



**SELECT BOARD  
MEETING MINUTES  
OCTOBER 16, 2012**

**1.0 CALL TO ORDER – 6:00PM**

Meeting called to order at 6:00pm.

Members present: Barbara Dailey, Chair  
David Barton, Vice Chair  
John Daley  
Christopher Jarochym  
Robert Winn, Jr.

Others present: Thomas A. Fortier, Town Manager

**2.0 PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Selectman Jarochym.

**3.0 REQUEST TO APPROVE SELECT BOARD MINUTES**

**3.1 Select Board Minutes – October 2, 2012**

The minutes of the October 2, 2012 Select Board meeting were approved as amended.

**4.0 TOWN MANAGER'S REPORT**

Students were present from the University of Southern New Hampshire who are participating in a project on "the economic vitality of a community".

Budget Season is about to begin. Mr. Fortier encouraged all residents to participate in the budget process; there will be numerous meetings from now until March/April. Staff will start working on CIP, then on to departmental budgets that will be presented to the Select Board.

Congratulations to the Bike-Ped Committee, made up of Charlie LaFlamme, John Cavaretta, Mary Breen, Karen Arel, Kristin Rinaldi, Greg Testa, Chief Arnaudin, Selectman Winn and the Town Manager; the Town of Ogunquit was recently

awarded the title of “bicycle friendly community” based on the initial work of the committee. The goal of the committee is to make Ogunquit a more pedestrian and bicycle friendly town.

MMA is looking to fill a vacant Legislative Policy Committee position open; this is a position that represents Ogunquit in Augusta. This vacancy is due to John Miller’s resignation. Mr. Miller has served on this committee for the past twelve years. Thank you to John Miller!

There is also a position open on the School Board Committee; any interested applicants should fill out the “Boards & Committee Application” with the Town Clerk.

Senator Collins’ staff will be here on Tuesday, October 23<sup>rd</sup> from 11:00am to 1:00pm; any residents who have questions or concerns should feel free to stop by.

Absentee ballots are now available, Election Day is November 6<sup>th</sup>. Polls will be open from 8:00am to 8:00pm.

After this weekend, Visitor Services and Perkins Cove parking lot will be closed for the winter months. The town is way ahead of schedule as far as parking revenues are concerned; at \$1.4M.

Working with Time Warner Cable regarding franchise negotiations; couple of items that are working on is to get wireless microphones, new cameras and a new speaker system.

CEO Paul Lempicki reports that there has been an increase in building and renovations. Department revenues are running way ahead of last year.

Conservation – town staff has been making strides to protect our rivers and ocean. They are currently performing a drainage project on Woodbury Lane, the run-off from this street empties directly into Perkins Cove bay. Also, on Woodbury Lane, a resident has been ordered by the CEO to hook up to the town sewer system based on several septic system malfunctions in the last couple years. Main Beach bathhouse has been identified as a problem spot for high counts of bacteria based on the footbath & shower water that makes its way to the river. We are aggressively addressing these issues in order to protect our main asset, the beach.

The Harbormaster reported that the winch decided to quit after 50 years, could not find the wooden clutch that needed to be replaced. The Harbormaster had to order a new winch, which will be arriving this week.

The town’s ECOMaine assessment is down another \$5000 this year, last year it was reduced by \$15,000. The Transfer Station’s yearly budget has been reduced \$80,000

since 2008. Winter hours are in effect November 1<sup>st</sup> at the Transfer Station; they are now closed on Wednesday as well as Thursday.

The North Village Road Project is under construction, several trees that were hazardous were removed and the road was widened by 1' on each side.

Town crew's are busy with fall clean-up, docks being removed, Visitor Services buildings being brought in for storage; construction on the sidewalk between the Dunaway Center and Fire Station. This project will help to improve drainage from the water run-off from the roofs and increase the parking space size, which will allow for more efficient plowing in the winter. This was done in-house by staff without any special funding.

Repairs for the Winn House Roof and the Perkins Cove Bridge are up next, as well as the rehabilitation and upgrade of the public restrooms once bond money becomes available at the end of October.

Installation of a 4' Industrial Grade Black Aluminum Fence around Ogunquit Village School playground will significantly improve the function and aesthetics of the playground and neighborhood.

There were over 50 attendees at the October 4<sup>th</sup> Route One – Maine Department of Transportation meeting. The Route One vision for the paving, drainage and sidewalks is approximately 60% complete. The meeting is available online for those who could not attend. There are forms available to fill and send to MDOT.

Police Department will be performing their annual Firearms Qualifications on Wednesday and Thursday this week off Berwick Road.

The Police have reported that there have been daytime burglaries in our community. They asked the public be alert and vigilant; make sure that car and house doors are locked.

Fire Department Rescue calls are up year-to-date over last year, have been very busy. The department will be hosting an in-house CPR training for all town staff.

*"Dogtober"* events raised over \$500 to sustain the dog park. Big thanks to Marjorie Katz, Martin Crosby and Ron Horowitz who have a lot of commitment to the dog park.

**Reminder** - dogs not allowed on the riverside at Main Beach and Footbridge, this is to maintain and protect the quality of the water.

November 13<sup>th</sup> and 27<sup>th</sup> are the next Select Board meetings.

Get well wishes to Judy Shaw-Kagiliery, Muriel Freedman and Stuart Nudelman.

**5.0 PUBLIC INPUT**

There were no comments or questions from the public at this time.

Chairwoman Dailey read a letter that was submitted by Thomas Lynch, 139 Berwick Road regarding the proposed Public Works Building.

**6.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS**

**6.1 Resignation – *Jacqueline G. Bevins, Wells-Ogunquit School Board Trustee***

The Select Board acknowledged the resignation of Jacqueline G. Bevins as a member of the Wells-Ogunquit School Board.

**7.0 PUBLIC HEARINGS, PRESENTATION**

Motion made by Robert Winn and second by David Barton to open public hearing at 6:18pm; approved 5-0.

**7.1 Admiral's Inn – *Malt, Spirituous & Vinous License Renewal***

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public or Select Board.

**101612-01** Motion made by Robert Winn and second by John Daley to approve the Malt, Spirituous & Vinous License Renewal and Amusement License Renewal for the Admiral's Inn; approved 5-0.

**7.2 Admiral's Inn – *Amusement License Renewal***

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public or Select Board.

**101612-01** Motion made by Robert Winn and second by John Daley to approve the Malt, Spirituous & Vinous License Renewal and Amusement License Renewal for the Admiral's Inn; approved 5-0.

**7.3 Jonathan's – *Malt, Spirituous & Vinous License Renewal***

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public or Select Board.

**101612-02** Motion made by Chris Jaroachim and second by Robert Winn to approve the Malt, Spirituous & Vinous License and Amusement License for Jonathan's; approved 5-0.

**7.4 Jonathan's – *Amusement License Renewal***

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public or Select Board.

**101612-02** Motion made by Chris Jarochoym and second by Robert Winn to approve the Malt, Spirituous & Vinous License and Amusement License for Jonathan's; approved 5-0.

7.5 Old Village Inn – Malt, Spirituous & Vinous License Renewal  
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public or Select Board.

**101612-03** Motion made by Robert Winn and second by Chris Jarochoym to approve the Malt, Spirituous & Vinous License and Amusement License for Old Village Inn; approved 5-0.

7.6 Old Village Inn – Amusement License Renewal  
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public or Select Board.

**101612-03** Motion made by Robert Winn and second by Chris Jarochoym to approve the Malt, Spirituous & Vinous License and Amusement License for Old Village Inn; approved 5-0.

7.7 General Assistance Ordinance – Appendix C  
To receive public comment and questions regarding the adoption of Appendix C of the MMA General Assistance Ordinance

Questions by:

Chris Prudente

7.8 November 6, 2012 Special Town Meeting Warrant  
To receive public comment and questions regarding warrant articles for the November 6, 2012 Special Town Meeting

*Article 2. Perkins Cove Drawbridge Repairs - \$25,000*

No comments from the Public.

*Article 3. Quorum and Voting, Charter Amendment, Section 308.2*

Douglas Mayer - comments

*Article 4. Select Board as Election Judges, Charter Amendment, Section 312*

Douglas Mayer - comments

*Article 5. Powers of the Town – Marginal Way, Charter Amendment, Section 102.6*

No comments from the Public.

Motion made by Robert Winn and second by Chris Jarochym to close the public hearing at 6:53pm; approved 5-0.

**8.0 ADMINISTRATIVE ITEMS – UNFINISHED BUSINESS**

**8.1 Update of New DPW Building – *Selectman Jarochym***  
Review of project to date and project timeliness

Update by Town Manager Fortier – the committee continues to meet and have ongoing dialogue, plans to meet with Town Attorney at the next meeting regarding the Hallett v. Bodack case and the liability of the town if the building is placed at the Transfer Station site, the results of this meeting will dictate where the building will go.

Spoke with PWD employees and received feedback from them regarding the building plan; it was a healthy and informative dialogue.

Selectman Jarochym stated that they had received the executive summary from Gorrill-Palmer. The committee will be comparing this data against the 2005 traffic study.

Selectman Daley asked about the information on Captain Thomas Road informal study. The Town Manager will distribute this information.

**9.0 ADMINISTRATIVE ITEMS – NEW BUSINESS**

**9.1 Ogunquit Police Department Cruiser Bid – *Chief Patricia Arnaudin***  
To award the bid for a New Cruiser for the Ogunquit Police Department

Three bids were received:

Quirk	\$24,651	in Stock
Quirk	\$23,991	Delivery within 3-4 months
Newcastle Chrysler	\$22,826	did not meet bid specs

**101612-04** Motion made by John Daley and second by David Barton to award the bid for the New Police Cruiser, as recommended by Police Chief Arnaudin, to Quirk for the bid price of \$24,651; approved 5-0.

**9.2 Woodbury Lane Drainage Project – *Thomas A. Fortier, Town Manager***  
To award the bid for the Woodbury Lane Drainage Project

Three bids packets were sent out, two bids were received:

Darling Industrial Group     \$10,285  
O'Brien Construction         \$11,350

**101612-05** Motion made by Chris Jarochem and second by Robert Winn to award the bid to Darling Industrial Group for the bid price of \$10,285 for the Woodbury Lane Drainage Project; approved 5-0.

9.3 General Assistance Ordinance – Appendix C

To approve the adoption of Appendix C of the MMA General Assistance Ordinance

**101612-06** Motion made by Robert Winn and second by David Barton to adopt Appendix C of the Maine Municipal General Assistance Ordinance; approved 5-0.

9.4 Special Town Meeting Warrant

To approve and sign the November 6, 2012 Special Town Meeting Warrant

**101612-07** Motion made by John Daley and second by David Barton to approve Articles #1-5 of the November 6, 2012 Special Town Meeting Warrant as presented; approved 5-0.

**10.0 MISCELLANEOUS BUSINESS – ORAL & WRITTEN COMMUNICATIONS – FOLLOW-UP**

10.1 Public

**Sandy Broomfield, Berwick Road**

- Thanks to Town Manager Fortier for his quick response on getting the Traffic Study done.
- Stated that she is very disappointed in the process to date (re: PWD Building).

**Lesley Mathews**

- Questioned why the existing lot at 100 Captain Thomas Road was not being used to build a new Public Works Facility.

**Mary Ross**

- Stated how fortunate we are to have people devoted to taking the time to research and study to be able to inform the public, we are truly blessed.

10.2 Select Board

**Selectman Jarochem**

- When the bathroom projects are underway, assumes that when money is expended it will need Select Board approval.

- MDOT was here last week and described the Route One project, lot of feedback...very productive meeting.
- PWD questions – certainly willing to hear from the public. Trying to cover all bases and disseminate as best as possible. It certainly is a challenge.
- Looking at all the issues relative to traffic, with the new traffic study and what was done in the past. They take pedestrian safety very seriously. Also are very aware of noise issues with trucks and idling issues.

**Selectman Winn**

- Thoroughly enjoy the people that come up and the conversations that are held. It is important that people get the opinion out there.
- Regarding the PWD building and the slowdown of the process, have run into obstacles regarding people's concerns. It appears as a slowdown, but gathering and disseminating information takes time.

**Selectman Daley**

- Regarding the process that Sandy Broomfield had mentioned, just being on the board for a few months, it has been a learning curve...learning patience. It takes time to gather information.
- We do get letters, but do not want anyone in the public to think that the board does not want to share the letters, but can't just pick and chose. This particular letter was asked to be read.

**Selectman Barton**

- Echoes Selectman Daley's comments regarding the pace, it is not a corporate pace.

**Chairwoman Dailey**

- Would like to emphasize that the Board is not dragging their feet regarding the PWD Building process. Stated that she is okay with the pace, it is a little different working in a municipality than it is working in the private sector. Some of the process steps are part of the checks and balances.
- Would like to remind everyone that we are now streaming live, so that people who winter elsewhere are now able to watch the meetings. People can e-mail to get responses to their questions or comment on a particular subject.
- As the liaison for the Ogunquit Performing Arts, would like to inform everyone that there is an event on the first Saturday in November – the "Fiddlers" event. The public has asked for more diversified events, this is one, and in addition now have nice comfortable chairs for the events.
- Well wishes to members of our community who are dealing with health issues...a boat-load of positive energy!

**11.0 ADJOURNMENT**

Motion made by Robert Winn and second by David Barton to adjourn the meeting at 7:43pm; unanimous vote to adjourn.

Respectfully submitted,

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Cheryl L. Emery, Administrative Assistant to the Town Manager