget the nearly 4,500 soldiers we lost in Iraq—24 of them from Maine—nor the men and women who continue to serve in Afghanistan. I hope we can start to bring them home in 2012.

My thoughts now are also with the many Maine families who can't afford to heat their homes. I'm disappointed to see deep cuts in LIHEAP, a program thousands of Mainers rely on. I've introduced legislation to restore the funding and I will keep fighting to get Mainers the support they need.

I wish you and your families the best—it's a privilege to serve you. If there is anything I can do, please don't hesitate to contact me at (207) 774-5019 or [www.pingree.house.gov](http://www.pingree.house.gov).

Hope to see you in Maine soon,

Chellie Pingree  
Member of Congress

1318 LONGWORTH BUILDING  
WASHINGTON, DC 20515  
202-225-5116  
202-225-5590 FAX



2 PORTLAND FISH PIEN  
SUITE 304  
PORTLAND, ME 04101  
207-774-5019  
207-871-0720 FAX

*125th Legislature*  
*Senate of*  
*Maine*  
*Senate District 1*

**Senator Dawn Hill**  
3 State House Station  
Augusta, ME 04333-0003  
(207) 287-1515

PO Box 701  
Cape Neddick, ME 03902  
(207) 337-3689 Business

Dear Friends,

Thank you for this opportunity to serve as your State Senator. I appreciate the support and pledge to continue to work hard for our district.

Like so many Mainer's around the state who are trying to make ends meet, the primary focus throughout my first term as State Senator has been dealing with the state's finances on the Appropriations Committee. Last year, we were able to work together in a bipartisan fashion to craft a balanced state budget. I also served on a legislative commission expressly tasked with identifying at least \$25 million in permanent government savings. This year, the Legislature is poised to address the Department of Health and Human Services budget and balance a supplemental state budget for FY 2012 and FY 2013.

Our state still faces many difficult decisions and I stand ready to address those challenges one-by-one as part of our economic recovery efforts. I am optimistic for our future and look forward to creating a stronger economy for the small businesses and working families of Maine. It is my commitment to address each issue before the Maine Legislature fairly, openly, and thoughtfully to make the best decision for our district and state.

As part of my effort to bring matters happening in Augusta back home to our district, I am pleased to offer an electronic newsletter to share information about ongoing legislative issues and useful resources. Please go to [www.mainesenate.org](http://www.mainesenate.org) to join the mailing list.

Whether I am up at the State House, at work, or home, I always welcome your opinion and feedback as *your* Maine Legislature does its work. I can be reached locally at (207) 337-3689 or at the State House (207) 287-1515. Please feel free to email me anytime at: [dawn@dawnhill.org](mailto:dawn@dawnhill.org).

From my home to yours – I wish you and your family all the best this year. I look forward with great enthusiasm to working with you in 2012!

Sincerely,



Dawn Hill  
Senator – District 1



HOUSE OF REPRESENTATIVES  
2 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0002  
(207) 287-1440  
TTY: (207) 287-4469

**Bradley S. Moulton**

P.O. Box 35  
Cape Neddick, ME 03902  
Home: (207) 361-1532  
E-MAIL: [RepBrad.Moulton@legislature.maine.gov](mailto:RepBrad.Moulton@legislature.maine.gov)

January 2012

Dear Friends & Neighbors:

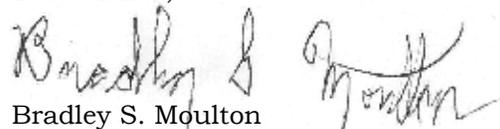
It is truly an honor to be a member of Maine's House of Representatives. The responsibility is one I have not taken lightly, as I am humbled by the opportunity to be your voice in Augusta. With so many people struggling to make ends meet due to the sluggish economy, I am fervently working to restore our great state to a place where families can thrive, not merely survive.

With the Second Regular Session now underway, I look forward to resuming my duties on the State and Local Government Committee. This panel's purview entails such subject matter as state contracts; oversight of several state agencies and officials; boards and commissions; county and regional government; and the Legislature. My past experience with this working group in the 122<sup>nd</sup> Legislature will serve me well as we deliberate the role of state government, with emphasis upon further reducing unnecessary regulation and improving the efficiency of day-to-day operations.

As many of you may know, my profession outside of the Capitol is practicing law as an attorney. Resultantly, I am able to apply the knowledge I have acquired in my service on the Judiciary Committee. This second legislative assignment makes for a very busy schedule; however, I am pleased to have input on such a diverse field of policy creation and oversight. With one of the broadest jurisdictional charters under the dome, the committee oversees the judicial system organization and budget; criminal procedure; civil procedure; civil actions; family law; abortion and reproductive rights; Uniform Commercial Code; and laws relating to Maine's Indian tribes, just to name a few.

Although much of my time will be spent away from my district over the coming months, I do aspire to maintain an open line of communication with constituents. Should you wish to express your position on any of the various measures being considered at the State House, please do not hesitate to contact me. Only by hearing from those I represent can I be a more effective lawmaker.

Best wishes,



Bradley S. Moulton  
State Representative

District 149 Kittery (part), Ogunquit, Wells (part) and York (part)



**York County**  
45 Kennebunk Road  
Alfred, Maine 04002  
(207) 459-2312  
gsinden@co.york.me.us



April, 2012  
A Message To the Town of Ogunquit

Friends,

I am proud to report that, thanks to the efforts of our County Manager, Finance Director, Department Leaders, and employees, York County has returned to a strong position of efficiency and fiscal solvency. This has been a team effort that has had the full support and guidance of our unified, bipartisan Board of County Commissioners.

Our success is a direct result of the leadership of County Manager Richard Brown, who was hired out of retirement five years ago and charged with the mission of restoring the fiscal health county government. He was able to recruit key professionals and to motivate all to achieve a focused plan for success. Mr. Brown retired again at the end of last year but will be available to consult part time for a transitional period.

The Board has recruited Mr. Gregory Zinser as our new County Manager. Mr. Zinser comes to York County following a successful term as the Town Manager of Damariscotta, Maine. We look forward to continuing improvements in county government under his leadership.

Some recent highlights from the past year:

- The Commissioners have submitted a level budget for the second year in a row.
- The county's fund balance has been restored from deep in the red five years ago to over two million dollars today.
- The cost of tax anticipation borrowing has dropped from over \$400,000 to about \$50,000 per year over the same period.
- The old county jail has been renovated and will be the new home of the Emergency Management Agency and other county functions. This rebirth as the York County Government Building was accomplished with very little county tax dollars.
- The bonds for the new jail are being refinanced at lower rates which will save about \$500,000 in interest over their remaining term.
- The Commissioners reached consensus that the Sheriff's patrol would not be expanded unless paid for by other than general fund.

New challenges are always on the horizon. The funding stream for the county and towns is under threat from the losses in property value and from encroachment on our tax base by the state. We are fully prepared to meet these challenges.

Gary A. Sinden  
York County Commissioner, District 5

BOARDS  
&  
COMMITTEES

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# TOWN OF OGUNQUIT SELECT BOARD

July 1, 2011 – June 30, 2012

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Back Row: David Barton, Christopher Jaroachim, Donato J. Tramuto  
Front Row: Barbara Dailey, Robert N. Winn, Jr.

Greetings! The 2011 **Annual “State of the Town” Report**, as required by the **Ogunquit Town Charter**, is one of the many methods used by the **Select Board** to communicate to the taxpayers, voters, and citizens’ matters regarding the state of affairs for the Town of Ogunquit. While the Town meetings and other channels of communication provide an opportunity to keep the public informed - this report – is another very important tool to keep our citizens apprised of the many events that have taken place and/or are in active play. As has been the case in the past reports, this year’s format is divided in three parts: **Electoral, Governance, and Infrastructure**.

## **ELECTORAL**

The June 2011 Town election had five declared candidates and the voters elected David Barton (223

votes) to finish out the term of former Selectman Graham Simonds and Barbara Dailey (268 votes) and Christopher Jaroachim (276 votes) were each elected to a 3-year term.

During the first official Select Board meeting following the 2011 Town Meeting, the Board reelected Donato J. Tramuto as **Chairman** and elected **Chris Jaroachim** as **Vice-Chairman**. The Board outlined the critical 2011-2012 priorities with each member taking on a Committee Chairmanship to ensure that a fully executed plan is developed for each designated priority. **Committee Chairmanships** are as follows: **Donato Tramuto/Barbara Dailey:** School System **David Barton/Barbara Dailey:** Operational Efficiencies; **Robert Winn/Donato Tramuto:** Natural Resources; **Robert Winn/Chris Jaroachim:** Infrastructure; **Chris Jaroachim/David**

**Barton:** Governmental. The goal of each committee chair is to provide, within the next number of months, recommendations to address each of these key Town issues.

## **GOVERNANCE**

Since June, the **Select Board** have approved, voted, authorized, accepted, enacted, appropriated, amended, or tabled an inordinate number of motions or Board related issues requiring some course of action on behalf of the Town. During the Budget process this year, and in joint meetings between the **Select Board and the Budget Review Committee**, significant discipline was employed to reduce spending. However, continual increases in school spending, which is out of the span of control of the Select Board, and obligations resulting from Union and Personnel Contracts, resulted in an increase in the mil rate from 6.86 in 2010 to 6.88 in 2011. With this in mind, the Board is working diligently in the next budget session to address the continual increase in spending in the administrative sector of the school system, as well as other areas within the Operational aspects of the Town Budget. Please keep in mind that more than \$1 million dollars of cost has been removed from the Budget in the last 36 months and the Board continues to work in earnest with the Town Manager to identify areas where consolidation makes good financial sense without compromising the quality of services rendered. Mindful of the challenging economy still ahead of us, the Select Board and the Budget Review Committee will continue to work together to identify ways in which we can control spending. As we monitor the economic challenges within the State of Maine, we are cognizant that significant reduction in state taxes will translate into a shift of state services over to the local level and as such, we will need to be creative in recommending new ideas that will ensure the Town's ability to absorb these additional costs without overburdening our residents and businesses with additional taxes.

School Funding has once again been identified as a high priority issue for the new Board. The School Committee, Co-Chaired by Selectwomen Barbara Dailey and Selectman Donato Tramuto, will work together with the Wells Select Board to address what has been a many decade old concern around the school funding formula currently used for Ogunquit. Hence and as a means of reminding the voters of the history, as well as the many hours of work already devoted to this endeavor, allow us this opportunity to provide a brief overview of the events leading up to where we are currently situated. In 2009, The

Ogunquit Board of Selectman met with the Town of Wells Board of Selectman to socialize the revisiting of this very sensitive topic. This meeting was a testing of the waters around the possibility of entering into renegotiations that would correct what we believe is an unfair funding formula for Ogunquit. Currently, Ogunquit contributes approximately \$4.1 M to educate its 50+ students who attend the WOCS. The formula currently in use was established at the time Ogunquit separated from Wells in 1980 and was modified in 1999. The current formula is based on two-thirds state valuation and one-third per pupil costs. In September 2009, former Senator Peter Bowman submitted a bill, LD 1747, on our behalf to move Ogunquit to the funding formula used by the rest of the state, the Essential Program and Services formula, commonly known as EPS. This formula is based on one-third state valuation and two-thirds per pupil costs. In February of 2010, we presented our case to the Education Committee and succeeded in bringing the issue out of committee and to the House of Representatives where an amended Bill (which would have provided mediation and then later arbitration) was overwhelmingly supported only for us to lose it in the Senate. All in all, a lot of hard work and effort was generated and while we did not succeed in the Senate, we did at least create a venue for meaningful dialogue between Wells and Ogunquit. With a new Board in place here in Ogunquit, we have already commenced discussions with the Wells BOS Chair to pick up where we left off last year. Hence, both Board Chairs agreed last month to continue in earnest our dialogue soon after the New Year a meeting of which is scheduled for January 5<sup>th</sup>. We are nonetheless determined to continue our effort to correct what we believe is an unfair funding formula.

We thank the **Conservation Commission** for their continual work in collecting samples of water for testing. In the last year, we have been privy to a number of presentations from this committee all of which have helped us to understand the very important task we have as a Town to insure the integrity of our river ways and water for beach related activities. The Select Board will continue to work with the **Conservation Commission** and the State around understanding the mechanisms critical in protecting our shoreline.

Recognition goes to the **Ogunquit Performing Arts Committee**, the **Ogunquit Heritage Museum/Winn House Committee** and the **Dorothea Jacobs Grant Common Committee** for all of their contributions to our community.

As noted in last years' report whereby we wished **Jordan Freedman** well as he retired from his Town duties, we are pleased to announce that Jordan has returned to his previous position as Communications Director working in many varied aspects but none greater than his providing oversight for the local meetings that are televised on WOGT-TV Channel 3, as well as the maintenance of the local community bulletin board, town web site and the Villager publication

## **INFRASTRUCTURE**

The **Transfer Station** continues to be viewed by the State of Maine as an example of a "state of art achievement". We are grateful for the great work that the staff is doing and also for the creative ways in which they are identifying better operational controls and areas whereby we can garner more revenues.

We also note the hard work and dedication of the **Recycling Committee** and the continual efforts made by this committee to educate our community on the importance of recycling. The Committee is working diligently with the Town Manager and John Fusco at the Transfer Station to review the possibility of creating a Thrift Store where unwanted items can be obtained by others in the community.

ECO Maine became the new name for the waste and recycling company that was formerly known as Regional Waste System. With the new organization, Ogunquit now has its own representation to the Board of Directors and Finance & Recycling Committee in the person of our former Selectman and Chairman, John Miller. Costs have been stabilized with a reduction in the tipping fees anticipated in future years.

The **Ogunquit Fire and Rescue Department** under the command of **Chief Edward Smith** responded to 370 EMS incidents and 239 fire incidents. We thank all of the staff for their commitment and dedication and very much appreciate the sacrifices they make for our community.

The **Ogunquit Lifeguard Services**, under the direction of Michael Roche, had 66 water rescues, 204 water assists, 200 first aid issues, 14 medical rescues, and 179 lost children during the 2011 season.

We thank the **Public Works Department** for all of their efforts in both managing their day to day activities, as well as for all of the extra work that goes into rapidly responding to damages that occur

following storm related activities. While the last few months has seen only one snow fall (Halloween Weekend), we are cognizant of the fact that this is not reality and the staff continues to be in a "ready mode" for what mother nature might bring.

The **Police Department** experienced an increase in burglaries by 267%, assaults by 20%, negotiating a worthless instrument (bad checks) by 250%, motor vehicle crashes by 15% and criminal trespass by 17%. Counterfeiting and criminal mischief also showed an increase over 2008. Statistics show the total contacts (calls-for-service and Officer initiated actions) of 7,372, which represents a 28% decrease from 2008. The number of incident reports decreased by 5% and the number of arrests decreased by 7%. The Police Department performed 3,310 business/house checks in 2010.

All in all and given the challenging economic environment, the Town of Ogunquit continues to thrive and it is due in great part to the solid leadership of the Town Manager and the Department Heads and staff. This past summer saw an increase in the level of visitors and despite the many cutbacks over the last 36 months, the staff performed very well and made us once again proud to be a member of this great community. Parking revenues were up a solid reflection that tourism is rebounding and Ogunquit continues to be viewed as a "Beautiful Place by The Sea" and a desirable area to vacation.

The Town continues to address our basic infrastructure most specific to roads with four receiving new surfaces this past year. Berwick Road has seen the installation of new sidewalks, while also working towards the ambitious goal of revitalizing Route One in the near future. New equipment like a sidewalk snow blower, tractor, and utility truck are being added as a means to optimize Ogunquit's ability to successfully service the community.

In closing, much of what we do as a Board is so very dependent upon the work of so many individuals – town employees – committee members – volunteers – and town citizens. One would be remiss if we inadvertently failed to acknowledge in this report the efforts of these individuals and to thank them for their many contributions. Our best days are indeed ahead of us and we are grateful to all of the members of the municipal staff for their services to our Town.

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# TOWN OF OGUNQUIT BOARDS & COMMITTEES

July 1, 2010 - June 30, 2011

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## **REPORT OF THE BOARD OF ASSESSMENT REVIEW**

From July 1, 2010 through June 30, 2011, the Board of Assessment Review received a single application for the 2010 – 2011 tax period. This applicant was granted a partial abatement by the Board.

This year, the Board was very saddened by the loss of its Chair, Robert Hanson. Bob had served on the Board of Assessment for many years, always with a focused attention to detail which was tempered with understanding and compassion for his fellow Ogunquit residents.

The Board would also like to welcome Ogunquit's new Assessor, Robert Gingras. We would like to thank Barbara Kinsman, the Assessor's Assistant, who provides invaluable help to residents as they prepare to come before the Board.

Respectfully Submitted

*Stanley Baer, Chair  
John Miller*

## **REPORT OF THE PLANNING BOARD**

Greetings!

The first half of the past fiscal year was a time of continued, carefully executed planning and progress upholding the duties charged upon each planning board member by both the Town of Ogunquit and the State of Maine.

During this period the Board heard: seventeen (17) public hearings, one (1) workshop, twenty (20) regular business meetings, and one (1) site visit.

There have been several changes to the membership of the Board. We were sorry to lose Board members: Hank Hokans, Greg Titman, Richard Yurko, and most recently Tim Pinkham who served as Chair for most of the past year.

The Board is currently working on a review of the Town Zoning Ordinance and looks forward to input from the Town's business owners and residents as we work through this process.

The Board would like to note its appreciation for the valuable input we receive from the residents of Ogunquit, the Conservation Commission, the Historical Preservation Commission, and Town Department Heads. In particular we wish to thank Paul Lempicki, Land Use Director and Code Enforcement Officer, J.T. Lockman from the Southern Maine Regional Planning Commission who serves as our Planning Consultant, and Maryann Stacy who keeps us on track and in an orderly fashion as Planning Board Secretary.

As we move forward, we as a board pledge to uphold our mission statement:

The Ogunquit Planning Board is a team of volunteer citizens who assist fellow residents and developers with their future land use planning within the Town. This is

accomplished by:

| Applying the Ogunquit Zoning Ordinances, Subdivision Regulations and State Statutes,

| Considering input from the land use office, concerned residents and various town committees such as the Historic Preservation Commission and the Conservation Commission,

| Reviewing and recommending necessary changes in zoning ordinances in accordance with the Ogunquit Comprehensive Plan,

| Protecting and enhancing our historical and environmental treasures and safeguarding the visual charm of Ogunquit for generations.

We invite the public to attend all of our meetings which are usually held on the second and fourth Mondays of each month. For those unable to attend, the meetings are aired live on the Public Access Channel WOGT. Meeting agenda notices are posted at the Dunaway Center, Post Office and Land Use Office and may be viewed on the Town’s website at [www.townofogunquit.org](http://www.townofogunquit.org) five (5) days prior the meeting dates.

Respectfully submitted,

***Ogunquit Planning Board***

**Attendance Record  
(July 1, 2010 to June 30, 2011)**

Timothy Pinkham	(19 out of 20)
Richard Yurko	(18 out of 20)
Greg Titman	(20 out of 20)
Henry Hokans	(19 out of 20)
Craig Capone	(18 out of 20)
Robert Coles*	(3 out of 20)

(\*Sitting Board member as of May 23, 2011)

**REPORT OF THE  
ZONING BOARD OF APPEALS**

From July 1, 2010 through June 30, 2011 the Ogunquit Zoning Board of Appeals met a single time for an Administrative Appeal.

The Board welcomes new member, Douglas Mayer. Mr. Mayer has served the Town in many capacities and brings a fresh perspective which has already proven to be a valuable asset.

The Board also wishes to express its great sadness at the passing of Robert Hanson in May of 2011. Bob was a cherished member of the Ogunquit community for many years. He was a true gentleman who always served this Board, and the Town, with respect, dignity, compassion, and professionalism.

The Board would like to acknowledge the considerable assistance of the Code Enforcement Officer, Paul Lempicki and his staff at the Land Use Office. Their willingness to provide whatever support the Board requires, and to assist the Board in whatever manner it needs, allows this Board to evaluate each individual application in a thorough and equitable manner.

As always, the public is welcome and encouraged to attend all Zoning Board of Appeals meetings, which are scheduled, as needed.

Notice of all meetings is posted at the Town Hall, the Post Office, the Code Enforcement Office, and the Town Website. Meetings are broadcast on the Public Access Channel WOGT for those members of the public who are unable to attend in person.

Respectfully Submitted,

***Ogunquit Zoning Board of Appeals***

ATTENDANCE RECORD (1 Meeting Held)

<i>Jay Smith, Chair</i>	<i>1</i>
<i>Lawrence Duell, Vice Chair</i>	<i>1</i>
<i>Michael Horn</i>	<i>1</i>
<i>Roy Wooldridge</i>	<i>1</i>
<i>Glenn Deletetsky</i>	<i>1</i>
<i>J. Douglas Mayer</i>	<i>1</i>
<i>Robert Hanson</i>	<i>1</i>

**REPORT OF THE BUDGET REVIEW COMMITTEE**

The Budget Review Committee membership remained fairly stable this fiscal year. John Abbott was appointed as an alternate by the Select Board in September. Ken Walsh was appointed as an alternate in February. Later in June, Ken was voted in as a full member during Annual Town Elections. Ken filled the last opening on the Committee, due to the Charter change in 2009 (requiring Budget Review Committee members to serve 3 year terms).

After serving over seven years on the Budget Review Committee, Loring DeAgazio resigned. Loring’s collaborative style and calm demeanor will be missed. His contributions over the years have been greatly appreciated.

The Committee had worked closely with the Select Board, Town Manager, and Department Heads to manage expenses and keep the tax burden on citizens from increasing any more than necessary for fiscal year 2011-2012.

Budget discussions resulted in more accountability, and appropriate cuts were successfully implemented. However, due to the school budget, county tax, contract obligations, and other factors, taxes increased.

As well as the annual budget process, we have worked on several other issues. Property tax relief was researched and it was recommended that the Town not adopt the State’s version.

This Committee has proudly supported the investment in much needed infrastructure, as long as it was researched thoroughly, such as the \$2.2 million sidewalk investment. We could not support the proposal to build a new Public Works building, as it was presented at the time. The committee voiced support for investing in the Town’s infrastructure; beach parking pass fees were revisited, but no action was taken.

Respectfully submitted,

***Budget Review Committee:***

- John Daley, Chairman*
- Tony Maurno, Vice Chairman*
- Gordon C. Lewis, Jr, Secretary*
- Dean Rinaldi*
- Ken Walsh*
- Everett Leach, 1<sup>st</sup> Alternate*
- John Abbott (2011)*
- Loring DeAgazio (2011)*

**REPORT OF THE CONSERVATION COMMISSION**

As population growth triggers greater local development, the increase in acquisition of open land in Ogunquit creates a permanent loss of critical green space and impairment of natural resources. We are dedicated to the preservation and health of these irreplaceable assets.

**Safeguarding the Health of Ogunquit Beach**

With excellent cooperation from the Maine Department of Environmental Protection/Healthy Beaches program, the Commission continued in its efforts to locate sources of water-borne pollutants that may

affect the health and economy of our beaches and waterways. Current strategy involves extending Ogunquit River Watershed and upriver testing activity to locate and define origins of contamination.

Another safeguard was the installation of a device (the “snout”) to reduce biological contamination entering Ogunquit River through storm water outfall conduits.

### **Open/Green Space Acquisition Program**

The Commission is progressing with the introduction of a Conservation Designation on a parcel of town-owned land that will preserve an important watershed and the headwaters of the Leavitt Stream... areas that will protect multi-wildlife habitats and reduce runoff that may contribute to downstream levels of beach pollution. Town approval of this project will trigger discussions with local land owners to consider additional easements of nearby parcels.

We continue to promote the charge of investing in the Open Land Conservation Fund. Preserving Ogunquit’s open spaces from future development acutely reduces storm water runoff contamination of Ogunquit River and Beach.

### **GIS Mapping**

2011-12 activities will complete the final phase of the Maine State Grant for a town-wide computerized GIS mapping program that details the Town’s storm water drainage and sewer systems, rivers, streams, tributaries and wetlands plus locating all catch basins, storm drains and conduits, whose outfalls may carry contaminated waters into the Ogunquit River, Estuary and Beach. This inventory is fundamental in safeguarding the health and economy of Ogunquit Beach.

New mapping also provides the Ogunquit Shellfish Committee with exact shore land

outfall locations required by the Maine Department of Marine Resources for testing standards.

The creation of this GIS map has also lead to posting on the Town website a registry (<http://townofogunquit.org/>) of individual property/parcel maps with data overlays.

### **The Greening of Ogunquit**

In its quest to establish Ogunquit as a greener town, our Greening Committee continued to educate and enlist the Town’s business establishments and citizens in the State’s Environmental Leader Program. Workshops and informational services were offered to the public. The Committee was also instrumental in providing solutions to the environmental policies and developments of the Town.

Of note, was the installation of three waterless urinal test units in Town buildings to reduce sewer impact and water usage.

### **Conserving Ogunquit Beach and Dunes**

Following a damage survey of dune fencing with the Town Manager, a replacement plan was generated for 2012. Dune fencing is mandatory for dune growth and for heath and stabilization by reducing pedestrian traffic.

Removing all refuse cans and introducing a carry-in/carryout program resulted in eliminating most all transient refuse from the beach and riverside on a permanent basis.

On September 3, 40 local and International volunteers successfully participated in the annual “*Ogunquit Beach/Dune Cleanup Day*”.

### **Volunteer Participation**

During the year the Commission counseled and participated in the Planning Board and Land Use Office’s Site Walks regarding environmental issues of new developments.

Our members have attended and participated in SMRPC, State Planning Office, DEP, Healthy Beaches and *MT A 2 the C* workshops and seminars.

During 2010-2011, in support of its many ongoing projects, the Commission members and many other volunteers have contributed more than 1960 man-hours to our community. If this activity was converted in actual dollars, along with State and Healthy Beaches grants, it would amount to approximately \$53,000 of in-kind services.

Respectfully submitted,

***Ogunquit Conservation Commission***

*Mike Horn, Chair*

*Brad Sterl, Vice-Chair*

*Madeline Brown, Secretary*

*Robert Joyner*

*Everett Leach*

*J. Douglas Mayer*

*Miltiades Vargelis*

Our thanks to all the volunteers and with much appreciation to our hardworking and most helpful Recording Secretary, MaryAnn Stacy.

**REPORT OF THE  
HARBOR COMMITTEE**

The fall of 2009 saw the re-emergence of the Ogunquit Harbor Committee. This is the third time such a committee has been recognized by the Town of Ogunquit. The Harbor Committee was, and continues to be, a committee involved in maintaining the safety, rules and regulations, the docks and the dynamics of a federally dredged working waterfront residing within the Town of Ogunquit. The committee also acts in an advisory capacity to the Ogunquit Select Board, its Town Manager and its Harbormaster.

One of the prerequisites of securing a seat on

the Committee is to be an active mooring holder within Perkins Cove. Members are appointed by the Select Board of the Town of Ogunquit. It is advisable, as a member, to have a working knowledge of Perkins Cove, be concerned about a well-run harbor and enjoy a good dose of common sense. The Committee, as a whole, should represent all aspects of its boating community. We feel this Committee has accomplished that goal.

The Harbor Committee typically does not meet during the summer months unless a request has been made by the Town Manger representing the Town/Select Board; or a request from the Harbor Master. This last year's meetings were much the same, all taking place from November through the end of March. There were no emergency summer meetings held.

During the months when the committee was active, meeting times occurred every other Wednesday from 7:00 PM – 9:00 PM (and continue as such this year). All townspeople are welcome to attend and time will be made for their questions and comments. The forum is considered more open than most committees.

Every Committee meeting opens with the report from the Harbor Master.

Although many things were discussed as it relates to harbor activities, there were five (5) major areas that were covered, completed and some items adopted as new rules and regulations. These areas included:

- A series of proposed amendments to the Title VIII Harbor & Watercraft Ordinance. (In many cases these were item clarifications.)
- Changes in definition as it concerned the moorings in Perkins Cove.
- A reorganization and clarification of the Mooring Waiting List (s).
- An amendment to Article 7, Table 702.1 of the Ogunquit Zoning Ordinance to allow

for the sale of live lobsters, by holders of Commercial Lobster Licenses from the back of trucks and boats in specific areas. This would be allowed as long as no specific signage was employed for the purpose or allowing the state statute to apply in Ogunquit.

- A comprehensive plan to inspect all the mooring chains (which was completed), a delineation of areas that needed attention and an ongoing plan to update the mooring chain system in Perkins Cove.

In addition there were many other housekeeping items or proposed (and adopted) “*Cove Rules*” not to be formed into Ordinances and or Amendments.

These items centered around dockage, unattended vessels, transient moorings, mooring availabilities, sale of seasonal docking sticker passes, pricing, collecting docking fees, vessel time at the dock, requirements of storm lines in gales, etc. We ended up finishing all that we set out to accomplish at the beginning of the meeting season, something we didn’t have time to accomplish the previous year.

I want to thank the Committee as a whole for their understanding, cooperation and the patience they show their Chairman, the Harbormaster, Fred Mayo, for his valuable input and his proactive approach to the operation of Perkins Cove, the Town Manager, Thomas Fortier, for his support and for keeping us on track, the Town Office for all their great help and advice, and the Select Board of the Town of Ogunquit for allowing us the opportunity to improve Perkins Cove.

Respectfully Submitted,

***Ogunquit Harbor Committee***

*William R. Tower, III (Tim), Chairman*  
*Jack Gordon, Vice Chairman*  
*Steven Perkins*  
*Timothy Virgin*  
*Robert McIntire*  
*Wayne Perkins, 1st Alternate*  
*Michael Parenteau, 2nd Alternate*

## **REPORT OF THE OGUNQUIT HERITAGE MUSEUM**

The summer months at the Museum featured an exhibit which centered on Ogunquit Beach. It featured historical images of the beach and included both paintings and photographs. The number of visitors continued to increase and they were greeted by Paula Cummings our very able museum coordinator.

A major accomplishment, in the fall was the paving of the *Dorothea Jacobs Grant Park* walkways. I know this was not the work of our Committee but we certainly were among the beneficiaries. The other great improvement came, in the spring, when we were chosen by the employees of Pepsi Cola in Portland to be their volunteer project for the year. They came in a large group and painted the Winn House in record time. Special thanks to Tom Fortier who applied for, and arranged for this project, and to Cliff Marchant and Gene Cyr who led the effort. The look of both the house and the park has been greatly improved.

The winter months at the Winn House were spent preparing for the 2011 exhibit. We planned to feature Perkins Cove, and began collecting and researching. We give thanks to the many people in the town who were willing to lend their paintings, artifacts, and photographs. The Museum opened on June 1<sup>st</sup> with the new exhibit, which was well received by the early visitors.

Respectively submitted,

***The Ogunquit Heritage Museum Committee***

*Carole Lee Carroll, chair*  
*Gary Littlefield, vice chair*  
*Susan Meffert, secretary*  
*Eva Nudelman, treasurer*  
*Charles Dahill*  
*Ellen Dannert*  
*Susan Levenson*  
*Stuart Nudelman*  
*Peter Woodbury*

***Honorary Chairman Emeritus***  
*Barbara Woodbury*

**REPORT OF THE**  
**MARGINAL WAY COMMITTEE**

Geography has dealt us a beautiful but fragile coastline. Plan and prepare as we may, the 2007 Patriot's Day Storm gave us a sobering preview of what may come at any time. Nevertheless, we adhere to our Town's authorized mission to "improve the beauty, safety and utilization of the Marginal Way" (even while recognizing its vulnerabilities and weaknesses). This past spring, over 300ft of stone revetment was placed at the southernmost end of the Path at Oarweed Cove. We would like to recognize and thank Stillman Bradish for contributing this granite which blends so well with the existing shoreline.

Our next major project is to pave the Marginal Way Path. Originally planned for fall of 2011, it has been deferred to the spring of 2012. All path stabilization and drainage projects have been completed in preparation for paving. The Path has not been paved since the 1970's except for minor areas along where revetments were installed. Patching doesn't solve the problem, especially with needed replacement of many ancient drains,

numerous fractures and sections of eroded pavement.

Aided by the competent ability and generous time of Loring DeAgazio, the Marginal Way Committee has applied for a grant for paving from the Recreational Trails Program for \$35,000. (A sum which we hope to augment with Town and Committee funds)

With this project we will have completed all five phases of the 5-Year Plan for improvement of the Marginal Way as outlined in the "2005 Update of Erosion Control-Master Plan for the Marginal Way" that was prepared by the engineering firm Woodard and Curran.

Our Geology Consultant, Professor Arthur Hussey, has produced an educational sign explaining the remarkable geology of the Marginal Way. The signage committee plans to install it this spring along with the recently restored bird sign.

It will be the fourth season for our volunteer "Weed Warriors" who meet at the lighthouse on Mondays 9-12AM June through September. We estimate they've donated approximately 250 work-hours this past year. It's a jolly group and it is not unusual for a passing visitor to pitch in. Come join us, if only briefly. Volunteers will tell you that once you've done this, you'll never look at the Marginal Way with the same eyes again.

We thank our Advisors, volunteers and all who support our efforts to maintain, preserve and protect our Marginal Way.

Respectfully submitted,

***Ogunquit Marginal Way Committee***

## **Marginal Way Committee Members**

*Helen Horn, Chair*  
*Paul Breen, Secretary*  
*Lucien Rioux, Treasurer*  
*David Barton*  
*Louesa Gillespie*  
*Joan Griswold*  
*Margaret "Peg" Hanscom*  
*Diane Joyner*  
*James Oliver*

## **Advisors**

*Thomas A. Fortier, Town Manager*  
*David Barton, Select Board*  
*Liaison*  
*Professor Arthur Hussey, Geology*  
*Becky Linney, Horticulture*  
*Paul Lempicki, Code Enforcement Officer*  
*Steve Shepard, Department of Public Works*  
*Loring DeAgazio, Grant Applications*

## **REPORT OF THE** **PEFORMING ARTS COMMITTEE**

Since its inception and receipt of a major endowment from the family of Judson Dunaway upon his death in 1976, Ogunquit Performing Arts has been synonymous with innovative and relevant performances of classical music, dance, ethnic music and theater that are outstanding for their quality and scope which far exceeds the expectation of a small New England town.

This pursuit of excellence is even more apparent in Ogunquit Performing Arts' recent schedule of events that display a diversity of activities with nationally and internationally acclaimed performers.

Back in 1990, when Ogunquit was honoring its 10<sup>th</sup> Anniversary as a town, Ogunquit Performing Arts added to the celebration with its first *Capriccio*, a festival of the arts. What started as a three event weekend of the arts has evolved into a two week long, town-

wide event that has been acclaimed but never imitated. Bolstered by the success of *Capriccio*, Ogunquit Performing Arts organized a "*Chamber Music Festival*", now Belgium, Russia, Vietnam, Israel and Germany to perform on our beloved Steinway Concert Grand Piano. An exciting and most gratifying aspect of this event is the finale, a concert of individual performances by accomplished local piano students.

Of course, there are many other events from the free Classical Movie series and the collaborative Art Film series, to the St. Patrick's Day performance by Irish Step Dancers and a host of other events too numerous to mention.

Never known for resting on its laurels, Ogunquit Performing Arts is moving ahead with another new event. By the time this report is printed and distributed, we will have organized and possibly already presented the first annual "*Shakespeare Festival*".

Many thanks and much appreciation for support from the citizens of Ogunquit, the always helpful town personnel, the Select Board and the Town Manager, who without their help we could not maintain these exceptional programs.

Sincerely,

***Ogunquit Performing Arts Committee***

*Lisa Aubin*  
*Mikie Ann Boyd*  
*Janet Cibulas*  
*Barbara Dailey*  
*Janel Lundgren*  
*Patricia A. Mason*  
*Winifred Mason*  
*Phyllis Norton*  
*Eva Nudelman*  
*Stuart Nudelman*  
*J. Norman Nickerson, Resigned 12/10*

**REPORT OF THE  
SHELLFISH CONSERVATION  
COMMISSION**

The Ogunquit Clam Flats were open November 5, 2011. While the town report is to reflect the July 1, 2010 to June 30, 2011 activity; we would like to present a report that reflects the activity of the clam flats as we go to press.

In 2011, the Shellfish Conservation Commission was very busy working with the Department of Marine Resources (DMR) and the Department of Environmental Protection (DEP). This included regular water testing done in conjunction with DMR as well with "Healthy Beaches". The Commission also conducted a survey with the DMR to test for clam cell counts and the Ogunquit flats results were declared normal.

Clam licenses went on sale October 31, 2011 to the delight of many. The flats were opened November 5 and after that every other weekend and holidays from November through February, and every weekend in March until they close on March 31. The town sold a total of 70 resident licenses and 10 non-resident licenses. From November 5 to December 31 a total of 260 one-day permits were sold.

Due to the mild weather, clammers who were able to take advantage of the one-day dig permits were extremely pleased with the condition and management of the flats. People from Biddeford, Sanford, the Berwicks, Portland, Wells, New Hampshire, Massachusetts and even a visitor from California (a Razor Clam digger) enjoyed the Ogunquit flats.

In closing, we would like to thank all who contribute to the management and care of the flats, including community members, state agencies, (DMR and DEP), local State

Warden Service and of course the Shellfish Conservation Commission members.

It was a pleasure to oversee this fine resource that not only provides food for the table, but allows families to enjoy the clamming experience with hard work and respect for our environment. We hope we can continue to enjoy the Ogunquit clam flats for generations to come.

Respectfully submitted,

***Shellfish Conservation Commission***

*Arthur M. Damren  
Martin Damren  
Everett Leach  
Norman West, Jr.  
Leonard Wyman*

***Ogunquit Clam Wardens***

*Norman West, Jr.  
Percy Stevens, Sr.*

# The Year in Pictures

(a Town Scrapbook)



*Certification Presentation to student performers at the Youth Concert of the Ogunquit Piano Festival*  
(Photo by Stuart Nudelman)

*Elizabeth Dunaway  
Burnham Memorial  
Piano Festival  
2011*

*April 8<sup>th</sup>  
David Sherman*

*April 9<sup>th</sup>  
Leslie Hitelman*

*April 10<sup>th</sup>  
Student Recital*



*Renowned solo pianist Leslie Hitelman at the Ogunquit Piano Festival - April 9, 2011 (photo by Stuart Nudelman)*

Celebrating Black History Month; Sandi Clark as Bessie and Denise Richardson as Sadie in the play: *Having Our Say-- The Delaney Sisters' First 100 years*. These two amazing sisters relate their experiences living in Harlem through the Great Depression and World Wars I and II. Sadie became a teacher and Bessie a doctor during a time when blacks, much less women attained these goals.



*Having our Say - The Delaney Sisters*  
Performed at the Great Hall in the Dunaway Center -February 9, 2011 (photo by Stuart Nudelman)



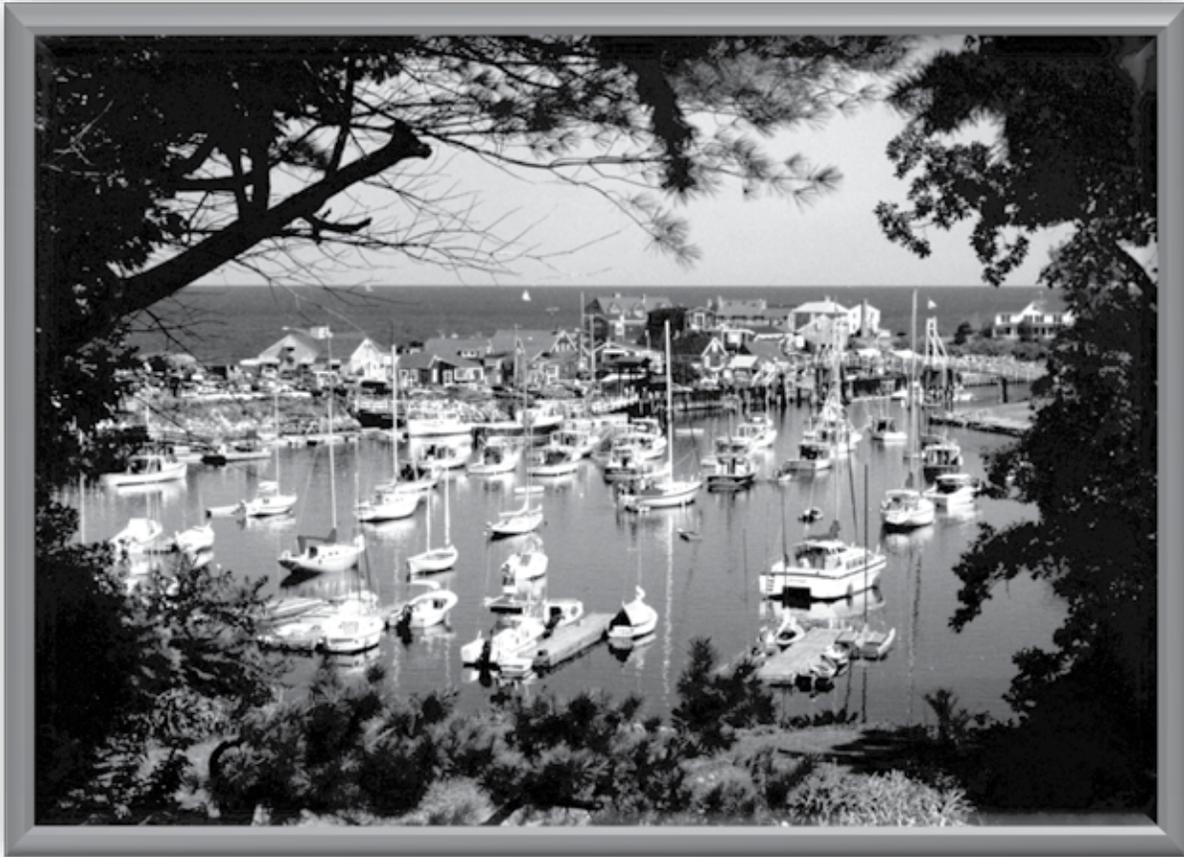
*Ogunquit Parks & Recreation - "Christmas by the Sea" Parade Float*



*Skating at the Ogunquit Village School (winter 2010-2011). Ice rink provided with funds raised by the Ogunquit Police Association.*



*Enjoying the sun in the new Adirondack Chairs at Main Beach  
(Photo by Jordan Freedman)*



*Woodbury Cove  
View of Perkins Cove from the Dan Sing Fan  
Photo by Peter Woodbury - 1985*

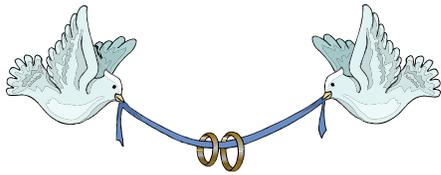


*Deputy Secretary of State, Thomas Arnold, presents to Jeff Smith, President, Ogunquit Fire Company a certificate commemorating the Fire Companies' 100<sup>th</sup> Anniversary of Incorporation.*



*From left to right:  
Tyson Bernard,  
Jessica Christian, Ron  
Rounds, Jeff Smith,  
Bob Bernard, Geoff  
Howe, Mike Howe  
and Chief Ed Smith at  
the Ogunquit Fire  
Training site.*

*Howe & Howe  
demonstrated an  
Industrial Fire Robot  
built by their  
company.*



*Many marriages  
and wedding  
pictures take  
place on the  
Marginal Way.*

*Jenna & Aaron  
May 15, 2010*

*(Daughter of  
David & Carol Petelle)*



# ADMINISTRATION

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# TOWN OF OGUNQUIT

## DEPARTMENT REPORTS

July 1, 2010 - June 30, 2011

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### REPORT OF THE TOWN MANAGER

This past year, as we moved into the budget building process for FY 2011-12, the Select Board and Budget Committee members were very sensitive to having to raise property taxes in light of the recent economic adversity that was facing the Country, the State, and our very own town. There was also significant concern about our ability to hold the line as the combination of increasing costs of operations, and reduced revenues. After months of hard work and close attention to details, we were able to once again maintain a relatively low property tax mil rate of \$7.31 per thousand.

However, municipalities continued to witness increases in the funding for education and taxes levied by the County. Those budgets continue to rise at the expense of the Town budget, which has reduced spending. This was the third consecutive year that our municipal spending levels were controlled while education and county costs continued to rise significantly. In fact, this year's municipal budget reflects a reduction of \$30,000 in municipal spending over the previous year, and a reduction of nearly \$500,000 since 2008. Meanwhile, our County and WOCSD School budgets continue to increase:

#### York County Tax

FY 2008 \$ 584,000

FY 2011-12 \$680,000

An increase of \$96,000

#### Wells-Ogunquit CSD (SCHOOL)

FY 2008 \$4.2M

FY 2011-12 \$4.6M

An increase of \$400,000

The Town has also had to contend with the decrease in State and local revenues, decreases in excise revenue and interest income. Regardless of these challenges, our undesignated fund has remained stable at \$1.7M. The Town's accrued liability has also been reduced significantly since 2007. These are all indicators that the town's fiscal fitness is in good hands. I credit the entire staff, the Select Board, and Budget Review Committee for their attention to fiduciary detail.

The Town and its partners will continue to be vigilant in regards to protecting our asset, the pristine beaches of Ogunquit. Partnerships with groups such as *Healthy Beaches* and *Beach Profiling* that assure the water quality and beach habitat issues are identified and dealt with quickly. Our very own Conservation Committee has championed many successful projects that protect our beaches and estuaries. In fact, for three consecutive years, Ogunquit beach has been named "*Best Beach in New England!*"

However, over the past several years, the Ogunquit beaches have witnessed harsh storms and raucous tides. We continue to identify areas of existing and potential coastal hazard vulnerability and will continue to work closely with the State of Maine geologist. A grant was recently obtained

through the good work of our Conservation Committee and Southern Maine Regional Planning. This \$30,000 grant will help us identify data and plan for our future. The data suggests, for example, that sea level has risen slightly more than 7 inches since 1912, and is expected to rise two additional feet (2') by the year 2100.

The presentation of this type of information to municipal officials and citizens will enable our community to better understand the problem, and incorporate the anticipation of sea level rise into capital budgeting and planning.

In the year ahead, we will continue to give our attention to the long term maintenance and the development of the municipal infrastructure. This past year we gained some momentum by completing the Berwick Road drainage and paving, Stearns Road, Myrtle Circle and Obeds Lane. We have put into place an aggressive 5-year plan to upgrade all of our municipal buildings, including the Dunaway Center, public bathrooms, the Public Works facility, and of course, Route 1 and continuous sidewalks.

I want to thank all our staff and volunteers whom maintain a "can do" attitude and have consistently performed at a high level, ever striving to do more with less in this depressed economy. Thank you to all the Boards and Committee members.

Our resident volunteers contribute their personal time and expertise on behalf of this great community. They all provide an enormous amount of hours to the community they serve, and thus have made our community a better place to live and work.

Most importantly, thank you to our residents and our business community for the support that you have shown to the Town

Government and this community. It is evident that we are a friendly, caring and civic minded community.

***There is only one Ogunquit!***

Respectfully submitted,

***Thomas A. Fortier***  
*Town Manager*

## **REPORT OF THE TOWN CLERK**

The Select Board held a total of **25** meetings (regular, special meetings and workshops) from **July 1, 2010** through **June 30, 2011**

I close another year in my office with a BIG thank you to my Deputy Clerk Christine Murphy. The office simply couldn't operate as efficiently as it does, without her. Also, thank you to Judy Yates and Cheryl Emery for their friendship and assistance throughout the year. And, of course, a thank you must be given to the citizens of Ogunquit who have supported me throughout the year. It is always a pleasure to "meet and greet" you as you come into the Town Office for business, but also to know so many of you as friends.

Thanks, again.

If you have any questions or concerns regarding the Town Clerk's Office, please do not hesitate to contact me at 646-9546 or via email at [townclerk@townofogunquit.org](mailto:townclerk@townofogunquit.org).

Respectfully submitted,

***Judy Shaw-Kagiliery***  
*Town Clerk*

**Deaths 2011**

**“Gone but not forgotten”**

*July 1, 2010– June 30, 2011*

<b>Paul W. Hagen</b>	<b>July</b>	<b>26</b>	<b>Josephine M. Filosa</b>	<b>November</b>	<b>15</b>
<b>Dorothy Wurzbacher</b>	<b>August</b>	<b>17</b>	<b>Edward T. Cormier</b>	<b>December</b>	<b>17</b>
<b>Christian Lumenello</b>	<b>September</b>	<b>11</b>	<b>Marjorie Littlefield</b>	<b>January</b>	<b>30</b>
<b>Richard T. Hutchins</b>	<b>September</b>	<b>28</b>	<b>Mark R. Wentzell</b>	<b>April</b>	<b>10</b>
<b>Patricia J. Lord</b>	<b>October</b>	<b>1</b>	<b>Robert E. Hanson</b>	<b>May</b>	<b>14</b>
<b>Donald E. Connor</b>	<b>October</b>	<b>7</b>	<b>Thomas J. Bresnahan</b>	<b>June</b>	<b>2</b>
<b>William H. Walsh</b>	<b>October</b>	<b>15</b>			
<b>Roger M. Stevens</b>	<b>October</b>	<b>25</b>			

*Reflects deaths occurring in State*

**LICENSES & PERMITS ISSUED**

<b>Amusement Licenses</b>	<b>22</b>
<b>ATV Registrations</b>	<b>12</b>
<b>Boat Registrations</b>	<b>66</b>
<b>Business Registrations</b>	<b>201</b>
<b>Dog Licenses</b>	<b>163</b>
<b>Hunting &amp; Fishing</b>	<b>54</b>
<b>Liquor Licenses</b>	<b>42</b>
<b>Snowmobile Registrations</b>	<b>15</b>

*Thru 6/30/11*

**VITAL STATISTICS**

<b>Births</b>	<b>2</b>
<b>Marriages</b>	<b>69</b>
<b>Deaths</b>	<b>13</b>

*July 1, 2010 – June 30, 2011*

**HUNTING & FISHING LICENSES**

The **2012** Hunting and fishing licenses are available. Please remember to bring in a previous license for renewals. If you do not have a previous license, you will need to provide proof of having completed a hunting safety course. You can also go onto MOSES and obtain your license or registrations online at [www.state.me.us/ifw](http://www.state.me.us/ifw).

**AUTOMOBILE REGISTRATIONS**

Please remember to bring in your current auto registration (yellow copy), current insurance card and mileage at the time of re-registration.

**DOG LICENSES**

The State of Maine requires all dogs to be licensed after six (6) months of age or within 10 days of ownership. Licenses expire December 31 of each year. Dogs are required to be licensed by January 1 of each year. Also, remember to bring in a current rabies certificate and/or neutering/spay certificate. License fees and number of dogs registered in Ogunquit are as follows:

Male/Female	\$11.00
Neutered/Spayed	\$ 6.00

Neutered/Spayed Dogs  
Non-Altered Dogs  
**Late Fees after 1/31 \$25.00\***

<u>Elections</u>		<u>Ballots Cast</u>
August 31, 2010	Special Town Meeting Referendum	225
November 2, 2010	Special Town Meeting Referendum	766
November 2, 2010	State of Maine Referendum	766
April 5, 2011	Special Town Meeting Referendum	394
June 14, 2011	Annual Town Meeting Election/ Referendum	483
June 14, 2011	Wells-Ogunquit CSD Budget Referendum	467

*Thru 6/30/11*

**Ballot/Election Clerks**

*Cindy Douglass  
 Marjorie Esau  
 Blanche Feinberg  
 Frederica "Bunny" Hart  
 Mary Littlefield  
 Leila Kupper  
 Tracey-Ann Leach*

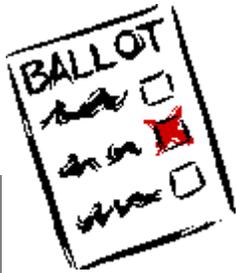
*To my dedicated and hard  
 working crew, as always,*

*"Thank You"*

***Voter Statistics***

Number of Registered Voters	1,095 - Active
Democrats	411
Republicans	282
Green	23
Unenrolled	379

***REMINDER: The Annual Election of Officers and the 2012-2013 Referendum Budget will be held by secret ballot on Tuesday, June 12, 2012***  
*(\*As we go to press)*



## **REPORT OF PARKS & RECREATION**

Much of the ground work for the Parks & Recreation Committee had been prepared and planned during the spring of 2010. Programs that had been started last year were again scheduled for the summer/fall timeframe. Such proven favorites as the July 4<sup>th</sup> Sand Building Contest at the Main Beach were held. Over 200 individuals of all ages competed as groups with judges voting winners in the established categories. Another Family Fun Day was established with planned activities for folks of all ages.

Spring planting had occurred with flowers and new shrubs added after the clean-up of winter kill. New benches were brought to the Tennis Courts, Skate Park, and the OVS playground. Most importantly, after the June 2010 vote supporting the hiring of a Parks & Recreation Director, interviews were held and Jennifer Ewing was hired in September as our new P & R Director.

I wish to thank the following for their service as members of the Committee - Deb Driscoll, Sue Pollard, Eva Nudelman, Gary Latulippe, John Mixon, & Robert Winn. As Chairman, I wish Jenn well as our new director and have asked her to write the balance of this report from September on.

Respectfully submitted,

### ***Parks & Recreation Committee***

Gordon C. Lewis, Jr., Chair  
John Mixon  
Eva Nudelman  
Sarah Tavares  
Robert Winn

A fun Christmas Party was held downstairs of the Dunaway Community Center with special visits from *Santa* and the *Grinch*.

We had another fun winter of ice skating parties with the help of the Ogunquit Police Department. A special thanks to them! We served hot dogs, snacks, and hot chocolate. We had our first Laser light show on the ice with music all provided by Jerry Bazata. Special thanks to Jerry for donating his time and services. The night was a lot of fun and we had a great turnout!

We started our “*Family Potluck Game Nights*” on Saturday nights for something fun to do during the winter days. In the spring, we started *Toddler Time* for children 18 months to 4-years old. Toddler Time is a fun hour of songs, dancing, books, and fun activities

Also new this spring, we opened a new Recreation Room downstairs in the Dunaway Center. Through the generosity of John Mixon, we now have a pool table, ping pong table and pinball machine. We thank Mr. Mixon for his generous gift to young and old alike.

There is also a toddler play area for the smaller citizens of Ogunquit to play; again, our thanks to all who contributed to this cause.

The Recreation Department added some other special events such as the “Baseball Opening Day Party”. Special thanks to Kay and Ray Hamlin, Tina Virgin and everyone else who helps to take care of the upkeep and plantings in the parks and small islands. We appreciate all of the help and the amazing work they do! A huge thanks to the Parks and Recreation Committee for all of their hard work and assistance to make all of the programs successful.

We are looking forward to new programming and events in the coming year. Please check out our Facebook page – Ogunquit Parks and Recreation and you can also get our updated programming and events on the town website and WOGT.

Respectfully submitted,

**Jennifer Ewing**  
*Parks & Recreation Director*

## **REPORT OF THE LAND USE DEPARTMENT**

The Land Use Office administers the Ogunquit Zoning Ordinance, Flood Plain Management Ordinance, State Building, Plumbing & Electrical Codes, Land Use and Shoreland Zoning Requirements.

Each Ordinance has specific administrative procedures for the review of applications, inspections and enforcement. In addition to the rules that we administer, we are also required to enforce dozens of other State and Federal land use and building rules, regulations and laws. These duties utilize the majority of our staff time and efforts. Each year, the inspectors review hundreds of building plans and conduct inspections to ensure quality construction, compliance and cleanliness of restaurants, motels, hotels and residences. The Code Enforcement Officer is the “Police” for the safety of housing in Ogunquit and the proper use of the land.

The following is statistical information regarding permit activity in the Land Use Office for July 2010 – June 2011.

- Building Permits  
Fees Collected - \$128,867
- Plumbing Permits  
Fees Collected - \$ 4,730

- Electrical Permits  
Fees Collected - \$3,003
- Blasting Permits  
Fees Collected - \$750
- Heating Permits  
Fees Collected - \$520
- Fence Permits  
Fees Collected - \$1,000
- Sign Permits  
Fees Collected - \$1,300
- Yard Sale Permits  
Fees Collected - \$260
- Well Permits  
Fees Collected - \$300
- Zoning Board of Appeals  
Fees Collected - \$640
- Planning Board  
Fees Collected - \$3,725

**Total Permit Fees Collected - \$145,095**

**Total Value of Building Permits Issued - \$8,892,184**

The Land Use Office performed 1,623 building/ on-site inspections.

Barbara Kinsman has been at the Land Use Office since 2006. She is the Assessor’s Assistant and the E-911 Addressing Officer. Having been a successful business owner, she brings the essential skills needed to balance competing priorities and impending deadlines for multiple positions.

Maryann Stacy continues to bring experience, organizational skills, and an extensive legal background to her position as Recording Secretary for the Planning Board, Zoning Board of Appeals, Board of Assessment Review, and Conservation Commission. She has also recently assumed

the responsibilities of Code Enforcement Administrative Assistant.

The staff at this office is committed to excellence of service and is always pleased to assist the public with all your Town Code Enforcement, Assessing, GIS, E-911, Zoning and Planning needs.

Please do not hesitate to call 646-5140 or come to our office located at 102 Main St. We are here to assist YOU.

Respectfully submitted,

***Paul J. Lempicki***  
*Code Enforcement Officer*

**REPORT OF THE  
POLICE DEPARTMENT**

Once again, it has been a pleasure and a privilege to serve as Ogunquit's Chief of Police. I could not do so without the continued support and confidence given to me by the Town Manager and the Select Board.

Communication with everyone in our community is something we continually foster. We continually strive to develop our organization in an effort to better serve our community. Please remember that with your help we can continue to have a positive impact in deterring criminal activity. The overall crime statistics for Ogunquit are very positive. They are reflective of the hard work and commitment of the men and women of the police department and citizen vigilance, serving as extra eyes and ears for us.

The Town is fortunate to have many capable and professional people working, both full-time and on a seasonal basis. Of our seasonal employees, I would especially like to thank

our Visitor Services Supervisors, David Petelle and his assistant, Richard Burgess, for the outstanding job they both performed with the gearing-up and day-to-day operation of our Town parking lots. Dave and Rich had an excellent staff of visitor services personnel and along with our fine contingency of summer officers; this helped the summer tourist season run as smoothly as we had hoped it would.

Our ladies, in the front office, Sharma Damren and Diane Moore, continue to keep the daily operations of the Department at a high professional standard.

Once again, it is a pleasure and an honor for me to continue to serve the many good residents and business people of Ogunquit. I must again state that I consider myself very privileged to work alongside such a dedicated staff of men and women. We will continue to provide the best public safety service that we can for our citizens and visitors, alike.

Respectfully Submitted,

***Patricia L. Arnaudin***  
*Chief of Police*

**Ogunquit Police Personnel**

**Patricia L. Arnaudin, Chief**  
Shawn O. Fahy, Sergeant  
Matthew S. Buttrick, Sergeant  
Michael E. Faia, Sergeant  
Scott T. Long, Officer  
Brett M. Owens, Officer  
David R. Keith, Officer  
Alexander M. Smith, Officer  
Anthony B. Dumont, Officer  
Sharma E. Damren, Secretary  
Diane M. Moore, Secretary

<b>OGUNQUIT POLICE ACTIVITY</b>	<b>7/1/2010 To 6/30/2011</b>
TOTAL CALLS FOR SERVICE	4933
TOTAL MOTOR VEHICLE CRASHES	105
<b>TITLE 17-A CRIMINAL VIOLATIONS</b>	176
ASSAULT (DOMESTIC VIOLENCE)	4
ASSAULT (MISDEMEANOR)	8
AGGRAVATED ASSAULT (FELONY)	0
AGGRAVATED CRIMINAL MISCHIEF	2
ALCOHOL VIOLATIONS (OTHER)	24
ARREST ON WARRANT	0
BURGLARY	6
BURGLARY OF MOTOR VEHICLE	8
CRIMINAL ATTEMPT	2
CRIMINAL MISCHIEF	21
CRIMINAL (OTHER)	0
CRIMINAL SIMULATION	0
CRIMINAL THREATENING	2
CRIMINAL TRESPASS	9
DISORDERLY CONDUCT	5
DOG ON BEACH	1
DOG RUNNING AT LARGE	1
DRINKING IN PUBLIC	0
DRUG VIOLATIONS	24
FORGERY	4
UNLAWFUL SEXUAL CONTACT	0
HARRASMENT	5
HOME REPAIR FRAUD	0
KIDNAPPING	0
MINOR CONSUMING ALCOHOL	11
MINOR POSSESING ALCOHOL	11
NEGOTIATING WORTHLESS INSTRUMENT	0
OBSTRUCTING PUBLIC WAY	0
OBSTRUCTING REPORT OF CRIME	0
POSSESSION TOBACCO BY MNOR	0
PUBLIC INDECENCY	3
RECEIVING STOLEN PROPERTY	1
REFUSAL TO SUBMIT TO ARREST	3
TERRORIZING	0
THEFT BY DECEPTION	0
THEFT BY UNAUTHORIZED TAKING	25
THEFT BY UNAUTHORIZED USE OF PROPERTY	2
THEFT OF LOST, MISLAID PROPERTY	0
THEFT OF SERVICES	6
VIOLATING CONDITIONS OF RELEASE	7
VIOLATION PROTECTION FROM ABUSE	0
<b>TITLE 29-A CRIMINAL M/V VIOLATIONS</b>	
MOTOR VEHICLE (OTHER)	38

OPERATING MOTOR VEHICLE AFTER SUSPENSION	13
OPERATING MOTOR VEHICLE WITHOUT LICENSE	8
OPERATING UNDER THE INFLUENCE	33
OPERATING UNREGISTERED MOTOR VEHICLE	5

## REPORT OF THE FIRE & RESCUE DEPARTMENT

This year, the Department's Report covers the timeframe from July 1, 2010 to June 30, 2011.

We continue to conduct Life Safety Inspections with the Land Use Department. Happily, I can report no structure fires during this past year and I attribute that to continued progress in fire safety procedures being practiced by our citizens.

Listed below are the fire and rescue statistics for the last year period:

	<i><u>Fire Calls</u></i>	<i><u>EMS Calls</u></i>	<i><u>Total Calls</u></i>
2009	118	125	243(6 mths)
2010	272	308	580
2011	239	370	609

Our very first call on January 1, 2011 was a full code in which a life was saved. Because of our trained staff and quick response time, that person walked into our Fire Station three months later to say thank you.



David Moore, Jessica Christian and Eddie Courtright

The Department's Ocean Rescue Report also reflects the new fiscal year:

<i>Water Rescues</i>	66
<i>Medical Rescue</i>	14
<i>Water Assisted</i>	204
<i>Lost Children</i>	179
<i>First Aid</i>	200
<i>Rainy Days</i>	5

This year, the Annual Chief's Award went to **Mark O'Brien** for his continued, dedicated service to the Ogunquit Fire Department.

The Department's "Knox Box Program" is ongoing (see Channel 3, FMI). I can't stress enough the need to be vigilant and make sure your house numbers are up and visible so that first responders can get to your location as soon as an emergency arises.

As in past years, the Fire Company continues to help our community out with several major contributions being made to the Fire Department. These include:

- *New scoop stretcher for new Rescue 2*
- *Painted the inside of the fire station walls and the outside stairway*
- *Bought new basket stretcher for Ladder 7*
- *Continue to maintain the Fire Training Center*

***Thank you Ogunquit Fire Company***



In closing, I could not end this Report without recognizing my entire staff as well as the many volunteers who have helped make this Department one for its citizens to be proud of and one of the best in the State. The Department receives many letters of thanks and appreciation regarding the Department's professionalism. I am very proud to be the Ogunquit Fire Chief and to serve alongside these fine young men and women.

Respectfully submitted,

***Edward W. Smith,***  
*Ogunquit Fire-Rescue Chief*

**2010-2011  
Fire Department Staff**

**A-Shift**

**David Moore, EMT-2, FF2**  
**Jessica Christensen, EMT-P, FF2**

**B-Shift**

**Scott Bourque, EMT-2, FF2**  
**Robert Bernard, EMT-P, FF2**

**C-Shift**

**Shannon Bridges, EMT-2, FF2**  
**Howard Doane, EMT-P, FF2**

**D Shift**

**Christopher Brassard, EMT-2, FF2**  
**Robert Munson, EMT-P, FF2**

**Fire Department Officers**

**Mark O'Brien, Assistant Chief**  
**Lawrence "Gus" Dunham, Deputy Chief**  
**Jeffrey Smith, Training Officer**

**REPORT OF THE PUBLIC WORKS DEPARTMENT**

The Public Works Department would like to thank the voters for allowing us to buy new equipment. This was long overdue and the new equipment will allow us to do our day-to-day jobs easier and more efficiently. This past year, voters approved the purchase of a commercial Snowblower, Front-end Wheel Loader and a One-ton Truck. The capital purchases are essential for our department and the task we perform.

I would like to thank all of the Public Works employees for their hard work. We have a dedicated crew; they will do all that is asked of them. Their dedication and hard work keeps our community “beautiful”.

The Public Works Department added a new full-time person, Kyle Reed, to the crew this past July. Kyle has been employed by the department for the past three years as a part-time employee.

This past year we paved Stearns Road, Obeds Lane and Myrtle Circle; at the same time the Public Works Department installed 500’ of pipe in the ditch on Obeds Lane to make way for a sidewalk in the spring. We hope to continue improvements and maintenance of our roads. The Department of Public Works crew also assisted with upgrades to landscaping at Main Beach and all of our parks.

Work has been completed on Berwick Road. The department has been working with many contractors to build you a better road and sidewalk. This project was truly needed as there were drainage issues and many other problems with the road. The final coat of pavement will be going on in the spring of 2012.

I would like to thank everyone who helped me and the Public Works crew through a very busy year. Your support is most appreciated.

If you have any questions or concerns, please feel free to contact us directly. We are here to serve you.

Sincerely,

*Stephen Shepard*  
*Public Works Supervisor*

<p><b><u>Department of Public Works</u></b></p> <p><b>Stephen Shepard, Supervisor</b></p> <p><b><u>Staff</u></b></p> <p><b>Michael “Ski” Hodurski, Mechanic</b> <b>John Jacobs, III</b> <b>Charles “Chuck” Norcross</b> <b>Kyle Reed</b> <b>Jack Whitney</b></p>
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**REPORT OF THE TRANSFER STATION**

Things continue to run smoothly at the Transfer Station. The scale system functions wonderfully. We adjusted our schedule to control costs, closing on Wednesdays as well as Thursdays from November 1 through April 30.

We added a Bottle Redemption Center manned by local charities, all money going to the organizations. These included Ogunquit Parks and Recreation, Young Maine Readers, Project Graduation, Ogunquit Rotary, Hilton Winn Farm,

Ogunquit Performing Arts and the Wells High Softball Team.

Prices for Recycled material were consistently high. We held a Household Hazardous Waste Day on August 6 and removed potentially dangerous substances from the waste stream.\*

We continue to look for ways to increase efficiency in an attempt to make the Transfer Station an easier place to dispose of waste properly and in the most effective manner possible, with most of the credit going to my hard-working staff and the conscientious citizens of the Town of Ogunquit.

Respectfully submitted,

**John Fusco**  
*Transfer Station Manager*

**Department Staff**

**John Fusco, Manager**

**Staff**

**Christopher Perry**  
**Percy Stevens, Sr.**  
**Lucien "Lou" Rioux**



**Statistics**  
**July 1, 2010 – June 30, 2011**

<b>Days Open</b>	<b>279</b>
<b>Vehicles</b>	<b>35,448</b>
<b>Busiest Day – Sept. 3</b>	<b>311 vehicles</b>
<b>Slowest Day – Feb. 8</b>	<b>22 vehicles</b>
<b>MSW to ECOMaine</b>	<b>580.8 ton</b>
<b>Cost of Disposal MSW (including hauling fees)</b>	<b>\$60,230.00</b>
<b>Cost of Disposal (all other boxes)</b>	<b>\$18,324.20</b>
<b>Income – Fees Collected</b>	<b>\$79,023.00</b>
<b>Income – Recycling</b>	<b>\$16,397.15</b>
<b>ECOMaine Assessment</b>	<b>\$51,625.35</b>

**\*Hazardous Materials Collected**

<b>Acids</b>	<b>65 gallons</b>
<b>Pesticides</b>	<b>140 gallons</b>
<b>Flammable liquids, resins, glue</b>	<b>330 gallons</b>
<b>Aerosols</b>	<b>110 gallons</b>
<b>Paint &amp; related materials</b>	<b>1CY</b>

**REPORT OF THE HARBORMASTER**

It was another busy year for Perkins Cove.

With a warm spring and great summer weather, the Cove experienced heavy boat traffic from both commercial and pleasure boaters. The work on replacing and sheering up the mooring chains has begun and is an ongoing project. Once again seasonal docking passes were sold at the cost of \$250 a year allowing unlimited visits to Perkins Cove for up to 2 1/4 hours from May 1 until November 1. We had many overnight visitors on our guest mooring at the fee of \$40 a night for no more than two (2) consecutive nights. Reservations are always encouraged. We also collected fees for temporary docking at \$20 an hour.

The fall passed with the normal maintenance of "buttoning down all the hatches." After a preliminary inspection of the footbridge it was determined that major repairs are needed. I have applied for a Shore and Harbor Technical Assistance Grant to hire an engineer to study what repairs are needed and to design a simple gate system that will drop into place between the towers when the bridge is in the up position.

The public restrooms remained open until the end of the "*Christmas by the Sea*" festivities. Once again the footbridge remained in place for the winter months and was decorated with festive lights during the holiday season. In March, I attended the State of Maine Harbor Master School in Castine, Maine.

We are a busy harbor with 41 commercial and 29 pleasure moorings. The waiting list for a mooring remains long.

We have many birdhouses located around my office and the wharf area. It does appear that Sylvester stands out from them all as the favorite and is the most photographed Cove "landmark", second only to the footbridge. Many believe Sylvester isn't far behind and is gaining fast. Come visit!

I am looking forward to my continued work with the Town Manager, the Select Board and the Harbor Committee, all are a great help. I would like to thank the Public Works crew and the Town Office staff, their help is immeasurable. I look forward to a busy and productive year ahead. Please feel free to call or stop by my office with any questions or concerns.

Respectfully submitted,

**Fred Mayo, III**

*Harbormaster*

E-mail: [harbormaster@townofogunquit.org](mailto:harbormaster@townofogunquit.org)

## **REPORT OF THE GENERAL ASSISTANCE COORDINATOR**

General Assistance (GA) is "a service administered by a municipality for the immediate aid for persons who are unable to provide the basic necessities essential to maintain themselves or their families". The key elements in this definition are: immediate, unable and basic necessities. GA is intended to provide immediate aid, thus assistance must be granted or denied within 24 hours of receipt of a completed application. It is for people who are unable - not unwilling - to maintain themselves or their families. Finally, GA is intended to help people with basic necessities: food, shelter, utilities, fuel, clothing, and certain other items, when they are essential.

GA is not a "categorical" welfare program and is therefore not limited to providing assistance to only specific groups or categories of people, as is TANF to families with dependent children, or SSI for disabled people. GA is the program of last resort. It is the "safety net" intended to help those people who have no other resources. GA records relating to an applicant or recipient are confidential and no information relating to a person who is an applicant or recipient may be disclosed to the general public, unless expressly permitted by that person.

The Town of Ogunquit approved \$3,000 for the 2010-2011 Budget. Five applications were received during this period. The town assisted two clients with fuel oil (\$673.00) and two clients with rent (\$654.00); one applicant was not eligible for assistance

Respectfully submitted,

**Cheryl L. Emery**

General Assistance Coordinator



# FINANCE

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# TOWN OF OGUNQUIT FINANCE DEPARTMENT

July 1, 2010 - June 30, 2011

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## **REPORT OF THE TREASURER**

*Judith A. Yates*

With the close of the Town's fiscal period now being June of each year, we are able to more accurately budget and appropriate monies for Capital Improvement and Operating Budgets prior to the beginning of our next fiscal year. Town meeting takes place in June in conjunction with the State Elections and allows for us to actually appropriate monies prior to the beginning of the fiscal period which begins July 1 annually.

During the month of September, we generate a tax bill that is made up of several components. Among those are not only the Operating and Capital Improvement budgets for the Town, but also our proportionate share of the County taxes as well as the Wells-Ogunquit Community School District payments.

This last year marked our third year of the installment bill. The two installments have been well received by the taxpayers and we will continue to try and keep the due dates consistent, with the first half being due on or about November 1 and the second half being due on or about May 1. We hope this has made the tax payment less burdensome for those of our taxpayers who choose to pay on the installment plan.

In 2010-2011, the voters approved a twelve month operating and Capital Improvement budget of \$8,883,634.31 (This includes the town's portion of the School as well as the County budget) with a resulting tax rate of

\$6.88/1000 of value for the fiscal year ending June 30, 2011.

Because the Town has been very successful with budgeting and forecasting expenses, we were able to fund improvements to Berwick Road and several other projects throughout Town with the use of our Surplus Fund Balance (also known as Undesignated Fund Balance). The majority of the SFB comes from revenues that we are able to successfully raise over and above what we anticipate raising. These funds come in large part from our parking lot revenues.

In August of 2010 the townspeople voted to borrow \$2,227,000 for the construction of new sidewalks in Town. Surveys have been completed and some of the engineering started. It will be very exciting to see this project unfold! It is our hope that in the coming months that you will soon see improvements to the sidewalks on the Route One corridor.

As your Treasurer, probably one of the most difficult tasks that I have had in recent years is pursuing the best and safest investment opportunities afforded to the municipal community. As they have for the last several years, interest rates have been very low. I continue to monitor and pursue the best investment opportunities that are afforded the Town and will continue to watch and be mindful of any advantageous opportunity that may come the Town's way.

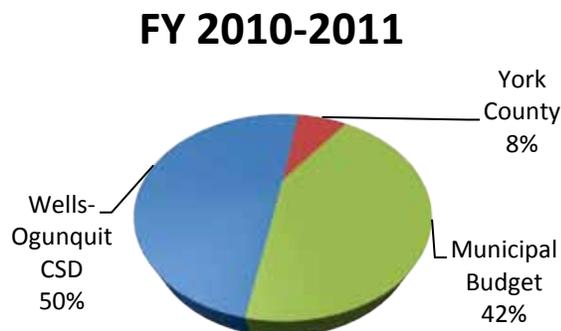
As we close this fiscal year – the parking lot revenues below reflect one of the most successful seasons on the beach in recent memory. The sun was out nearly every day

as is apparent if we measure that in dollars and cents. Please see below the revenues by lot for the beaches!

Main Beach	\$625,978.00
Moody (aka North Beach)	\$229,657.50
Footbridge	\$226,271.00
Lower Lot	\$117,285.00
Obeds Lane	\$167,261.00
Perkins Cove	\$200,460.00
Hotels (East of the Ogunquit Estuary)	\$ 20,428.00
Parking Pass Sales	\$ 67,670.00
<b><u>TOTAL</u></b>	<b><u>\$1,655,010.50</u></b>

As we end this year, it is important to note and recognize that it takes all Town Departments working together to make this system efficient. We truly do run a business in the summer with these parking lots and we are very fortunate to have a team of professionals who have always strived to do and be the very best they can be for this “Beautiful Place by the Sea”.

My sincere thanks to each and every one of you. You all make my job much easier. I encourage anyone with any questions to please stop by, call or email me at [treasurer@townofogunquit.org](mailto:treasurer@townofogunquit.org). I welcome the opportunity for open dialog and to help you make an informed decision.



**REPORT OF THE TAX COLLECTOR**

*Thomas A. Fortier, Tax Collector*  
*Judith A. Yates, Deputy Tax Collector*

Municipal tax collectors are public officers who have the duty of collecting taxes legally assessed with the municipality. The authority of the Tax Collector is derived from the collection warrant and the tax commitment. The Tax Collector’s duty is only to collect taxes. The Tax Collector has no authority to adjust or abate a tax or to collect one where none was committed. These concerns should be referred to the assessor.

The municipal assessor establishes the tax rate and commits the taxes to the tax collector after the municipal and school budgets are adopted and the county taxes assessed.

In Ogunquit, this usually occurs in early to mid-September. The tax collector prepares the tax bills and collects the appropriate amounts on behalf of the town. In Ogunquit, taxes are due within 45 days following commitment. Failure to pay in that time frame will result in interest added, while continued failure to pay the taxes will result in liens on the property, additional interest charges and possible loss of the property to the Town.

In 2010-2011, the Town managed 3,787 separate tax accounts compared to 3,777 in 2009-2010.

Time shares and condos comprised 18% of the town’s taxable parcels. Residential properties comprised 59% and commercial properties 21%, while 2% represents utilities and tax exempt properties.

In 2010-2011, education represented 50% of the tax commitment; municipal services 42% and county tax 8%.

As of June 30, 2011, the town had collected \$8,488,095.55 or 95.55% of the tax commitment leaving an outstanding balance of \$395,538.76.

**OUTSTANDING TAXES  
AS OF JUNE 30, 2011**

**TOWN OF OGUNQUIT  
2008 OUTSTANDING TAXES**

Haines, Alan (PP)	\$14.82
<u>Inniss, Mike &amp; Maureen (PP)</u>	<u>\$29.65</u>
	\$44.47

**TOWN OF OGUNQUIT  
2009 OUTSTANDING TAXES**

CIT Technology Financing (PP)	\$12.54
Haines, Alan (PP)	\$7.35
Hartwell, James & Patricia (PP)	\$187.61
Inniss, Mike & Maureen (PP)	\$14.69
Robichaud, Michael & Ruth	\$286.45
Saracco, Joseph	\$4.72
<u>Vinchmar, Inc. (PP)</u>	<u>\$426.24</u>
	\$939.60

**TOWN OF OGUNQUIT  
2010 OUTSTANDING TAXES**

Barboza, Richard & Cynthia	\$10.82
Bell, Stephen W. & Meggan	\$52.73
Bell, Stephen W. & Meggan	\$14.20
Calkins Family Trust	\$8.11
Christiansen, Paul	\$3,282.99
CIT Technology Financing SE (PP)	\$21.97
Cochiarelli, William	\$1,758.28
Designers Corner Inc.	\$8,806.25
Designers Corner Inc.	\$13,437.53
Distefano, Anthony and Maureen	\$15.55
Haines, Alan	\$14.20
Hargrove, Robert	\$43.97
Hartwell, James & Patricia (PP)	\$268.51
Hartwell, James & Patricia (PP)	\$370.45
Herrold, Robert	\$3.22
Holmes, Janet L.	\$12.95
Inniss, Mike & Maureen (PP)	\$27.78
Keane, Deborah K.	\$40.56
Keane, Deborah K.	\$14.20
Keer, Joyce M.	\$1,268.92
Keough, Mark	\$2,571.50
Madden, Ellsworth & Lee Houle	\$3,169.09

Maher-Stewart, Marilyn	\$9,617.45
Mclaughlin, Barbara A.	\$10.14
Mclaughlin, Barbara A.	\$22.98
Medieros, Cecilia	\$5.41
Miller, Richard C.	\$2,978.46
Miller, Richard C.	\$1,224.91
Miller, Richard C.	\$1,343.21
Miller, Richard C.	\$1,429.74
Miller, Richard C.	\$1,535.87
Miller, Richard C.	\$1,389.86
Moir, Robert B. & Jennifer	\$10.14
Neilly, Peter & Maureen	\$10.14
Nordberg, Paul & Debra	\$1,962.43
Northern New England Telephone	\$4,761.74
Oconnor, Margaret	\$4.73
Ogunquit Rental Properties (PP)	\$2.90
Heirs of Barbara Oheir	\$15.55
Heirs of Barbara Oheir	\$67.60
Ott, Whitney (PP)	\$13.79
Ott, Whitney & Aromando, Brian	\$5,958.26
Polvere, Daniel & Sally	\$1,246.74
Poole, Steven E.	\$19.60
Rivers, Mary Louise	\$6.76
Robichaud, Michael & Ruth	\$574.60
Saracco, Joseph A.	\$9.46
Smithers, Marlene	\$15.55
Smithers, Marlene	\$49.35
St. Clair, Thomas F.	\$6.76
Stand, John (PP)	\$22.78
Thomas, Mark (PP)	\$18.86
Trotter, Edward T. & Mary	\$20.96
Trotter, Edward T. & Mary	\$9.46
Vinchmar Inc.	\$2,918.29
Vinchmar Inc.	\$8,879.26
Vinchmar Inc. (PP)	\$793.96
<u>White, Lee R. &amp; Julie</u>	<u>\$41.24</u>
	\$82,212.72

**TOWN OF OGUNQUIT  
2011 OUTSTANDING TAXES**

Amy Gaynor (PP)	\$10.83
Barboza, Richard & Cynthia	\$11.01
Batchelder, Christopher M.	\$47.51
Bell, Stephen & Meggan	\$53.66
Bell, Stephen & Meggan	\$14.45
Boucher, Esselyn	\$798.87
Bourgault, Jacqueline E.	\$8.26
Bourgault, Jacqueline E.	\$9.63
Bourgault, Jacqueline E.	\$9.63
Bourgault, Roland J. Heirs	\$4.82
Bourgault, Roland J. Heirs	\$6.88
Bourgault, Roland J. Heirs	\$4.82
Bourgault, Roland J. Heirs	\$6.88
Brennan, John E. Jr.	\$2.37
Bridson, George	\$17.20

Brink, William A.	\$28.02	Nevel, William C. Dr.	\$4.82
Calkins Family Trust, LLC	\$8.26	Nordberg, Paul & Debra	\$1,997.26
Callahan & Zalinski	\$6.88	Oconnor, Margaret	\$4.82
Christian, Paul (PP)	\$38.18	Ogunquit Falls Mgmt LLC (PP)	\$6.49
Christian, Paul	\$6,682.54	Ogunquit Falls Mgmt LLC (PP)	\$6.49
Cipolla, Richard & Lisa	\$13.07	Ogunquit Falls Mgmt LLC (PP)	\$6.49
Coastal Hospitality Inc. (PP)	\$1,088.90	Oheir, Jennifer	\$15.82
Cochiarelli, William F.	\$1,789.49	Ott, Whitney (PP)	\$14.04
Costa, Russell P.	\$6.88	Ott, Whitney & Aromando, B.	\$6,084.67
Cristo, Richard (PP)	\$26.97	Pettis, Julie H.	\$47.47
Denardo, Gaetano & Cheryl	\$118.47	Ploude, Linda	\$669.38
Designers Corner Inc.	\$8,962.58	Polvere, Daniel & Sally	\$2,284.85
Designers Corner Inc.	\$13,676.06	Poole, Steven E.	\$19.95
Distefano, Anthony	\$15.82	Portside Realty Trust	\$37.84
Doherty, George & Coleen	\$13.47	Prescott, Ellen M.	\$41.72
Driscoll, Deborah	\$2,449.04	Purcell, Robert D.	\$522.88
Enos, Timothy & Maynard	\$1,804.62	Richards, Delores M.	\$11.01
Ensemble Inc. (PP)	\$11.01	Richards, Delores M.	\$9.63
Goding, Jayne	\$3,985.58	Richards, Delores M.	\$6.88
Gott, Ronald M. & Audrey	\$14.45	Rivers, Mary Louise	\$6.88
Granite State Music Co., Inc. (PP)	\$43.79	Robichaud, Michael & Ruth	\$584.80
Haines, Alan (PP)	\$14.45	Sadie Green's Inc. (PP)	\$7.64
Hargrove, Robert	\$4,322.70	Saracco, Joseph	\$9.63
Hartwell, James & Patricia (PP)	\$273.27	Shaw, Ronald & vMary	\$11.70
Hartwell, James & Patricia (PP)	\$377.02	Smithers, Marlene F.	\$50.22
Hazel, William & Nancy	\$2,486.43	Smithers, Marlene F.	\$15.82
Herrold, Robert	\$8.26	Stand, John (PP)	\$23.19
Hillcrest Condominium Assoc.	\$6.19	Taylor, Thomas A.	\$26.42
Inside Out Caf� (PP)	\$139.60	Thomas, Mark	\$19.20
Kane, Robert L. & Carol A.	\$3,444.13	Trotter, Edward & Mary	\$21.33
Karas, Anne	\$11.01	Trotter, Edward & Mary	\$9.63
Keane, Deborah K.	\$14.45	Two Hundred Sixty One Shore (PP)	\$172.31
Keane, Deborah K.	\$41.28	Two Hundred Sixty One Shore (PP)	\$2,943.95
Keer, Joyce M.	\$2,328.88	Valdez, Dean (PP)	\$21.05
Keough, Mark	\$2,617.15	Vinchmar Inc.	\$2,970.10
Koenig, John H. & Eleanor	\$1,065.23	Vinchmar Inc.	\$9,036.88
Littlefield, Eric M.	\$3,507.42	Vinchmar Inc. (PP)	\$808.06
Lumenello, Laura Rose (PP)	\$100.48	Westcott Realestate Holding	\$6,275.94
Madden, Ellsworth and Lee H.	\$3,225.34	White, Lee R. & Julie	\$41.97
Maher-Stewart, Marilyn	\$9,788.18	<u>Yurko-Leary Family Trust (PP)</u>	<u>\$76.57</u>
Mastrobuoni, Louis & Edna	\$71.55		\$126,450.40
McLaughlin, Barbara A.	\$23.39		
McLaughlin, Barbara A.	\$10.32		
Medieros, Cecilia	\$5.50		
Miller, Richard C	\$1,367.06		
Miller, Richard C	\$1,563.14		
Miller, Richard C	\$1,246.66		
Miller, Richard C	\$3,031.33		
Miller, Richard C	\$1,455.12		
Miller, Richard C	\$1,414.53		
Moir, Robert B & Jennifer	\$10.32		
Morning Dove LLC (PP)	\$35.02		
Morning Dove LLC, The	\$5,717.97		
Neilly, Peter & Maureen	\$10.32		

**REPORT OF THE  
TAX ASSESSOR**

**Property taxes committed to the Tax Collector for the year July 2010 – June 2011**

	<b>2009/2010</b>	<b>2010/2011</b>	<b>Increase/decrease</b>
County Tax	\$627,633.36	\$673,217.78	\$45,584.42
Municipal Appropriation	\$3,664,052.00	\$3,804,596.00	\$140,544.00
School/Education Appropriation	\$4,203,565.00	\$4,407,158.00	\$203,593.00
Overlay	\$329,500.08	\$41,580.53	-\$287,919.55
State Municipal Revenue Sharing	-\$46,834.95	-\$34,629.00	-\$12,205.95
Homestead Reimbursement	-\$28,736.76	-\$8,289.00	-\$20,447.76
Other Revenue	\$1,299.00	\$0.00	-\$1,299.00
<b>NET AMOUNT TO BE RAISED</b>	<b>\$8,747,879.73</b>	<b>\$8,883,634.31</b>	<b>\$135,754.58</b>
Land	\$649,131,300.00	\$615,406,560.00	-\$33,724,740.00
Buildings	\$663,314,700.00	\$664,021,560.00	\$706,860.00
<b>Total Real Estate</b>	<b>\$1,282,446,000.00</b>	<b>\$1,279,428,120.00</b>	<b>-\$3,017,880.00</b>
Personal Property	\$11,619,000.00	\$11,797,730.00	\$178,730.00
<b>Total Taxable Property</b>	<b>\$1,294,065,000.00</b>	<b>\$1,291,225,850.00</b>	<b>-\$2,839,150.00</b>
<b>Property Tax Rate</b>	<b>\$6.76</b>	<b>\$6.88</b>	<b>\$.12</b>
<b>State Valuation</b>	<b>\$1,312,150,000.00</b>	<b>\$1,327,550,000.00</b>	<b>\$15,400,000.00</b>

**Respectfully submitted,**

*Barbara C. Kinsman*

*Robert Gingras, C.M.A*

# **TOWN OF OGUNQUIT**

**OGUNQUIT, MAINE**

**FINANCIAL AUDIT REPORT**

**JUNE 30, 2011**

**TOWN OF OGUNQUIT  
OGUNQUIT, MAINE  
JUNE 30, 2011**

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# Smith & Associates, CPAs

*A Professional Association*

50 Forest Falls Drive, Suite 3 • Yarmouth, Maine 04096

Ph (207) 846-8881 • Fax (207) 846-8882

www.smithassociatescpa.com

## REPORT OF CERTIFIED PUBLIC ACCOUNTANTS

### **Independent Auditors' Report**

Board of Selectmen and Manager  
TOWN OF OGUNQUIT  
Ogunquit, Maine

We have audited the accompanying financial statements of the governmental activities, business-type activities, major funds, and remaining fund information, which collectively comprise the financial statements of the Town of Ogunquit, Maine as of and for the year ended June 30, 2011, as listed in the table of contents. These financial statements are the responsibility of the Town's Management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, based on our audit, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, major funds, and remaining fund information of the Town of Ogunquit and the changes in financial position and cash flows, where applicable, of those activities and funds and the budgetary comparison for the general fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The budgetary comparison information is not a required part of the financial statements, but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

The Town of Ogunquit, Maine has not presented Management Discussion and Analysis that accounting principles generally accepted in the United States has determined is necessary to supplement, although not required to be part of, the basic financial statements.



SMITH & ASSOCIATES, CPAs  
*A Professional Association*

Yarmouth, Maine  
July 21, 2011

**EXHIBIT I**

**TOWN OF OGUNQUIT  
STATEMENT OF NET ASSETS  
JUNE 30, 2011**

	<u>Primary Government</u>		
	<u>Governmental</u>	<u>Business -</u>	
	<u>Activities</u>	<u>Type</u>	<u>Total</u>
		<u>Activities</u>	
<b>Assets</b>			
Cash	\$ 5,751,420	\$ 14,486	\$ 5,765,906
Accounts Receivable	80,670	0	80,670
Taxes Receivable	391,718	0	391,718
Liens Receivable	119,726	0	119,726
Capital Assets, Net of Accumulated Depreciation	<u>10,651,321</u>	<u>0</u>	<u>10,651,321</u>
<b>Total Assets</b>	<b>\$ 16,994,855</b>	<b>\$ 14,486</b>	<b>\$ 17,009,341</b>
<b>Liabilities</b>			
Accounts Payable	\$ 0	\$ 0	\$ 0
Accrued Expenses	218,281	0	218,281
<i>Non Current Liabilities:</i>			
Due Within One Year	448,885	0	448,885
Due in More Than One Year	<u>6,828,749</u>	<u>0</u>	<u>6,828,749</u>
<b>Total Liabilities</b>	<b>\$ 7,495,915</b>	<b>\$ 0</b>	<b>\$ 7,495,915</b>
<b>Net Assets</b>			
<i>Invested in Capital Assets, Net of Related Debt</i>	\$ 3,373,687	\$ 0	\$ 3,373,687
<i>Restricted</i>			
Permanent Funds, Non-Expendable	456,559	0	456,559
<i>Unrestricted</i>	<u>5,668,694</u>	<u>14,486</u>	<u>5,683,180</u>
<b>Total Net Assets</b>	<b>\$ 9,498,940</b>	<b>\$ 14,486</b>	<b>\$ 9,513,426</b>

The Notes to the Financial Statements are an Integral Part of This Statement.



**EXHIBIT III**

**TOWN OF OGUNQUIT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
JUNE 30, 2011**

	General Fund	Sidewalks	Other Governmental Funds	Total Governmental Funds
<b>Assets</b>				
Cash	\$ 2,557,065	\$ 2,205,317	\$ 989,038	\$ 5,751,420
Taxes Receivable	391,718	0	0	391,718
Tax Liens Receivable	119,726	0	0	119,726
Accounts & Notes Receivable	80,670	0	0	80,670
Due From Other Funds	<u>0</u>	<u>0</u>	<u>472,652</u>	<u>472,652</u>
<b>Total Assets</b>	<b><u>\$ 3,149,179</u></b>	<b><u>\$ 2,205,317</u></b>	<b><u>\$ 1,461,690</u></b>	<b><u>\$ 6,816,186</u></b>
<b>Liabilities &amp; Fund Balance</b>				
<b>Liabilities</b>				
Accounts Payable	\$ 0	0	0	\$ 0
Accrued Expenses	120	0	0	120
Deferred Revenues	460,000	0	0	460,000
Due to Other Funds	<u>472,652</u>	<u>0</u>	<u>0</u>	<u>472,652</u>
<b>Total Liabilities</b>	<b><u>\$ 932,772</u></b>	<b><u>\$ 0</u></b>	<b><u>\$ 0</u></b>	<b><u>\$ 932,772</u></b>
<b>Fund Balance</b>				
<i>Reserved Reported In:</i>				
<i>Nonspendable</i>				
Permanent Funds, Nonexpendable	\$ 0	\$ 0	\$ 456,559	\$ 456,559
<i>Restricted</i>	0	0	0	0
<i>Committed</i>				
Capital Projects Funds	0	2,205,317	519,923	2,725,240
Appropriated Surplus for FY 2011/2012 Budget	350,000	0	0	350,000
<i>Unreserved Reported In:</i>				
<i>Assigned</i>				
Special Revenue Funds	0	0	471,568	471,568
Permanent Funds, Expendable	0	0	13,640	13,640
<i>Unassigned</i>				
General Fund	<u>1,866,407</u>	<u>0</u>	<u>0</u>	<u>1,866,407</u>
<b>Total Fund Balance</b>	<b><u>\$ 2,216,407</u></b>	<b><u>\$ 2,205,317</u></b>	<b><u>\$ 1,461,690</u></b>	<b><u>\$ 5,883,414</u></b>
<b>Total Liabilities &amp; Fund Balance</b>	<b><u>\$ 3,149,179</u></b>	<b><u>\$ 2,205,317</u></b>	<b><u>\$ 1,461,690</u></b>	<b><u>\$ 6,816,186</u></b>

The Notes to the Financial Statements are an Integral Part of This Statement.

**TOWN OF OGUNQUIT  
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET TO  
STATEMENT OF NET ASSETS  
JUNE 30, 2011**

<b>Total Fund Balance – Total Governmental Funds</b>				\$ 5,883,414
<b>Amounts Reported for Governmental Activities in the Statement of Net Assets are Different Because:</b>				
Capital Assets Used in Governmental Activities are Not Current Financial Resources and Therefore are Not Reported in the Governmental Funds Balance Sheet				10,651,321
Interest Payable on Long-Term Debt Does Not Require Current Financial Resources. Therefore Interest Payable is Not Reported as a Liability in Governmental Funds Balance Sheet				(50,897)
Property Tax Revenues are Reported in the Governmental Funds Balance Sheet Under NCGA Interpretation-3, <u>Revenue Recognition-Property Taxes</u>				460,000
Long Term Liabilities are Not Due and Payable in the Current Period and, Therefore, They are Not Reported in the Governmental Funds Balance Sheet:				
Long Term Liabilities				
Due in One Year	\$ 448,885			
Due in More Than One Year	<u>6,828,749</u>	7,277,634		
Accrued Compensated Absence Pay		<u>167,264</u>		<u>(7,444,898)</u>
<b>Net Assets of Governmental Activities</b>				<b><u>\$ 9,498,940</u></b>

The Notes to the Financial Statements are an Integral Part of This Statement.

**TOWN OF OGUNQUIT  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
GOVERNMENTAL FUNDS  
FOR THE YEAR ENDED JUNE 30, 2011**

	<u>General Fund</u>	<u>Sidewalks</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Revenues</b>				
Taxes	\$ 9,306,764	\$ 0	\$ 0	\$ 9,306,764
Intergovernmental	66,298	0	54,311	120,609
Licenses, Permits & Fees	1,927,108	0	5,404	1,932,512
Charges for Services	209,231	0	36,766	245,997
Investment Income	6,982	4,020	2,668	13,670
Miscellaneous	<u>85,908</u>	<u>0</u>	<u>30,735</u>	<u>116,643</u>
<b>Total Revenues</b>	<b>\$ 11,602,291</b>	<b>\$ 4,020</b>	<b>\$ 129,884</b>	<b>\$ 11,736,195</b>
<b>Expenditures</b>				
<i>Current</i>				
General Government	\$ 1,087,086	0	\$ 49,338	\$ 1,136,424
Public Works	1,442,451	25,703	174,935	1,643,089
Protection	2,457,401	0	3,803	2,461,204
Culture & Recreation	409,343	0	82,574	491,917
General Assistance	1,327	0	0	1,327
Debt Service	554,147	0	0	554,147
Health & Social Services	19,550	0	0	19,550
Education	4,407,158	0	0	4,407,158
Fixed Charges	678,035	0	0	678,035
<i>Capital Outlay</i>	<u>65,755</u>	<u>0</u>	<u>294,529</u>	<u>360,284</u>
<b>Total Expenditures</b>	<b>\$ 11,122,253</b>	<b>\$ 25,703</b>	<b>\$ 605,179</b>	<b>\$ 11,753,135</b>
<b>Excess (Deficiency) of Revenues Over (Under) Expenditures</b>	<b>\$ 480,038</b>	<b>\$ (21,683)</b>	<b>\$ (475,295)</b>	<b>\$ (16,940)</b>
<b>Other Financing Sources (Uses)</b>				
Transfers In (Out)	\$ (777,000)	\$ 0	\$ 755,000	\$ (22,000)
Gross Proceeds from Long Term Debt	<u>0</u>	<u>2,227,000</u>	<u>0</u>	<u>2,227,000</u>
<b>Total Other Financing Sources (Uses)</b>	<b>\$ (777,000)</b>	<b>\$ 2,227,000</b>	<b>\$ 755,000</b>	<b>\$ 2,205,000</b>
<b>Net Change in Fund Balance</b>	<b>\$ (296,962)</b>	<b>\$ 2,205,317</b>	<b>\$ 279,705</b>	<b>\$ 2,188,060</b>
<b>Fund Balance – July 1, 2010</b>	<u>2,513,369</u>	<u>0</u>	<u>1,181,985</u>	<u>3,695,354</u>
<b>Fund Balance – June 30, 2011</b>	<b>\$ 2,216,407</b>	<b>\$ 2,205,317</b>	<b>\$ 1,461,690</b>	<b>\$ 5,883,414</b>

The Notes to the Financial Statements are an Integral Part of This Statement.

**TOWN OF OGUNQUIT  
RECONCILIATION OF THE STATEMENT OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCE OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
FOR THE YEAR ENDED JUNE 30, 2011**

**Net Change in Fund Balance – Total Governmental Funds** \$2,188,060

**Amounts Reported for Governmental Activities in the Statement of  
Net Assets are Different Because:**

Governmental Funds Report Capital Outlays as Expenditures. However, in the Statement of Activities the Cost of Those Assets is Allocated over Their Estimated Useful Lives and Reported as Depreciation Expense. This is the Amount of Capital Assets Recorded in the Current Period 544,441

Depreciation Expense on Capital Assets is Reported in the Government-Wide Statement of Activities and Changes in Net Assets, But They Do Not Require the Use of Current Financial Resources. Therefore, Depreciation Expense is Not Reported as Expenditure in Governmental Funds (334,767)

The Issuance of Long-Term Debt (e.g. Bonds, Leases and Accrued Compensated Absence Pay) Provides Current Financial Resources To Governmental Funds, While the Repayment of the Principal of Long-Term Debt Consumes the Current Financial Resources of Governmental Funds. Neither Transaction, However, has Any Effect on Net Assets. Also, Governmental Funds Report the Effect of Issuance Cost, Premiums, Discounts, and Similar Items When Debt is First Issued, Whereas the Amounts are Deferred and Amortized in the Statement of Activities. This Amount is the Net Effect of These Differences in the Treatment of Long-Term Debt and Related Items (1,907,103)

Some Property Tax Will Not be Collected for Several Months After the Town's Fiscal Year End; They are Not Considered "Available" Revenues in the Governmental Funds. This Amount is the Net Effect of the Differences (48,000)

Accrued Interest Expense on Long-Term Debt is Reported in the Government-Wide Statement of Activities and Changes in Net Assets, But Does Not Require the Use of Current Financial Resources; Therefore, Accrued Interest Expense is not Reported as Expenditures in Governmental Funds (7,022)

**Change in Net Assets of Governmental Activities** \$ 435,609

The Notes to the Financial Statements are an Integral Part of This Statement.

**EXHIBIT VII**

**TOWN OF OGUNQUIT  
STATEMENT OF NET ASSETS  
PROPRIETARY FUNDS  
JUNE 30, 2011**

	<u>Business - Type Activities Enterprise Funds Unemployment</u>
<b>Assets</b>	
Current Assets	
Cash	\$ 14,486
Accounts Receivable	<u>          0</u>
<b>Total Assets</b>	<b><u>\$ 14,486</u></b>
<b>Liabilities</b>	
Current Liabilities	
Accounts Payable	<u>\$          0</u>
<b>Net Assets</b>	
Unrestricted	<u>\$          0</u>
<b>Total Net Assets</b>	<b><u>\$ 14,486</u></b>

The Notes to the Financial Statements are an Integral Part of This Statement.

**TOWN OF OGUNQUIT  
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS  
PROPRIETARY FUNDS  
FOR THE YEAR ENDED JUNE 30, 2011**

	Business - Type <u>Activities</u> Enterprise Funds <u>Unemployment</u>
<b>Operating Revenues</b>	
Interest Income	\$ 41
Miscellaneous	<u>0</u>
<b>Total Operating Revenues</b>	\$ 41
<b>Operating Expenses</b>	
General Government	<u>34,063</u>
<b>Changes in Net Assets</b>	\$ (34,022)
<b>Transfer from General Fund</b>	<u>22,000</u>
<b>Changes in Net Assets after Transfers</b>	\$ (12,022)
<b>Net Assets – July 1, 2010</b>	<u>26,508</u>
<b>Net Assets – June 30, 2011</b>	<u>\$ 14,486</u>

The Notes to the Financial Statements are an Integral Part of This Statement.

**TOWN OF OGUNQUIT  
STATEMENT OF CASH FLOWS  
PROPRIETARY FUNDS  
FOR THE YEAR ENDED JUNE 30, 2011**

	Business - Type Activities Enterprise Funds <u>Unemployment</u>
<b>Cash Flows from Operating Activities</b>	
Interest	\$ 41
Payments to Vendors	<u>(34,063)</u>
<b>Net Cash Provided by (Used) in Operating Activities</b>	\$ (34,022)
<b>Transfers In (Out)</b>	<u>22,000</u>
<b>Net Increase (Decrease) in Cash after Transfers</b>	\$ (12,022)
<b>Cash – July 1, 2010</b>	<u>26,508</u>
<b>Cash – June 30, 2011</b>	<u>\$ 14,486</u>
<b>Reconciliation of Operating Income to Net Cash Provided by (Used) in Operating Activities:</b>	
Changes in Net Assets	<u>\$ (34,022)</u>
<b>Adjustments to Reconcile Operating Income to Net Cash Provided by (Used) in Operating Activities</b>	
Depreciation Expense	\$ 0
(Increase) Decrease in Accounts Receivable	<u>0</u>
<b>Total Adjustments</b>	<u>\$ 0</u>
<b>Net Cash Provided by (Used) in Operating Activities</b>	<u>\$ (34,022)</u>

The Notes to the Financial Statements are an Integral Part of This Statement.

**TOWN OF OGUNQUIT**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2011**

**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. – General Statement**

The Town of Ogunquit, Maine was incorporated as the Ogunquit Village Corporation in 1913 and later became the Town of Ogunquit by an act of the Legislature in 1980 under the laws of the State of Maine. The Town currently operates under a Selectmen/Town Manager Form of Government.

The accounting and reporting policies of the Town relating to the funds and account groups included in the accompanying basic financial statements conform to generally accepted accounting principles as applicable to state and local governments. Generally accepted accounting principles for local governments include those principles prescribed by the Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants in the publication entitled *Audits of State and Local Governmental Units* and by the Financial Accounting Standards Board (when applicable). As allowed in Section P80 of GASB's *Codification of Governmental Accounting and Financial Reporting Standards*, the Town has elected not to apply to its proprietary activities Financial Accounting Standards Board Statements and Interpretations, Accounting Principles Board Opinions, and Accounting Research Bulletins of the Committee of Accounting Procedure issued after November 30, 1989. The more significant accounting policies of the Town are described below.

In June 1999, the Governmental Accounting Standards Board (GASB) unanimously approved Statement No. 34, *Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments*. Certain of the significant changes in the Statement include the following:

The financial statements include:

- A Management Discussion and Analysis (MD&A) section, which provides an analysis of the Town's overall financial position and results of operations, has not been presented as indicated in the Independent Auditors' Report.
- Financial statements prepared using full accrual accounting for all of the Town's activities.
- A change in the fund financial statements to focus on the major funds.

These and other changes are reflected in the accompanying financial statements including notes to financial statements.

**TOWN OF OGUNQUIT**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2011**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**B. – Financial Reporting Entity**

The Town's combined financial statements include the accounts of all Town of Ogunquit operations. The criteria for including organizations as component units within the Town's reporting entity, as set forth in Section 2100 of GASB's Codification of Governmental Accounting and Financial Reporting Standards, include whether:

- The organization is legally separate (can sue and be sued in their own name)
- The Town holds the corporate powers of the organization
- The Town appoints a voting majority of the organization's board
- The Town is able to impose its will on the organization
- The organization has the potential to impose a financial benefit/burden on the Town
- There is fiscal dependency by the organization on the Town

Based on the aforementioned criteria, the Town of Ogunquit has no component units that are not included in this report.

**C. – Basic Financial Statements – Government-Wide Statements**

The Town's basic financial statements include both government-wide (reporting the Town as a whole) and fund financial statements (reporting the Town's major funds). Both the government-wide and fund financial statements categorize primary activities as either governmental or business-type.

In the government-wide Statement of Net Assets, both the governmental and business-type activities columns (a) are presented on a consolidated basis by column (b) and are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Town's net assets are reported in three parts – invested in capital assets, net of related debt; restricted net assets; and unrestricted net assets. The Town first utilizes restricted resources to finance qualifying activities.

The government-wide Statement of Activities reports both the gross and net cost of each of the Town's functions. The functions are also supported by general government revenues (property taxes, certain intergovernmental revenues, charges for services, etc). The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function or a business-type activity. Operating grants include operating-specific and discretionary (whether operating or capital) grants while the capital grants column reflects capital-specific grants. The net costs (by function) are normally covered by general revenue (property taxes, intergovernmental revenues, interest income, etc).

**TOWN OF OGUNQUIT**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2011**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**D. – Basic Financial Statements – Fund Financial Statements**

The financial transactions of the Town are reported in individual funds in the fund financial statements. Each fund is accounted for by providing a separate set of self-balancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues and expenditures/expenses. The various funds are reported by generic classification within the financial statements. The following fund types are used by the Town:

**Governmental Funds**

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position and changes in financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Town:

*General Fund* is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

*Special Revenue Funds* are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

*Capital Projects Funds* are used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by business-type/proprietary funds).

*Permanent Funds* are used to report resources that are legally restricted to the extent that only earnings, and not principal, may be used for purposes that support the reporting government's programs, that is, for the benefit of the government or its citizenry. A permanent fund would be used, for example, to account for the perpetual care endowment of a municipal cemetery.

**Proprietary Funds**

The focus of proprietary fund measurement is upon determination of operating income, changes in net assets, financial position, and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. The following is a description of the proprietary funds of the Town of Ogunquit:

**Enterprise Funds** are required to be used to account for operations for which a fee is charged to external users for goods or services and the activity (a) is financed with debt that is solely secured by a pledge of the net revenues, (b) has a third party requirement that the cost of providing services, including capital costs, be recovered with fees and charges or (c) establishes fees and charges based on a pricing policy designed to recover similar costs. The Ogunquit Unemployment program operates in a manner similar to private business enterprises. The intent is that costs for these services provided to the employees on a continuing basis be recovered through fees.

**TOWN OF OGUNQUIT**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2011**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**D. – Basic Financial Statements – Fund Financial Statements (Continued)**

The emphasis in fund financial statements is on the major funds in either the governmental or business-type activities categories. Nonmajor funds by category are summarized into a single column. GASB No. 34 sets forth minimum criteria (percentage of the assets, liabilities, revenues or expenditures/expenses of either fund category or the governmental and enterprise combined) for the determination of major funds. The nonmajor funds are combined in a column in the fund financial statements.

**E. – Measurement Focus/Basis of Accounting**

Measurement focus refers to what is being measured; basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting relates to the timing of the measurement made, regardless of the measurement focus applied.

The government-wide statements and fund financial statements for proprietary funds are reported using the economic resources measurement focus and the accrual basis of accounting. The economic resources measurement focus means all assets and liabilities (whether current or non-current) are included on the statement of net assets and the operating statements present increases (revenues) and decreases (expenses) in net total assets. Under the accrual basis of accounting, revenues are recognized when earned. Expenses are recognized at the time the liability is incurred.

Governmental fund financial statements are reported using the current financial resources measurement focus and are accounted for using the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual; i.e., when they become both measurable and available. “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. A one-year availability period is used for recognition of all other governmental fund revenues. However, debt service expenditures, as well as expenditures related to compensated absences are recorded only when payment is due.

Operating revenues and expenses for proprietary funds are those that result from providing services and producing and delivering goods and/or services. It also includes all revenue and expenses not related to capital and related financing, noncapital financing, or investing activities.

**F. – Budgetary Control**

Formal budgetary accounting is employed as a management control for the general fund of the Town of Ogunquit. The Town of Ogunquit's policy is to adopt an annual budget for operations. The budget is presented on the modified accrual basis of accounting which is consistent with generally accepted accounting principles.

**TOWN OF OGUNQUIT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2011**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**F. – Budgetary Control (Continued)**

The following procedures are followed in establishing budgetary data reflected in the financial statements:

1. During the second half of the last fiscal year the Town prepared a budget for this fiscal year beginning July 1<sup>st</sup>. The operating budget includes proposed expenditures and the means of financing them.
2. A meeting of the inhabitants of the Town of Ogunquit was then called for the purpose of adopting the proposed budget after public notice of the meeting was given.
3. The budget was adopted subsequent to passage by the inhabitants of the Town.

The Town does not adopt budgets for the Special Revenue Funds.

**G. – Cash**

Maine statutes authorize the Town to invest in obligations of the U.S. Treasury and U.S. agencies, repurchase agreements and certain corporate stocks and bonds. Generally, the Town invests certain funds in checking, savings accounts or certificates of deposit.

The Town has defined cash and cash equivalents to include cash on hand, demand deposits, and investments in money market funds.

**H. – Capital Assets**

Capital assets purchased or acquired with an original cost of \$10,000 or more are reported at historical cost or estimated historical cost. Contributed assets are reported at fair market value as of the date received. Additions, improvements and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Buildings & Improvements	15-40 Years
Machinery & Equipment	5-12 Years
Vehicles	5-10 Years

The Town of Ogunquit has elected not to retroactively report major general infrastructure assets.

**I. – Compensated Absences**

The Town of Ogunquit recognizes accumulated leave compensation during the period in which the related liability is incurred. In compliance with Town personnel policies the liability for accrued compensated absence pay was \$167,264 at June 30, 2011.

**TOWN OF OGUNQUIT**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2011**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**J. – Interfund Activity**

Interfund activity is reported as either loans, services provided, reimbursements or transfers. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation. Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental or proprietary funds are netted as part of the reconciliation to the government-wide financial statements.

**K. – Equity Classifications**

**Government-Wide Statements**

Net assets represent the differences between assets and liabilities. Equity is classified as net assets and displayed in three components:

- Invested in capital assets, net of related debt – consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- Restricted net assets – consists of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation.
- Unrestricted net assets – all other net assets that do not meet the definition of “restricted” or “invested in capital assets, net of related debt.”

**Fund Statements**

Governmental fund equity is classified as fund balance. In the governmental fund financial statements, fund balances are classified as nonspendable, restricted, or unrestricted (committed, assigned or unassigned). Restricted represents those portions of fund balance where constraints placed on the resources are either externally imposed or imposed by law through constitutional provisions or enabling legislation. Committed fund balance represents amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the Board of Selectmen, such as an appropriation. Assigned fund balance is constrained by the Board’s intent to be used for specific purposes by directive. See Note 13 for additional information about fund balances.

**TOWN OF OGUNQUIT**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2011**

**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**L. – Use of Estimates**

Preparation of financial statements in conformity with GAAP requires the use of management's estimates and assumptions. Those estimates and assumptions affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities, and the reported revenues and expenses. Actual results could differ from those estimates.

**NOTE 2 – CASH AND CASH EQUIVALENTS**

Maine statutes authorize the Town to invest in obligations of the U.S. Treasury and U.S. Agencies, repurchase agreements and certain corporate stocks and bonds. Generally, the Town invests such excess funds in checking accounts, savings accounts, certificates of deposit and U.S. government obligations (through an investment group owned by a financial institution).

**A. Deposits**

The Town's deposits are categorized as follows to give an indication of the level of risk assumed by the Town at year end: Category 1 includes deposits covered by federal depository insurance or by collateral held by the Town or by the Town's agent in the Town's name; Category 2 includes uninsured deposits covered by collateral held by the pledging financial institution's trust department or agent in the Town's name; Category 3 includes uninsured and uncollateralized deposits.

At June 30, 2011, all cash and cash equivalents consisted of Category 1 deposits.

**NOTE 3 – PROPERTY TAXES**

The Town is responsible for assessing, collecting and distributing property taxes in accordance with enabling state legislation. The Town of Ogunquit's property tax is levied on the assessed value listed as of the prior April 1<sup>st</sup> for all taxable real and personal property located in the Town. Assessed values are periodically established by the Assessor at 100% of assumed market value. The assessed value for the list of April 1, 2010, upon which the levy for the year ended June 30, 2011, was based, amounted to \$1,292,430,647. The assessed value was 97.35% of the 2010 State valuation of \$1,327,550,000.

The Town is permitted by the laws of the State of Maine to levy taxes up to 105% of its net budgeted expenditures for the related fiscal period. The amount raised in excess of 100% is referred to as overlay and amounted to \$41,581 for the year ended June 30, 2011.

All property taxes are recognized in compliance with NCGA Interpretation – 3, *Revenue Recognition – Property Taxes* which states that such revenue is recorded when it becomes measurable and available. Available means due, or past due and receivable within the current period and collected no longer than 60 days after the close of the current period.

Tax liens are placed on real property within twelve months following the tax commitment date if taxes are delinquent. The Town has the authority to foreclose on property eighteen months after the filing of the lien if tax liens and associated costs remain unpaid. The following summarizes the 2010 - 2011 levy:

**TOWN OF OGUNQUIT**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2011**

**NOTE 3 – PROPERTY TAXES (CONTINUED)**

Assessed Value	\$ 1,292,430,647
Less: Homestead Exemption	<u>(1,204,797)</u>
Net Assessed Value	\$ 1,291,225,850
Tax Rate (Per \$1,000)	<u>6.88</u>
Commitment	\$ 8,883,634
Supplemental Taxes Assessed	<u>0</u>
Sub-Total	\$ 8,883,634
Less: Abatements	(4,817)
Collections	<u>(8,487,099)</u>
Receivable at Year End	<u>\$ 391,718</u>
 Collection Rate	 <u>95.5%</u>

Property taxes on real and personal property accounts were due on September 17, 2010. Interest was charged at a rate of 7% on delinquent accounts after that date.

**NOTE 4 – CAPITAL ASSETS**

Capital asset activity for the six-month period ended June 30, 2011, was as follows:

	Beginning Balance <u>7/1/10</u>	Additions/ <u>Completions</u>	Retirement/ <u>Adjustments</u>	Ending Balance <u>6/30/11</u>
<b>Governmental Activities</b>				
Capital Assets not being Depreciated				
Land	\$4,667,460	\$ 0	\$ 0	\$ 4,667,460
Work in Progress	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Capital Assets not being Depreciated	<u>\$4,667,460</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 4,667,460</u>
Capital Assets being Depreciated				
Buildings & Improvements	\$4,366,364	\$ 20,614	\$ 0	\$ 4,386,978
Machinery & Equipment	524,889	52,885	0	577,774
Vehicles	2,237,557	41,381	0	2,278,938
Infrastructure	<u>2,551,444</u>	<u>429,561</u>	<u>0</u>	<u>2,981,005</u>
Total Capital Assets being Depreciated	<u>\$9,680,254</u>	<u>\$ 544,441</u>	<u>\$ 0</u>	<u>\$ 10,224,695</u>
Less Accumulated Depreciation for:				
Buildings & Improvements	\$2,071,140	\$ 87,939	\$ 0	\$ 2,159,079
Machinery & Equipment	372,585	34,597	0	407,182
Vehicles	1,113,503	114,899	0	1,228,402
Infrastructure	<u>348,839</u>	<u>97,332</u>	<u>0</u>	<u>446,171</u>
Total Accumulated Depreciation	<u>\$3,906,067</u>	<u>\$ 334,767</u>	<u>\$ 0</u>	<u>\$ 4,240,834</u>
Total Capital Assets being Depreciated, Net	<u>\$5,774,187</u>	<u>\$ 209,674</u>	<u>\$ 0</u>	<u>\$ 5,983,861</u>
<b>Governmental Activities Capital Assets, Net</b>	<u>\$10,441,647</u>	<u>\$ 209,674</u>	<u>\$ 0</u>	<u>\$10,651,321</u>

**TOWN OF OGUNQUIT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2011**

**NOTE 5 – LONG-TERM DEBT**

At June 30, 2011, bonds and mortgage payable consisted of the following individual issues:

	<u>Governmental Activities</u>
<b>Maine Municipal Bond Bank</b>	
Marine Bulkheads Capital Improvement Bond of 2004, Interest Rates 1.946% to 9.0%, Annual Principal Payments of \$16,500 Plus Interest Through 2024	\$ 231,000
General Obligation Bond of 2004, Interest Rate 1.597% to 9.0%, Annual Principal Payments of \$24,750 Plus Interest Through 2024	346,500
General Obligation Bond of 2005, Interest Rate 3.05% to 9.0%, Annual Principal Payments of \$20,000 Plus Interest Through 2025	300,000
General Obligation Bond of 2006, Interest Rate 3% to 6%, Annual Principal Payments of \$120,000 Plus Interest Through 2026	1,920,000
General Obligation Bond of 2008, Interest Rate 3.94%, Annual Principal Payments of \$89,295 - \$145,285 Plus Interest Through 2028	2,055,134
General Obligation Bond of 2010, Interest Rate 2.37%, Annual Principal Payments of \$111,350 Plus Interest Through 2030	2,227,000
<b>Transfer Station Mortgage</b>	
Transfer Station Mortgage Payable, Interest Rate of 3%, Annual Payment of Principal and Interest Ranging From \$11,330 to \$19,250 Through 2028	<u>198,000</u>
<b>Total Bonds and Mortgage Payable</b>	<u>\$ 7,277,634</u>

**TOWN OF OGUNQUIT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2011**

**NOTE 5 – LONG-TERM DEBT (CONTINUED)**

**Changes in Outstanding Debt**

Transactions for the year ended June 30, 2011, are summarized as follows:

	<u>Balance July 1</u>	<u>Issues or Additions</u>	<u>Payments or Expenditures</u>	<u>Balance June 30<sup>th</sup></u>	<u>Due Within One Year</u>
<b>Governmental Activities</b>					
General Obligation Bonds	\$ 5,179,169	\$ 2,227,000	\$ 326,535	\$ 7,079,634	\$437,885
Mortgage Payable	209,000	0	11,000	198,000	11,000
Compensated Absences	<u>149,626</u>	<u>17,638</u>	<u>0</u>	<u>167,264</u>	<u>0</u>
<b>Total Governmental Activities</b>	<u>\$ 5,537,795</u>	<u>\$ 2,244,638</u>	<u>\$ 337,535</u>	<u>\$ 7,444,898</u>	<u>\$448,885</u>

**Annual Requirements to Retire Debt Obligations**

The annual aggregate maturities for each debt type for the fiscal years subsequent to June 30, 2011, are as follows:

<u>Year Ending June 30</u>	Governmental Activities		
	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2011/12	448,885	251,089	699,974
2012/13	448,885	235,821	684,706
2013/14	448,885	218,549	667,434
2014/15	448,885	199,762	648,647
2015/16	448,885	182,552	631,437
2016/21	2,132,425	671,767	2,804,192
2021/26	1,923,175	298,800	2,221,975
2026/31	<u>977,609</u>	<u>56,560</u>	<u>1,034,169</u>
<b>Total</b>	<u>\$ 7,277,634</u>	<u>\$ 2,114,900</u>	<u>\$ 9,392,534</u>

The amount of debt that can be incurred by a Town is limited by state statute. Total outstanding long-term obligations during a year can be no greater than 15% of the assessed value of taxable property as of the beginning of the fiscal year. As of June 30, 2011, the amount of outstanding long-term debt was equal to 0.56% of property valuation for the period then ended.

**NOTE 6 – DEFINED PENSION PLAN**

**Deferred Compensation Plan**

The government offers its employees two deferred compensation plans through John Hancock Insurance, created in accordance with Internal Revenue Code Section 457 and the Maine Public Employees Retirement System. The John Hancock Plan, available to all government employees, permits them to defer a portion of their salary until future years. Participation in the plan is optional. The deferred compensation is not available to employees until termination, retirement, death or unforeseeable emergency.

**TOWN OF OGUNQUIT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2011**

**NOTE 6 – DEFINED PENSION PLAN (CONTINUED)**

**Money Purchase Plan**

The Town has a money purchase pension plan with John Hancock Insurance. The Plan covers all full-time employees who are at least 18 years of age and have met certain service requirements. Employees become fully vested upon entering the Plan.

Under the terms of the plan, the Town contributes 8% of the participating employees' annual compensation as well as an additional 3% for department heads. There are no allocation requirements to receive any contribution made to the plan. Participants shall have a fully vested and nonforfeitable interest in Employer Contributions and their investment earnings. The Participant shall be responsible for the investment of his or her Plan account.

The Town's total covered payroll was \$1,951,619 and its total payroll was \$2,771,313 for the year ended June 30, 2011.

<u>Year Ended</u>	<u>Contributions</u>
June 30, 2011	\$ 117,401
June 30, 2010	\$ 97,758
June 30, 2009 (Six Months)	\$ 61,348

**Maine Public Employees Retirement System**

Certain employees of the Town participate in the Maine Public Employees Retirement System. Employees participating in the Maine Public Employees Retirement System are eligible for normal retirement upon attaining the age of sixty and early retirement after completing twenty to twenty-five or more years of creditable service depending upon plan documents.

Under the plan, participants contribute 6.5% of compensation. Total pension expense for the Town for the year was \$93,311. The total payroll for the Town was \$2,771,313 and covered payroll for the Town was approximately \$1,262,914 for the year ended June 30, 2011.

Information concerning the consolidated pension plan is available from the System. The percentages and contributions to the plan for past years are as follows:

<u>Year Ended</u>	<u>% Contributed</u>	<u>Contributions</u>
June 30, 2011	3.5% - 8.1%	\$ 93,311
June 30, 2010	2.8% - 6.5%	\$ 71,955
June 30, 2009 (Six Months)	2.8% - 6.5%	\$ 38,213

**A. Plan Description**

Town employees contribute to the Maine Public Employees Retirement System ("System"), an agent multiple-employer public employee retirement system that acts as a common investment and administrative agent for public school teachers, state employees (except as members of the judiciary and legislature who are covered under the Judicial and Legislative Retirement Systems) and political subdivisions.

**TOWN OF OGUNQUIT**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2011**

**NOTE 6 – DEFINED PENSION PLAN (CONTINUED)**

**A. Plan Description (Continued)**

Several Town employees participate in the System. Benefits vest after ten years of service. Participants who retire at or after age 60 with 20 - 25 years of credited service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 2% of the average of their highest three year earnings per year of service.

The System also provides death and disability benefits. These benefit provisions and all other requirements are established by State statute.

Employees are required to contribute 6.5% of their annual salary to the System. The Town contributes the remaining amounts necessary to fund the System, using the actuarial basis specified by statute.

**B. Funding Status and Progress**

Information concerning the pension benefit obligation for Town employees is available from the System.

**C. Trend Information**

Trend information gives an indication of the progress made in accumulating sufficient assets to pay benefits when due. Trend information is not currently available from the System.

**NOTE 7 – INTERFUND ACTIVITY**

Interfund balances at June 30, 2011, consisted of the following:

**Due To**

*Non-Major Governmental Funds:*

Special Revenue Funds	\$ 2,788
Capital Project Funds	<u>469,864</u>

<b>Total</b>	<b><u>\$472,652</u></b>
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**Due From**

General Fund	<u>\$472,652</u>
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These balances resulted from the time lag between the dates that (1) interfund goods and services are provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments between funds are made.

**TOWN OF OGUNQUIT**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2011**

**NOTE 7 – INTERFUND ACTIVITY(CONTINUED)**

Interfund transfers for the year ended June 30, 2011, consisted of the following:

**Transfer To**

*Non-Major Governmental Funds:*

Special Revenues	\$ 55,000
Capital Project Funds	50,000
Enterprise Fund-Unemployment	<u>22,000</u>
<b>Total</b>	<b><u>\$127,000</u></b>

**Transfer From**

General Fund	<u>\$127,000</u>
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Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them, and (2) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

**NOTE 8 – RISK MANAGEMENT**

The Town is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance.

There have been no significant reductions in insurance coverages during the fiscal year and no significant settlements that exceeded insurance coverage.

**NOTE 9 – APPROPRIATIONS AND TRANSFERS**

At the Annual Town Meeting on June 8, 2010 and the Special Town Meetings on August 31, 2010, November 2, 2010, and April 5, 2011, the Townspeople voted appropriations of general fund balance totaling \$928,665, which are reflected as the excess of budgeted expenditures over budgeted revenues on Exhibit X for the year ended June 30, 2011.

**NOTE 10 – JOINT VENTURE**

In 1985, the Town entered into a joint venture known as Ecomaine. Ecomaine provides solid waste disposal services to the twenty-one participating communities. The governing bodies of the participating communities appoint the Board of Directors who establishes the budget and charges the communities and commercial enterprises that use the facility. The annual assessment to the Town for the period July 1, 2010 to June 30, 2011, (the Ecomaine fiscal year) is \$53,778. In addition to the annual assessment, tipping fees are being charged at a rate of \$88 per ton of waste. Total charges to the Town for the year ended June 30, 2011, were \$46,323.

**TOWN OF OGUNQUIT**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2011**

**NOTE 10 – JOINT VENTURE (CONTINUED)**

Ecomaine has issued bonds to fund the design, construction and start-up of a resource recovery system. The bonds are special revenue obligations of Ecomaine revenues. The bonds do not constitute a debt or liability within the meaning of any constitutional or statutory provision of the State of Maine, or a pledge of the full faith and credit of any political subdivision of the State of Maine. Ecomaine has no taxing power. However, pursuant to the Waste Handling Agreements, the participating municipalities are obligated severally to deliver certain solid waste produced within each such participating municipality to Ecomaine for processing and to make service payments and pay tipping fees for such processing in amounts which, when added to other available monies, will at least equal required debt service of the bonds.

The obligations of the participating municipalities under the Waste Handling Agreements are secured by the full faith and credit of the participating municipalities subject to certain limitations. At June 30, 2011, outstanding bonds of Ecomaine totaled \$2,660,000 of which the Ogunquit share, based on tonnage delivered in the past nineteen years, amounted to \$77,411.

Additionally, the Town of Ogunquit and twenty-six other municipalities have entered into an agreement with Ecomaine for a material recycling facility. At June 30, 2011, outstanding material recycling facility bonds of Ecomaine totaled \$1,900,000 of which Ogunquit's share, based on estimated tonnage to be delivered, amounts to \$14,250.

The Ecomaine landfill is in the process of being closed. The landfill is at 100% capacity to date. Therefore, the estimated remaining landfill life is zero years. The landfill closure and post closure costs have been estimated per Ecomaine's June 30, 2010, (the date of the most recent information available) audit at \$15,138,502 of which the Ogunquit share, based on tonnage delivered in the past seventeen years, amounts to \$449,043.

**NOTE 11 - OVERLAPPING DEBT**

The Town's proportionate share of Community School District No. 18's debt is not recorded in the financial statements of the Town of Ogunquit. At June 30, 2011, the Town's share was 22.09% (or \$2,385,720) of the District's outstanding debt of \$10,080,000.

The Town's proportionate share of York County's debt is not recorded in the financial statements of the Town of Ogunquit. At June 30, 2011, the Town's share was 4.22% (\$541,061) of the County's outstanding debt of \$12,821,105.

**NOTE 12 - CONTINGENT LIABILITIES**

There are various claims pending against the Town of Ogunquit which arise in the normal course of the Town's activities. Several cases are currently pending which in the aggregate may or may not have a material effect on the financial position of the Town. In the opinion of the Town Counsel, it is extremely difficult to assess the extent or probability of the Town's liability at the present time.

The Town participates in certain federal and state assisted grant programs. These programs are subject to program compliance audits by the grantors or their representatives. Any liability for reimbursement, which may arise as the result of these audits, is not expected to be material.

**TOWN OF OGUNQUIT**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2011**

**NOTE 13 – GOVERNMENTAL FUND BALANCES**

For the fiscal year ended June 30, 2011, the Town implemented the following new accounting standard issued by the Governmental Accounting Standards Board (GASB):

- GASB Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions.

GASB Statement 54 clarifies the existing governmental fund type definitions and provides clearer fund balance categories and classifications. The new hierarchical fund balance classification is based primarily upon the extent to which a government is bound to follow constraints on resources in governmental funds and includes the terms: nonspendable, committed, restricted, assigned, and unassigned.

The Town’s fund balances represent: **(1) Nonspendable Fund Balance**, resources that cannot be spent because of legal or contractual provisions that require they maintained intact. (e.g. the principal of an endowment). **(2) Restricted Purposes**, which include balances that are legally restricted for specific purposes due to constraints that are externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; **(3) Committed Purposes**, which include balances that can only be used for specific purposes pursuant to constraints imposed by formal action of the Board of Selectmen; **(4) Assigned Purposes**, which includes balances that are constrained by the government’s intent to be used for specific purposes, but are neither restricted nor committed. **(5) Unassigned Fund Balance**, net resources in excess of what is properly categorized in one of the four categories already described. A positive amount of unassigned fund balance will never be reported in a governmental fund other than the general fund, because GASB Statement 54 prohibits reporting resources in another fund unless they are at least assigned to the purpose of that fund. However, funds other than the general fund could report a negative amount of unassigned fund balance should the total of nonspendable, restricted and committed fund balance exceeds the total net resources of the fund.

As per Exhibit III, a summary of the nature and purpose of these reserves by fund type at June 30, 2011 follows.

***Nonspendable and Assigned  
Non - Major Fund***

<b>Permanent Funds</b>	Nonexpendable <u>Amount</u>	Expendable <u>Amount</u>	<u>Total</u>
Dorothea Jacobs Grant Fund	\$ 219,259	\$ 10,199	\$ 229,458
Performing Arts	145,300	479	145,779
Music Center Escrow	<u>92,000</u>	<u>2,962</u>	<u>94,962</u>
<b>Total</b>	<u>\$ 456,559</u>	<u>\$ 13,640</u>	<u>\$ 470,199</u>

***Committed  
Major Fund***

**Capital Projects**  
Sidewalks

\$ 2,205,317

**TOWN OF OGUNQUIT**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2011**

**NOTE 13 – GOVERNMENTAL FUND BALANCES (CONTINUED)**

*Committed*

*Non - Major Fund*

**Capital Projects**

2011 Berwick Road	\$ 287,229
2011 Sidewalks	110,585
2011 Fire Department Reserve	50,059
2011 Ogunquit Village School	40,714
2011 Paving	12,812
2008 Oarweed Cove Road	10,347
2010 Ogunquit Village School	<u>8,177</u>

**Total** \$ 519,923

*Committed*

*Major Fund*

**General Fund**

Appropriated Surplus for Fiscal Year 2011/2012	
Budget	<u>\$ 350,000</u>

*Assigned*

*Non - Major Fund*

**Special Revenue Funds**

Land Conservation Reserve	\$ 163,770
National Disaster Emergency Repair	75,014
Marginal Way Investment	73,170
Perpetual Bench Care Fund	63,059
Contingent Fund	46,584
Marginal Way Investment	16,407
Planning Board Project Escrow	13,946
Summer Programs	6,130
Computer Software	3,704
Fire Works	2,788
Firefighter Training Facilities Grant	2,456
Community Cupboard	1,785
Jay Parott Scholarships	1,210
Shore & Harbor Planning	1,137
Ambulance Fund	266
Police Drug & Interdiction	<u>142</u>

**Total** \$ 471,568

**TOWN OF OGUNQUIT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2011**

**NOTE 13 – GOVERNMENTAL FUND BALANCES (CONTINUED)**

<i>Unassigned</i>	
<i>Major Fund</i>	
<b>General Fund</b>	<u>\$ 1,866,407</u>

**NOTE 14 – DATE OF MANAGEMENT’S REVIEW**

Management has evaluated subsequent events through July 21, 2011, the date of which the financial statements were available to be issued.

**TOWN OF OGUNQUIT  
GENERAL FUND  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE  
BUDGET AND ACTUAL  
FOR THE YEAR ENDED JUNE 30, 2011**

	<u>Budgeted Amounts</u>		<u>Actual Amounts</u>	Variance with Final Budget Positive (Negative)
	<u>Original</u>	<u>Final</u>		
<b>Revenues</b>				
Taxes	\$ 9,253,634	\$ 9,253,634	\$ 9,306,764	\$ 53,130
Intergovernmental	68,518	68,518	66,298	(2,220)
Licenses, Permits & Fees	1,578,950	1,578,950	1,927,108	348,158
Charges for Services	177,000	177,000	209,231	32,231
Investment Income	8,000	8,000	6,982	(1,018)
Miscellaneous	<u>57,300</u>	<u>57,300</u>	<u>85,908</u>	<u>28,608</u>
<b>Total Revenues</b>	<b><u>\$11,143,402</u></b>	<b><u>\$11,143,402</u></b>	<b><u>\$11,602,291</u></b>	<b><u>\$ 458,889</u></b>
<b>Expenditures</b>				
<i>Current</i>				
General Government	\$ 1,127,851	\$ 1,127,851	\$ 1,087,086	\$ 40,765
Public Works	1,525,007	1,525,007	1,442,451	82,556
Protection	2,457,462	2,457,462	2,457,401	61
Culture & Recreation	413,625	413,625	409,343	4,282
General Assistance	3,000	3,000	1,327	1,673
Debt Service	559,952	559,952	554,147	5,805
Health & Social Services	19,550	19,550	19,550	0
Education	4,407,158	4,407,158	4,407,158	0
Fixed Charges	714,798	714,798	678,035	36,763
<i>Capital Outlay</i>	<u>66,664</u>	<u>66,664</u>	<u>65,755</u>	<u>909</u>
<b>Total Expenditures</b>	<b><u>\$11,295,067</u></b>	<b><u>\$11,295,067</u></b>	<b><u>\$11,122,253</u></b>	<b><u>\$ 172,814</u></b>
<b>Excess (Deficiency) of Revenue Over (Under) Expenditures</b>	<b>\$ (151,665)</b>	<b>\$ (151,665)</b>	<b>\$ 480,038</b>	<b>\$ 631,703</b>
<b>Other Financing Sources (Uses)</b>				
Transfers In (Out)	<u>(777,000)</u>	<u>(777,000)</u>	<u>(777,000)</u>	<u>0</u>
<b>Net Change in Fund Balance</b>	<b>\$ (928,665)</b>	<b>\$ (928,655)</b>	<b>\$ (296,962)</b>	<b>\$ 631,703</b>
<b>Fund Balance – July 1, 2010</b>	<b><u>2,513,369</u></b>	<b><u>2,513,369</u></b>	<b><u>2,513,369</u></b>	<b><u>0</u></b>
<b>Fund Balance – June 30, 2011</b>	<b><u>\$ 1,584,704</u></b>	<b><u>\$ 1,584,704</u></b>	<b><u>\$ 2,216,407</u></b>	<b><u>\$ 631,703</u></b>

The Notes to the Financial Statements are an Integral Part of This Statement.

**Smith & Associates, CPAs**  
*A Professional Association*

Yarmouth, Maine 04096

# UTILITIES

## **REPORT OF THE KENNEBUNK, KENNEBUNKPORT AND WELLS WATER DISTRICT**

The Kennebunk, Kennebunkport and Wells Water District is a quasi-municipal public water utility that was established in 1921 by an act of the Maine State Legislature. The District serves an area that encompasses the towns of Kennebunk, Kennebunkport, Wells, Ogunquit, Arundel and small portions of Biddeford and York. The area includes a population which varies seasonally from about 30,000 to over 100,000. It is directed by a four-member Board of Trustees, one each elected from the Towns of Kennebunk, Kennebunkport, Wells and Ogunquit.

From a financial perspective, 2011 represented an average year at best for the District. Compared with the prior year, 2011 saw a 4% drop in water production, a \$125,000 decrease in revenues and a \$475,000 increase in operating costs. It should be noted that \$275,000 of this increase was related to scheduled water tank painting projects, which typically occur every 10 to 20 years for each of the District's seven steel water storage tanks. All of this contributed to a projected net loss for 2011 of approximately (\$50,000) as compared to a positive net income of \$449,000 in 2010 and a net loss of (\$109,000) in 2009.

In addition to the water tank painting projects, operating costs increased due to a variety of factors, including some unexpected vehicle fleet maintenance along with less capitalization of labor than in 2010. As previously reported in 2010, the District's award of a \$391,000 grant and a \$1.636 million, 0%, 20-year bond package for a large self-designed and installed water main replacement project in Goose Rocks Beach in Kennebunkport allowed for a large amount of District labor and equipment to be charged to the "capital" account during that year. Although in 2011 the District was successful in acquiring another favorable bond package (\$66,000 grant and \$1.316 million, 1%, 20-year bond) for the Alewife Road, Kennebunk project, the total amount of capitalized labor and equipment was significantly less than that of 2010.

In spite of a somewhat sluggish economy, the District experienced modest growth (110 new accounts, as compared to 143 in 2010 and to 74 in 2009), resulting in a customer growth rate of slightly under 1%, as compared with the typical 1½ % to 2% growth rate prior to 2009.

Although 2011 was somewhat equal in total precipitation to that of 2010, the precipitation was distributed quite differently, resulting in a relatively wet June, August and September, reducing overall peak seasonal water usage. Consequently, the total annual water production of 964 million gallons was 4% less than the 1.007 billion gallons produced during 2010. The District's recently developed groundwater sources were once again instrumental in helping the District meet water demands without the need for purchasing more costly water from neighboring utilities. These groundwater sources produced 39% of all of the District's water supply for 2011.

Due to the many financial, operational and water quality benefits relating to the use of groundwater, the District is developing an additional high-quality, high yield groundwater supply in the Alewife area of Kennebunk. During 2011, as part of the Alewife Road and Kimball Lane, Kennebunk projects, 11,700 feet of 12" and 16" diameter water main was installed from the Kennebunk elementary school to the doorstep of the well site, which is located off Kimball Lane. Once the new well is placed into service, which may occur by 2014, it is expected to produce 40% of the District's water needs. At that point, approximately 80% of the District's total water supply may be from groundwater, with the remaining 20% coming from Branch Brook.

The District is proud to have once again been honored (as it was in 2009) with the SHAPE award by Maine's Department of Labor and Bureau of Labor Standards. This award, whose acronym stands for "Safety and Health Award for Public (Sector) Employers", recognizes employers that strive to provide a "safe and healthful" workplace for its employees. The District is one of only a few water utilities in Maine to be given this recognition.

The following is a partial list of distribution projects funded and installed by the District during 2011. These projects typically relate to our goal of optimizing water quality, enhancing fire suppression capabilities and improving system reliability by replacing outdated and substandard facilities with an eye toward accommodating anticipated growth.

Timber Point, Biddeford: Replaced 1,740 feet of old 10-inch cast iron water main with 16-inch ductile iron main and 16-inch polyethylene (HDPE) main. (Water quality, system reliability and fire suppression improvement.)

Alewive Road, Kennebunk: Installed 6,490 feet of 16-inch ductile iron main and 1,636 feet of 12-inch ductile iron main. (To future groundwater source near Kimball Lane and in conjunction with MDOT Alewive Road rebuilding project.)

Kimball Lane, Kennebunk: Installed 3,560 feet of 16-inch ductile iron main, 980 feet of 8-inch PVC main and 800 feet of 2-inch PVC main. (To future groundwater source near Kimball Lane and for providing water service to homes along Kimball Lane.)

In addition to the above projects, individuals and developers funded two water main extensions totaling 459 feet in length.

During the year, the District undertook significant changes to its water treatment process. As a result of its ongoing migration toward groundwater as a primary source of supply, several chemical changes were necessary. Due mostly to the higher mineral content of groundwater, the water treatment regimens for both corrosion control and disinfection were improved. The specific changes and their ramifications are discussed in detail in the District's Winter 2012 issue of *What's on Tap* and on the District's website, [www.kkw.org](http://www.kkw.org).

Drinking water quality remains a top priority. We are pleased to report that in addition to making significant water quality improvements with our unique blending of groundwater and surface water, all State and Federal water quality standards were met during 2011. By maintaining a dedicated, well-trained staff and continually upgrading our process equipment and control

systems, we continually assure the highest degree of reliability in the quality of drinking water for our customers.

The Trustees of the District appreciate the continuing effort and dedication of their employees, as well as the support and cooperation of their customers, area contractors and State and local municipal officials.

Respectfully submitted,

Robert A. Emmons, **President**  
Richard H. Littlefield, **Vice President**  
James E. Burrows, **Trustee**  
Thomas P. Oliver, **Trustee**

Normand R. Labbe, **Superintendent**  
Scott J. Minor, **Assistant Superintendent**  
Wayne A. Brockway, **Treasurer**

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## **REPORT OF THE OGUNQUIT SEWER DISTRICT**

2011 offered a number of challenges as the District worked to continue operating in a safe, environmentally friendly manner during continued economic uncertainty. The Staff and Trustees are again pleased to hold rates at current levels while continuing to meet operational requirements, planned maintenance objectives and facility update needs.

During the past year, the District upgraded 1066 feet of outdated line on Berwick Road. We also completed a four year project to upgrade pumping station controllers and monitoring which significantly improves reliability and reduces operating costs. The resulting ability to monitor and operate pump stations from remote locations greatly enhances emergency response. The staff continues to work on options to achieve energy savings. To this end, a high efficiency boiler has been installed along with enhanced insulation in the garages.

Superintendent Phil Pickering continues to work closely in support of town water testing efforts. The district is pleased to participate with the Conservation Commission in a mutual effort to locate and resolve biological contamination issues.

Financially, the District continues to operate within our budgetary framework. The district staff continues to introduce operational efficiencies and energy improvements to hold down costs while improving or maintaining services. The district continues to focus on our ten year capital improvement plan (CIP) to ensure that our facilities, pump stations and lines are updated on a planned schedule. This level of long term planning discipline is instrumental in providing ongoing services to the district while controlling costs. One new challenge for the coming years is to accurately assess the impact of sea level rise on our facilities. We have applied for a grant

to help cover the cost of evaluating this risk. The district will endeavor to complete an engineering study in order to more accurately identify potential threats to our facilities and solutions to that information. Residents and Town Officials will be kept informed of findings and invited to participate in assessing solutions.

The district will also work to support the Route 1 sidewalk project once that begins. This project requires the district to relocate existing lines and manholes. We will also use this project to do any necessary upgrades or enhancements to our infrastructure in the construction area.

Overall, we believe this has been a good year with several significant improvements to our operations, infrastructure and fiscal condition. The district looks forward to continuing to function in a safe manner while managing costs. The Trustees wish to acknowledge the expertise, dedication and effectiveness of our staff in all phases of our operations.

Respectfully submitted,

Robert S. Joyner, Chairman 2013  
Helen Horn, Treasurer 2014  
Roger W. Brown, Clerk 2012

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**Notes:**

**Notes:**



## *Who Ya Gonna Call .....*

<b>Ambulance Service</b>	<b>9-1-1</b>
Assessing Information	646-5140
Building/Construction Information	646-9326
Cable Television (Time Warner)	646-5823
Central Maine Power (CMP)	1-800-750-4000
Chamber of Commerce (Welcome Center)	646-2939
County Commissioners/Alfred	324-1571
Dog Licenses	646-9546
Excise Tax	646-9546
Fire – Business	646-5112
<b>Fire – Emergency</b>	<b>9-1-1</b>
General Assistance	646-5139
Harbormaster	646-2136
Health Officer	646-9326
Hunting & Fishing Licenses	646-9546
Information Bureau	646-5533
<b>KK&amp;WW District/Emergency</b>	<b>985-2362</b>
KK&WW District/Kennebunk Office	985-3385
Library	646-9024
Liquor/Amusement/Business Applications	646-9546
Marriage Information	646-9546
Plumbing Information	646-9326
Police – Business	646-9362
<b>Police Department – Emergency</b>	<b>9-1-1</b>
Public Works Department	646-2062
Recreational Vehicles	646-9546
Registry of Deeds/Alfred	324-1576
School Department – Superintendent’s Office	646-8331
Sewer District Office	646-2028
Sewer District Superintendent	646-3271
Sheriff’s Department	324-1113
Tax Office	646-5139
Town Manager	646-5139
Transfer Station - Station Manager (Bldg. 1)	646-0478
Transfer Station - Bulky Waste (Bldg. 2)	646-3247
Vital Statistics (Births, Deaths, Marriages)	646-9546
Voter Registration/Registrar	646-9546
WOGT – Information Services Director	646-5139
York Hospital	363-4321

