

**TITLE V**  
**MOTOR VEHICLE TRAFFIC and PARKING ORDINANCES**

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**TITLE V**  
**MOTOR VEHICLE TRAFFIC and PARKING ORDINANCES**

**Chapter 1 Authority to Regulate Traffic and Parking**

**101 Authority of Selectmen**

In accordance with the provisions of 30-A, M.R.S.A., §3009, as amended, the Board of Selectmen shall have the power, subject when necessary to the approval of the Maine Department of Transportation:

- 101.1 To establish and designate traffic lanes and to regulate traffic flow and movement within the town;
- 101.2 To establish one-way streets;
- 101.3 To establish and designate pedestrian crossing and safety zones;
- 101.4 To make recommendations on speed limits to the Maine Department of Transportation.
- 101.5 To designate without notice parking and no parking areas and time limits on the streets and highways of Ogunquit to meet any emergencies or contingencies that may arise. Such temporary regulations shall become effective immediately upon the placing of appropriate signs and/or markings and shall (unless sooner terminated) continue: for a period of not more than one hundred twenty (120) days.
- 101.6 To establish designated Handicapped parking spaces in various locations upon recommendation of the Chief of Police. Such parking spaces will have signs stating, "HANDICAP PARKING ONLY: SPECIAL PLATE REQUIRED. UNAUTHORIZED VEHICLES ARE SUBJECT TO A FINE."
- 101.7 To regulate the public use of all municipal parking lots, and to establish hours of operations and such parking fees as the Board of Selectmen may deem to be in the best interests of the town.

**102 Signal Devices**

- 102. 1 The Board of Selectmen shall have the power, subject if necessary to the approval of the Maine Department of Transportation, to install at such points on the streets and highways of the Town of Ogunquit, as they may deem necessary and convenient, mechanical signaling devices or "stop lights", so-called, "stop signs" and "yield

right-of-way signs" for the purpose of regulating traffic at such points on said streets and highways.

102.2 Mechanical signaling devices, for the purpose of traffic direction shall be of the usual type: a red light indicating that traffic shall stop; a green light indicating that traffic shall proceed; and a warning light of yellow, indicating a change from red to green or from green to red.

103 Entrances on Main Street

New driveways, entrances and approaches or revisions, alterations, or improvements to same on Main Street or (Route One between a point two hundred feet (200') south of Shore Road to Hoyts Lane shall be of design, location and construction as approved by the Planning Board in accordance with the Revised Statutes of Maine.

Chapter 2 Definitions

201 Construction

The words defined in this Section shall have the meanings ascribed to them except where a section specifically defines another meaning.

202 Other Definitions to Apply

For words or phrases used in this Ordinance, definitions found in the Motor Vehicle Laws of the State of Maine shall apply when those words or phrases are not defined in this Chapter. All other words or phrases shall have their common and customarily accepted definitions.

203 Words and Phrases

203.1 Business District: Route One from the York line to the Wells line, Shore Road from School Street to Route One, Beach Street, and Perkins Cove Road;

203.2 Loading Zone: Space that is reserved for the exclusive use of vehicles during the active loading or unloading of materials for commercial establishments;

203.3 Park or Parking: The standing of a vehicle, whether occupied or not, other than temporarily while actually loading or unloading materials or passengers;

- 203.4 Police Officer: Every officer of the Ogunquit Police Department or any officer authorized to direct or regulate traffic, issue citations, or make arrests for violations of traffic laws and ordinances;
- 203.5 Stand or Standing: The halting of a vehicle, whether occupied or not, otherwise than momentarily to receive a passenger actually waiting at the curb or to discharge a passenger, but not for loading materials.
- 203.6 Drop Off Zone – allows pedestrians and beach items to be loaded or unloaded – 5 minute live parking only.
- 203.7 Overnight Parking: The parking of a vehicle between the hours of 2:00am and 6:00am from May 1<sup>st</sup> through and inclusive of October 31<sup>st</sup> and between 12:00am (midnight) and 6:00am from November 1<sup>st</sup> through and inclusive of April 30<sup>th</sup>, on any public way, lot or property in the Town. [**BOS 06-21-2005**]
- 203.8 Pocket Bike (mini-moto): A vehicle that meets the definition of a motorized scooter as defined in M.R.S.A. Title 29-A. [**BOS 06-21-2005**]

### Chapter 3 Administration

#### 301 General Duties

The Chief of Police shall enforce the traffic and parking ordinance of Ogunquit and State of Maine Motor Vehicle Laws, issue traffic and parking citations, make arrests for traffic misdemeanors, investigate accidents, and cooperate with other municipal officials in the administration of traffic laws and in developing ways and means to improve traffic conditions and to carry out those duties specially imposed by this Ordinance.

#### 302 Traffic Violations

The Police Department shall keep a record of all traffic and parking violations of this Ordinance of the Town of Ogunquit or of the State laws, of which any person has been charged, together with a record of the final disposition of all such alleged offenses. Such record shall be so maintained as to show all types of violations and the total of each. Said record shall accumulate until a five (5) year period is covered, and from that time on the record shall be maintained complete for the most recent five (5) year period. All forms for such records of violations shall be kept available to the public showing the disposal of all such forms.

303 Traffic Accidents

It shall be the duty of the Police Department to receive and properly file all accident reports required to be filed under this Ordinance or State law.

Chapter 4 Enforcement and Obedience

401 Authority of Police and Fire Departments

401.1 Officers of the Police Department or such officers as are assigned by the Chief of Police shall enforce all traffic and parking ordinances of Ogunquit and State of Maine Motor Vehicle Laws.

401.2 Officers of the Police Department or such officers as are assigned by the Chief of Police are authorized to direct all traffic by voice, hand or signal in conformance with traffic laws.

401.3 Officers of the Fire Department, when at the scene of a fire, may direct or assist the Police in directing traffic.

402 Obedience to Police and Fire Officials

No person shall fail or refuse to comply with any lawful order or direction of a police officer or Fire Department Official.

403 Obedience to Motor Vehicle Traffic and Parking Ordinance

All persons who may operate any motorized vehicle or other wheeled conveyance upon any public way within the Town of Ogunquit shall comply with all applicable provisions of the Maine Motor Vehicle Laws and those pertinent sections of this Ordinance. Failure to comply will be deemed a violation of this Ordinance.

404 Animals and Animal Drawn Vehicles

Every person riding an animal or driving an animal drawn vehicle upon a roadway shall be granted all of the rights and shall be subjected to all of the duties applicable to the driver of a vehicle by this Ordinance, except those provisions which by their nature can have no application.

405 Obedience to Parking and Traffic Control Signs and Devices

The operator of any motorized vehicle or wheeled conveyance shall obey the instructions of any official sign or traffic control device placed in

accordance with the provisions of this Ordinance, unless otherwise directed by a police officer.

406      Presumption of Legality

Whenever official signs or traffic control devices are placed in position approximately conforming to the requirements of this Ordinance, they shall be presumed to have been placed according to the requirements of this Ordinance, unless the contrary shall be established by competent evidence.

Chapter 5    Speed Regulations

501      State Laws Apply

The State of Maine Motor Vehicle Laws regulating the speed of vehicles shall apply to streets in the Town of Ogunquit except for local streets of the Town of Ogunquit.

502      Local Speed Limits

No person shall operate a vehicle on any street of the Town of Ogunquit at a speed in excess of twenty-five (25) miles per hour, or in excess of a higher or lower speed limit where posted.

Chapter 6    Traffic Control

601      Limitations on Turning Around

The driver of any vehicle shall not turn such vehicle so as to proceed in the opposite direction upon any street in the Ogunquit Business District. A driver shall not upon any other street so turn a vehicle unless such movement can be made in safety and without interfering with other traffic.

602      No-Turn Signs

Whenever authorized signs are erected indicating that no right, left, or U-turn is permitted, no driver of a vehicle shall disobey the directions of any such sign.

602.1 Signs prohibiting turning movements shall be posted at the following locations:

602.1.1      Beach Street: No person operating a vehicle shall make a left turn from Beach Street westbound onto Beach Street eastbound, at the Comfort Station, May 15 to October 15;

- 602.1.2 Perkins Cove Road: No person operating a vehicle shall make a left turn from Perkins Cove Road northbound onto Perkins Cove Road southbound, at the north end of the public parking area, May 15 to October 15.
- 602.1.3 Shore Road: No person operating a vehicle shall make a left turn from Shore Road northbound onto Route One southbound, May 15 to October 15.
- 602.1.4 Glen Avenue: No person operating a vehicle shall make a left turn from Glen Avenue southbound onto Route One northbound, May 15 to October 15. [BOS 10-4-05]

## Chapter 7 One-Way Streets

### 701 Vehicles to Follow the Directional Signage

Vehicular traffic shall move only in the indicated direction when signs showing the direction of traffic are posted at every intersection where movement in the opposite direction is prohibited.

### 702 Specific Locations

Vehicular traffic shall move only in the designated direction on the following streets:

- 702.1 Beach Street: One-Way around the designated parking area at its eastern end;
- 702.2 Israel Head Road: One way eastbound from Ontio Road to the lighthouse from May 15 to October 15;
- 702.3 Perkins Cove Road: One way southbound from the north end of the public parking area to the boat yard entrance;
- 702.4 Perkins Cove Road: One way northbound from the boat yard entrance to the north end of the public parking area;
- 702.5 Rocky Lane: One way westbound from Park Lane to Shore Road;
- 702.6 Stearns Road: One way westbound from the lighthouse to Cherry Lane, from May 15 to October 15.

702.7 Cherry Lane: One way southbound from the northerly intersection of Frazier Pasture Road to the southerly intersection with Frazier Pasture Road. **[BOS 06/21/05]**

702.8 Tern Street: One way southbound from June 15 o September 15. **[BOS 05-20-08]**

Chapter 8 Stop and Yield Regulations

801 Emerging from Private Way

The driver of a vehicle emerging from a private driveway, automobile service station, or building shall stop such vehicle immediately prior to driving onto a sidewalk, and before entering the roadway, shall yield the right of way to all vehicles approaching on said roadway, and to any pedestrian crossing such driveway or entrance.

802 Stop and Yield Signs

All vehicle operators shall obey "stop signs" and "yield right of way signs".

Chapter 9 Miscellaneous Vehicle Traffic Rules

901 Roadway/Intersection Safety

901.1 No operator shall enter an intersection or a marked crosswalk unless there is sufficient space on the other side of the intersection or crosswalk to accommodate the vehicle being operated, so as to obstruct the passage of other vehicles or pedestrians, despite any traffic control signal indication to proceed. **[BOS 06-21-2005]**

901.2 Obstructing Driver's View

The owner of any property abutting the intersection of two or more public ways, must ensure that no vegetation or other natural or man-made obstruction on their property is so grown or placed as to obscure the clear view of a driver approaching within fifty (50) feet of said intersection in any direction, and that any such operator approaching the intersection shall have a clear view of 200' in either direction at the intersection. **(BOS 06-21-05)**

902 Unnecessary Noise

No person shall operate a motor vehicle upon any street, parking lot, way, or any other place within the Town of Ogunquit in such a manner so as to

make or cause any unusual or unnecessary noise against the peace, quiet, and good order of the Town.

902.1 Jacob’s Engine a/k/a “Jake” Brake Law

In order to prevent noise created when large trucks are traveling through town limits no person shall operate or use any vehicle engine compression brake, (a/k/a Jacobs Engine and “Jake Brakes”) within the corporate limits of the Town. Violation of this Section of this local ordinance shall be subject to a fine of \$100.

902.2 Radios & Mufflers

It shall be a violation of this Ordinance for any operator of a motor vehicle to disturb the peaceful enjoyment of any other person by playing a radio (or other audio device) too loudly after being ordered to sufficiently lower the volume by a Police Officer or by emitting noise from a defective or factory altered exhaust system.

902.3 Bus Idling

After an initial warning is issued it shall be a civil violation of the Chapter, punishable by a fine of One Hundred Dollars (\$100.00), for the operator of any motor vehicle to remain stopped, parked or standing in any location within the Town of Ogunquit with the vehicle’s internal combustion propulsion engine, or any associated internal combustion generator engine or motor, running at idle speed or otherwise for more than ten (10) minutes.

Court action for violation of this Section 902.3 can be avoided by payment of the civil fine at the Ogunquit Police Station within fifteen (15) days of the issuance of a Notice of Violation. **[BOS 06-03-08]**

903 Driving on Sidewalk

The driver of a vehicle shall not drive within or across any sidewalk area except at a permanent or temporary driveway.

904 Sleeping in Vehicles

No person shall sleep in any vehicle on the beach, in any municipal parking lot, or public place within Ogunquit from 11:00 p.m. to 7:00 a.m.

905            Vehicular Traffic on Main Beach

Motor vehicles are not allowed within or upon the Main Beach area except within those areas provided for parking use. Except in those instances when vehicles may have entered the beach area for emergency response or to clean or make repairs to the beach, recorded permission must be obtained from the Ogunquit Police Department.

906            Seasonal Size Limitations on Perkins Cove Road

Buses, campers, trailers, recreational vehicles, motor homes, and all vehicles in excess of forty (40) feet shall be prohibited from traveling on Perkins Cove Road beginning July 1 through Labor Day, except service delivery trucks may load and unload in Perkins Cove during the hours of 7am-12noon.

907            Operation of a “pocket bike” or Motorized Scooter

It shall be unlawful for any person to operate or attempt to operate a “pocket-bike” or “mini-moto” on any public way, lot or property in the Town. (BOS 06-21-05)

908            <sup>1</sup>Auxiliary Lighting Required for Commercial Plowing

A commercial vehicle or a vehicle used for commercial purposes, equipped and used for plowing snow and/or sanding on other than public ways, must be equipped with an auxiliary rotary, flashing or strobe light that must be mounted on top of the vehicle in such a manner as to emit an amber beam of light with a minimum beam of 50 candlepower and provides visible light coverage over a 360’ range. The light shall be in use on a public way only when the vehicle is entering the public way in the course of plowing private driveways and other off-highway locations.

908.a            Definition

Auxiliary Light means a light, other than standard lighting equipment such as headlights, taillights, directional signals, brake lights, clearance lights, parking lights and license plate lights that is displayed on a vehicle and used to increase the operator’s visibility of the road or the visibility of the vehicle to other operators and pedestrians.

908.b            Penalty

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<sup>1</sup> Section 908 – BOS 1-20-2009

Failure to comply with this section shall result in a civil penalty of \$25.00 for a first offense; \$50 .00 for a second offense and \$100.00 for a third and/or subsequent offense.

Chapter 10 Stopping, Standing and Parking at Specified Locations

1001 Explanation

The chief difference between this Chapter and the following Chapter 11 is that signs are not necessary to notify operators of violations of provisions of this Chapter. Signs are necessary in Chapter 11 to notify operators of parking restrictions on certain streets or throughout Ogunquit.

1002 Specified Locations

Unless officially designated as a legal parking space, the following areas shall be restricted from any stopping, standing, or parking of vehicles except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer, other authorized persons, or traffic control device:

- 1002.1 On a sidewalk;
- 1002.2 In front of a public or private driveway;
- 1002.3 Within an intersection;
- 1002.4 Within ten feet (10') of a fire hydrant;
- 1002.5 Within ten feet (10') of a crosswalk;
- 1002.6 Within twenty feet (20') of any curb at an intersection;
- 1002.7 Within thirty feet (30') upon the approach to any stop sign;
- 1002.8 Along the side or opposite any street excavation or obstruction when such stopping, standing, or parking would obstruct traffic;
- 1002.9 On the roadway side of any vehicle stopped or parked at the edge or curb of a street or double-parked, so-called;
- 1002.10 Upon any bridge or other elevated structure upon a highway;

- 1002.11 Upon the left side of any roadway facing traffic;
- 1002.12 At any place where official signs prohibit stopping or indicate a tow away zone;
- 1002.13 Within ten feet (10’) of any place posted by signs, as a bus stop;
- 1002.14 In more than one (1) designated parking space, oversized or straddling lines, so-called;
- 1002.15 Outside of designated parking spaces in public parking areas;
- 1002.16 Except as otherwise indicated, adjacent any yellow painted curb;
- 1002.17 Within any cul-de-sac;

1002.18 Designated Loading Zones

- 1002.18. a Year-round opposite #40 Perkins Cove Road.
- 1002.18. b. Year-round at #91 Perkins Cove Road.
- 1002.18. c. Year-round opposite #110 Perkins Cove Road.
- 1002.18. d. Year-round on the east side of #45 King’s Lane.
- 1002.18. e. Veteran’s Park off-season loading zone/bus stop and 30 minute parking from October 15 – May 15.
- 1002.18. f. Year-round on south side of Cottage Street, across from Fire Department. (Select Board Meeting 08.16.2016)
- 1002.18.g. Year-round Jacobs Lot entrance from shore Road “No Parking”
- 1002.18.h Year-round Beach Street west side across from Veterans park, until noon.
- 1002.18.i. A seasonal, May 15-October 15, loading zone for service delivery vehicles from 7:00am-5:00pm shall be created parallel to the boat railway adjacent to the Winch House in Perkins Cove. **[BOS – 08-08-06 – 90-Day Emergency Ordinance]**

- 1002.18.j. A loading zone area shall exist adjacent to the footbridge on the Cove side across from George Carpenter’s Gallery 24-hours/day.  
**[BOS – 08-08-06 – 90-Day Emergency Ordinance]**

Chapter 11 Stopping, Standing and Parking on Certain Streets in Ogunquit

1101 Parking Restrictions in General Areas

- 1101.1 Overnight Parking: There shall be no overnight parking in any Town of Ogunquit Municipal Parking Lot or public place between the hours of 2:00 a.m. and 6:00 a.m. at any time of the year except as may be authorized by ordinance. There shall be no overnight parking on any public street or way within the Town of Ogunquit, for snow removal purposes, between the hours of 12 midnight to 6:00 a.m. from November 1 to March 31.

1102 Trailers, Campers and Busses

Parking of trailers, campers, and busses is prohibited at the following locations from May 15 to September 15:

- 1102.1 Main Beach Parking Lot;  
1102.2 Footbridge Parking Lot;  
1102.3 North Beach Parking Lot;  
1102.4 Stearns Road Parking Area;  
1102.5 Upper Lot;  
1102.6 Lower Lot;  
1102.7 Perkins Cove and Perkins Cove Road.

1103 Restrictions by Street

- 1103.1 Abenaki Lane: No parking either side between 9:00 a.m. and 6:00 p.m.  
1103.2 Agamenticus Road: No parking either side from U.S. Route One to the York town line.

- 1103.2a      Bayview Avenue: No Parking anytime on either side;
- 1103.3      Beach Street:
- 1103.3.1      From Shore Road east to the Main Beach Parking Lot entrance, on the south side - No Parking. (note: the area in front of Veteran’s Park shall indicate Trolley Stop - No Parking).
- 1103.3.2      Adjacent the Comfort Station and just west of the Canopy - 30 Minute Parking;
- 1103.3.3      Just east of the Comfort Station - Emergency Vehicles Only;
- 1103.3.4      Adjacent to the Parking Lot and Canopy, a five (5) minute - Drop Off Zone with “Live Stopping” only; [BOS 06-21-2005]
- 1103.3.5      From the bridge west to #5 Beach Street entrance, on the north side, No Parking;
- 1103.3.6      From #5 Beach Street, west to CMP Pole #J-2, on the north side - Trolley Stop - No Parking;
- 1103.3.7      From CMP Pole #J-2, west on Route One, on the north side - No Parking;
- 1103.3.8      In front of #111 Beach Street - Loading Zone – No Parking May 15-October 15;
- 1103.4      Beachmere Place: From Shore Road east to the end - No Parking on either side;
- 1103.5      Beach Plum Lane: From Riverbank Road north to Ocean Street - No Parking on either side;
- 1103.6      Belm Lane: No Parking on either side;
- 1103.7      Berwick Road: From U.S. Route One to CMP Pole #J-30 - No Parking on either side;
- 1103.8      Bourne Lane: From Shore Road west to U.S. Route One - No Parking on either side;
- 1103.9      Briar Bank Road: From Israel Head Road to the end - No Parking on either side;

- 1103.10      Captain Thomas Road: From U.S. Route One to the Wells town line - No Parking on either side;
- 1103.11      Charles Street: From Frazier Pasture Road south to Littlefield Lane – No Parking on either side;
- 1103.12      Cherry Lane: From Israel Head Road south to Frazier Pasture Road – No Parking on either side;
- 1103.13      Cottage Street:
- 1103.13.1      From Shore Road to the end, on the west side - No Parking except where otherwise designated in the parking lot and at two (2) parking spaces limited to fifteen (15) minute parking;
- 1103.13.2      From Shore Road to the southerly end of the public parking lot known as Obed’s Lot, on the east side - No Parking Trolley Stop; followed by four (4) parking spaces limited to thirty (30) minute parking.
- 1103.13.3      From the end of Obed's lot, southerly to the end - No Parking;
- 1103.14      Cottage Street Spur: From School Street south to Cottage Street - No Parking on either side;
- 1103.15      Dana Road: No Parking on either side;
- 1103.16      Dunaway Center:
- 1103.16.1      The Select Board and Town Manager are authorized to establish parking restrictions in the Cottage Street Parking Lot as otherwise set forth in Section 1203.5. **(Amended at Select Board Meeting 09/06/2016)**
- 1103.16.2      The Select Board and Town Manager are authorized to establish parking restrictions in the parking area lying between School Street and Cottage Street (adjacent to the Fire Station) **(Amended at Select Board Meeting 09/06/2016)**

1103.16.2.a Vehicles displaying a parking permit issued to residents as defined in Section 1204.4.1.1, to non-resident residential property owners as defined in Section 1204.4.1.2, and Transfer Station Permits issued pursuant to Title III-Public Service, Section 405, may park in this area subject to the following limitations.  
**(Amended at Select Board Meeting 09/06/2016)**

1103.16.2.a.1 Parking shall be permitted only between the hours of 5:00PM – 1:00AM, Monday-Friday. Parking shall be permitted between the hours of 6:00AM – 1:00AM (following day) on Saturdays, Sundays and legal holidays.  
**(Amended at Select Board Meeting 09/06/2016)**

1103.16.2.a.2 The following designated parking spaces are restricted for employee use only: Fire Chief, Duty Firefighter, Police Chief, Police Lieutenant and Police.  
**(Amended at Select Board Meeting 09/06/2016)**

1103.17 Frazier Pasture Road: From Shore Road east to the end at Cherry Lane - No Parking on either side;

1103.18 Graham Lane: From Obed's Lane to Marginal Avenue – No Parking on either side;

1103.19 Grasshopper Lane: No Parking on either side;

1103.20 Hoyt's Lane: From U.S. Route One east to River Road- No Parking either side;

1103.21 Israel Head Road: From Shore Road to Stearns Road - No Parking on either side;

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- 1103.22      Jacob's Lot:
  - 1103.22.1      From 186 Main Street to the Post Office – thirty (30) minute parking;
  - 1103.22.2      All other designated spaces - two (2) hour parking, May 15 to October 15;
  
- 1103. 23      King's Lane– No Parking on either side;
  
- 1103. 24      Glen Avenue – No Parking on either side;
  
- 1103.25      Ledge Road:
  - 1103.25.1      From Shore Road to CMP Pole #320/1 - No Parking on either side;
  - 1103.25.2      From CMP Pole #320/1 to the end – No Parking on the southerly side;
  - 1103.25.3      From Park Lane easterly to the end – No Parking on the north side;
  
- 1103.26      Littlefield Lane: From Perkins Cove Road east to Charles Street - No Parking on either side;
  
- 1103.27      Marginal Avenue: From Graham Lane to Bess Bill Street – No Parking on either side;
  
- 1103.28      Moorview Street: No Parking on either side;
  
- 1103.29      Obed's Lane: From Shore to U.S. Route One - No Parking on either side;
  
- 1103.30      Norseman Lane: From Beach Street north to the end – No Parking on either side;
  
- 1103.31      Ocean Street:
  - 1103.31.1      From CMP Pole 335 east to CMP Pole #4, on the south side - No Parking;
    - 1103.31.1a      From CMP Pole #4 to beach Plum Lane, on the south side – thirty (30) minute parking;
  - 1103.31.2      From Beach Plum Lane east to the Footbridge Parking Lot, on the south side – Trolley Stop - No Parking;

- 1103.31.3 From the Footbridge Parking Lot to Tern Street- No Parking;
- 1103.31.4 From Tern Street west to Bayview Avenue, on the north side - thirty (30) minute parking, except no parking along the corner where designated;
- 1103.31.5 From Bayview Avenue west to U. S. Route One, on the north side - No Parking;
  
- 1103.32 Ontio Road
  - 1103.32.1 From the end south to a point fifty feet (50') north of CMP Pole #J-2, on the west side - No Parking;
  - 1103.32.2 From Israel Head Road north to the end, on the east side - No Parking;
  - 1103.32.3 From the end of the road to CMP Pole #J-2, on the west side - No Parking;
  
- 1103.33 Park Lane: No Parking on either side;
  
- 1103.34 Perkins Cove:
  - 1103.34.1 Regulations for the parking lots located in Perkins Cove are set forth in Chapter 12 generally and more specifically in Section 1203.7;
  - 1103.34.2 Perkins Cove Road - No Parking on either side;
  - 1103.34.3 From the phone booths south to a point 40 feet south, on the west side - No Parking, Bus Stop;
  - 1103.34.4 In front of the walkway to the first wharf - No Parking;
  - 1103.34.5 From the public parking area south to the Boatyard, on the east side - No Parking;
  - 1103.34.6 In front of the power winch at the Bait wharf - No Parking, Loading Zone;
  - 1103.34.7 In front of the Bait wharf - No Parking, reserved for Harbormaster;
  - 1103.34.8 Beginning at the Bait Wharf south along the waterfront and then east along the storefronts situated at tax map 3 lot 80, parking spaces shall be designated with a two (2) hour limit from May 15 through

- October 15, provided that time sensitive loading zone restrictions may be designated by signage as necessary.
- 1103.34.9 At north end of #50 Perkins Cove Road - Loading Zone, No Parking May 15 – October 15;
- 1103.34.10 At #91 Perkins Cove Road - Loading Zone, No Parking May 15-October 15;
- 1103.34.11 There shall be no parking on either side of any streets in Perkins Cove, including, but not limited to Harbor Lane and Whistling Oyster Lane;
- 1103.35 Pine Hill Road (North): From CMP Pole #J02/3 east to Shore Road –No Parking on either side;
- 1103.36 Pine Hill Road (South): From Shore Road west to the York Town line – No Parking on either side;
- 1103.37 River Road: From Beach Street north to Hoyt's Lane- No Parking on either side;
- 1103.38 Riverbank Road:
- 1103.38.1 From Beach Plum Lane west to CMP Pole #302 – No Parking on either side;
- 1103.38.2 From the terminus westerly 300' No Parking from May 15 to October 15.
- 1103.39 Route One:
- 1103.39.1 Except where other provisions apply the Board of Selectmen may restrict parking within ten feet (10') of the pavement by posting appropriate signs. The Road Commissioner shall install signs at those designated areas;
- 1103.39.2 Adjacent to #196 Main Street, on the east side - No Parking, Bus Stop & Loading Zone;
- 1103.39.3 From CMP Pole #3/8 north to #248 Main Street, on the east side – thirty (30) minute parking;
- 1103.39.4 There shall be one (1) designated handicap parking space in the first parking space

- 1103.39.5 north of the loading zone at #228 Main Street in the northbound lane of Route One. There shall be two (2) fifteen (15) minute parking spaces directly in front of the United States Post Office located at 172 Main Street. [BOS 06-21-2005]
- 1103.40 School Street: From Shore Road to U.S. Route One - No Parking on either side, except those spaces adjacent to the Dunaway Center, on the east side, one (1) space to be designated as handicapped and two (2) spaces for fifteen (15) minute parking.
- 1103.40a Seaview Avenue: No Parking anytime on either side;
- 1103.41 Shore Road:
- 1103.41.1 From the York line north to Ledge Road – No Parking on the east side;
- 1103.41.2 From Ledge Road north to #249 Shore Road walkway, on the east side - No Parking, Trolley Stop;
- 1103.41.3 From #249 Shore Road walkway north to Bourne Lane, on the east side, One-Hour Parking;
- 1103.41.4 From Bourne Lane north to Israel Head Road, on the east side, No Parking;
- 1103.41.5 From Israel Head Road to Beachmere Lane, on the east side - No Parking, Trolley Stop;
- 1103.41.6 From Beachmere Lane north to #157 Shore Road, on the east side, two (2) parking spaces; [BOS 06-21-2005]
- 1103.41.7 From #157 Shore Road north to Obeds Lane, on the north side - No Parking except during Church Services;
- 1103.41.8 From Obeds Lane to Beach Street on the east side, no parking except in front of #41 Shore Road - Loading Zone, No Parking May 15 – October 15 only;
- 1103.41.9 On the entire west side of Shore Road from Main Street to the York Town Line – No Parking except:
- 1103.41.9.1 From U.S. Route One along the westerly side of Shore Road, four (4) designated 30

- Minute Angle Parking spaces for compact cars;
- 1103.41.9.2 Within the striped area adjacent to the Public Library, on the west side, Library Parking Only;
- 1103.41.9.3 In front of #20 Shore Road - Loading Zone, No Parking May 15 – October 15 only
- 1103.41.9.4 In front of #16 Shore Road - Loading Zone, No Parking May 15 – October 15 only
  
- 1103.42 Stearns Road:
  - 1103.42.1 From Israel Head Road west to Shore Road, on the north side - No Parking;
  - 1103.42.2 From the Lighthouse west to the second fire hydrant, on the south side - No Parking between 12:00 a.m. and 7:00 a.m., Three-Hour Parking between 9:00 a.m. end 5:00 p.m., from May 15 to October 15;
  - 1103.42.3 From the second fire hydrant west to Shore Road, on the south side - No Parking;
  
- 1103.43 Tern Street: No Parking on either side from May 15 – October 15;
  
- 1103.44 Thither Street: From Tern Street north to Moorview Street, No Parking on either side from May 15 to October 15;
  
- 1103.45 Upper Lot: For all spaces, One-Hour Parking, 9:00 a.m. to 6:00 p.m. from May 15 to October 15;
  
- 1103.46 Wharf Lane: From Shore Road east to the end – No Parking on either side, except for two (2) fifteen (15) minute parking spaces adjacent to #41 Shore Road;
  
- 1103.47 Woodbury Lane: From Shore Road east to CMP Pole #322- No Parking on either side;
  
- 1104 Non-Resident Parking Restrictions
  - 1104.1 This Ordinance shall be known and may be cited as the "Residential Parking Ordinance."
  - 1104.2 Purpose

The purpose of this section is to alleviate traffic congestion, illegal parking, and related health and safety hazards. It is not intended to discriminate against non-residents because public facilities are available for non-resident parking.

1104.3 Definitions

As used in this Section, the words listed below shall have the following definitions:

1104.3.1 Guests shall mean day and overnight visitors to residents of designated area.

1104.4 Parking Restricted in Designated Areas

A person shall not park on streets designated as residential parking areas between the hours of 9:00 a.m. to 5:00 p.m. unless that person conspicuously displays in his or her vehicle a valid permit authorizing such parking.

1104.5 Exception for Service Vehicles

This restriction shall not apply to clearly identifiable service vehicles while being used for work in designated areas.

1104.6 Designation of Restricted Residential Parking Areas

Upon petition of five (5) or more residents or upon their own motion, the Board of Selectmen may designate areas where non-resident parking is prohibited.

1104.7 Designation of Other Restricted Parking Areas

Upon determining that there shall be no adverse affect upon residents, the Board of Selectmen may designate excess parking within restricted residential parking areas for use by beach pass holders and persons who obtain passes from parking lot attendants. These excess parking areas shall be specifically designated by signs different from those for residential parking areas. These areas shall be used only when public parking lots are full. The fee for use of these areas shall not exceed that for parking within the public parking lots.

1104.8 Issuance of Permits

Residents living within designated areas may apply for parking permits and guest passes from the Town Clerk. The Town Clerk may require any applicant to provide proof of residence and proof of ownership of any vehicle to which a permit is issued. Each permit issued shall identify the vehicle to which it is issued.

1104.9 Other Limitations

The Town Clerk shall issue no more than two (2) residential permits and two (2) guest passes per dwelling unit. Operators of guest houses may obtain no more than five (5) guest passes. Except for replacement of vehicles, residential permits are not transferable and shall not be replaced if lost. Residents shall not sell or rent guest passes.

Chapter 12 Municipal Parking Lot Regulations

1201 General Information

1201.1 Enacting Clause – Statutory Authority

Be it ordained by the Ogunquit Board of Selectmen, these municipal parking lot regulations are adopted pursuant to the authority granted in Title 30-A, M.R.S.A. Section 3009

and Section 102.13 of the Ogunquit Town Charter, to be effective as amended herein, beginning April 16, 2003, whereby all municipal parking lots owned and operated by the Town of Ogunquit in said Town shall be administered as otherwise set forth herein.

1201.2 Title

This Ordinance shall be known and cited as the “Town of Ogunquit Municipal Parking Lot Regulations”.

1201.3 Purpose

The purpose of this Ordinance is to (a) regulate the use of public parking facilities for public safety reasons; (b) establish parking lot user fees whereby revenues are raised in lieu of property taxes to purchase, maintain and operate parking related infrastructure, meters and public ways; and (c) establish methods by which people are eligible to obtain parking passes.

1201.4 Repeal of Previous Ordinances

This Ordinance shall supersede and replace in its entirety, the Municipal Parking Lot Regulations and Fee Policies as previously adopted on June 3, 1980 and amended through April 8, 2002.

1201.5 Severability

In the event any section, subsection, paragraph, sentence, clause or phrase of this Ordinance should be declared invalid by a court of competent jurisdiction, all other parts and provisions of this Ordinance not so declared invalid shall remain in full force and effect.

1201.6 Conflicting Language

In the event of conflicting provisions in this Ordinance or conflicts with any other applicable regulations pertaining to municipal parking lots, the more restrictive standard shall apply.

1201.7 Fees

1201.7.1 The Board of Selectmen shall annually (or

more often if necessary) establish parking lot fees as otherwise set forth in Appendix A to be attached hereto and incorporated herein.

1201.7.2 The Town Manager shall oversee the collection of all applicable fees as set forth herein during the period mid-April through mid-October annually and at such other periods outside this time period as the Town Manager deems to be in the best interests of the Town<sup>1</sup>, provided, however, that he/she is hereby authorized to (1) establish daily parking lot fee collection times and (2) reduce or waive the applicable fees being charged due to weather conditions, staff availability, equipment, budgeted funds or for extraordinary circumstances. (<sup>1</sup>Select Board Meeting 03/01/2016)

1201.7.3 The Board of Selectmen may waive daily parking fees for non-profit special events participants upon written application.

1202 Municipal Parking Facilities

1202.1 Inventory

The following Town-Owned properties, or portions thereof, have been designated as municipal parking lots to be available for public use as otherwise set forth herein:

- 1202.1.1 North Beach Parking Lot
- 1202.1.2 Footbridge Beach Parking Lot
- 1202.1.3 Village Upper Parking Lot
- 1202.1.4 Village Lower Parking Lot
- 1202.1.5 Main Beach Parking Lot
- 1202.1.6 Main Beach Annex Parking Lot

- 1202.1.7 Jacobs Parking Lot
- 1202.1.8 Obeds Parking Lot
- 1202.1.9 Cottage Street Parking Lot
- 1202.1.10 Perkins Cove Main Parking Lot
- 1202.1.11 Perkins Cove Annex Parking Lot
- 1202.1.12 Perkins Cove Fisherman Alley

1202.2 Informational Signs

The Town Manager may have signs that conform to the Manual on Uniform Traffic Control Devices, erected to (a) designate such parking lots by name and to indicate the limits of such parking areas; (b) inform the public of parking regulations, fees and other restrictions; (c) designate specific vehicle parking areas for employees, cars, motor bikes, trolleys, emergency and maintenance vehicles, etc.; and (d) provide traffic directions.

1202.3 Gates

The Board of Selectmen may vote to have gates and/or other barricades installed to limit access to such parking lots in order to promote compliance with these Regulations.

1203 General Restrictions

1203.1 Hours of Operation

1203.1.1 Except as otherwise noted herein, (see Section 1203.5a, 1203.7.3.3 1203.7.3.5, 1203.7.3.7, 1204.4.1.3, 1204.4.1.5, and 1204.4.1.6), all of the parking facilities listed in this Ordinance shall be closed to the general public during the hours 1am till 5am daily, except the North Beach Lot and Footbridge Lot which shall be closed from 11pm till 5am. In addition, the hours of operation may be modified by vote of the Board of Selectmen at any public meeting or upon order of the Town Manager, for a period not to exceed forty-eight (48) hours, in the event of an emergency, extraordinary circumstances or for special events. [BOS 12-21-04]

1203.1.2. Nothing herein is intended to establish any obligation on the part of the Town to open or maintain such parking lots at anytime.

1203.2 Parking Time Limits

1203.2.1 There shall be a thirty (30) minute parking time limit for all vehicles in the Main Beach Annex Parking Lot at all times, except as set forth in Section 1206.5 (Handicap Parking).

1203.2.2 The parking time limits in Jacobs Lot shall be restricted at all times to either thirty (30) minutes or two (2) hours as indicated by signs and/or other markings, except as set forth in Section 1206.5.

1203.2.3 There shall be a one (1) hour parking time limit for all vehicles in the Village Upper Parking Lot at all times, except as set forth in Section 1204.4.1.6 and 1206.5. [BOS 12-21-04]

1203.3 Vehicle Size Limitations

1203.3.1. The use of all parking lots is limited to vehicles that are able to fit completely within marked lanes when parked or idled and for specialty vehicles within designated areas to the extent that space is available.

1203.3.2. Notwithstanding the provisions of Section 1206, vehicles that exceed forty (40) feet in length shall not be permitted entrance to any of the parking lots regulated herein at any time except by written permission of the Police Chief for use of Obed's Lot or for emergencies, special deliveries or as otherwise may be required for extraordinary circumstances. Access to the parking lots by other large vehicles shall be at the sole discretion of the parking lot attendant based on space and turning radius availability.

1203.3.3 Buses, campers, trailers, recreational vehicles, motor homes, and all vehicles in excess of 40-feet shall be prohibited from all lots except as noted above beginning July 1 through Labor Day. (See also Section 1203.7.6)

1203.4 Commercial Activity Prohibited

1203.4.1 No commercial activity whatsoever is allowed to take place within any municipal parking lot, except: (1) activities that take place in the Perkins Cove Commercial Charter Boat Parking Lot in direct relation to the fishing industry conducted by or for persons with a valid mooring lease in Perkins Cove; (2) those activities that comprise official functions of Town government; and (3) public transportation

services that are duly licensed by the Town. **(BOS 04-18-06)**

- 1203.4.2. No business signs shall be installed or displayed within any municipal parking lot. However, signs affixed to vehicles shall not be prohibited and temporary signs for non-profit events may be allowed upon authorization by the Board of Selectmen.

1203.5 Cottage Street Parking Lot

The Town Manager may assign and delegate specific parking spaces at the Cottage Street Parking Lot for municipal office employees, municipal office patrons, Ogunquit Village School employees and Ogunquit Village School patrons, in which case only authorized vehicles shall be allowed in such spaces at all times. Permits may be provided to eligible individuals at no charge as may be necessary.

- 1203.5a Paid parking only in the Cottage Street Lot from May 15 to September 15, no Resident Beach Permits allowed. **[BOS 05-20-08]**

1203.5b Obeds Lot

- 1203.5b.1 Twenty-four (24) hour parking shall be allowed in unassigned spaces for use by approved renters under Section 1204.4.1.6 and as an overflow area for permittee's otherwise qualified under Sections 1204.4.1.3 and 1204.4.1.4.

1203.6 First-Come First-Served

All parking spaces are available on a first-come first-served basis. No reservations are allowed except when specifically designated as otherwise noted herein. Possession of a parking permit does not guarantee access to a parking facility.

1203.7 Perkins Cove Special Regulations

- 1203.7.1 Main Parking Lot - The main parking lot at the entrance to Perkins Cove across from the Trolley/Bus Stop shall be a general public parking lot and shall be limited to two (2) hour parking from April 1 to December 1. Resident Beach Permit holders will be allowed to park in this lot free of charge but are still subject to the two (2) hour limit.
- 1203.7.2 Commercial Charter Boat Parking Area – Six (6) spaces shall be designated adjacent to the Boardwalk. Each commercial mooring holder shall be entitled to one (1) parking permit authorizing parking in this area on a first-come, first-served basis, without time limitations. **(BOS 04-18-06)**
- 1203.7.3 Commercial Fisherman Parking Area – Seven (7) spaces shall be designated adjacent to the Bait Wharf. Each commercial fisherman-mooring holder shall be entitled to one (1) parking permit-authorizing parking in this area on a first-come, first-served basis, without time limits. **(BOS 04-18-06)**
- 1203.7.4 Perkins Cove Annex Parking – This is defined as the six (6) spaces and one (1) handicap space east of the Harbormaster’s Office; the six (6) spaces east of the drawbridge along the boardwalk and the three (3) spaces in front of the shops. These spaces are available to the general public with restrictions as indicated by signage. (i.e., loading zone), and with a 2-hour limit. **(BOS 04-18-06)**
- 1203.7.5 Perkins Cove Boatyard Parking – This consists of seventeen (17) spaces east of the restrooms. These spaces are available to the following permit holders on a first-come, first-serve basis with restrictions, as indicated.

1203.7.5.1 Exceptions **(BOS 04-18-06)**

- 1203.7.5.1.a Commercial Mooring Holders – No time limit. Overnight parking allowed.
- 1203.7.5.1.b Perkins Cove Business Permits –

- 1203.7.5.1.c No parking – 1:00am to 5:00am.  
Perkins Cove Year-Round  
Owner/Resident – Valid 24-hour per day. No seasonal passes available.
  - 1203.7.5.1.d Perkins Cove Shop Renters – No parking – 1:00am to 5:00am.
  - 1203.7.5.1.e The spaces adjacent to the bulkhead in the Boatyard are restricted from 5:00am to 9:00am for Commercial Mooring Permit Holders.
  - 1203.7.5.1.f None of these special stickers are eligible for parking in the main paid parking lot.
  - 1203.7.5.1.g Beach Pass Holders are allowed 2-hour parking in the main paid parking lot.
  - 1203.7.5.1.h Restrictive parking in all areas of the Cove, other than the Boatyard is 2-hours per 24-hour day.
  - 1203.7.5.1.i One permit, per lot or business is allowed. Final determination of eligibility is with the Town Manager.
- 1203.7.6 Overflow Parking – Persons who otherwise meet the criteria for parking in the Annex, but are unable to find a parking space, are also eligible to use Obed’s Lot with the same limitations as set forth above.
- 1203.7.7 Employee Parking Permits – These permits are not valid in any portion of Perkins Cove, except

motorcycles with such permits may park in designated areas within the Perkins Cove Main Lot with no time limits, but not valid from 1am-5am.

1203.7.8 Issuance of Perkins Cove Parking Permits - Perkins Cove Parking Permits will be issued at the Municipal Office to persons in the above categories. It is the responsibility of an applicant for a permit to provide verification of his/her status upon request. Municipal Employees are authorized to place permits on designated vehicles. Permits are only valid for the season in which they are issued.

1203.7.9 Service delivery vehicles that exceed the size limitations as set forth in Section 1203.3 may enter Perkins Cove and park in designated loading zones between the hours of 7am and 1pm only. [BOS 07-19-2005]

1203.8 Snow Removal

1203.8.1 During such times as the Department of Public Works is conducting snow removal operations, cars parked overnight in any parking lot shall be required to relocate on a daily basis to allow for plowing. Violators shall be subject to being towed. [BOS 12-21-04]

1204 PARKING PERMITS

1204.1 Annual Sales

The Town shall sell parking permits to thereafter allow permittees free access to the parking facilities listed herein. Permits shall be valid only for a specific vehicle within the calendar year they are sold. The Town Manager shall prescribe a schedule and the manner for parking permit sales at such times as may be necessary for the convenience of the public upon the availability of budgeted funds and staffing.

1204.2 Application Process

1204.2.1 All applicants must complete a written application, and submit proof/documentation of the following to be considered eligible. (Also, refer to Section 1204.4 for specific eligibility requirements.)

1204.2.1.1 Property Ownership – applicant’s name must appear on a deed or tax bill to prove ownership.

1204.2.1.2 Residential Status – applicant’s vehicle must be registered in Ogunquit as documented by excise tax payment and the applicant must have an Ogunquit address must appear on the vehicle registration and/or driver’s license. (Note: a PO Box is not deemed proof of residency without accompanying utility bills or a lease agreement.)

1204.2.1.3 Family Member Status – applicants may apply for a parking permit for a member of their immediate family as otherwise allowed under these Regulations, (see also Section 1204.4.1.1), with documentation of marital status, adoption, birth certificate, address, etc., as may be applicable in addition to the other documentation required, provided the family member is able to prove residency in the same dwelling as the eligible property owner.

1204.2.1.4 Non-Residential Business Ownership Status – applicants must provide proof of ownership of an Ogunquit commercial property or mooring lease to be eligible

to apply for parking permits for themselves and their employees, whereby said parking (if approved) shall be limited as otherwise set forth herein.

1204.2.1.5 Village Residential Renters – applicants must provide a copy of a lease agreement as a residential tenant for a village apartment that has no other parking available to qualify for a permit under Section 1204.4.1.6.

1204.2.1.6 Director, Wells/Ogunquit Center at Moody – Applicant shall be the Director of the Wells-Ogunquit Center at Moody. This permit will be attached to the Director’s vehicle and will allow the Director access to the North Beach Parking Lot for the purpose of transporting senior members of the Wells/Ogunquit Center at Moody to the beach. No more than one (1) such permit shall be issued annually.  
[BOS 06-21-2005]

1204.2.2 An application will be deemed approved when the applicant has been provided with a parking permit decal. Otherwise, an applicant shall be notified in writing of a denial and the reason(s) as soon as may be practical.

1204.2.3 Any person aggrieved by a decision of the parking permit Sales Agent may appeal that decision in writing to the Chief of Police. The decision of the Police Chief shall be final.

1204.3 Permit Limits

1204.3.1 The Town shall limit sales of parking permits to two (2) decals per map/lot for

single family residences, and, in the case of a multi-family buildings, there shall be a limit of two (2) parking permits decals per apartment of record as shown on the Town of Ogunquit Tax Assessor Records. Once two (2) permit decals for a particular residential map/lot or apartment have been issued, no additional permit decals will be issued for that property. In addition, no person or family unit shall be issued more than two (2) parking permit decals per calendar year regardless of all other eligibility factors, except as otherwise noted below.

1204.3.2. Notwithstanding eligibility requirements as otherwise set forth herein, there shall be no limits on the purchase of non-residential business or commercial parking permits for access to Obeds Lot, or the Village Lower Parking Lot<sup>1</sup> or hotel/motel overnight parking permits for access to the Main Beach Lot. (<sup>1</sup>Select Board Meeting 03/01/2016)

1204.4 Eligibility Categories

1204.4.1 Parking permits will be made available for sale as otherwise set forth herein to be used in a manner consistent with these Regulations at all times, based upon the following criteria:

1204.4.1.1 Residents - Parking permits will be valid at all lots except Perkins Cove Fisherman Alley for persons who are able to document they are residents of the Town, to include deeded residential property owners with a corresponding Ogunquit mailing address, members of a residential property owner's immediate family who live in the same dwelling and persons whose names appear

on a written lease of at least one continuous year; subject to the limits in Section 1204.3.

1204.4.1.2 Non-Resident Property Owners (Residential Property) - Parking permits will be valid at all lots except Perkins Cove Fisherman Alley for persons who are able to document ownership in a residential property and part-time residency status; to include spouses, subject to the limits in Section 1204.3. (Does not include seasonal renters; time-share owners, other family members, undeveloped land owners or business property land owners.)

1204.4.1.3 Non-Resident Business Owners (Commercial Property) - Parking permits will be valid at the Obeds Lot or the Village Lower Parking Lot<sup>1</sup> for persons who are able to document ownership in a commercial property for use by the business owner and their employees. (<sup>1</sup>Select Board Meeting 03/01/2016)

1204.4.1.4 Commercial Fishing Mooring Owners - Parking permits will be valid at the Perkins Cove Bait Wharf until 4:00pm. Commercial parking permits will be valid in Fisherman’s Alley, between the Harbormaster’s Shack and the Footbridge, with no time limits. Parking is also allowed for these sticker holders in the Boatyard, if space is available. **[BOS – 08-08-06**

– **90-Day Emergency Ordinance**]. The Town shall provide no more than one parking space per commercial mooring in Fisherman Alley – all others permittees may park in the Perkins Cove Annex if space is available, otherwise they may park at the Obeds Lot.

1204.4.1.5 Hotel/Motel Overnight Guests - Parking permits will be valid at the Main Beach Parking Lot for overnight guests of the Blue Water Inn, the Neptune and the Norseman establishments, during the hours of 11am on the date of issue until 11am the next day.

1204.4.1.6 Village Resident Renters - Parking permits will be valid in non-designated spaces on a year-round basis in the Obeds Parking Lot and from October 15 to May 15 in the Village Upper Lot and from May 15 to October 15 in the Village Lower Lot for the vehicle of a residential tenant (apartments as defined under the Town’s Zoning Ordinance with a minimum one year lease) when no other parking is available for that address. These permits shall provide for twenty-four (24) hour use of the specified lots. **[BOS 12-21-04]**

1204.5 Parking Pass Limitations

1204.5.1 No person will be eligible to purchase a parking permit if they owe the Town for unpaid parking tickets or overdue taxes.

1204.5.2 Parking permit decals may not be transferred to any vehicle other than the vehicle to

which the decal was originally assigned.  
(The Town shall use destructible decals that are designed to tear into small pieces when removed.)

1204.5.3 No person shall affix a parking permit decal to any vehicle without Town authorization.

1204.6 Parking Permit Display

1204.6.1 Parking permit decals will only be issued for specific vehicles registered to eligible persons that have complied with and satisfied all of the requirements of these Regulations. The Town Manager shall prescribe the manner in which Town employees shall disburse and apply the parking permit decals on all vehicles, provided, however, that all decals must be permanently affixed to a glass surface on the driver's side of the eligible vehicle.

1204.6.2 In the event a vehicle does not have a glass surface or in the case of a state certified antique vehicle whereby the owner objects to the placement of a decal on such a vehicle or for motorcycles, scooters, etc., the decal may be affixed to a single sheet of official Town Letterhead under an original signature of the Police Chief in which the name of the parking permit holder, address, and vehicle registration information is set forth for inspection by parking lot attendants. (See also Section 1206.6.)

1204.6.3 Eligible applicants who have leased or company provided vehicles must provide proof that said vehicle is either leased or company provided to the applicant. Applicants with personally leased vehicles must show a valid lease agreement in which their name appears. Applicants with company leased vehicles or company provided vehicles must show a valid lease agreement and a letter from the company on company letterhead, stating that the vehicle

- is provided to the applicant and for the applicant's sole use.
- 1204.6.4 No person shall display a parking permit decal that has been altered, forged or is otherwise intended to be used in a manner that is not consistent with these Regulations.
- 1204.6.5 Parking permits for specific hotel/motel guests as allowed under Section 1204.4.1.5 shall be valid at the Main Beach Parking Lot as of the date of issue until 11am the next day, to include overnight parking authorization. Permits must be validated by a hotel/motel business representative and must be clearly visible from the vehicle's windshield at all times while in the parking lot.

1205 ENFORCEMENT

1205.1 Duties of the Town Manager

The Town Manager is responsible for the implementation of these Regulations. In addition to the powers specifically set forth herein, he/she shall:

- 1205.1.1 Develop policies and practices for staff to follow.
- 1205.1.2 Work with the Police Chief to ensure public funds and staff are adequately safeguarded, traffic flows are maximized with safety in mind, and communication systems allow for prompt response of law enforcement officials as needed.
- 1205.1.3 Work with the Fire Chief in the delineation of fire lanes and other means of access for fire and rescue vehicles.
- 1205.1.4 Appoint a designee to meet the Town Manager's obligations as set forth herein whenever necessary.
- 1205.1.5 Designate assigned spaces for public safety personnel, employees, motorcycles, trolleys, bus drop off zones, handicap access and service/delivery vehicles.
- 1205.1.6 Issue specialty parking passes under extraordinary circumstances for the benefit

of Ogunquit residents who are senior citizens or disabled or as otherwise deemed justified.

1205.1.7 Keep the Board of Selectmen apprised of issues and situations that may require these Regulations to be amended.

1205.2 Duties of Parking Permit Sales Agents

Sales agents shall be courteous, polite and respectful of applicants at all times. They shall collect fees, process applications to determine if eligibility requirements are met, apply decals on eligible vehicles, inform applicants of reasons for denial and appeal processes and maintain accurate records for permits issued.

1205.3 Duties of Parking Lot Attendants

1205.3.1 Attendants shall be courteous, polite and respectful of parking lot visitors at all times. They shall collect fees, provide change and account for all receipts. They are also to dispense information and educate the public as needed. Attendants shall notify the Police Department of observed violations for enforcement when voluntary compliance cannot be achieved.

1205.3.2 Attendants may direct traffic when necessary for the safety of pedestrians or to relieve traffic congestion. They may also refuse a vehicle entry to any parking lot to prevent a violation of this Ordinance or when a violation occurs or when conditions warrant intervention. And they may issue violation citations as may be necessary.

1205.3.3 It shall be a violation of this Ordinance for any person who fails to follow the lawful directions of a parking lot attendant.

1205.4 Duties of Ogunquit Police Officers

1205.4.1 All Ogunquit Police Officers are empowered to enforce the provisions of these Regulations by directing traffic, issuing parking tickets, ordering vehicles towed and

monitoring parking lot operations. Police Officers shall be responsible for transporting parking lot receipts and assisting attendants in obtaining voluntary compliance. In addition, they are expected to be courteous, polite and respectful of parking lot visitors in the dispensation of information.

1205.4.2 Nothing in these Regulations is intended to supersede or interfere with the ability of Police Officers to enforce all other laws customarily under their jurisdiction, to include State and other local traffic regulations.

1206 TYPES OF VEHICLES

1206.1 Passenger Cars

Parking designated for passenger cars shall also include privately owned vans, station wagons, pick-up trucks, three-wheeled motorcycles and motorcycles with side cars.

1206.2 Commercial Buses & Vans

1206.2.1 Any operator who drops off passengers in the vicinity of a municipal parking lot is subject to the beach impact fee set forth in Appendix A. Any operator who is subject to the beach impact fee who fails to pay the fee to the parking attendant will be billed for the fee plus an additional fee of \$20.00 per occurrence. (Also see Section 1203.3.)  
**(BOS 08/19/2014)**

1206.2.2 It shall be the responsibility of the operator or owner of such commercial bus, van or like vehicle to provide the Ogunquit Police Department with a minimum of twenty four (24) hours prior notice to dropping off passengers from a public right-of-way in the vicinity of a municipal parking lot for instruction on any applicable fees, parking and drop-off locations.

1206.2.3 The operator of any passenger laden bus, commercially operated van or motor vehicle

having the capacity of fifteen (15) or more persons may discharge and load passengers only in the following loading zones:

#50 Perkins Cove  
#91 Perkins Cove Road (Trolley Stop)  
#196 Main Street  
#228 Main Street  
#250 Main Street  
East Side of #45 King's Lane  
Veteran's Park  
[BOS 8-9-2005]

1206.3 Recreational Vehicles (Travel Trailers)

Recreational vehicles, including self-contained campers and tow units of forty feet (40') or more shall be held to the same parking requirements as those vehicles in Section 1206.2. Recreational vehicles or campers of less than forty feet (40') with fewer than nine (9) passengers shall be allowed to park in the municipal lots on a space available basis, provided that no vehicle shall extend beyond the painted lines and any vehicle using two spaces shall be double the fees.

1206.4 Trolleys

Public transit trolleys that operate under license by the Town may enter and use specifically designated parking areas within the municipal parking lots at no charge.

1206.5 Handicap Parking

1206.5.1 The Town shall provide specifically designated parking areas for handicapped motorists in each parking facility to the extent required by law.

1206.5.2 Vehicles that display a valid disability placard as otherwise regulated under Title 29-A, M.R.S.A. Section 521, may park in specifically designated parking spaces as may be available (or a non-designated space if necessary) in accordance with all other applicable provisions of these Regulations except as follows:

- 1206.5.2.1 Village Upper Parking Lot – no charge/double time
- 1206.5.2.2 Main Beach Annex Parking Lot – no charge/double time
- 1206.5.2.3 Jacobs Parking Lot – no charge/double time
- 1206.5.2.4 Perkins Cove Parking Lot – double time
- 1206.5.2.5 Perkins Cove Annex Parking Lot – no charge/double time

1206.5.3 There shall be no fee discount for the purchase of parking permits for vehicles with disability placards.

1206.6 Two-Wheeled Vehicles

1206.6.1 Mopeds, scooters, and motorcycles that operate with 2-wheels shall be charged a fee as noted in “Appendix A” when parked in specifically designated areas in any municipal lot. Otherwise, they shall pay full price per space, provided that no more than two (2) such vehicles are permitted to occupy any single space.

1206.6.2 There shall be no fee discount for the purchase of parking permits for two-wheeled motor vehicles.

1207 VIOLATIONS

1207.1 Notwithstanding the provisions of Section 1207.4 and 1207.5 which may run concurrent with the provisions of this Section, any person who violates any provision of these Municipal Parking Lot Regulations may be subject to a civil penalty in a minimum amount of fifty dollars (\$50.00) per violation per day for the first offense in a calendar year and one hundred dollars (\$100.00) per violation per day for all offenses after that.

1207.1.a Notwithstanding the provisions of Section 1207.1, a violation of Title V, Chapter 9, Section 901.2 shall be punished as follows:

The owner of any such property as enumerated and described in 901.2 who fails to maintain such unobstructed view for motor vehicle and pedestrian safety shall be subject to a fine of \$100.00 for each such violation. Any such property owner shall have a reasonable length of time to rectify the problem and take corrective action prior to the imposition of a fine, but such corrective action shall be completed no later than seven (7) days after the initial warning that such violation is occurring. Every day that the owner fails to bring such property into compliance, once seven (7) days have passed since the initial warning by the Code Enforcement Officer or a member of the Ogunquit Police Department shall be considered a separate violation for purposes of imposing this penalty. [BOS 06-21-2005]

- 1207.2 The civil penalty for non-payment of any parking ticket issued as a violation of these Regulations shall automatically increase by one hundred percent (100%) to be double the original amount per violation if not paid within fourteen (14) calendar days of the date on which the ticket was issued.
- 1207.3 Any person aggrieved by the issuance of a parking ticket under these Regulations who wishes to appeal such a violation notice must submit a written request to the Police Chief within forty-eight (48) hours of the time at which the ticket was issued. Appeals must state the circumstances and specific grounds under which the aggrieved party contests the violation notice. The decision of the Police Chief shall be final.
- 1207.4 The Town reserves the right, upon order of any Ogunquit Police Officer, to have a vehicle towed at the owner's expense, (to include storage expenses as may be applicable), when (a) a vehicle is found to be in violation of these Regulations for more than four (4) hours; or (b) a vehicle or a driver has been the subject of three (3) or more unpaid parking tickets; or (c) a vehicle is parked in such a manner as to impede the flow of traffic or poses a safety threat to pedestrians. There is no basis for an appeal of a decision to have a vehicle towed. A towed vehicle shall not

be released until all civil penalties due to the Town have been paid in addition to the reasonable towing and storage costs that may apply. (The Town of Ogunquit and its employees shall not be responsible for any damages or costs attributable to the removal of an illegally parked vehicle when such towing is conducted in accordance with the written policies of the Police Department.) **[BOS 12-21-04]**

1207.5 The Town reserves the right, upon order of the Town Manager or Police Chief, to revoke the parking permit privileges of any person who repeatedly violates these Regulations and to thereafter reinstate such privileges as may be warranted.

Chapter 13                      Effective Date

The Motor Vehicle Ordinance shall become effective immediately. Adopted by the Ogunquit Village Corporation Board of Overseers on June 3, 1980.

Amended:		
05/26/1987	05/15/2001	03/01/2016
08/19/1987	04/08/2002	
05/26/1988	04/29/2003	
04/11/1989	06/15/2004	
07/24/1990	12/21/2004	
04/10/1991	06/21/2005	
05/21/1991	07/19/2005	
08/21/1991	08/09/2005	
09/21/1993	10/04/2005	
04/18/1995	11/01/2005	

**TOWN OF OGUNQUIT**  
**MUNICIPAL CODE, TITLE V, CHAPTER 12**  
**Municipal Parking Lot Regulations**  
**APPENDIX A – FEE SCHEDULE**

**PARKING PERMITS:**

**Full Time Residents:**

- 1<sup>st</sup> Decal - \$35.00
- 2<sup>nd</sup> Decal - \$100.00
- Moped/Scooter - \$5.00

Title V – Motor Vehicle Traffic and Parking Ordinance

Non-Resident Part Time Property Owner:

- 1<sup>st</sup> Decal - \$35.00
- 2<sup>nd</sup> Decal - \$100.00
- Moped/Scooter - \$5.00

Businesses & Employees:

- Perkins Cove Business Owners/Business Renters - \$150.00
- Obeds Parking Lot, Lower Lot – Business Employees - \$100.00

Hotel/Motel Overnight Guests:

- Free when no fees are charged at Main Beach Lot (upon notice to Town)
- \$6.00 per night (till 2<sup>nd</sup> Saturday in June & after Labor Day)
- \$10.00 per night (all other times)

Village Apartment Renters:

- \$50.00 per year

OTHER FEES:\*

**Main Beach:**

- Annex Parking Lot - No charge/2 hr limit
- Main Parking Lot - \$25.00/per day/Shoulder Season  
\$30.00/per day/In season

**Perkins Cove:**

- Parking Lot - 1 hour/\$4.00  
2 hours/\$7.00  
3 hours/\$10.00/3 hr limit/In Season  
Overtime Parking Charge - \$4.00/hour

- Boatyard Parking Lot - No charge/2 hr limit

- Charter/Fishermen Parking Area - No charge/By permit only

- Residents' Overnight Parking - No charge/By permit only

**Satellite Lots:**

- Cottage Street Lot - 1 hour/\$4.00  
2 hours/\$7.00  
3 hours/\$10.00/3 hr limit/In Season  
Overtime Parking Charge - \$4.00/hour

- Footbridge Beach Lot - \$15.00/M-TH/Shoulder Season  
\$20.00/F-S/Shoulder Season

Title V – Motor Vehicle Traffic and Parking Ordinance

	\$25.00 per day/In Season
Jacobs Lot	- No charge/2 hr limit
Lower Lot - River Road	- \$15.00/M-TH/Shoulder Season \$20.00/F-S/Shoulder Season \$25.00 per day/In Season
Upper Lot - Main Street	- No Charge/2 Hr limit
North Beach Lot	- \$15.00/M-TH/Shoulder Season \$20.00/F-S/Shoulder Season \$25.00 per day/In Season
Obeds Lot	- \$15.00/M-TH/Shoulder Season \$20.00/F-S/Shoulder Season \$25.00 per day/In Season

MOPEDS/SCOOTERS/MOTORCYCLES:

Parking - Designated areas only (**Main Beach/Footbridge/North Beach & Obeds Lots**)

Moped/Scooter	\$5/day
Motorcycle	\$10/day

Parking - Designated areas only (**Perkins Cove**)

Motorcycles/Scooters	\$4/2 hours
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*\* Subject to “inclement weather” and “off season (shoulder season)” reductions*

BEACH IMPACT FEES:

Commercial Buses & Vans under 40 feet and 15 or less Passengers - \$50.00/per day

All Vehicles over 40 feet or more than 15 passengers - \$100.00/per day

Ogunquit Business Season Pass - \$1,500.00

Out-Of-Town Business Season Pass - \$3,000.00

Ogunquit Business/Other Season Pass - \$300.00

**NOTE:**                      **July 1 – Labor Day**  
**Perkins Cove Road closed to all vehicles over 40 feet**

Fee Schedule Amended:

February 14, 2006	April 18, 2006	August 8, 2006	April 3, 2007
April 17, 2007	June 3, 2008	April 12, 2011	August 17, 2011
December 13, 2011	April 10, 2012	February 4, 2014	March 4, 2014
September 17, 2014	November 18, 2014	January 6, 2015	April 5, 2016

**APPENDIX B - PUBLIC EASEMENT ROAD POLICY**  
**TOWN OF OGUNQUIT, MAINE**  
*TITLE V*  
*MOTOR VEHICLE ORDINANCE*

*Adopted April 5, 2016*  
*Effective July 1, 2016*

**PURPOSE**

The Ogunquit Town Select Board has adopted this policy to legally aid various public easement road associations maintain publicly dedeed easements in a reasonable

condition. The Town has adopted this policy in accordance with state law as of the policy's adoption date. This Public Easement Policy shall only apply to those roads in existence prior to the adoption date of this Public Easement Policy, April 5, 2016.

### **DEFINITIONS**

- A. TOWN WAY – 23 MRSA Section 3021:** An area or strip of land designated and held by the Town for the passage and use for the general public by motor vehicle or foot. The Town is under a duty to maintain said roads in repair for safe and convenient passage or motorized vehicles.
- B. PUBLIC EASEMENT – 23 MRSA Section 3021:** An easement held by the Town for the purpose of public access on designated land and includes all rights enjoyed by the public with respect to unobstructed access by motor vehicle or foot. The town may at its discretion provide limited maintenance services to the public easement.
- C. PRIVATE ROAD –** A road over which neither the Town nor general public has the right to pass over by vehicle or foot.
- D. ROAD MAINTENANCE / BASIC ROAD SERVICES –** Shall mean only snow plowing and road sanding.
- E. ADEQUATE / ADEQUACY –** The Public Works Director shall determine any standard or requirement based on adequacy.
- F. ROAD –** Refers to a duly recorded (deeded) public road easement.
- G. ROAD ASSOCIATION –** A public easement road association.

### **POLICY EFFECTIVE DATE**

The Public Easement Road Policy as passed by the Select Board shall be effective July 1, 2016.

### **ROAD ADOPTION REQUIREMENTS AND PROCEDURE**

In order to provide basic road services, the Select Board, at its discretion, may “accept” a recorded public easement road. Upon acceptance, the Town Select Board at its discretion may expend public funds on a public easement road for winter maintenance only under this policy.

The Town Select Board has established the following road adoption criteria. This criterion has been established to ensure a standard level of service can be provided and to ensure that road conditions are maintained at a certain level sufficient to allow services to be provided.

All public easement roads shall meet the following criteria:

- A. Requests for public easement road acceptance under this policy shall be made in writing to the Town Manager by the road association president or designee on a Town form obtained from the Land Use offices located in Town Hall.
- B. Each respective road association shall be incorporated unless all property owners of which the respective public easement crosses over sign an individual road easement and a hold harmless clause. Each Deed shall be filed and recorded with the York County Registry of Deeds and a certified copy of such presented to the Town with their application.
- C. Each respective road association and each individual property owner if required shall sign a general release to the Town granting permission to enter upon the road and a hold harmless/release of liability agreement for any damages incurred while performing winter maintenance to the road.
- D. Only roads that outlet onto a Town Way or State Road shall be eligible for winter maintenance.
- E. At least three (3) full time year round residents are residing on the road.
- F. The traveled portion of the road is at least fifteen feet (15) in width with an overall clearance width of twenty three feet (23).
- G. The traveled portion of the roadway must have a minimum of fifteen feet (15') from edge to edge.
- H. Four feet (4') of unobstructed shoulder on each side of the fifteen foot roadway must be maintained at all times for a minimum road clearance of twenty-three feet. The twenty-three foot outer boundaries of the roadway must be clearly marked with survey pins and recorded in the York County Registry of Deeds.
- I. A paved or smooth gravel surface and adequate drainage to the traveled portion of the roadway must be maintained at all times. The respective Road Association or Designee will be responsible for keeping the roadway, drainage, and clearance issues maintained and in good repair as determined by the Town Public Works Director.
- J. A clear unobstructed minimum overhead road clearance of thirteen feet six inches (13'- 6") shall be maintained at all times.

- K. There is/are adequate emergency vehicle & plow truck turnaround(s).
- L. Suitability of turn-around will be determined by the Road Commissioner, Fire Chief, and Public Works Director. Compliance with all other minimum standards will be determined by the Public Works Director and Road Commissioner or their Designees.
- M. By September 1<sup>st</sup> of each year, the Public Works Director shall visit all roads accepted for Winter Maintenance to identify necessary road maintenance needed to bring that road up to standards and notify appropriate personnel of the Town's findings within seven days of that visit.
- N. All required maintenance must be completed by the end of the first full week in November on an annual basis to be eligible for winter maintenance.
- O. Upon written application to the Town Select Board and demonstration of extraordinary circumstances the Town Select Board has sole authority to waive or modify requirements of the road adoption criteria.
- P. Accompanying each road association request for acceptance shall be separate, written recommendations by the Road Commissioner and Public Works Director either supporting or not supporting public easement acceptance and their reasoning for their recommendation. A copy of the recommendation shall be forwarded to the Town Planning Office for notification purposes prior to a public easement acceptance.
- Q. All costs associated with each public easement road acceptance shall be borne by the respective road association and property owners. Said costs may include public easement recording fees, public notices, surveying, and other costs deemed relevant by the Road Commissioner, Public Works Director, and/or Town Select Board.
- R. After all criteria have been met and Select Board approval has been granted, a town vote will be necessary to bring the road into Public Easement Status. After the road has been certified by Town vote, the Select Board will have sole authority to suspend winter maintenance operations at its discretion for any reasons the Select Board may deem prudent. Annual Town votes will not be necessary after a road has been accepted as a public easement road and winter maintenance will be performed at the pleasure of the Select Board.
- T. The Town Select Board reserves the right to suspend winter maintenance to any Public Easement Road that does not comply with all required standards.

**ROAD ASSOCIATION REPRESENTATION**

In order to provide an efficient and workable relationship between the Town and the road associations, each respective road association president or designee shall be the liaison between the Town and road association. Each road association is responsible to inform the Town Manager, in writing, identifying their respective association president or designee, address and telephone number by August 1st of each respective year.

### **MAINTENANCE POLICY**

Maintenance services covered under this policy shall consist only of snowplowing and road sanding. The provision of required materials: road sand and road salt is implied by this policy. All other maintenance aspects, materials and requirements of public easement roads accepted under this policy are the responsibility of the road association and its members. The Town does not assume or accept liability for any defects in or lack of repair to public easements.

The Town makes no presumption in any form or manner that any road accepted under this policy by the Town of Ogunquit is to be accepted as a Town Way, as defined above.

If a public easement's traveled portion is paved, the public easement road association and abutting property owners agree the Town assumes no responsibility for damages or injury to the paved surface.

### **GRADING**

The Town shall not provide grading services for public easements.

### **SNOW EMERGENCY**

If the Public Works Director determines that an emergency exists on any public easement road due to heavy snowfall and/or narrowing of the travel ways due to snow banks, the Public Works Director and the Town Manager may take such additional snow plowing and/or removal action as is deemed reasonably fit to abate the emergency. The Public Works Director shall keep accurate financial records of any such emergency work and report the same to the Town Manager at least monthly.

### **POLICY MODIFICATION**

The Town Select Board may modify this policy at any time after proper notice and public hearing as required by 1 MRSA 401 et seq.

### **HOLD HARMLESS**

As a condition of this policy, for public easement road acceptance and road maintenance, each road association hereby recognizes the Town of Ogunquit responsibilities shall be

limited to the scope of this policy and to hold the Town harmless regarding any liability for any negligent damage to property: including but not limited to: driveways, mail boxes, lawns, trees, curbing, shrubs or property markers. Each road association or individual benefiting from this policy agrees to hold the Town of Ogunquit, its officers, agents and employees harmless. This clause does not mean to hold harmless private contractors for their negligent acts.

IN WITNESS WHEREOF, this Public Easement Road Policy is hereby approved and adopted by the Board of Selectmen for the Town of Ogunquit, on this, the 5<sup>th</sup> day of April, 2016; to be effective July 1, 2016.

ATTEST: Board of Selectmen:

/s/ Barbara Dailey  
Barbara Dailey, Chair

/s/ Gary Latulippe  
Gary Latulippe, Select Board

/s/ John Daley  
John Daley, Vice-Chair

Absent  
Robert Winn, Jr., Select Board

/s/ David Barton  
David Barton

UNDER SEAL OF THE TOWN, received, filed and recorded on this

\_\_\_\_\_

Day of \_\_\_\_\_, 2016

ATTEST:

\_\_\_\_\_  
Office of the Town Clerk

**TITLE V – MOTOR VEHICLE  
APPENDIX B  
HIGHWAY MAINTENANCE**

**PUBLIC PETITION TO CHANGE DESIGNATION  
OF ROAD FROM PRIVATE TO PUBLIC EASEMENT ROAD**

**APPLICANT FORM**

Name of Subdivision: \_\_\_\_\_

Name of Road: \_\_\_\_\_

Road Association / Designee: \_\_\_\_\_

We, the undersigned, being residents along a Private Road known as \_\_\_\_\_,  
so called, do hereby petition the Ogunquit Select Board to authorize a Town vote to  
change our road designation from Private to Public Easement Road.

<u>Print Name</u>	<u>Signature</u>	<u>Are you a Registered Voter in the Town of Ogunquit? (Yes/No)</u>
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____
10. _____	_____	_____

**Application for Winter Maintenance of  
Easement Road**

Determination of Eligibility  
Director of Public Works Form

Name of Subdivision: \_\_\_\_\_

Name of Road: \_\_\_\_\_

Road Association/ Designee: \_\_\_\_\_

\_\_\_\_\_ I recommend approval of the above referenced roadway(s) for winter maintenance by the Town of Ogunquit:

\_\_\_\_\_ I do not recommend the above referenced roadway(s) for winter maintenance by the Town of Ogunquit for the following reasons:

\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Director of Public Works

\_\_\_\_\_  
Date

**Title V – MOTOR VEHICLE  
APPENDIX – B  
HIGHWAY MAINTENANCE**

PETITION TO CHANGE DESIGNATION OF ROAD FROM PRIVATE TO  
PUBLIC EASEMENT ROAD

**DIRECTOR OF PUBLIC WORKS RECOMMENDATION FORM**

Title V – Motor Vehicle Traffic and Parking Ordinance

Name of Subdivision: \_\_\_\_\_

Name of Road: \_\_\_\_\_

Road Association / Designee: \_\_\_\_\_

\_\_\_\_\_ I recommend acceptance of the above referenced roadway from Private Road to Public Easement Road.

\_\_\_\_\_ I do not recommend accepting the above referenced roadway from Private Road to Public Easement Road for the following reasons:

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\_\_\_\_\_  
Director of Public Works

\_\_\_\_\_  
Date

**TITLE V – MOTOR VEHICLE  
APPENDIX B  
HIGHWAY MAINTENANCE**

**PUBLIC PETITION FOR WINTER MAINTENANCE OF EASEMENT ROADS**

**APPLICANT FORM**

Name of Subdivision: \_\_\_\_\_

Name of Road: \_\_\_\_\_

Road Association / Designee: \_\_\_\_\_

We, the undersigned, being residents along a Public Easement Road known as \_\_\_\_\_, so called, do hereby petition the Ogunquit Select Board to authorize the Town of Ogunquit Public Works to perform winter maintenance on the above referenced roadway.

<u>Print Name</u>	<u>Signature</u>	<u>Are you a Registered Voter in the Town of Ogunquit? (Yes/No)</u>
1. _____		
2. _____		
3. _____		
4. _____		
5. _____		
6. _____		
7. _____		
8. _____		
9. _____		
10. _____		

**Application for Change Of Designation From Private Road To  
Public Easement Road**

Determination of Eligibility  
Consulting Engineer Form

Name of Subdivision: \_\_\_\_\_

Title V – Motor Vehicle Traffic and Parking Ordinance

Name of Road: \_\_\_\_\_

Road Association / Designee: \_\_\_\_\_

\_\_\_\_\_ I recommend approval of the above referenced roadway for acceptance as an Easement Road by the Town of Ogunquit.

\_\_\_\_\_ I do not recommend the above referenced roadway be accepted as an Easement Road by the Town of Ogunquit for the following reasons:

\_\_\_\_\_  
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\_\_\_\_\_  
Consulting Engineer

\_\_\_\_\_  
Date