



**SELECT BOARD
MEETING MINUTES
DECEMBER 18, 2012**

1.0 5:00PM - CALL TO ORDER

Members present: Barbara Dailey, Chair
David Barton, Vice Chair
John Daley
Christopher Jarochym

Selectman Winn arrived at 5:15pm.

1.1 EXECUTIVE SESSION [Legal – Pursuant to Title 1, Chapter 13, Subchapter 1§405.6.E; for Legal Counsel] (*amended 12-18-2012*)

Motion made by Chris Jarochym and second by David Barton to go into Executive Session at 5:00pm to discuss a Legal Issue with Legal Counsel; approved; 4-0.

Motion made by Robert Winn and second by David Barton to come out of Executive Session and to reconvene the Executive Session at the end of the meeting; approved 5-0.

2.0 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Vice Chairman Barton.

3.0 REQUEST TO APPROVE SELECT BOARD MINUTES

3.1 December 4, 2012 – The minutes of the December 4, 2012 Select Board meeting were approved as amended.

4.0 TOWN MANAGER'S REPORT

Due to the absence of the Town Manager, who is on vacation, there was no report. The next meeting of the Select Board will be on January 8, 2012.

5.0 PUBLIC INPUT

There were no comments or questions from the public in attendance.

6.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

6.1 Appointment – Diana Joyner, Full Member, Marginal Way Committee- Selectman Barton

121812-01 Motion made by David Barton and second by Robert Winn to appoint Marginal Way Alternate Member Diana Joyner to replace Margaret Hanscom as a full member of the Marginal Way Committee; Margaret Hanscom to become an Alternate Member of the Marginal Way Committee; approved 5-0.

7.0 PUBLIC HEARINGS, PRESENTATION

Motion made by Robert Winn and second by David Barton to open the Public Hearing at 6:26pm; approved 5-0.

7.1 Recreational Fire Committee – Don Simpson
Committee report on accomplishments & future goals

Fire/Rescue Chief O'Brien and Don Simpson, Committee Vice-Chair, were in attendance. Mr. Simpson stated that there are no new items to present; they have met all the key objectives. Mr. Simpson would like to meet with the Fire/Rescue Chief after the first of the year to bring him up to speed and review any additional items that the committee may need to work on, evaluate what has worked, what has not worked.

Mr. Simpson and Chief O'Brien fielded questions from the Select Board.

Motion made by Robert Winn and second by David Barton to close the public hearing at 6:34pm; approved 5-0.

8.0 ADMINISTRATIVE ITEMS – UNFINISHED BUSINESS

8.1 Update of New DPW Building – Selectman Jarochym
Review of project to date and project time lines

Selectman Jarochym informed the public that the committee has been working with the Town manager and Stillman Bradish regarding the building site; still lot of questions regarding permits that are required and set-backs. In order to understand and finalize, it was recommended by the Town Manager and Mr. Bradish that the committee receive counseling for work to be performed, to basically do a comparison between the Transfer Station site and the Salt Shed site. Last week, the town engaged Woodard & Curran to review the scope of work that will be done to determine a location. Task#1 for \$4,900 scope of work: side by side comparison of two public works facility locations, this will be a conceptual level letter report with a table comparing pertinent permitting, design and site cost factors (factors include: wetland impact, a survey of local and state permitting, traffic, geographical centroid, zoning setback sites and constraints, engineering costs and site related construction costs. Report is expected within the next month for review by the committee.

9.0 ADMINISTRATIVE ITEMS – NEW BUSINESS**9.1 Transition of Electronic Correspondence to Single Information Provider – *Jordan Freedman, Information Services Director***

Mr. Freedman gave a power point presentation to the Select Board on the use of the web page and town e-mail.

9.2 Mutual Aid Agreement with Maine Turnpike Authority – *Mark O'Brien, Fire/Rescue Chief*

To review and approve a Mutual Aid Agreement for Fire Protection and Related Emergency Services on the Maine Turnpike between the Municipalities of Wells, Ogunquit and York

Fire/Rescue Chief O'Brien reviewed the proposed changes to the Maine Turnpike Mutual Aid Agreement. These changes are to make it safer for the First Responders. He stated that the MTA is currently working on a couple of more access points to the Maine Turnpike.

It was the consensus of the Select Board to enter into the Mutual Aid Agreement.

10.0 MISCELLANEOUS BUSINESS – ORAL & WRITTEN COMMUNICATIONS – FOLLOW-UP**10.1 Public**

There were not comments or questions from the public in attendance.

10.2 Select Board**Selectman Winn**

- Asked for a moment of silence for the loss of life of the young children and teachers at the Sandy Hook Elementary School in Newtown, CT.

Selectman Daley

- Comments regarding the Fire Department response to incident at Gorges Grant and water main break that occurred on Thursday, December 13th. Congratulations to Public Works, Police and Fire for their response.

Selectman Barton

- Comments on the Town Holiday Party that was held on December 13th.

Selectman Jarochym

- Thank to all that were involved in the *Christmas by the Sea* events
- Comments on the water main break and fire at Gorges Grant, thank you to town staff that was involved.

- At Wells-Ogunquit Senior Center last week as an honorary board member. Highlighted the services to the community that the center provides.

Chairwoman Dailey

- Last meeting this calendar year, the next meeting is January 8th, 2013.
- Closing the calendar year, it has been a very good year for the town.
- Wished everyone safe and happy holidays, Christmas and New Year.

11.0 EXECUTIVE SESSION

Motion made by David Barton and second by Robert Winn to go back into Executive session (pursuant to Title 1, Chapter 13, Subchapter 1§405.6.E; for Legal Counsel), at 7:12pm; approved 5-0.

12.0 ADJOURNMENT

Motion made by David Barton and second by Chris Jarochoym to adjourn the meeting at 7:42pm; unanimous vote to adjourn.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager