

**OGUNQUIT PERKINS COVE HARBOR COMMITTEE
MINUTES
REGULAR BUSINESS MEETING
May 19, 2010**

A. CALL TO ORDER – 7:00 p.m.

Members Present: Tim Tower, Chair
Jack Gordon, Vice Chair
Steven Perkins
Timothy Virgin
Robert McIntire
Wayne Perkins (1st Alternate)
Michael Parenteau (2nd Alternate)

Also in Attendance: Fred Mayo, Perkins Cove Harbor Master
Robert Kinsman
Luke Hubbard

B. MINUTES – May 5, 2010 Regular Business Meeting

The Minutes of the May 5, 2010 Meeting were accepted as amended.

C. UNFINISHED BUSINESS –

Mr. Mayo presented a template of the signs which will be placed on the docks. He noted that the signs need to be up by Memorial Day and the Town Manager has already approved the content.

Mr. Mayo also presented a draft of the information sheet which will be distributed to vessels using the guest docking and mooring facilities.

Mr. Tower informed the Committee that he had presented the Committee's letter to the Town Manager, and that some of the proposed changes will require voter approval. The matter has been placed on the agenda for the next Select Board Meeting with the request that it be presented to the voters at the next possible Town Meeting

It was agreed that the Harbor Master would sell the Seasonal Stickers, however Visitor Services will collect money for transient docking fees. Mr. Tower asked Mr. Mayo to contact the Town Manager and handle Visitor Services.

Mr. Mayo agreed, and noted that Visitor Services turns in their money at the end of each day. It would be logical for them to received dock / mooring fee monies and turn them into Town Hall at the end of each day as well. They will keep a separate accounting of the parking and cove monies.

Mr. W. Perkins asked what happens when a vessel coming in after hours wants to purchase a Seasonal Pass.

Mr. Mayo responded that forms/applications will be left in the cove and may be filled out and mailed to the Town at a later time. In addition, any monies paid for the first hourly docking may be applied to the cost of the Seasonal Pass. The Committee agreed to this.

It was also agreed that the Committee will request an accounting of monies generated from Transient Docking and Mooring Fees and from Season Sticker sales.

Mr. Mayo requested a letter of support from the Committee for a SHIP Grant (Small Harbor Improvement Project) which he will be applying for. The grant money will be used to replace the four bumper pilings on the bait wharf, the back support beam, and the large main dock. It was agreed that the Recording Secretary would prepare a draft of the letter and e-mail it to the Harbor Master for circulation to the Committee members for signing.

Mr. Mayo informed the Committee that the mooring chains are due to be pulled and inspected, and he expects this to be done in the fall. This will be done with an eye to improvement.

1. Discussion of York Harbor Regulations as Potential Model for Perkins Cove.

It was agreed that this issue had been discussed at previous meetings and would be removed from this meeting's agenda.

2. Review of Mooring List Protocol.

Mr. Tower suggested that the Cove is primarily divided into three areas: rear docks (16' to 20' boats), small boat moorings (25' and under) and large boat moorings (26' and over).

Mr. Mayo responded that the fee is the same for all boats 25' or less. He confirmed that a 25' boat "could" fit on the rear docks but it would be a tight fit. The largest boat currently on the docks is 22'. During a storm the dock boats often drift, however there has only been one instance when these boats actually broke free. Mr. Mayo also confirmed that occasionally people ask for a dock slip, however most people prefer a mooring. Placement of the boats within the cove is at the discretion of the Harbor Master.

Mr. Gordon presented a draft of Mooring Protocol which the Committee reviewed point by point.

After discussion the Committee agreed to the basic intent of both documents and Mr. McIntire suggested the two documents be merged into one.

Mr. McIntire Moved to combine Mr. Gordon's May 19, 2010 Proposed Revision to Mooring Policy and Mr. S. Perkins' May 5, 2010 Proposal: Perkins Cove Mooring Waiting List. (copies of both attached)

MCINTIRE/VIRGIN 5/0 UNANIMOUS

Mr. Tower called for discussion regarding the merging of these two documents on a point by point basis.

MOORING LIST PROTOCOL

Mr. Virgin Moved to leave the Mooring Wait List as it currently exists with one category for Commercial and one category for Recreational vessels

VIRGIN/MCINTIRE 5/0 UNANIMOUS

**Mr. Gordon Moved to Delete Item 2 of Mr. S. Perkins' May 5, 2010 proposal.
GORDON/TOWER 5/0 UNANIMOUS**

**Mr. Tower Moved to Amend Item 3 - Part 2 of Mr. S. Perkins' May 5, 2010 Proposal to read:
When an opening for a mooring is deemed to exist the Harbor Master shall notify the chronologically first five (5) applicants, sending out, by Registered Mail, a form letter notifying applicants of any opening and informing them of their position in the list of five (5). The applicants shall have 30 days to notify the town office, in writing whether or not they wish to be considered for this mooring. If they wish a mooring at this time and they are chronologically entitled they are granted mooring privileges. All others return to the list. If an applicant does not respond to the registered letter they are dropped from the waiting list and forfeit their application fee.**

TOWER/VIRGIN 5/0 UNANIMOUS

Mr. Mayo pointed out that only size appropriate applicants would be notified of an available mooring. The determination of "appropriate size" would be left to the discretion of the Harbor Master.

It was agreed that the fee to remain on the mooring waiting list, after a refusal, shall be equal to one year mooring fee, which will be applied to the applicant's first year's mooring. It was also agreed that those individuals who have paid \$150.00 and are currently on the list will not be asked to pay additional monies until they refuse an offered mooring. At that time they will be required to pay one year's mooring fee (minus the already paid \$150.00) in order to remain on the list. In addition, should a mooring become available any difference in monies paid and the current fee will be made up by the applicant upon acceptance of the mooring lease.

**Mr. Virgin Moved to Amend Mr. S. Perkin's Item 3 Proposal to read:
For the privilege of having his name on the list a person shall pay a one time fee equal to one year's mooring fee based upon the size of the boat. This fee shall be applied to the mooring fee upon acceptance of an offered mooring lease. Individuals currently on the list will lose their grandfathered fee status upon refusal of an offered mooring and must pay the equivalent of one year's mooring fee to remain on the list. Upon acceptance of an offered mooring applicants must pay the difference between the waiting list fee and the current cost of a one year mooring for the applicant's size boat. This is a one time fee and will not be paid a second time should the applicant refuse an offered mooring.**

VIRGIN/GORDON 5/0 UNANIMOUS

**Mr. Tower Moved to Delete Item 4 from Mr. S. Perkins' May 5, 2010 Proposal.
TOWER/S. PERKINS 5/0 UNANIMOUS**

**Mr. Tower Moved to Amend Item 5 of Mr. S. Perkins' May 5, 2010 Proposal to read:
If he accepts the lease, his list application fee shall be applied to his first year's mooring lease. He shall pay one year's mooring fee, or the balance due thereof, in advance and he will have one year from the date of his acceptance to put a boat on that mooring unless he can show proof that a boat is under construction.**

TOWER/MCINTIRE 5/0 UNANIMOUS

**Mr. Tower Moved to delete Item 6 of Mr. S. Perkins' May 5, 2010 Proposal.
TOWER/VIRGIN 5/0 UNANIMOUS**

Mr. Tower Moved to retain Item 7 of Mr. S. Perkins' May 5, 2010 Proposal.

TOWER/GORDON 5/0 UNANIMOUS.

**Mr. Tower Moved to Delete Item 8 from Mr. S. Perkins' May 5, 2010 Proposal.
TOWER/GORDON 5/0 UNANIMOUS**

Mr. Gordon proposed a system of granting “relocations” and general assistance to predominately young people wishing to become full time lobstermen. This practice helps maintain a viable lobstering fleet and assists the “next generation”. He suggested such assistance be given to those individuals who have demonstrated a serious commitment to a lobstering livelihood. The Committee agreed that this was a very good idea and only needs the details worked out.

Mr. W. Perkins wants to see lobstering moorings given to those students who have declared Perkins Cove as their harbor.

Mr. Gordon summarized that his intention was to see assistance given to young people who begin as stern men who then move to lobstering from a small boat, and are now ready to move up to a larger vessel.

Mr. Virgin recommended amending Mr. Gordon's May 19, 2010 Proposal to read:
The first five lines back from the bridge will be defined as the big boat/commercial area. Even though there are large boats on lines 6 and 7, these lines and all other lines are at this time incapable of handling large boats in storm conditions. Until capital improvements are carried out all back lines should be considered summer moorings and any requests for upgrades shall be at the discretion of the Harbor Master.

Mr. Gordon agreed and pointed out that his intention was to give final authority to the Harbor Master's discretion.

Regarding Mr. Gordon's suggested definitions for “upgrade” and “relocation”. The Committee agreed to the definition of Upgrade as increasing the size of the boat placed at your present mooring location.

Discussion regarding Mr. Gordon's suggested definition of “relocation” as moving to lines 1 thru 5 from lines 6, 7, 8, 9 and the floats. It was considered that the vessel size load of moorings may change with improvements in the future.

Mr. Virgin expressed concern that this definition places unnecessary limitations on the definition. He suggested that any mooring change represents a relocation. However it is not his intention to force all mooring holders wanting to move to another mooring to have to go back on the mooring wait list.

Mr. W. Perkins suggested that those mooring holders wanting to change vessel categories from commercial to recreational go back on the mooring wait list. Individuals wanting to increase vessel size need not necessarily go back on the waiting list. Mooring relocation is at the discretion of the Harbor Master and the availability of an appropriately sized mooring.

Mr. S. Perkins stated that the “literature” states that movement from a small vessel mooring to a larger vessel mooring requires going back on the waiting list.

D. NEW BUSINESS –

1. Derelict and Abandoned Vessels – Clarification of procedures and definitions.

This item was tabled indefinitely.

E. OTHER BUSINESS – None

**F. ADJOURNMENT -
Mr. Tower Moved to Adjourn at 9:00 p.m.
TOWER/GORDON 5/0 UNANIMOUS**

Respectfully Submitted

Maryann Stacy
Recording Secretary

Approved on December 1, 2010