



**SELECT BOARD
MEETING MINUTES
MARCH 29, 2011**

5:00PM – BUDGET WORKSHOP

Review of the Operating Budget for FY 2011-2012

Workshop meeting called to order at 5:02pm.

Those in attendance recited the Pledge of Allegiance.

Town Manager Fortier reviewed with the Select Board and the Budget Review Committee the reductions in the budget that he had made from the original requested amounts.

Also present at the workshop was the Budget Review Committee [John Daly, Gordon Lewis, Tony Maurno, Loring DeAgazio and Ken Walsh].

Discussion was held with the Town Manager, Select Board and Budget Review Committee about the proposed FY 2011-2012 budgets.

The Budget Review Committee requested copies of the job description for the Assessing Agent and the Land Use Administrative Assistant.

Workshop meeting was closed at 7:16pm.

1.0 CALL TO ORDER

Regular meeting called to order at 7:21pm.

Members present: Donato Tramuto, Chairman
Phil Cavaretta, Vice Chairman
Jacqueline Bevins

Members absent: Graham Simonds

Motion made by Phil Cavaretta and second by Jacqueline Bevins to excuse the absence of Graham Simonds from the March 29, 2011 Select Board meeting; approved 3-0.

Chairman Tramuto stated that he had spoken with Selectman Simonds, who expressed that the time has come for him to submit his resignation; he asked that Chairman Tramuto share this at this meeting. With regrets, Chairman Tramuto stated that they would accept his resignation; it will be formalized over the next couple of days.

Chairman Tramuto also explained that due to Selectman Simond’s resignation, there were now three openings on the Select Board in June.

3.0 REQUEST TO APPROVE SELECT BOARD MINUTES

- 3.1 January 4, 2011 – tabled until the April 7, 2011 meeting of the Select Board.
- 3.2 February 1, 2011 - tabled until the April 7, 2011 meeting of the Select Board.

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

- 4.1 Application for Conservation Commission
To review application presented for membership on the Conservation Commission

This agenda item was tabled until the April 7, 2011 Select Board meeting.

5.0 PUBLIC HEARINGS, PRESENTATION

Motion made by Jacqueline Bevins and second by Phil Cavaretta to open the Public Hearing at 7:25pm; approved 3-0.

- 5.1 Frills - Malt, Spirituous and Vinous License Renewal

Recommended for approval by the Police Chief, Fire Chief and the Code Enforcement Officer, there were no comments or questions from the public or the Select Board.

032911-01 Motion made by Phil Cavaretta and second by Jacqueline Bevins to approve the Malt, Spirituous and Vinous License Renewal for Frills; approved 3-0.

- 5.2 Maine Street - Malt, Spirituous and Vinous License Renewal

Recommended for approval by the Police Chief, Fire Chief and the Code Enforcement Officer, there were no comments or questions from the public or the Select Board.

032911-02 Motion made by Phil Cavaretta and second by Jacqueline Bevins to approve the Malt, Spirituous and Vinous License Renewal for Maine Street; approved 3-0.

- 5.3 Roberto’s - Malt, Spirituous and Vinous License Renewal

Recommended for approval by the Police Chief, Fire Chief and the Code Enforcement Officer, there were not comments or questions from the public or the Select Board.

032911-03 Motion made by Jacqueline Bevins and second by Phil Cavaretta to approve the Malt, Spirituous and Vinous License Renewal for Roberto’s; approved 3-0.

- 5.4 Wild Blueberry Café – Malt, Spirituous and Vinous License Renewal

Recommended for approval by the Police Chief, Fire Chief and the Code Enforcement Officer, there were no comments or questions from the public or the Select Board.

032911-04 Motion made by Jacqueline Bevins and second Phil Cavaretta to approve the Malt, Spirituous and Vinous License Renewal for Wild Blueberry Cafe; approved 3-0.

5.5 98 Provence - Malt, Spirituous and Vinous License New Application

Recommended for approval by the Police Chief, Fire Chief and the Code Enforcement Officer, there were no comments or questions from the public or the Select Board.

032911-05 Motion made by Jacqueline Bevins and second by Phil Cavaretta to approve the New Malt, Spirituous and Vinous License for 98 Provence; approved 3-0.

5.6 Gypsy Sweethearts – Amusement License Renewal

Recommended for approval by the Police Chief, Fire Chief and the Code Enforcement Officer, there were no comments or questions from the public or the Select Board.

032911-06 Motion made by Jacqueline Bevins and second by Phil Cavaretta to approve the Amusement License for Gypsy Sweethearts; approved 3-0.

5.7 Maine Street – Amusement License Renewal

Recommended for approval by the Police Chief, Fire Chief and the Code Enforcement Officer, there were no comments or questions from the public or the Select Board.

032911-07 Motion made by Jacqueline Bevins and second by Phil Cavaretta to approve the Amusement License for Maine Street; approved 3-0.

5.9 Roberto’s – Amusement License Renewal

Recommended for approval by the Police Chief, Fire Chief and the Code Enforcement Officer, there were no comments or questions from the public or the Select Board.

Since there was a question regarding the type of entertainment, this application was tabled until the next meeting of the board on April 7, 2011.

Motion made by Jacqueline Bevins and second by Phil Cavaretta to close the public hearing at 7:34pm.

6.0 ADMINISTRATIVE ITEMS – UNFINISHED BUSINESS

6.1 Revised Charter Language - Thomas A. Fortier, Town Manager

To review proposed Charter Revision Language from Attorney Glenn Israel for Sections 309, 311 and 804 of the Ogunquit Town Charter

This agenda item was tabled until the April 7, 2011 Select Board meeting.

6.2 Building Needs Committee - Thomas A. Fortier, Town Manager

To review the Municipal Campus Master Plan and Public Works Facility Condition

This agenda item was tabled until the April 7, 2011 Select Board meeting.

7.0 ADMINISTRATIVE ITEMS – NEW BUSINESS

7.1 “Christian’s Lifeguard Dash”- *John Mixon*

To request permission to hold 5K Memorial Running Race on Ogunquit Beach on June 18th, 2011.

John Mixon was in attendance to request free parking for attendees and signage prior to the event. The 5K race is a memorial race to raise scholarship funds for lifeguards in memory of Christian Lumenello who was a lifeguard for the Town of Ogunquit. Mr. Mixon stated that the event will be all on the beach at low tide, the run will be up the beach and back.

032911-08 Motion made by Phil Cavaretta and second by Jacqueline Bevins to approve the June 18, 2011 Lifeguard Dash, subject to an accounting oversight, and with free parking from 8:00am to 12:00pm at the Main Beach lot..

032911-09 Motion made by Phil Cavaretta and second by Jacqueline Bevins to amend the motion to allow for signage (sandwich boards) one week prior to the event.

Motion made by Phil Cavaretta to withdraw the motion.

032911-10 Motion made by Jacqueline Bevins and second by Donato Tramuto to approve the June 18, 2011 Lifeguard Dash with free parking from 8:00am to 12:00pm, to allow signage on sandwich board no earlier than one month prior to the event.

Bevins and Tramuto in favor, Cavaretta in opposition; motion fails.

(Pursuant to 308.2.2 of the Town of Ogunquit Charter that requires passage, adoption or enactment of any item shall require three (3) votes on the prevailing side.)

7.2 “Paddle to the Point” – *John Mixon, Lucas Sevigney, Jose Perez, Mark Anastas and Jon Sevigney*

To request permission to hold a “Paddle to the Point” fundraiser on July 30th, 2011 at the Ogunquit Main Beach

Lucas Sevigney, Jon Sevigney and Jose Perez were in attendance to present the request for the fundraiser. They explained that they have not yet decided on a beneficiary. They will be working with the Parks & Recreation Department, who will sponsor the event. Of the funds raised, 50% will be donated to the Parks & Recreation Department.

032911- Motion made by Phil Cavaretta and second by Jacqueline Bevins to allow the “Paddle to the Point” fundraiser, allow beach parking from 7:00am to 10:30am and supply signboard space one month prior to the function, which is on July 30, 2011 at Main Beach, and an accounting update of the fundraiser will be provided to the Select Board; approved 3-0.

7.3 Berwick Road Surveying RFP - *Thomas A. Fortier, Town Manager*

To review and award the bid for the Surveying of Berwick Road

This agenda item was tabled until the April 7, 2011 Select Board meeting.

8.0 MISCELLANEOUS BUSINESS – ORAL & WRITTEN COMMUNICATIONS – FOLLOW-UP

8.1 Public

- John Mixon – spoke about his initiative regarding the “Gold Star Plate”. He asked the Select Board to check out the website www.mainegoldstarplates.com.
- John Mixon – alerted all that Stillman Bradish was in York Hospital.

8.2 Select Board

- Selectman Tramuto – urged all to get out and vote on April 5th.
- Selectman Tramuto – urged everyone to send Graham Simonds a *Get Well* card, he is at Tufts Medical Center.

8.3 Town Manager

- Wells-Ogunquit CSD – Mr. Fortier reported that the school budget is up over \$1 million increase this year.
- Beachmere Place – new light poles have been installed this week.
- Grasshopper Lane – getting ready to kick off project, hope to be completed this spring.
- Candidates Night – was held last week, will re-run on WOGT every night at 7:00pm.
- Point and Pay Program – have been reviewing this program for the town hall, would allow the town to accept credit cards. The burden of the cost of fees would not be on the town, but on the user.
- Nomination papers – are available for the June ATM, due back on May 2, 2011.
- Bed & Breakfast/Inns – the Fire Department and Land Use office will be doing inspections this year to make sure they are up to code.
- Officer of the Year – Officer David Keith was named Ogunquit’s Officer of the Year.
- Parking Lots – will open on May 6, 2011 for the weekends.
- Main Beach – a new awning, new welcoming signage and new Visitor Services booth will be installed this season.
- Berwick Road – have hired engineer for analysis and condition of the section of road that was paved last fall.
- Route 1 – met with MDOT this week in Augusta regarding collaboration on overlay and drainage of Route 1.
- Dune Fence – erection of fence on the dunes is scheduled this week.
- Perkins Cove Seawall – seawall project has been completed and pilings replaced.
- Maine IFW Agreement – met with IFW to review the agreement that is signed each year. Assured that can have fireworks this year.
- Public Restrooms – will open on April 8th in Perkins Cove.
- Barnacle Billy’s – celebrating 50th anniversary this spring.
- Tasers – the Police Department will soon be implementing tasers.
- Recreation Room – the recreation room is undergoing a transformation which will include pool table, ping pong table, large screen TV and other items to be used for recreation programs.
- Winn House – is in need of attention (scraping, painting and leaky roof), have applied for a “Day of Caring” grant through Pepsico.
- Building Needs Committee – discussion needs to be held at a future meeting regarding infrastructure Master Plan.
- Planning Board Public Hearing – a public hearing was held regarding the proposed change in the ordinance to allow lobstermen to sell lobsters in Perkins Cove (no signage). Creates a working waterfront.
- Planning Board Escrow Funds – town staff has been working on ways to streamline the process.

- Mooring Chains – an inspection of the chains will be done as soon as the weather breaks, maybe as early as this week.
- Grant Application – a grant has been written to apply for “Solar Operated Trash Compactors” for Main Street; this grant has a value of \$25,000.
- Sidewalk Grant - application has been made for an \$850,000 grant for sidewalks.
- Chain Mooring Grant – received a \$15,000 grant to aid in the inspection of the mooring chains.
- MDOT Maine Street Drainage – a commitment of \$200,000 has been received from MDOT to fix drained in front of “Maine Street”.
- Walk Sign Grant – received a grant of a \$15,000 pedestrian crossing signal (two signs).
- Metal Recycling – the Public Works Department will be doing a sweep of all town equipment (junk) to cash in for money, should be able to net \$10,000-\$15,000 to offset budget.
- Vending Machines – have been installed in town hall, hope to install at Moody Beach this spring.

9.0 ADJOURNMENT

Motion made by Phil Cavaretta and second by Jacqueline Bevins to adjourn the meeting at 8:26pm, unanimous vote to adjourn.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager