



**SELECT BOARD
MEETING MINUTES
OCTOBER 15, 2013**

1.0 EXECUTIVE SESSION – 5:00PM

Motion made by Robert Winn and second by Chris Jarochoym to go into Executive Session at 5:00pm to discuss Legal [Pursuant to Title 1, Chapter 13, Subchapter 1§405.6.E] and Personnel [Pursuant to Title 1, Chapter 13, Subchapter 1§405.6.A]; approved 5-0.

Motion made by David Barton and second by Chris Jarochoym to come out of Executive Session at 5:30pm; approved 5-0.

No decision was made during Executive Session.

2.0 COMMITTEE INTERVIEWS - 5:30PM

2.1 William Sawyer – Application to the Budget Review Committee

2.2 Kristen Rinaldi – Application to the Conservation Commission

3.0 CALL BUSINESS MEETING TO ORDER – 6:00PM

Meeting called to order at 6:04pm.

Members present: Barbara Dailey, Chair
Christopher Jarochoym, Vice Chair
David Barton
John Daley
Robert Winn, Jr.

Selectman Daley arrived at 6:17pm

Others present: Thomas A. Fortier, Town Manager

4.0 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Selectman Barton.

5.0 REQUEST TO APPROVE SELECT BOARD MINUTES

5.1 Select Board Minutes – October 1, 2013

The minutes of the October 1, 2013 Select Board meeting were accepted as presented.

6.0 TOWN MANAGER'S REPORT

Town Manager Fortier gave a report on the town in general; comments on the ordinances and the “free for all” that is occurring. General disregard by some businesses of the ordinances has increased.

Town Manager Fortier commented on the Mexican restaurant issue. He suggested to the Select Board that they hold a special meeting with the restaurant owners to allow for an open discussion.

Mr. Fortier gave an update on the progress of the new Public Works Building; blasting has occurred, trees have been removed, stumps have been pulled, concrete footings have been poured and site has been graded. The project is going really well and still within budget. Stillman Bradish has done an excellent job as Clerk-of-the-Works.

7.0 PUBLIC INPUT

Martin Crosby

- Comments regarding trees on Main Street

Mary Breen, Bread & Roses

- Comments regarding Formula restaurants

Marilyn Eimon

- Comments regarding Formula restaurants

Marjorie Katz

- Comments regarding Beach Erosion task force, concerns with wall in front of Norseman and comments on rip-rap.

Lesley Mathews

- Comments regarding Formula restaurants

8.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

101513-01 Motion made by David Barton and second by Chris Jarochem to appoint William Sawyer as 2nd Alternate to the Budget Review

Committee, term to expire June 30, 2013; approved 4-0, 1 abstention (Winn).

- 101513-02** Motion made by David Barton and second by Chris Jarochoym to appoint Kristen Rinaldi as (TBD) to the Conservation Commission, term to expire (TBD); approved 5-0.

9.0 PUBLIC HEARINGS, PRESENTATION

Motion made by Chris Jarochoym and second by David Barton to open the Public Hearing at 6:25pm; approved 5-0.

9.1 Old Village Inn, 250 Main Street – Malt, Spirituous & Vinous License Renewal

- 101513-03** Motion made by Chris Jarochoym and second by David Barton to approve the Malt, Spirituous & Vinous License Renewal for the Old Village Inn; approved 5-0.

9.2 Old Village Inn, 250 Main Street - Amusement License Renewal

- 101513-03** Motion made by Chris Jarochoym and second by David Barton to approve the Amusement License Renewal for the Old Village Inn; approved 5-0.

9.3 November 5, 2013 Special Town Meeting Public Hearing

To receive public comments and questions regarding Warrant Articles for the Special Town Meeting on November 5, 2013

- *Article 2: Proposed Charter Amendment, Article III, Section 310.16, Powers of the Board, Mid-Year Report*
- *Article 3: Proposed Charter Amendment, Article III, Section 310.19, Powers of the Board, Select Board Members on Committees*
- *Article 4: Proposed Charter Amendment, Article V, Section 504, Revenues and Expenditures, Transfers*
- *Article 5: Proposed Charter Amendment, Article V, Section 506, Independent Annual Audit, Annual Report*
- *Article 6, Proposed Amendment to the Ogunquit Municipal Code, Title XII, Article 2 – Applicable Codes*

There were no comments or questions from the public regarding the November 5, 2013 Special Town Meeting.

There were no comments or questions from the Select Board regarding the November 5, 2013 Special Town Meeting.

Motion made by Chris Jarochym and second by David Barton to close the Public Hearing at 6:28pm; approved 5-0.

10.0 ADMINISTRATIVE ITEMS – UNFINISHED BUSINESS

There was no Unfinished Business before the Select Board.

11.0 ADMINISTRATIVE ITEMS – NEW BUSINESS

- 11.1 “Great Race to Ogunquit” - *Karen Arel, Executive Director, Chamber of Commerce*
Select Board action on the Request from the Chamber of Commerce for Ogunquit to Host the “Great Race” June 2014

Karen Arel, Executive Director of the Ogunquit Chamber of Commerce, was in attendance to give a brief overview of the “Great Race”. Ms. Arel stated that this was not an event, but wanted to come before the Select Board to keep them informed. She and Town Manager Fortier will work together to coordinate any details that will impact the town.

- 11.2 Town of Ogunquit Financial Policies - *Thomas A. Fortier, Town Manager*
Select Board action on the Adoption of Financial Polices as recommended by the Town Auditors, Smith & Associates

Town Manager Fortier reviewed the policies that should be adopted by the Town of Ogunquit as there are no formal policies currently on file.

- 101513-04** Motion made by Chris Jarochym and second by David Barton to accept the Financial Policies as recommended by the Town Auditors, Smith & Associates, as Policies & Procedures for the Town with the exception of *Adequate Fund Balance*; approved 5-0.

- 11.3 Amendment to the Town of Ogunquit Personnel Policy – *Thomas A. Fortier, Town Manager*
Select Board action on Amendments to the Town of Ogunquit Personnel Policy regarding “Receipt of Gifts” and “Solicitation”

This agenda item was tabled until the next meeting of the Select Board.

- 11.4 Update on Select Board Priorities – *Chair Barbara Dailey*
Review of Updated Select Board Priorities

This is a follow up to the presentation that was given in July. Several workshops were held to discuss and outline what the priorities should be for the town.

Identified four most important priorities:

1. Beach Erosion (Robert Winn)
2. Central Town Planning (Chris Jarochoym-Tom Fortier)
3. Managing Business Impact (John Daley-Barbara Dailey)
4. Budget Process Improvements (John Daley-David Barton-Budget Review Committee)

11.5 Formation of Task Force to Address Beach Erosion – *Selectman Robert Winn*
Select Board action on the Formation of a Task Force to Address Beach Erosion

Selectman Winn outlined the drastic changes that have occurred over the last few years. Mr. Winn stated that the Select Board would like to put together a committee to review the issues and make recommendations.

It was recommended that anyone interested in becoming a member of this task force/committee contact Selectman Winn.

12.0 MISCELLANEOUS BUSINESS – ORAL & WRITTEN COMMUNICATION FOLLOW-UP

12.1 Public

Lesley Mathews

- Comments regarding the Mexican restaurant chain

Bobbie Treen

- Comments regarding the Mexican Restaurant

There was discussion to hold a Special meeting of the Select Board on Tuesday, October 22, 2013 at 6:00pm; the purpose of this meeting would be to allow public comments and questions regarding “Formula Restaurants”.

12.2 Select Board

Selectman Daley

- Mr. Daley stated that he had 3-4 out of town people comment on the Dog Park; how much they love it.

Selectman Winn

- No comments.

Selectman Jarochoym

- Mr. Jarochoym stated that he has had several people talk to him about the restaurant coming to town.

Selectman Barton

- Mr. Barton cautioned people on wording being used regarding the Mexican restaurant. Commented on the chain/formula restaurant name.
- Mr. Barton asked Town Manager Fortier about the bucket trucks that are parked at the former Captain Nick's restaurant. Mr. Fortier stated that these were trucks being used to cut trees and branches along power lines and has permission from the owner to park there.

Chairwoman Dailey

- Ms. Dailey commented on the Marginal Way Plaque Dedication which she participated in. The project was beautifully done.

13.0 ADJOURNMENT

Motion made by David Barton and second by Chris Jarochoym to adjourn the meeting at 7:21pm; unanimous vote to adjourn.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager