



**SELECT BOARD
MEETING MINUTES
DECEMBER 2, 2014**

1.0 JOINT WORKSHOP WITH BUDGET REVIEW COMMITTEE - 5:00-6:00PM

Budget Review Committee members present:

Jackie Bevins
Everett Leach
Michael Lynch
William Sawyer

In addition to some budgetary objectives, the budget time line was discussed.

2.0 CALL TO ORDER: 6:00PM - 8:00PM

Meeting called to order at 6:05pm.

Members present: Barbara Dailey, Chair
 John Daley, Vice Chair
 David Barton
 Gary Latulippe
 Robert Winn, Jr.

2.1 Pledge of Allegiance

The Pledge of Allegiance was led by Selectman Latulippe.

2.2 Approval of Select Board Minutes - November 18, 2014

The minutes of the November 18, 2014 Select Board meeting were approved as presented.

3.0 TOWN MANAGER'S REPORT

Town Manager Fortier was absent from the Select Board meeting.

The latest Town Manager's Report can be found on the town's website
www.townofogunquit.org

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

5.0 PUBLIC HEARING - LICENSE RENEWALS

Motion made by Robert Winn and second by David Barton to open the public hearing at 6:07pm; approved 5-0.

- 5.1 Bintliff's Ogunquit - *Malt, Spirituous & Vinous License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

Norm Hebert was in attendance to represent Bintliff's.

- 120214-01** Motion made by Robert Winn and second by David Barton to approve the Malt, Spirituous & Vinous License Application for Bintliff's; approved 5-0.

- 5.2 Five-O Shore Road - *Malt, Spirituous & Vinous License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

Jeff Porter was in attendance to represent Five-O Shore Road.

- 120214-02** Motion made by Robert Winn and second by David Barton to approve the Malt, Spirituous & Vinous License Application for Five-O Shore Road; approved 5-0.

- 5.3 Five-O Shore Road - *Amusement License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

- 120214-02** Motion made by Robert Winn and second by David Barton to approve the Amusement License Application for Five-O Shore Road; approved 5-0.

- 5.4 Westmeadow Pub - *Malt, Spirituous & Vinous License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

Phil Cavaretta was in attendance to represent the Westmeadow Pub.

- 120214-03** Motion made by Robert Winn and second by David Barton to approve the Malt, Spirituous & Vinous License Application for Westmeadow Pub; approved 5-0.

5.5 Westmeadow Pub - Amusement License Renewal Application
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

120214-03 Motion made by Robert Winn and second by David Barton to approve the Amusement License Application for Westmeadow Pub; approved 5-0.

6.0 PUBLIC INPUT (Any Topic)

Lesley Mathews

- OPA - December 14th, movie at DCC

Muriel Freedman

- Comments regarding the joint workshop and comments about the beach parking pass, not just for the beach, it is for all town parking lots. Suggested that it should be called "Municipal Parking Pass" and not "Beach Pass".

Motion made by Robert Winn and second by David Barton to close the public hearing at 6:13pm; approved 5-0.

7.0 PUBLIC HEARINGS - PRESENTATIONS

There were no presentations for the Select Board.

8.0 ADMINISTRATIVE ITEMS - UNFINISHED BUSINESS

8.1 Beach Parking Pass/Transfer Program - *Thomas A. Fortier, Town Manager*
Select Board Discussion on 2015 Beach Parking Pass/Transfer Program

- Accountability & Enforcement.
- Proactivity - public and business awareness of the fees.
- Appropriate fee structure for the mode of transportation (small v. large should be handled differently).
- Education of the public.
- Ordinance update to reflect modes of transportation (golf cart, etc.)
- Competitiveness (other modes) with Trolley pursuant to contract exclusivity.
- Maintain existing fee structure or change, this decision needs to be made by Select Board
- Tiered fee structure, what do in future if increase in other modes of transportation should present themselves.

No action taken.

8.2 Trolley Service - *Thomas A. Fortier, Town Manager*
Select Board Review and Possible Action on Contract for Trolley Service

- Rectify the issue of trolleys being full by the time get to Ogunquit from pickups in Wells, need to serve the interest of Ogunquit's businesses, solution is needed
- Enforcement of Policies.
- Performance Bond.
- Fare increases.
- Update references.
- Update Ordinance, i.e. trolley stops, time schedules.
- Negotiate with current trolley company for new contract.
- Updated contract needs to go out as soon as possible to current trolley company.

No action taken.

- 8.3 Perkins Cove Fuel – *Thomas A. Fortier, Town Manager*
Select Board Discussion on Future Policy of Fuel Tanks on Town Property in Perkins Cove for Use by Perkins Cove Mooring Holders

This agenda item was tabled until the next meeting of the Select Board.

9.0 **ADMINISTRATIVE ITEMS - NEW BUSINESS**

- 9.1 Status of Beach Erosion Adhoc Committee – *Thomas A. Fortier, Town Manager*
Select Board Discussion on the Adhoc Committee Status

- Interest in Standing Beach Committee?
- Current committee is Adhoc and once tasks are complete is no longer needed and will be disbanded by the Select Board.
- A standing committee - town meeting vote? By-laws and goals/charter needs to be determined by Select Board.
- Input from the Adhoc Committee? What next? Schedule discussion with the committee for an upcoming meeting.
- Erosion Study RFP needs to come before the Select Board for approval.

No action taken.

- 9.2 Select Board Goals for FY 2015-2016 – *Barbara Dailey, Chair*
Review of Select Board Goals for the Upcoming Year

Chair Dailey gave a power point presentation that outlined the Select Board's priorities:

Select Board Priorities - 1st 6 months

- *Beach Erosion study approved by voters - RFP underway.*
- *Conservation Land purchase approved by voters - P & S executive on 11/25/14.*
- *R-O-W secured in Perkins Cove.*
- *Renegotiate IAFF union contract.*
- *Devil's Kitchen funding & restoration.*
- *Land Use Building -> ARTS Ogunquit.*

- *Committee priorities:*
 - ❖ *Marginal Way- invasives management.*
 - ❖ *Conservation Committee- pesticide restrictions approved by voters.*
- *Other ordinance revisions approved by voters.*

Select Board Priorities through June 2015

- *MDOT Rt1 Project - management & communication to minimize disruption.*
- *Dedicated Beach or Natural Resource Manager - role to be defined.*
- *Town-wide property revaluation.*
- *Develop long term budget proposal for Main & Footbridge Beach restroom upgrades.*
- *Renegotiate Trolley Contract to improve service/experience & assure compliance w/ordinances.*
- *Review policies & fee structures for all municipal/beach parking, and commercial transportation and drop-off operations.*
- *Infrastructure projects underway:*
 - ❖ *Perkins Cove Restroom*
 - ❖ *Veteran's Park*
 - ❖ *Devil's Kitchen*
- *Renegotiate Teamsters union contracts - ongoing.*
- *Support Comprehensive Plan Committee.*
- *Review structure, rules & liaison roles for Standing and Adhoc committees.*
- *Maximize use of available County resources; explore other collaborative cost-sharing options.*
- *Initiate 3-5 yr RFP schedule for long-standing contractual service agreements.*
- *Consider any other ordinances recommended by Town committees and boards.*

10.0 MISCELLANEOUS BUSINESS - ORAL & WRITTEN COMMUNICATIONS - FOLLOW-UP

10.1 Select Board

Chairwoman Dailey

- ❖ Discussion regarding the proposed budget preparation timeline and the timeline developed for the Select Board. Suggestion from the Budget Review Committee was as to whether or not that some of the budget workshops could occur at the end of the Select Board meeting instead of the beginning. This would facilitate attendance.
- ❖ Chair Dailey stated that she would not be present for the next proposed meeting of the Select Board, and that by Charter the board only has to have one meeting per month. It was noted that MDOT is scheduled for a workshop with the board at 5:00pm on the 16th.
- ❖ A Joint meeting is scheduled for December 9, 2014 with the Wells Select Board, Wells-Ogunquit CSD Board and the Ogunquit Select Board. This meeting is regarding the impact of the Route 1 project on the both towns and budget outlook for FY 15-16.

Selectman Latulippe

- ❖ Reiterated the discussion on priorities, a call out to residents to get involved in the process.

Selectman Winn

- ❖ Commented on the meeting with the Budget Review Committee, asked that they be kept completely informed on all projects. They need to have the same information that the Select Board has to make an informed decision.

Selectman Daley

- ❖ Commented on the Union Negotiations, stated that it is not legal for the board to talk about it. Not trying to be vague when brought up, just not able to discuss details by law.

Selectman Barton

- ❖ Comments about recent conversations regarding the name “Devil’s Kitchen” on Marginal Way.

Next meeting of the Select Board:

- ❖ Workshop Meeting with MDOT on December 16, 2014 at 5:00PM.

11.0 ADJOURNMENT

Motion made by Robert Winn and second by David Barton to adjourn the meeting at 7:46pm; unanimous vote to adjourn

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager