



**SELECT BOARD
MEETING MINUTES
OCTOBER 2, 2012**

1.0 CALL TO ORDER – 6:00PM

Members present: Barbara Dailey, Chair
David Barton, Vice-Chair
John Daley
Christopher Jarochym
Robert Winn, Jr.

Others present: Thomas A. Fortier, Town Manager

2.0 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Selectman Daley.

3.0 REQUEST TO APPROVE SELECT BOARD MINUTES

3.1 September 18, 2012- the minutes of the September 18, 2012 Select Board meeting were approved as presented.

4.0 TOWN MANAGER'S REPORT

MDOT – reminder to the public that the Maine Department of Transportation will be in town on Thursday, October 4th at 6:00pm in the Auditorium of the Dunaway Community Center to present an update on the Sidewalk Project Plans, which should be at 60% complete.

Transfer Station – will be switching to winter hours on November 1st; it will be closed on Wednesday and Thursday.

Parking Lots - October 8th, which is next week, after that date all the parking lots will be closed except for Perkins Cove.

Absentee Ballots – reminder from the Town Clerk that absentee ballots will be available on Friday, October 5th; the election is November 6th from 8:00am – 8:00pm. Expect it to be a very busy election day.

North Village Road Reclaim Project – will be starting this week, culverts are being installed, along with additional drainage.

Woodbury Lane Drainage Project – will get started in a few weeks.

Perkins Cove Bridge Repair – hopefully this project will get started this fall.

Police Department – wanted the residents to know that there has been more activity with theft; especially in vehicles. Please lock your vehicles...even though this is a safe town, there has been a rise in vehicle thefts. Kudos to the Police Department as they arrested one of the subjects involved in the vehicle thefts.

The Police Department also had a major marijuana bust last week where a significant amount of plants were being cultivated here in Ogunquit.

Over the past weekend the Police Department did alcohol inspections with an undercover 20-year old; out of the 25 establishments that were visited, 6 of them served the underage person. These establishments received summons.

Finances – finances look good, excise tax is up (\$90,000) due to activity with new car purchases. Parking revenues year-to-date are up \$100,000; and the budgets are all in line.

Taxes – Due November 1st (first half)

Fencing at OVS – over the next couple of weeks, hope to add new fencing around the perimeter of the playground at the Ogunquit Village School. The estimated cost will be around \$18,000. Mr. Fortier stated that he has had citizens express that they would like to donate towards this project; he would like to offer it up to any interested party.

5.0 PUBLIC INPUT

Karen Arel, Ogunquit Chamber of Commerce

- Fireball Run – thank you to Town Manager Tom Fortier, Chief Pat Arnaudin & Officers, Public Works, Fire Chief Mark O'Brien & staff, the Select Board for making this event possible.
- Leeann Cusimano, who participated in the Fireball Run, reviewed the event and congratulated Ogunquit for their reception of the participants.

6.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

6.1 Resignation- Jan Cibulas, Ogunquit Performing Arts

The resignation was reviewed by the Chairman and accepted by the Select Board.

6.2 Resignation – Roy Wooldridge, Zoning Board of Appeals

The resignation was reviewed by the Chairman and accepted by the Select Board.

6.3 Application for Appointment – Everett Leach, Budget Review Committee

100212-01 Motion made by David Barton and second by Robert Winn to accept the reappointment of Everett Leach [as Alternate] to the Budget Review Committee with a term ending June 30, 2013; approved 5-0

6.4 A Public Expression of Support for USS Thresher (SSN 593) Project

An excerpt from the letter sent by D. Allan Kerr, Thresher Memorial Project Group -

“Built and homeported at Portsmouth Naval Shipyard, USS THRESHER (SSN 593), was lost in the Gulf of Maine during a post-overhaul test dive on April 10th, 1963, along with the 129 gallant crew, officers and civilian employees from the Shipyard and elsewhere. Those lost were all residents in our towns. They were neighbors, friends, with family in our schools.

With endorsement from the Town of Kittery, a group of local citizens and civic leaders are conducting a project to emplace a 129’ flagpole and monument in Kittery’s Memorial Circle on Sunday, April 7th, 2013, as a permanent memorial. Details are found on our website noted above (www.threshermemorialkittery.sharepoint.com).

Contributions are more than welcome, but mostly we seek your endorsement and assistance in getting the word out in your town/city. I respectfully request of your municipal officers a public expression of support for the project. And if it be consistent with your policies, a link on your website to the project’s would be most appreciated.”

Selectman Barton requested that we dutifully respect and that we honor this endorsement and brings a little publicity to it.

7.0 PUBLIC HEARINGS, PRESENTATION

Motion made by Robert Winn and second by Chris Jarochem to open the public hearing at 6:29pm; approved 5-0.

7.1 Maxwell’s Pub – Malt, Spirituous & Vinous License Renewal

Recommended for approval by the Fire Chief, Police Chief and Code Enforcement Officer; there were no comments or questions from the public. A representative was present from Maxwell’s.

100212-02 Motion made by John Daley and second by Robert Winn to accept the Malt, Spirituous & Vinous License Renewal and Amusement License Renewal for Maxwell's Pub; approved 5-0.

7.2 Maxwell's Pub – Amusement License Renewal

Recommended for approval by the Fire Chief, Police Chief and Code Enforcement Officer; there were no comments or questions from the public. A representative was present from Maxwell's.

100212-02 Motion made by John Daley and second by Robert Winn to accept the Malt, Spirituous & Vinous License Renewal and Amusement License Renewal for Maxwell's Pub; approved 5-0.

7.3 GIS Presentation – Tom Burns, GIS Mapping & Analysis

Mr. Burns was in attendance to review the continuing improvement plan for the Town's GIS System. Mr. Burns presented a slide show to illuminate the changes that have been made to the program. He commented on the usage of the town's web GIS site. Mr. Burns reviewed upgrades to the program and budget consideration by the town.

7.4 Shellfish Conservation Commission Recommendations

Regarding the Opening of the Flats and to Set the Fees for the Sale of Clam Licenses

Norman West, Chairman of the Shellfish Conservation Commission, was in attendance to impart information regarding the recommendations of the Commission. The flats will be opened on November 3, 2012; licenses will go on sale October 29, 2012.

He stated that their survey gave them information, so that they have made a few changes. The changes made are 1.) Non-residents will only be Maine residents, and 2.) Cut back on the one-day licenses from 25 to 20.

The 70 Resident licenses (Ogunquit) are \$25.00, there are 20 Resident Senior licenses that are comped, Non-resident licenses (7) are at \$50.00 and (2) Non-Resident Senior are comped. One day dig licenses are \$15.00.

There no comments from the public

Motion made by Robert Winn and second by David Barton to close the public hearing at 7:02pm; approved 5-0.

8.0 ADMINISTRATIVE ITEMS – UNFINISHED BUSINESS

8.1 Update of New DPW Building – Selectman Jarochoym

Review of project to date and project timeliness

Town Manager Fortier stated that the committee had met last week. He gave a couple of updates. He stated that he spoke to the attorneys that were involved in the 2007 Hallet-Bodack case and has some feedback on that. The committee is meeting Thursday, October 4, 2012, at that time he will update the committee on his findings. Received the results back from the traffic study, he has asked that Gorrill-Palmer provide and executive summary of the study.

An RFP was sent out for Building Specifications; have received two of the four bids for building specifications. Estimated cost is about \$8,000.

Mr. Fortier stated that he had authorized Post Road Survey to survey the transfer station boundaries at a cost of \$1,500. This was prudent to update the DEP site plan review to find the location of the Dog Park and Fuel Station.

Selectman Jarochym stated that he would be comparing the 2005 traffic study data to the Gorrill-Palmer study.

9.0 ADMINISTRATIVE ITEMS – NEW BUSINESS

**9.1 RFP for Public Works Department Vehicle – *Thomas A. Fortier, Town Manager*
To Review and Award the Bid for the Public Works Department Truck with Plow & Sander**

Five bids were sent out, two bids were received:

Arundel Ford	\$56,383
Starkey Ford	\$56,998

The Annual Town Meeting approved \$65,000 for this CIP purchase.

100212-03 Motion made by David Barton and second by John Daley to accept the bid, the successful low bid, from Arundel Ford, Arundel, Maine for \$56,383 for the vehicle that was specified and properly noted that the vehicle that was specified and the vehicle bid upon were the same; approved 5-0.

**9.2 Shellfish Conservation Commission Recommendations
Approve the Opening of the Flats and to Set the Fees for the Sale of Clam Licenses**

100212-04 Motion made by Robert Winn and second by Chris Jarochym to approve the opening dates of the flats and the fees that were set in the recommendations from the Shellfish Commission for the clamming licenses; approved 5-0.

10.0 MISCELLANEOUS BUSINESS – ORAL & WRITTEN COMMUNICATIONS – FOLLOW-UP**10.1 Public****Sandy Broomfield, Berwick Road**

- Question about the next meeting of the PWD Building Committee.
- Question to John Daley – re: comments made about an e-mail that he had received; would like documents read to better understand what [he] is talking about.

Muriel Freedman, 81 Grasshopper Lane

- Complimented the Chairwoman on the excellent meeting that she runs.
- Comments on warrant article #3, section 308.2 – Quorum & Voting

Doug Mayer

- Also had comments regarding warrant article #3, section 308.2 – Quorum & Voting.
- Comments regarding the survey of the transfer station and Dog Park location.

Chris Prudente

- Urged voters to vote “NO” on Article 3, there is a better solution than what is presented in the Special Town Meeting article.

Charles Dahill, 17 Marginal Avenue

- Agrees with “Robert’s Rules of Order”, don’t be afraid to use them.

10.2 Select Board**Selectman Barton**

- Comments regarding the accolades for *Fireball Run* and the participants’ commitments and dedication to this event. Thanked the Town Manager for the opportunity to meet them.

Selectman Jarochym

- Remind people that the Maine DOT meeting is this Thursday at 6:00pm at the Dunaway Community Center.

Selectman Daley

- Comments regarding warrant article #3, section 308.2 – Quorum & Voting.
- Marginal Way discussion; stated that he was really impressed how the process worked.

Chairwoman Dailey

- Comments regarding warrant article #3, section 308.2 – Quorum & Voting.

- Stated that Mr. Dahill had made a good point.
- Expressed her appreciation for the compliments that the board received at this meeting.
- Administratively, the first Tuesday in November which should be a Select Board meeting, is Election Day; therefore will be unable to meet that day. The consensus of the Select Board is to meet on November 13 and November 27.

11.0 ADJOURNMENT

Motion made by Chris Jarochoym and second by David Barton to adjourn the meeting at 7:48pm; unanimous vote to adjourn.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager