



**SELECT BOARD
MEETING MINUTES
OCTOBER 11, 2011**

5:45PM – COMMITTEE INTERVIEW

The Select Board interviewed a candidate for the Heritage Museum Committee.

1.0 CALL TO ORDER

Meeting called to order at 6:00pm.

Members present: Donato Tramuto, Chairman
David Barton
Barbara Dailey
Robert Winn, Jr.

Members absent: Christopher Jarochym, Vice Chairman

Motion made by Robert Winn and second by Barbara Dailey to excuse the absence of Christopher Jarochym; approved 4-0.

Others present: Thomas A. Fortier, Town Manager

The Select Board discussed the availability of its members for upcoming board meetings. It was the consensus to hold only one meeting in November on the 15th and if availability permits, a meeting either on October 18th or October 25th. Town Manager Fortier will work to set the next meeting.

2.0 PLEDGE OF ALLEGIANCE

Those in attendance recited the Pledge of Allegiance.

3.0 REQUEST TO APPROVE SELECT BOARD MINUTES

3.1 September 20, 2011 – Motion made by David Barton and second by Robert Winn to approve the minutes of the September 20, 2011 Select Board meeting as revised and restated; approved 4-0, Jarochym absent.

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

4.1 Committee Appointments

101111-01 Motion made by Barbara Dailey and second by Robert Winn to accept the application and appoint Robin Fagerlund as a Full Member of the Heritage Museum Committee, term ending June 30, 2012; approved 4-0, Jarochoym absent.

5.0 PUBLIC HEARINGS, PRESENTATION

Motion made by Robert Winn and second by Barbara Dailey to open the public hearing at 6:10pm, approved 4-0, Jarochoym absent.

5.1 Old Village Inn – Malt, Spirituous and Vinous License Renewal

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance or the Select Board.

101111-02 Motion made by Robert Winn and second by Barbara Dailey to approve the Malt, Spirituous and Vinous License Renewal for the Old Village Inn; approved 4-0, Jarochoym absent.

5.2 Old Village Inn – Amusement License Renewal

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance or the Select Board.

101111-03 Motion made by Robert Winn and second by Barbara Dailey to approve the Amusement License Renewal for the Old Village Inn; approved 4-0, Jarochoym absent.

5.3 Select Board Priorities FY 2011-2012 - Chairman Donato Tramuto

To hold discussion and receive public comments relative to Select Board priorities for the Town of Ogunquit for the 2011-2012 fiscal year

Chairman Tramuto asked the public for comment and questions regarding the Select Board priorities for Governmental, Infrastructure, Marginal Way/Beaches, Operational Efficiency and School. There were no comments or questions from the public.

He asked that the public forum be placed on the next agenda. The Select Board will present the Horizon Grids at the November 15, 2011 Select Board meeting.

5.4 Shellfish Harvest Season 2011-2012 – Shellfish Conservation Commission

To review the proposed allotment and opening date of the clam flats as recommended by the Shellfish Conservation Commission

Norman West, Chair of the Shellfish Conservation Commission, was in attendance to explain the recommendations of the commission and to answer any questions that the Board or the public in attendance may have.

Mr. West recognized the members of this committee that play a very active role in shellfish conservation: Leonard Wyman, Everett Leach, Arthur Damren and Martin Damren; the late Isabel Lewando was also a great contributor to this committee.

Motion made by David Barton and second by Barbara Dailey to close the Public Hearing at 6:35pm; approved 4-0, Jarochoym absent.

6.0 ADMINISTRATIVE ITEMS – UNFINISHED BUSINESS

6.1 Recreational Fire; Air Quality in Ogunquit - *Thomas A. Fortier, Town Manager*
Continued discussion regarding effects of recreational fires and smoke in Ogunquit

Town Manager Fortier stated that several members of the community have expressed interest in serving on this ADHOC committee. He stated that if anyone is interested, please contact the town office. Also included on the committee would be the Fire Chief and Town Manager, The next step would be interview of applicants by the Select Board.

7.0 ADMINISTRATIVE ITEMS – NEW BUSINESS

7.1 Shellfish Harvest Season 2011-2012 – *Shellfish Conservation Commission*
To approve license fees and allotments; and to set the date for the opening of the Ogunquit clam flats as recommended by the Shellfish Conservation Commission

101111-04 Motion made by David Barton and second by Robert Winn to accept the report of the Shellfish Conservation Commission involving the dates and the number of licenses and the fee schedule as presented; approved 4-0, Jarochoym absent.

Clam Flats to open on November 5, 2011 – designated areas open every other weekend and holidays (tide permitting) through February 2012.
Open every weekend through March 31, 2012.

License Class	Number	Cost
<i>Recreational</i>		
Resident	100	\$ 25.00
Non-Resident	10	\$ 50.00
Daily – 1-Day Dig	25	\$ 15.00

7.2 Bike-Ped Committee – *Thomas A. Fortier, Town*
To discuss the possibility of Ogunquit becoming a Bike Friendly Town

Mr. Fortier explained that a meeting was initiated by Charlie LaFlamme, Greg Testa, John Cavaretta and Mary Breen to discuss the possibility of Ogunquit becoming a “bike friendly” town. Those at that meeting requested that the Town Manager place a request on the agenda for the Select Board to endorse a Bike-Ped Committee. If approved, the committee would assist the Town with an application to *Bikes Belong Coalition* to gain status as a bicycle friendly town.

Town Manager Fortier explained that since the town has the pending Route 1 reconstruction project, this would be the opportune time for the addition of pedestrian/bicycle lanes.

101111-05 Motion made by Robert Winn and second by David Barton to move forward with (the formation of) an ADHOC Committee to make this town a bike friendly town; approved 4-0, Jarochoym absent.

8.0 MISCELLANEOUS BUSINESS – ORAL & WRITTEN COMMUNICATIONS – FOLLOW-UP

8.1 Public

John Mixon

- Disseminated information for the public regarding the lawsuit, *Run for the Fallen v. Robert Winn*.

Chairman Tramuto responded to the comments made by John Mixon.

Jackie Bevins

- Voiced her outrage about town's payment of legal bills, but respected the Board's decision.

8.2 Select Board

Selectman Barton

- One of the things that has been mentioned to him by residents is the great respect that a couple of the non-profits had shown to the town; one being Laura Rose and the donation of the jet-ski, and then pleasantly surprised at the amount of money that the folks that ran the paddle board event had which was contributed and is being used for a skating rink in the parking lot. Just wanted to comment that it is a great deal of respect for those people for donating to the town. Some of the proceeds that they have collected using the Ogunquit brand, would hope that others would do the same in the future.

Selectman Dailey

- Would like to reiterate the earlier comment encouraging people to get in touch with us regarding the priority setting, there may be things we may not have thought of. We likely did not think of everything that could be thought of, that should be looked at. Would like to encourage people to get in touch with whoever the appropriate Select Board member is or all of us through the website and really let us know your thoughts.

Selectman Winn

- No comments.

Chairman Tramuto

- Fellow board members, just to keep you apprised, Selectwoman Dailey and myself are both trying to meet with the Selectman Chair of Wells to discuss the school issue. The chairman of the Wells Board of Selectmen is available this Friday, Chair Tramuto is available, Selectwoman Dailey is not, he would like to go ahead with the meeting, no decisions will be made. This is to start to "tee" up the dialogue and then in November Selectman Tramuto and Dailey will meet with the person and get more facts.
- The budget process, we should start to have dialogue, want to start earlier. The budget process, normally started in February, don't think we have to move it up to November, but would suggest that start in January. That would give a month advance on the process. The consensus of the board was that this would be a good starting month.

8.3 Town Manager

Fireworks - The town needs to get its arms around Fireworks legislation as legalization will go into effect January 1, 2012.

FEMA - Cheryl has completed application for FEMA reimbursement from Hurricane Irene, hope to recoup approximately \$10,000.

Parking Lots - All parking lots are now closed, Perkins Cove remains open until end of the month. Revenues are excellent, year-to-date we are at \$1.3M and we have until June 30th to meet our budgeted amount of \$1.35M.

Columbus Day Weekend - had what felt like a record weekend, with trash cans overflowing and parking revenues surpassing \$32,000. All of the doggie bag dispensers were emptied and the Police Department had the usual OUI arrests, including an auto accident at Captain Thomas Road, a utility pole collision.

New Ambulance - the new ambulance, Rescue 2, is set to arrive next week.

Hose Testing - The Fire Department will be conducting their annual Hose testing on October 15th at the Footbridge Beach parking lot.

“Drug Take Back” - The Police department will hold another “Drug Take Back” day at the Transfer Station on Saturday, October 29th.

Metal Recycling - The staff collected \$6,500 in unanticipated revenues from metal collection throughout town.

Public Bathrooms- the public bathrooms will be closed down after Columbus Day Weekend. The water district shuts seasonal water off on October 15th. Perkins Cove will remain open, as will Jacobs lot. Portable toilets will be provided at the Main Beach on Wednesday.

Land Use Office -In an effort to continue efficiencies, improve customer service, and save on costs of building maintenance and utility expenditures, recommend that move forward with the relocation of this office to Dunaway Center. This move could also be a possible source of revenue (building rental).

York Hospital/Regionalized Ambulance Service – There will be a meeting at York Hospital on October 12th at 6:00pm. Selectman Barton, Selectman Dailey and I will attend.

Paving Projects - Stearns Road, Myrtle Circle, Obeds Lane, and Berwick Road paving projects are all underway.

MDOT/Route 1 - site walk Thursday, October 13th at 9:00am. This is a good indication that MDOT is still on board with the reconstruction, drainage improvements and sidewalks for Route 1.

Storm Drains/Roadside Mowing - Currently, town storm drains are being maintained (180) and road side mowing is underway.

Truck Bids - (Re) bids for the DPW dump truck are due October 21, 2011.

Harbormaster Office - the Harbormaster and Public Works crew replaced the stairs to the Harbormaster’s office as well as the hoist, another wonderful example of interdepartmental collaboration.

Personnel Policy Review Committee - has been meeting 2 hours every week. We are adjusting the personnel rules to reflect today’s work place (i.e. cell phones, internet etc.). We are also comparing York County towns with our own policies (i.e. sick-vacation time, wage scale etc.)

Tax Bills - were sent out in the mail on Sept 27th. Response has been mixed in regards to the tax rate and the billing. Many have expressed disappointment with the increase. Others understand that Ogunquit enjoys a relatively low mil rate and is being very aggressive with capital projects. A reminder that the municipal budget was \$38,000 below last year's budget and revenues exceeded projections (Parking Lot revenues were \$1.5M, projected at \$1.3M)

Credit Cards - Town is now accepting credit cards; all fees are borne by the user. This is a positive addition for our residents. We have received numerous requests over the last several months for this service.

Departmental Budgets - all in all the budgets look really good. We are truly doing more with less. The usual departments are top heavy in percentages right now as expected (PD, Fire, Admin Services). This will change as we progress into the winter.

Annual Audit - the audit report is nearly finished, will have a copy for review by later this week. The estimated Fund Balance is projected at \$2.2 M.

Beach Parking Revenues - We have collected \$1,308,477.25 year-to-date in beach parking revenues, only \$42,522.75 to go to meet FY 11-12 projections.

Coffee and Donuts – will be served to the public on October 27th from 9:00-10:00am at Dunaway Center, this is sponsored by Ogunquit Parks and Recreation.

CIP – Departmental Staff is finalizing a very comprehensive 5-10 year plan.

Marginal Way –concerns have been voiced regarding the need to not commercialize this natural area.

Ogunquit Performing Arts -met with the Performing Arts Committee on projects (phone, electrical, internet, lighting, overall Dunaway Center facilities and appearance)

PACE - Energy efficiency loans available for our residents, meeting will be held on October 27th by PACE Program personnel at 6:30pm. Public is welcome.

Band of America - a letter was sent to the corporate office of Bank of America, in regards to the displeasure with their property on Main Street. (i.e. trash, free-for-all parking, blocking of fire lanes, overnight campers, etc.)

9.0 ADJOURNMENT

Motion made by David Barton and second by Barbara Dailey to adjourn the meeting at 7:10pm; unanimous vote to adjourn.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager