



**SELECT BOARD
MEETING MINUTES
FEBRUARY 5, 2013**

1.0 5:00PM – BUDGET WORKSHOP

Town Manager Fortier presented the preliminary budget as submitted by the Department Heads and with the Town Manager's recommendations.

7:00PM – CALL BUSINESS MEETING TO ORDER

Meeting called to order at 7:00pm.

Members present: Barbara Dailey, Chair
David Barton, Vice Chair
Christopher Jarochym
Robert Winn, Jr.

Members absent: John Daley

Motion made by Robert Winn and second by David Barton to excuse the absence of John Daley from the Select Board meeting; approved 4-0.

Others present: Thomas A. Fortier, Town Manager

2.0 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited by those in attendance.

3.0 REQUEST TO APPROVE SELECT BOARD MINUTES

3.1 January 22, 2013 – the minutes of the January 22, 2013 Select Board meeting were approved as submitted.

4.0 TOWN MANAGER'S REPORT

Budget Workshop – Mr. Fortier reported that the Select Board just had a two hour budget workshop, encouraged the public to attend to keep informed. Seems to be a pretty easy budget as the budget presented is less than last year's. Good work by all

the Department Heads and Budget Committee members. This town enjoys a low mil rate (\$7.31). This new budget reflects a commitment to infrastructure in the town.

Budget & Revenues – Current year budget looks fine, there are a couple of departments ahead of their YTD expenses. These should be in line as the budget flattens out this spring. Revenues are really good, tax collection, excise tax, parking lot revenues (already met projection). Land Use permitting has already met projections. Everyone is doing a really good job.

Live Fire Burn – Thank you to the Fire Department. Chief O’Brien asked that the Town Manager thank the Select Board for having the confidence to allow the live burn. It went off without a hitch, very successful training. Thank you to the Police Department and Public Works Department for helping out with this project.

Fire Chief Workshop – Mr. Fortier informed the Select Board that the Fire Chief attended a 16-hour workshop on record keeping, labor laws, trainings and other information.

New Defibrillators- the Fire Department bought two new defibrillators. The Fire Company paid for one of the new defibrillators as a gift to the town, thank you to them. This new unit has 10x the memory, 10x the technology of the existing units. It can monitor oxygen levels as well as carbon monoxide levels by clipping onto a finger. It also has the ability to detect a bundle branch block. This is definitely a great benefit for our community.

Regional Traffic Study – The Fire Department recently hosted a Regional Traffic Study meeting. This group is made up of State Troopers, Firefighters and Police Officers throughout York County.

Police Department “Coffee Talk” - The Police Department will be hosting a “Coffee Talk” on Wednesday, February 6, 2013 from 7:30am to 8:30am at the Village Food Market.

Bathroom Presentation – At the next meeting there will be a presentation on plans for the towns’ bathrooms.

Cable TV Franchise Negotiations – Stated that he is still negotiating, with assistance from Jordan Freedman, to get funds from TWC to completely remodel the auditorium (new cameras, wireless microphones, etc.)

5.0 PUBLIC INPUT

There were no comments or questions from the public in attendance.

6.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

7.0 PUBLIC HEARINGS, PRESENTATION

Motion made by Robert Winn and second by Chris Jarochoym to open the Public Hearing at 7:25pm; approved 4-0, Daley absent.

- 7.1 Bessie's – Malt, Spirituous & Vinous License Renewal
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Office; there were no questions from the public.

Due to the absence of representation for Bessie's, this item was tabled until the next meeting of the Select Board.

- 7.2 Perkins Cove Lobster Shack – Malt, Spirituous & Vinous License Renewal
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Office; there were no questions from the public.

Jason Evans was present to represent Perkins Cove Lobster Shack.

020513-01 Motion made by Robert Winn and second by Chris Jarochoym to approve the Malt, Spirituous & Vinous License Renewal for Perkins Cove Lobster Shack; approved 4-0, Daley absent.

- 7.3 Historic Preservation Commission – David Barton, Committee Liaison
Committee report on accomplishments & future goals

Selectman Barton, who is the Select Board liaison to the Historic Preservation Commission, explained the charge of the committee, which is outlined in the ordinance. He noted the members of the committee: Helen Horn, Newell Perkins and Leonard Wyman. Selectman Barton stated that the committee is in need of two more members and also looking for a chair of the committee. He stated that the committee appreciates the use of the GIS maps on the town website, very helpful.

- 7.4 York County Budget Changes – Greg Zinser, York County Manager
Consideration of the York County Budget Year Changes, from Calendar to Fiscal Year, and the Fiscal Affect on the Town of Ogunquit

York County Manager, Greg Zinser, was not present at the meeting.

Motion made by Robert Winn and second by Chris Jarochoym to close the Public Hearing at 7:45pm; approved 4-0, Daley absent.

8.0 ADMINISTRATIVE ITEMS – UNFINISHED BUSINESS

- 8.1 Update of New DPW Building – Selectman Jarochoym & Town Manager Fortier
Review of project to date and project time lines

The preferred location for the new building will be discussed at the next meeting of the Select Board on February 19th. Selectman Jarochoym presented additional information.

Stillman Bradish was present to give a power point presentation on the building plan. The Board thanked Mr. Bradish for use of his resources; it has been a tremendous savings for the town. Town Manager Fortier stated that the project is well within budget at this point.

A side-by-side analysis will be presented at the February 19th Select Board meeting.

Motion made by Robert Winn and second by Chris Jarochoym to open a public session to allow comments on the DPW building plans; approved 4-0, Daley absent.

There were no comments or questions.

Motion made by Robert Winn and second by Chris Jarochoym to close the public session; approved 4-0, Daley absent.

020513-02 Motion made by Chris Jarochoym and second by Robert Winn to approve the building plans as presented this evening; the plans are transferrable and could be put on either project site; approved 4-0, Daley absent.

9.0 ADMINISTRATIVE ITEMS – NEW BUSINESS

There was no new business before the Select Board.

10.0 MISCELLANEOUS BUSINESS – ORAL & WRITTEN COMMUNICATIONS – FOLLOW-UP

10.1 Public

Lesley Mathews

- Complaint about the trash at the beach lots during the shoulder seasons. Asked the Select Board to research the “Big Belly” solar trash compactors.

10.2 Select Board

Selectman Barton

- Comments regarding the Ogunquit Village School and possible ideas for use of the building.

Selectman Jarochym

- Stated that Selectman Barton had a good point of view (OVS), offered assistance from the Infrastructure Committee.
- Thank to the Wells-Ogunquit Historical Society for their invitation, it was very interesting.

Chairwoman Dailey

- Comments regarding the budget, good first pass...lower than last year. Good work by Town Manager and Department Heads.
- Tourism is important to the town, it needs to be managed!
- Recognized Cheryl Emery and Judy Yates for steps taken to use MUNIS for this year's budget.
- The audited financial statements are almost complete, MDA letter recommended this year.
- Stated that she had been working on the Mid-Year Report per Charter; this will be available at the February 19th meeting.
- In keeping with the Charter, plan on having the Annual Town Report out in the fall.

11.0 ADJOURNMENT

Motion made by Robert Winn and second by David Barton to adjourn the meeting at 8:45pm; unanimous vote to adjourn.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager