



**SELECT BOARD
MEETING MINUTES
APRIL 15, 2014**

1.0 SELECT BOARD WORKSHOP - 5:30PM

- 1.1 Devil's Kitchen, Marginal Way
- 1.2 Liquor License Impact Fees

2.0 CALL TO ORDER - 7:00PM

Members present:

Barbara Dailey, Chair
David Barton
John Daley
Robert Winn, Jr.

Motion made by Robert Winn and second by John Daley to accept the absence of Christopher Jarochym, Vice Chair; approved 4-0.

Others present:

Thomas A. Fortier, Town Manager

3.0 PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Selectman Winn.

4.0 REQUEST TO APPROVE SELECT BOARD MINUTES

4.1 March 18, 2014 - the minutes of the March 18, 2014 Select Board meeting were approved as presented.

4.2 April 1, 2014 - the minutes of the April 1, 2014 Select Board meeting were approved as presented.

5.0 TOWN MANAGER'S REPORT

Town Manager's Report to the Select Board (as reported on the web page)

Memorial service for Stuart Nudelman will occur on Saturday, May 10th at the Dunaway Center.

Congratulations to Ogunquit resident, business owner, and former Select Board Chairman Donato Tramuto who has been recognized for his commitment to social change by receiving the 2014 Ripple of Hope Award, sponsored by the Robert F. Kennedy Center for Justice and Human Rights.

Congratulations to resident Loring DeAgazio who was featured in this month's Downeast Magazine for his participation in the Senior Games. See the story at www.downeast.com

Visitor Services:

The parking lots are swept, the staff has been assembled and ticket booths are in place. Be on the lookout for, hopefully, Visitor Services "Ambassadors" in the community this season.

Finance/Budget:

The WOCSD budget has presented a 7.9% increase. Of that increase, 3.8% is the already approved bonds for the field work and the high school renovation. That leaves 2.58% of which 2.01% for contractually mandated salaries and benefits, .09% for additional subsidy for school lunch, and .48% for programming increases and inflation. The elimination of 6 positions is included within this budget. Retirements and attrition will help to place those affected. This represents \$25.00 per \$100,000 for Ogunquit.

The municipal budget has been approved by the Budget Review Committee and Select Board. It represents an increase of 1.9%.

General Government:

Senator Dawn Hill contacted us to extend an invitation to participate in the Wells/Ogunquit student program. We have many students that will be working with town staff this summer. The intent of the program is to give students experience in the field and connectivity with their community.

Town Clerk:

The Town Meeting Warrant is on line for your review www.townofogunquit.org

The Election/Town meeting season is fast approaching. The Town will be seeking nomination papers for 2 Select Board seats, 2 Budget Review Committee seats, 2 WOCSD seats, and 6 Charter Committee seats.

Some important dates to consider:

- *April 25 - Deadline for Nomination Papers*
- *May 6 - Final Public Hearing on Annual Town Meeting Budget and Referendum Questions.*
- *May 9 - Absentee ballots are available. (MRSA 21-A §752)*
- *May 30 - Last date to hold final public hearing on any budget/referendum questions*
- *June 5 - Last day to request Absentee ballot*
- *June 10 - Town Meeting/Election Day*

The warrant Information Packet will be out the first week in May, prior to Absentee Ballots. The Information Packet will be mailed to every registered voter.

Land Use/Code Enforcement:

Comprehensive Plan: The last Comprehensive Plan was completed in 2003. We are looking for members of our community to serve on a committee that will create a vision for our town over the next ten to twenty years. Please contact the Town Manager if you are interested in participating in planning for Ogunquit's future.

The Ogunquit Conservation Commission will meet on 4/17/14 at 5:00pm. The meeting agenda includes an update of the 319 Watershed Grant. Emily DiFranco will be the guest speaker.

The Planning Board will meet on May 19th at 6:00 p.m.; it will be the only meeting in May.

Fire Department:

Firefighter/Paramedic Robert Bernard has been accredited "Fire Inspector" status secondary to his certification by the NFPA.

The Ogunquit Fire Department hosted 10 communities for NEPA training. The training focused on carbon monoxide poisoning and cyanide exposure.

Police Department:

This coming summer season, there will be a renewed emphasis on parking regulations (time), especially on Main Street, Upper Lot and Jacobs lot . Adherence to time limits on free parking assures turnover and is in the best interest for all trying to enjoy our town.

There will be increased enforcement of the beach rules. Such rules as no trespassing on the sand dunes, no consumption of alcohol, no smoking and no dogs will be enforced. Once again, the intent is that we all enjoy our community without compromising public safety.

The Police will have a stronger presence this coming season with an eye on compliance and alcohol related incidences in the downtown.

Public Works:

We are very proud to report a balanced budget in this department despite the more than usual snow storms.

If you did not attend the April 8th MDOT meeting in regards to Route 1 construction, be sure to watch the rebroadcast every day at 3:00pm on WOGT. The meeting can also be seen on line at www.townofogunquit.org

Pleased to report that Route 1 will receive a temporary paving in the next few weeks. The Town and MDOT have partnered to split the cost and make this project happen despite limited funds. I think all would agree that the present condition of Route 1 is unacceptable.

The Kennebunk, Kennebunkport & Wells Water District will be replacing 10' water mains with 20' mains this month. The project will replace pipes that have been in place since 1894. The project will begin near Berwick Road and extend to Grasshopper Lane. This is the start of the overall Route 1 reconstruction project. Between the Water District, Town, and MDOT, this will be a \$14 million dollar investment in Ogunquit!

The Main Beach awning has been installed. Be on the lookout for a new edition to the Main Beach corridor. Hint: Cupola!

The Public Works Department crew has been busy with street sweeping and preparing for Patriots Day weekend. The Tennis Courts at Agamenticus Park are open. The very extensive beach fencing project is nearly complete. Great work guys!

The Moody Beach restrooms are also being scraped and painted in preparation for spring.

Update on the new Public Works Department Garage:

The new Public Works Department building on Salt Shed Road has received an occupancy permit. We will plan on having an open house soon. The project has been a success on many fronts and we owe a great amount of gratitude to Stillman Bradish for his oversight of the project from start to finish. The project's budget still remains in the black (\$790,000). A sincere thank you to Littlefield Brothers Inc., Bill Littlefield and his crew has done a quality job at a great value. It has been a project we all can be

proud of being associated with.

Transfer Station:

Free compost is available for residents.

The Transfer Station will be open 6 days a week effective May 7th. It will be closed on Thursdays.

The Transfer Station scale has been calibrated for accuracy. An electronic signal has been installed to alert staff when a customer is on scale.

The Transfer Station will be closed on Sunday April 20th (Easter Sunday) and will be open Monday (Patriot's Day) April 21st.

Harbormaster:

Harbormaster Mayo has been busy switching gears from breaking winter ice to preparing for spring tides and the bustling activities in Perkins Cove.

The Public Works Department and the Harbormaster have been preparing the floats, docks and ramps for installation.

We are still moving toward the replacement of the Perkins Cove Bathrooms, but are in need of resolving a issue in regards to existing fuel tanks in the vicinity of the public restroom.

Upcoming policy items to consider:

- *Liquor license Impact Fees*
- *Use of Former Land Use Office/Winn House/Dorothea Jacobs Grant Common Park*
- *Use for Old Public Works Department garage on Captain Thomas Road*
- *Street Opening Permit Policy: To protect recent infrastructure projects (Berwick Road/North Village Road) and future investments (Route 1 Project)*
- *The town staff will be suggesting Select Board Action on a new policy to deny permits/passes/applications, et al, to any applicant when taxes are not paid in full.*
- *Ogunquit Village School- Use of property*
- *Ogunquit Public Transportation/Trolley Ordinance*
- *Workforce housing*

6.0 PUBLIC INPUT

Gary Latulippe

- **Comments regarding Liquor License Impact Fees**

7.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

There were no appointments, resignations, proclamation or resolutions before the Select Board.

8.0 PUBLIC HEARINGS, PRESENTATION

Motion made by David Barton and second by Robert Winn to open the Public Hearing.

8.1 Beach Fire Bar & Grille - Malt, Spirituous & Vinous Liquor License Renewal Application

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no questions or comments from the public in attendance.

William Doherty was in attendance to represent the Beach Fire Bar & Grille.

041514-01 Motion made by Robert Winn and second by John Daley to approve the Malt, Spirituous & Vinous License Renewal Application for Beach Fire Bar & Grille; approved 4-0, Jaroachym absent.

8.2 Beach Fire Bar & Grille - Amusement License Renewal Application

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no questions or comments from the public in attendance.

041514-01 Motion made by Robert Winn and second by John Daley to approve the Amusement License Renewal Application for Beach Fire Bar & Grille; approved 4-0, Jaroachym absent.

8.3 Blue Water Inn - Malt, Spirituous & Vinous Liquor License Renewal Application

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no questions or comments from the public in attendance.

Roger LaPierre was in attendance to represent the Blue Water Inn.

041514-02 Motion made by Robert Winn and second by David Barton to approve the Malt, Spirituous & Vinous License Renewal Application for the Blue Water Inn; approved 4-0, Jaroachym absent.

8.4 Blue Water Inn - Amusement License Renewal Application

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no questions or comments from the public in attendance.

041514-02 Motion made by Robert Winn and second by David Barton to approve the Amusement License Renewal Application for the Blue Water Inn; approved 4-0, Jaroachym absent.

- 8.5 Caffe' Prego – *Malt, Spirituous & Vinous Liquor License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no questions or comments from the public in attendance.

Representation was in attendance for Caffe' Prego.

041514-03 Motion made by Robert Winn and second by David Barton to approve the Malt, Spirituous & Vinous License Renewal Application for Caffe' Prego; approved 4-0, Jarochym absent.

- 8.6 Caffe' Prego – *Amusement License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no questions or comments from the public in attendance.

041514-03 Motion made by Robert Winn and second by David Barton to approve the Amusement License Renewal Application for the Blue Water Inn; approved 4-0, Jarochym absent.

- 8.7 La Pizzeria - *Malt, Spirituous & Vinous Liquor License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no questions or comments from the public in attendance.

Representation was in attendance for La Pizzeria.

041514-04 Motion made by Robert Winn and second by David Barton to approve the Amusement License Renewal Application for LaPizzeria; approved 4-0, Jarochym absent.

- 8.8 Ogunquit Playhouse - *Malt, Spirituous & Vinous Liquor License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no questions or comments from the public in attendance.

Peter Lewis was in attendance to represent the Ogunquit Playhouse.

041514-05 Motion made by Robert Winn and second by John Daley to approve the Malt, Spirituous & Vinous License Renewal Application for the Ogunquit Playhouse; approved 4-0, Jarochym absent.

- 8.9 Ogunquit Playhouse - *Amusement License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no questions or comments from the public in attendance.

041514-05 Motion made by Robert Winn and second by John Daley to approve the Amusement License Renewal Application for the Ogunquit Playhouse; approved 4-0, Jarochym absent.

- 8.10 The Beachmere Inn - *Malt, Spirituous & Vinous Liquor License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no questions or comments from the public in attendance.

Sarah Diment was in attendance to represent The Beachmere Inn.

041514-06 Motion made by Robert Winn and second by John Daley to approve the Malt, Spirituous & Vinous License Renewal Application for the Beachmere Inn; approved 4-0, Jarochoym absent.

- 8.11 The Beachmere Inn - *Amusement License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no questions or comments from the public in attendance.

041514-06 Motion made by Robert Winn and second by John Daley to approve the Amusement License Renewal Application for the Beachmere Inn; approved 4-0, Jarochoym absent.

- 8.12 The Colonial Inn - *Malt, Spirituous & Vinous Liquor License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no questions or comments from the public in attendance.

Joseph DeLois was in attendance to represent The Colonial Inn.

041514-07 Motion made by Robert Winn and second by David Barton to approve the Malt, Spirituous & Vinous License Renewal Application for The Colonial Inn; approved 4-0, Jarochoym absent.

- 8.13 Wild Blueberry Café - *Malt, Spirituous & Vinous Liquor License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no questions or comments from the public in attendance.

Representation was in attendance for the Wild Blueberry Café.

041514-08 Motion made by Robert Winn and second by David Barton to approve the Malt, Spirituous & Vinous License Renewal Application for Wild Blueberry Café; approved 4-0, Jarochoym absent.

- 8.14 Wild Blueberry Café - *Amusement License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no questions or comments from the public in attendance.

041514-08 Motion made by Robert Winn and second by David Barton to approve the Amusement License Renewal Application for Wild Blueberry Café; approved 4-0, Jarochoym absent.

The public hearing closed at 8:15pm.

9.0 ADMINISTRATIVE ITEMS – UNFINISHED BUSINESS

- 9.1 Liquor License Impact Fee – *Thomas A. Fortier, Town Manager*
Select Board Review of the Registration Fee Structure for Liquor Licenses

Comments from:

Rob Pinkham
Muriel Freedman
Phil Cavaretta
Bill Doherty
Steve Einstein

10.0 ADMINISTRATIVE ITEMS – NEW BUSINESS

- 10.1 Beach Erosion Committee – *Paul Breen, Committee Chair*
Select Board Review and Action on a Proposed **RFP** (Request for Proposal) for Ogunquit Beach Erosion Engineering Study

Paul Breen, Beach Erosion Committee Chair, was in attendance to review the beach erosion issues that need an engineering analysis.

- 10.2 Recreational Trail Development Grant – *Thomas A. Fortier, Town Manager*
Select Board Review and Action regarding a Grant Application for the Marginal Way Footpath

041514-09 Motion made by Robert Winn and second by David Barton to authorize and approve the Marginal Way Preservation Fund to apply for a Recreational Trails Grant for the Marginal Way (on behalf of the town); approved 4-0, Jaroachim absent..

- 10.3 Annual Town Meeting Warrant, June 10, 2014 – *Thomas A. Fortier, Town Manager*
Select Board Approval of the June 10, 2014 Annual Town Meeting Warrant

041514-10 Motion made by Robert Winn and second by John Daley to approve the Annual Town Meeting Warrant for June 10, 2014 as presented; approved 4-0, Jaroachim absent.

- 10.4 Route 1 Paving Collaborative with MDOT – *Thomas A. Fortier, Town Manager*
Select Board Action to approve \$40,000 Match with MDOT to Pave Route 1, Funds to be allocated from 2011 Route 1 Bond

Town Manager Fortier is looking for approval from the Select Board for a 50% match to pave Route One from town line to town line. Monies would come from the Route One Sidewalk Reserve Fund.

041514-11 Motion made by David Barton and second by John Daley to approve the allocation of \$40,000 from the Route One Sidewalk Reserve Fund; approved 4-0, Jarochym absent.

10.5 Annual Town Meeting Informational Packet – *Thomas A. Fortier, Town Manager*
Select Board Review and Approval of the June 10, 2014 Annual Town Meeting Informational Packet

Town Manager Fortier will work on the packet and get this out to the Select Board for approval within the week. The goal is to get the packet out prior to Absentee Ballots becoming available.

11.0 MISCELLANEOUS BUSINESS – ORAL & WRITTEN COMMUNICATIONS – FOLLOW-UP

11.1 Public

Lesley Mathews

- Describe where Devil’s Kitchen is located?

Charlie LaFlamme, Bicycle-Pedestrian Committee

- Invitation to the Select Board to attend the Bicycle-Pedestrian Committee meeting at 4:00pm at the Dunaway Community Center, the State AARP Director will be in attendance to discuss mobility.

11.2 Select Board

Chairwoman Dailey

- Update on the Devil’s Kitchen [Marginal Way] workshop meeting.
- Comments regarding Impact Fees

Selectman Barton

- Comment regarding Piping Plovers

Selectman Winn

- Comments regarding Select Board workshops

Selectman Daley

- Comments regarding Impact Fees
- Comments regarding annual town expense – an increase of 13% over past five years

- Comments regarding Operating Budget expenses
- Comments regarding Personnel expenses

12.0 ADJOURNMENT

Motion made by Robert Winn and second by David Barton to adjourn the meeting at 9:01pm, unanimous vote to adjourn.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager