



**SELECT BOARD
MEETING MINUTES
OCTOBER 25, 2011**

1.0 CALL TO ORDER

Meeting called to order at 6:00pm.

Members present: Christopher Jarochym, Vice Chairman
David Barton
Barbara Dailey
Robert Winn, Jr.

Members absent: Donato Tramuto

Motion made by David Barton and second by Robert Winn to excuse the absence of Donato Tramuto; approved 4-0.

Others present: Thomas A. Fortier, Town Manager

2.0 PLEDGE OF ALLEGIANCE

Those in attendance recited the Pledge of Allegiance.

3.0 REQUEST TO APPROVE SELECT BOARD MINUTES

3.1 October 11, 2011 – Motion made by Robert Winn and second by Barbara Dailey to approve the minutes of the October 11, 2011 Select Board meeting as written; approved 4-0, Tramuto absent.

3.2 October 19, 2011 – Motion made by Robert Winn and second by Barbara Dailey to approve the minutes of the October 11, 2011 Select Board meeting as written; approved 4-0, Tramuto absent.

4.0 TOWN MANAGER REPORT

Next Select Board meeting is scheduled for November 15, 2011, which is the only Select Board meeting for the month of November.

This year's **State Election** is November 8, 2011, polls open from 8:00am to 8:00pm. Absentee ballots are available now.

Clam licenses become available October 31st at 8:00am. There are a minimum amount of non-resident licenses, but plenty of resident licenses available.

Taxes are due November 1st, they have been coming in steadily. Mr. Fortier explained even though the tax rate has increased, the municipal budget is \$38,000 less than last year's budget.

Special Town Meeting - Looking to have a special town meeting on January 17th, asked residents to let Select Board members know about thoughts on fireworks legislation that goes into effect January 1st, 2012 and local ordinances regarding sales.

Berwick Road is wrapping up; the drainage project should be complete as of today. Paving to start, shim layer this fall, with final layer to be applied in the spring. Starting to form up the sidewalks, the project is looking really good.

Paving – Myrtle Circle, Stearns Road and Obeds Lane have been completed. Public Works crew has been working to put in drainage this fall with the hopes of adding sidewalks this spring.

Site walk to be held regarding **Bank of America** issue (fire lane blockage, litter, overnight parking) on Wednesday, October 26th at 10:30am, several key officials from Bank of America will be attending.

Waterless urinals (2) are being installed at Moody restroom and one will be installed downstairs at the Dunaway Center; this is just another way that the town is looking to save money. These will be monitored to see if they are the right fit for the Town of Ogunquit.

Moody restrooms have been painted, shingled and some rotted trim has been replaced. The crew will be heading to Footbridge restrooms next to replace rotted wood and paint it.

Well wishes to resident **Percy Stevens**, who is also an employee at the Transfer Station; he is at York Hospital with some medical issues.

Rescue II – the new ambulance is in service; the Fire Chief encourages all to stop by and take a look at it.

Drug Take Back Program will be held on October 29th at the Transfer Station.

Budgets are in line, **revenues** are looking good.

Police Department alerts that there have been a series of break-ins on Captain Thomas Road; they do have leads and suspects but wants the town residents to be aware.

Coffee & Conversation to be held on Thursday morning, October 27th; this event is sponsored by the Parks & Recreation Department.

PACE Program - Energy Efficient Loan; town residents are eligible, contact the town office if interested.

5.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

5.1 Committee Resignations

102511-01 Motion made by Robert Winn and second by Barbara Dailey to accept, with regrets, the resignation of John Abbott as a member of the Budget Review Committee; approved 4-0, Tramuto absent. Town Manager to send letter of thanks to Mr. Abbott.

102511-02 Motion made by Barbara Dailey and second by Robert Winn to accept, with regrets, the resignation of Michael Parenteau as a member of the Perkins Cove Harbor Committee; approved 4-0, Tramuto absent. Town Manager to send letter of thanks to Mr. Parenteau.

6.0 PUBLIC HEARINGS, PRESENTATION

Motion made by Robert Winn and second by Barbara Dailey to open the public hearing at 6:12pm; approved 4-0, Tramuto absent.

6.1 Admiral's Inn – Malt, Spirituous and Vinous License Renewal
Recommended for approval by the Code Enforcement Officer, Fire Chief and Police Chief; there were no comments or questions from the public in attendance.

102511-03 Motion made by Barbara Dailey and second by David Barton to approve the Malt, Spirituous and Vinous License renewal for the Admiral's Inn; approved 4-0, Tramuto absent.

6.2 Jonathan's Restaurant - Malt, Spirituous and Vinous License Renewal
Recommended for approval by the Code Enforcement Officer, Fire Chief and Police Chief; there were no comments or questions from the public in attendance.

102511-04 Motion made by Robert Winn and second by Barbara Dailey to approve the Malt, Spirituous and Vinous License renewal for Jonathan's Restaurant; approved 4-0, Tramuto absent.

6.3 Admiral's Inn – Amusement License Renewal
Recommended for approval by the Code Enforcement Officer, Fire Chief and Police Chief; there were no comments or questions from the public in attendance.

102511-03 Motion made by Barbara Dailey and second by David Barton to approve the Amusement License renewal for the Admiral's Inn; approved 4-0, Tramuto absent.

6.4 Jonathan's Restaurant – Amusement License Renewal
Recommended for approval by the Code Enforcement Officer, Fire Chief and Police Chief; there were no comments or questions from the public in attendance.

102511-04 Motion made by Robert Winn and second by Barbara Dailey to approve the Amusement License renewal for Jonathan's Restaurant; approved 4-0, Tramuto absent

6.5 General Assistance Ordinance Revisions – Thomas A. Fortier, Town Manager
To hold discussion on the proposed General Assistance Ordinance Revisions – Appendices A, B & C

Town Manager Fortier explained the process that is required to adopt revisions to the General Assistance Ordinance.

There were no comments or question from the public or the Select Board members in attendance.

6.6 Select Board Priorities FY 2011-2012

To hold discussion and receive public comments relative to Select Board priorities for the Town of Ogunquit for the 2011-2012 fiscal year

There were no comments or question from the public or the Select Board members in attendance. Vice Chairman Jarochym noted that Michael Horn had provided information from the Comprehensive Plan to the Select Board relating to priorities.

6.7 Ogunquit Village School Playground/Dunaway Center Grounds Update – *Thomas A. Fortier, Town Manager*

Town Manager Fortier stated that trees were removed that were becoming a liability. He explained that the large tree was rotted throughout. The town had an arborist look at the trees, who determined that the trees were a safety issue. The fence around the playground had several trees that had grown up through the fence; these were also removed (along with the fence). The plan is to work closely with the Parks & Recreation Committee to replace the fence and trees.

Mr. Fortier informed the board that town is working towards building a carport in the spring for the Police Cruisers; this will be located on Cottage Street at the end of the basketball court. The carport will allow for the cruisers to not have to idle during winter months 24/7.

No comments from the public.

Vice Chairman Jarochym asked that the Parks and Recreation Committee attend the meeting on November 15th to give recommendations on trees and fencing at the playground.

Motion made by Robert Winn and second by Barbara Dailey to close the public hearing at 6:28pm; approved 4-0, Tramuto absent.

7.0 ADMINISTRATIVE ITEMS – UNFINISHED BUSINESS

7.1 Ford F-450 4x4 Pick-up Truck w/Plow & Sander Bid – *Thomas A. Fortier, Town Manager*

To review and approve the purchase of a new Ford F-450 Pick-up Truck w/Plow & Sander for the Ogunquit Public Works Department

Seven bid packets were sent out, four bids were received:

Arundel Ford	\$53,863.00
Whited Ford	\$54,245.00
Whited Ford	\$54,364.00
Rowe Ford	\$55,992.00

The June 2011 Annual Town Meeting appropriated \$60,000.00 for this purchase

102511-05 Motion made by Robert Winn and second by David Barton to accept the bid from Arundel Ford in the amount of \$53,863.00 for a new Ford F-450 Pick-up w/Plow and Sander; approved 4-0, Tramuto absent.

8.0 ADMINISTRATIVE ITEMS – NEW BUSINESS

8.1 General Assistance Ordinance Update – *Thomas A. Fortier, Town Manager*

To adopt the revised General Assistance Ordinances – Appendices A, B & C

102511-06 Motion made by Barbara Dailey and second by Robert Winn to adopt the revised General Assistance Ordinances; approved 4-0, Tramuto absent.

8.2 Sidewalk Snowblower Bids – *Thomas A. Fortier, Town Manager*

To review and approve the purchase of a new Sidewalk Snowblower for the Ogunquit Public Works Department

Three bid requests were received:

Cives Corporations/Viking Cives	\$78,900.00
Tenco New England, Inc.	\$91,750.00
H.P. Fairfield, LLC	\$113,475.00

The June 2011 Annual Town Meeting appropriated \$75,000.00 for this purchase

102511-07 Motion made by Robert Winn and second by David Barton to accept the bid for the new Cives Corporation/Viking Cives Sidewalk Snowblower for \$75,000 as raised at town meeting; the remainder of \$3,900 to be taken from the Public Works Equipment budget; approved 4-0, Tramuto absent.

8.3 Christian’s Lifeguard Dash – *Laura Rose*

To request the use of the Main Beach and Main Beach Parking Lot on Saturday, June 23, 2012 for the 5K Run/Walk

102511-08 Motion made by Robert Winn and second by Barbara Dailey to accept the application from Laura Rose regarding “*Christian’s Lifeguard Dash*” from 8:00am to 12:00pm with free parking in the Lower Parking Lot for the event; approved 4-0, Tramuto absent.

8.4 Run for the Fallen – *John Mixon*

To request the use of Veteran’s Park on May 25, 26 and 27, 2012; July 3, 4 and 5, 2012; August 17, 18 and 19, 2012; in addition on August 19, 2012 (day of the event) the use of Route 1 North and Obeds Parking Lot (free parking for runners, spectators and participants) and signage on public property 30-days prior to the event.

Due to two members of the board recusing from action on this agenda item, therefore lacking a quorum, this agenda item was tabled.

102511-09 Motion made by Barbara Dailey and second by David Barton to table this item to the next available meeting where there will be a quorum; approved 4-0, Tramuto absent.

9.0 MISCELLANEOUS BUSINESS – ORAL & WRITTEN COMMUNICATIONS – FOLLOW-UP

9.1 Public

There were no comments or questions from the public.

9.2 Select Board

Selectman Jarochym

- Requested that the Parks & Recreation be present at the next meeting of the board to give direction on the playground at OVS.
- Stated that he and his family had attended numerous events this past week during OgunquitFest, car show, bed race and costume parade. This was a good event.

Selectman Barton

- Classic car show drew a lot of participants as well as spectators; the event is growing each year.

10.0 ADJOURNMENT

Motion made by Robert Winn and second by Barbara Dailey to adjourn the meeting at 7:20pm; unanimous vote to adjourn.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager