



**SELECT BOARD  
MEETING MINUTES  
AUGUST 18, 2015**

**1.0 EXECUTIVE SESSION 5:30PM-6:00PM**

**1.1 Real Estate [Pursuant to Title 1, Chapter 13, Subsection 1§405.6.C]**

Motion made and seconded to open the Executive Session at 5:30pm to discuss Real Estate pursuant to Title 1, Chapter 13, Subsection 1§405.6.C, approved 5-0.

Motion made and seconded to close the Executive Session at 6:00pm; approved 5-0.

No action was taken by the Select Board during Executive Session.

**2.0 CALL TO ORDER: 6:00-8:00PM**

Meeting called to order at 6:00pm.

Members present: Barbara Dailey, Chair  
John Daley, Vice Chair  
David Barton  
Gary Latulippe

Members absent: Robert Winn, Jr.

Motion made by David Barton and second by Gary Latulippe to excuse the presence of Robert Winn from the Select Board meeting; approved 4-0.

Others present: Thomas A. Fortier, Town Manager  
John Quartararo, Town Treasurer  
Mark O'Brien, Fire Chief

**2.1 Pledge of Allegiance**

The Pledge of Allegiance was led by Selectman Barton.

### 3.0 TOWN MANAGER'S REPORT (as presented on the Town web page)

#### Route 1 MDOT:

The Route 1 project will start up again on September 8th. The MDOT staff will hold an open house at the Dunaway Center on Wednesday August 19th from 9:00am-7:00pm. Please feel free to attend and receive one-on-one attention for your questions related to your property. For more information visit [www.mainedot.gov](http://www.mainedot.gov) or [www.townofogunquit.org](http://www.townofogunquit.org)

On August 4th, I met with MDOT Commissioner Bernhardt and the State Engineer Joyce Taylor to review the project to date. Many communities are "watching" our collaborative and are impressed with our accomplishments. It appears that we may have created a precedent when MDOT agreed to stop work during the summer season. Other communities such as Wiscasset, Bar Harbor and Camden are now requesting the same protocol.

#### Visitor Services:

Many have expressed gratitude and appreciation for the installment of foot baths and showers at Main Beach. We also added flowers and benches and plan on dressing up the concrete wall with decorative stone work in the fall. We also plan on adding water fountains to each beach location.

As you know Section 1204.4.1.3 of the Ogunquit Municipal Code provides that parking permits will be valid at the Obeds Lot for business owners and their employees. These are what are referred to as "Employee Passes". The increased issuance and usage of employee passes has created a strain on availability of public parking in the Obeds Lot. On a particular day there can be over 100 spots occupied by "Employee Passes." The Obeds Lot has approximately 160 to 170 parking spots. As of July 14, 2015 over 300 employee passes have been purchased by businesses. A total of 1,963 beach parking passes have also been issued to residents/property owners.

This fall we will take a comprehensive look at the utilization of town lots and seek appropriate solutions. Some initial thoughts are to open up lower lot to "employee passes", limit the amount of permits each employer can purchase and looking into the feasibility of operating a satellite lot.

We have asked MDOT for improved signage on Shore Road, identifying access to Route 1. For example, a directional sign "To Route 1" at Bourne/Shore Road may assist with alleviating a driver to access Route 1 by traveling all the way up Shore

Road to the center of town.

**Finance/Budget:**

The Maine Municipal Bond Bank has recently refinanced the Town with significant interest savings over the remaining life of our bonds. These bonds were taken out for the Transfer Station, Marginal Way and a Fire Truck in 2006 and 2008.

Issue 2006 C - \$2,400,000 had an original interest cost of \$1,037,792.50. A prior refunding reduced the interest cost starting in November 2013 by \$46,195 through the term of the loan. The new refunding saves the Town an additional \$30,762 starting November 1, 2015 through the term of the loan, which is, November 1, 2026. The total saving for both refunding is \$77,057.

Issue 2008 B - \$2,345,704 had an original interest cost of \$966,767. There was no prior refunding for this issue. The new refunding saves the Town an additional \$50,685 starting November 1, 2015 through the term of the loan, which is November 1, 2028.

The total of all savings for the two issues is \$127,642. The new savings from the current refunding is \$81,447.00.

The new savings were entered into the Master Debt Service worksheet and will be included with the 2017 budget request.

**Town Clerk:**

The town is looking to fill the position of Deputy Town Clerk. This is a full time position located at the Dunaway Center front office.

The Town Charter Committee is forming and will have 9 members. Please contact your Select Board member, town staff or a Charter Committee member if you would like to explore additions or changes to the Town Charter.

**Land Use Office:**

A \$29,000 State of Maine Coastal Communities grant to "support the collaborative effort of communities improve water quality" was awarded to the Town. Thank you to staff and Michael Horn for their efforts obtaining these grants monies.

The Marginal Way Committee begins again this year with our ongoing work to control invasive vines in specific areas, and in particular some of the significant

trees along the Marginal Way. At bench 4, there are fine examples of pasture juniper and low bayberry that are being enveloped by Black Swallow-wort, with Bittersweet also taking hold. The Red Cedar overlooking Little Beach is covered with Bittersweet on the ocean side. At the site of the 100-200 year old Red Cedar there is a mass of Bittersweet and Swallow-wort climbing up into the tree. That site has been cut down manually for several years, to no avail. Please consider assisting resident Joan Griswold and Helen Horn on August 15 from 9:00am-Noon, at the Lighthouse for *Pod Picking Day*. We need all the hands we can to assist with the removal of the Black Swallow-wort.

The Marginal Way Preservation Committee has raised over \$650,000 for our community. They have also assisted the Town with the funding of many repair projects on the Marginal Way, most recently, \$50,000 for Devil's Kitchen. Thank you to Paul Breen and his members.

#### **Police Department:**

Chief Arnaudin has been conducting oral boards and has asked residents John Cavaretta and Don Simpson to assist the department with the hiring of a new police officer.

The Police Department asks that all mopeds/delivery of pizza etc., obey the laws of the road. Recently there have been many violations witnessed by drivers and community members. This makes for a dangerous driving experience in our Town.

#### **Beach Manager/Community Services:**

From 07/12/15 - 07/19/15 the Police Department, as a whole, responded to 428 calls for service of which 82 were Priority 1 calls. We made 8 arrests, handled 13 incident reports and 6 motor vehicle crashes. The calls that officers were tasked with ranged from indecent conduct where the suspect fled officers on foot and were tracked with a Police K-9 where he was then arrested, to assisting a resident who fell victim to an IRS scam. The officers provided the victim with all of the resources and paperwork necessary to ensure that no further victimization would occur. It was another busy week for us on the beach, with the ocean temperature reaching 68 degrees! That is one of the warmest readings in recent memory. Sunday, July 12th was a record beach day.

Summer Reserve Officer Activity on the Beach:

From: July 12, 2015, 0700 hours- July 19, 2015, 0700 hours

Total calls for service: 49  
Lost children/persons: 1  
Accidents: 1

Warnings/Citations/Activity:

Parking/traffic (not including regular parking enforcement duties): 9  
Smoking on beach: 4  
Open containers in public: 10  
Fires on beach: 2  
Trespassing in dunes: 5  
Beach after hours: 8  
Drug offenses: 3  
Dogs in restricted areas: 3  
Indecent conduct: 3

The Police Department was recently awarded a grant for two additional Project Lifesaver units. This grant includes all of the hardware and batteries bringing our total compliment of units to four. The dollar amount of this grant was approximately \$2,000 dollars. Project Lifesaver is the program we started about one year ago that helps to locate people who have wandering disorders such as Alzheimer's or Dementia. The initial equipment and training was also paid for with a grant. This program is a great asset to this community and in total the grants for this have covered over \$7,000 in training and equipment. We currently have two units available for placement to anyone who has a family member with a wandering disorder. The residents who take advantage of this program do so at no cost.

**Fire Department:**

Our Lifeguard crew placed second in the Northern New England Life Saving Championship. Congratulations to Captain JP Argenti and crew. We are very proud and appreciative of your services to Ogunquit Beaches!

The sale of a 1992 International Rescue vehicle for \$20,000 to the Milton, New Jersey Fire Company was approved.

Warm welcomes to our newest hire Firefighter Chris Mooney; Firefighter Mooney comes to us from Kingston, Pennsylvania where he was a fulltime Firefighter/Paramedic. He has been in the fire service for 20 years and comes to us as a seasoned veteran in the field.

Chris has been vacationing in Maine for 10 years and has come to love the area. When the opportunity came to live and work here, he was very excited to be able to move to our beautiful community. We welcome him and his family to Ogunquit!

**Admin Services/Public Works:**

Many beachgoers have been disappointed with the amount of seaweed on the beach this summer. The following is a report from State Geologist Steve Dickinson:

“Based on anecdotal information and personal observations, there are at least four physical oceanographic factors that influence seaweed accumulation on beaches. There may also be biological ones that I do not know of.

*First*, is the direction of wind in the summer. Prevailing summer wind brings wrack ashore at many beaches because of their orientation facing the sea breeze. The sea breeze develops because of the contrast in air temperatures over the ocean and land, and we all know how cold the ocean can be even on a warm summer day.

*Second*, more seaweed or other vegetation cast on the shore (*wrack*) is drifting around and available for stranding on beaches (with the appropriate onshore wind) during spring tides. There were two full moons and a new moon in July. During July many days in the month had tides over MHW. These high water levels can liberate seaweed from Maine’s abundant rocky shores and set it adrift in coastal waters. This is in contrast to some months with overall lower “high-tide” water levels when loose wrack stays stranded

*Third*, the decline in tidal range (spring to neap) from July 14 to 24th would have allowed seaweed to strand and stay in place on repeated (falling) tidal cycles over the upper few feet of beach profiles (creating a wide wrack zone). This reduction in high tides tends to leave wrack behind on the berm where it dries out, attracts insects, and competes for beach blanket space.

*Fourth*, surf can bring in or remove seaweed from the profile. Breaking waves tend to push seaweed up a beach profile in the swash and with more force than there is in the backwash that might pull it off the beach. With onshore sea breezes, floating wrack is more likely to come ashore with wave action than not. In mid-July, a period of moderate waves (starting on the 16th with heights of 3 to 4.5 feet) may have aided in stranding seaweed high on the beach profiles just as the tide range was declining. This combination of wave action and falling tidal range could be partly responsible for placing seaweed high on the beach where it could linger for days or longer.”

Town staff is soliciting a grant for the culvert replacement on Captain Thomas Road. This \$100,000 grant will assist the town with drainage and flooding issues that has been prevalent for many years. Several town staff has been certified through the LRAP Local Roads Assistance Program and this allows us to access funding and collaborate with the State of Maine for such projects. Great work staff! (Cliff Marchant, Cheryl Emery, Steve Shepard)

Our friends, the endangered Piping Plovers, have flown off to greener pastures and by all accounts we have served them well again this year. We had many fledglings and have done our part in protecting the species. Thank You to Bobby Morse and his volunteers whom have provided countless hours of dedication to the plover.

**Transfer Station:**

The Transfer Station is always trying to make it easy for you to recycle. Recently they have adopted a single sort recycling system that allows you to throw paper and plastic together when recycling.

The (revenue) prices of cardboard has increased (\$10 to \$50 ton) while the price for paper and plastics has been decreasing.

Remember...trash costs the town money but recycling saves and sometimes, creates revenue for the town. Please do your part and make an effort to recycle.

**Parks/Recreation:**

The tennis courts at Agamenticus have been repaired but we should be looking to upgrade the facility in next year's budget. The DPW crew has created a pickle ball court, which has become a very popular sport with the older generation. Thank you to Matt Chase and Anchor Fence for the donation of fencing.

We hope to continue the upgrade of the Ogunquit Village School playground with the addition of a gazebo and swings. This park is heavily utilized by many children and families each day.

A dog park shelter has been added to the town dog park. Selectman Bob Winn and students built the shelter and the DPW crew, along with the transfer station staff, helped place the shelter at the park.

**Harbormaster/Conservation:**

Directional arrows have been painted in the cove, with added motorcycle/scooter parking in the boatyard.

A new pad and fuel tank facility that meets Federal/State/Local code and spill containment was created for the on-going fuel service needed by the working waterfront.

The staff has been replacing the railings on the boardwalk.

Fred Mayo and Cheryl Emery have secured a \$20,000 Small Harbor Improvement Program (SHIP) grant. The monies will go toward the structural engineering of the Footbridge. On August 18th there will be a mandatory site walk for all perspective engineers who want to bid on the project.

#### **WOGT/Auditorium:**

Thanks to the good work of Jordan Freedman, we have upgraded the sound system in the Dunaway Center auditorium.

Look for continued improvements in our community center, such as sconces and lighting upgrades.

Enjoy the weather. Enjoy your community!

#### **4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS**

There were no appointments, resignations, proclamations or resolutions before the Select Board.

#### **5.0 PUBLIC INPUT (Any Topic)**

##### **John Mixon, Vinton Road**

- The 8<sup>th</sup> and final "Run for the Fallen-Maine" was held this past Sunday, August 16<sup>th</sup> in Brunswick with over 1,000 people attending. Thanked all who have donated and assisted over the past eight years.
- Question for the Select Board Chair regarding liaisons to different committees. What role do they play? Chair Dailey stated that there is no guidance in the current Charter as to what role the liaison plays. Liaisons are not supposed to be meeting members, but present as a communication link to the Select Board and to make sure the rules are followed.
- Comments regarding Marsha Williams as a member of the Historic Preservation Commission and an abutter to Mr. Mixon's project.

##### **Stacy Crowell, 9 Scotch Hill Trail**

- Question regarding the monitoring (pick-ups and drop offs) of her beach taxi by Visitor Services.

##### **Ben Hershensom, Myrtle Circle**

- Committees that are appointed by the Select Board, there should be rules of procedure to arrive at a decision, personal opinion have no place with decision making.

##### **Barbara "Bobbi" Treen, Ogunquit**

- Suggested a workshop on ethics for boards and committees.

**Mark McCullough, U.S. Fish and Wildlife Service (Piping Plovers)**

- Assists in the management of Piping Plovers on Ogunquit Beach.
- This past summer five pair of Piping Plovers who raised eight chicks.
- The Town of Ogunquit has a Beach Management Agreement with the U.S. Fish and Wildlife Service (2014-2016).
- The beach agreement lays out the responsibilities of the town in the form of guidelines to abide by.
- Commented on the natural predators and pets (dogs & cats).
- Have looked at the proposed ordinance and have concerns as it relates to dogs on the beach.
- Reviewed the guidelines that they have in place with other towns who allow dogs on the beach; from April 1<sup>st</sup> to August 31<sup>st</sup> pets should be on a leash and under control of their owners at all times on beaches where Piping Plovers are present.
- The proposed ordinance does allow dogs to be off leash and on the beach until June 15<sup>th</sup> which is a period of time that is very sensitive for the Piping Plovers.
- The beach agreement is written to allow the birds to be successful, would encourage maintenance of the status quo of no dogs on the beach. But if dogs are allowed, suggested that the town review the U.S. Fish & Wildlife guidelines for dogs on the beach.
- Discussed retractable leashes and the need to be specific with the definition of leashes.
- Reviewed the responsibility and liability of the town if a Piping Plover is killed by a dog on the beach.

**Selectman Barton**

- Dogs are the sole animal mentioned in the ordinance. Are there other animals that are a detriment to the Piping Plovers?

**Selectman Daley**

- It was mentioned that town would be liable if a bird was killed by a dog, what is meant by that. Mr. McCullough stated that the town would be put on notice and fined as well as the dog owner.
- Selectman Daley also brought up the issue of people as a problem to the Piping Plovers.
- Asked what is meant by "remove predator".

**Chris Leveque, Obeds Lane**

- Asked about the fine that gets imposed to the town (re: Town of Scarborough).

**Charlotte Tragard, Coles Hill Road**

- Asked about the statistics of how many of the Plovers have been removed by dogs, people, foxes, skunks, raccoons, etc.; feel like dogs are being singled out.

**Selectman Latulippe**

- Asked what the acceptable safe distance is, if a dog is on a leash, from the markers that designate the Piping Plover nests.

**Bill Baker**

- Comments on the natural predators versus pets and their affect on the Piping Plovers.
- Comments on number of dogs that were loose on the beach over the past years, the Police Department should have a record of those calls.

**Wendy Levine, Obeds Lane**

- Asked as to why other Towns have much less severe restrictions as to when dogs can be on the beach.
- Since the Plovers nest in the soft sand and not on the hard sand, is there some way to share the beach.

**Jeannette Wall, 69 Obeds Lane**

- Confused as to the order of the meeting.

**Ben Hershensom, Myrtle Circle**

- One concern he has, wondering if any data available that would show coliform on beaches where dogs are allowed versus beaches where they are not. Would like to know what department would be the department to contact for this data.

**Selectman Barton**

- The conversation has been about management, people, dogs, predators but not about the Plovers. Is there anything that has been conceived that would manage the Plovers, like we have farms for salmon, shellfish?

**Cindy Douglass**

- Cindy stated that she has been the Piping Plover Coordinator for the Town for the past 5 years. A couple of things have come to mind as far as behavior is concerned, and it is not the good residents of our town. The problem is people coming out of the North Beach entrance and taking a right down our beach instead of taking a left with dogs on leash/off leash. People show lack of respect for other species. She stated that she is not in favor of extending the hours.

**Laura Zitske, Maine Audubon Piping Plover & Least Tern Project Manager**

- For years they allowed dogs on leash at some of the other properties that they manage, but found that it was a huge enforcement issue.
- Ogunquit already prohibits dogs on beach, but by changing it could open up a whole new group of issues.

**Bill Baker, Conservation Commission Chair**

- The Conservation Commission opposes the proposed changes to the current Dog Ordinance. This attempts to revise the Dog Ordinance in force now and approved by a majority of residents can only diminish the validity of this regulation and will lead to additional problems.

1. This change allowing dogs on the beach all year long will further burden our Police and Animal Control Officer, ultimately responsible for any problems involving dogs on the beach.
2. Beach sand is now being analyzed (Boston Globe), fecal bacteria have been detected at levels 10 to 100 times higher in beach sand than in nearby water. Fecal bacteria live longer in the sand than the water. Dog feces can harbor diseases and parasites.
3. If dogs are present at the beach, there are people who will not go to the beach for fear of being jumped on and getting injured.
4. Piping Plovers do not stay in the roped off areas, dogs could cause injury and/or death to them and the Town could get fined.

**Barbara "Bobbi" Treen, Ogunquit**

- Stated that she welcomed all the comments; but it would have been helpful if the person presenting the change could have come up and made her presentation before all the doom and gloom. It is feeling like a debate. Bobbi discussed feedback that she gets from visitors in town who own dogs.

**Kristen Ross, Ogunquit**

- Would urge the board not to make a decision tonight because the public at large has not had an opportunity to process it. There are a lot of considerations to take into consideration items that have nothing to do with the Piping Plovers.

**Ben Hershensom, Myrtle Circle**

- Suggested that the town get samples of sand tested to get a base of coliform levels of the beach sand.

**6.0 PUBLIC HEARING - LICENSE RENEWALS**

There were no licenses for renewal.

**7.0 PUBLIC HEARINGS & PRESENTATIONS**

**7.1 Interdepartmental Fund Transfers for Fiscal Year 2014-2015 - John Quartararo, Town Treasurer**

Public Comments and Questions regarding the Interdepartmental Fund Transfers for FY 2014-2015

<b>Transfers-in</b>		<b>Transfers-out</b>	
Capital Improvements Projects	\$17,900	General Government	\$3,589
(Emergency Cot to be purchased from last year's funds)		Recreation	\$1,087
		Land Use	\$439
		Utilities	\$901
		Public Works Dept.	\$3,230

Transfer Station	\$5,205
Harbormaster	\$1,578
Welfare Dept.	\$532
Insurance & Benefits	\$725
Information Services	\$270
Clam Warden	\$244
Civic Organizations	\$100
<b>\$17,900</b>	<b>\$17,900</b>

Public Hearing was closed at 7:44pm.

**8.0 ADMINISTRATIVE ITEMS - UNFINISHED BUSINESS**

There was no Unfinished Business before the Select Board.

**9.0 ADMINISTRATIVE ITEMS - NEW BUSINESS**

**9.1 Dogs on Beach - Revised Hours - Jeanette Wall, Resident**

Request to increase amount of days and hours dogs are allowed on Ogunquit Beaches

Ms. Wall was in attendance to review her proposed changes to the ordinance for dogs on the beach.

Proposal

Change in the dogs allowed on the beach laws in Ogunquit, Maine from Main Beach to the Moody Beach town line; designed to make Ogunquit more in line with the neighboring towns. Even with the changes proposed, Ogunquit would still be the most conservative town of the five in this regard.

Draft Wording:

Dogs shall be on leash. Owners shall dispose of dog waste.

"winter" hours September 15 - June 15

Dogs shall be allowed on the beach from September 15 - June 15.

"summer" hours June 16 - September 14.

Dogs shall be allowed on the beach from sunrise to 8:00am and from 6:00pm to 11:00pm.

Fines for fractions shall be set by the Town Manager and be comparable to neighboring towns.

Ms. Wall stated that given everything that has occurred at the meeting, she withdrew her request for the Select Board to vote on the ordinance changes being placed on a town meeting warrant and will, instead, file a Citizen's Petition. Ultimately it is up to the voters.

Town Manager Fortier explained that the State of Maine will have several questions in November for the voters. The Citizen's Petition would have to be submitted by September 10<sup>th</sup>.

9.2 Award RFP for Police Cruiser for Police Department - Patricia Arnaudin, Police Chief

Select Board Action to Award the bid for the Purchase of a New Cruiser for the Police Department

Fire Chief O'Brien was in attendance to represent the Police Chief for review of the bids.

Four bids were sent out and three responded:

Starkey Ford	\$27,345.00	
Arundel Ford	\$27,378.00	(did not meet bid specifications)
Quirk	\$27,587.96	(did not meet bid specifications)

The Town Manager requested that the Select Board and he be given the design for the paint and lettering of the cruiser for approval before it is done.

**081815-01** Motion made by Gary Latulippe and second by David Barton to accept the bid from Starkey Ford for \$27,345.00 for the Police Cruiser and \$27,355.00 for the Fire Department; approved 4-0, Winn absent.

9.3 Award RFP for Fire Chief Vehicle for Fire Department - Mark O'Brien, Fire Chief  
Select Board Action to Award the bid for the Purchase of a New Chief's Vehicle for the Fire Department

Fire Chief O'Brien was in attendance to review the bids with the Select Board.

Four bids were sent out and three responded:

Starkey Ford	\$27,355.00	
Arundel Ford	\$27,378.00	(did not meet bid specifications)
Quirk	\$28,046.96	

**081815-01** Motion made by Gary Latulippe and second by David Barton to accept the bid from Starkey Ford for \$27,345.00 for the Police Cruiser and \$27,355.00 for the Fire Department; approved 4-0, Winn absent.

9.4 Award RFP for Air Packs and Compressor for Fire Department -Mark O'Brien, Fire Chief

Select Board Action on the Purchase of Air Packs for the Fire Department

Fire Chief O'Brien was in attendance to review the bids with the Select Board.

Chief O'Brien explained that the Scott Air Packs (Fire Tech & Safety) came in at low bid, but also included was a bonus of 20 free air bottles if the town would enter into a two-year lease agreement to get all 20 new Air Packs this year instead of the planned 10 Air Packs. Town Meeting approved \$75,000 for the purchase of 10 Air Packs and the plan is to raise another \$75,000 in the next fiscal budget to purchase the remaining 10 that are needed. Chief O'Brien asked the Select Board to consider the two-year lease which would not exceed the \$75,000 in the first year. Both vendors were given the opportunity to quote the two-year lease bid.

Two Bids were submitted:

Fire Tech & Safety (Scott® brand)	\$153,713.75
Northeast Emergency Apparatus (MSA® brand)	\$167,447.00

**081815-02** Motion made by David Barton and second by John Daley to accept the bid for the fire equipment that is required for this Air Pack to be provided by Fire Tech & Safety Company using the Scott ® brand and the bid price is \$153,713.75;

Motion was withdrawn, approved 4-0.

**081815-03** Motion made by David Barton and second by John Daley that the Town be allowed to enter into a Lease-Purchase Agreement over a two-year period with Fire Tech & Safety Company providing the Scott ® brand of Air Packs in the amount of \$153,713.75.

Motion was withdrawn, approved 4-0.

**81815-04** Motion made by David Barton and second by John Daley that the Town be authorized to pay \$75,000 to the company Fire Tech & Safety using the Scott ® brand of Air Packs for the first year of a two-year lease; approved 4-0, Winn absent.

9.5 Interdepartmental Fund Transfers for Fiscal Year 2014-2015 - John Quartararo, Town Treasurer

Select Board Action to authorize Transfer of Funds between Departments as a Final Adjustment for Fiscal Year-End 2014-2015 per an auditor's finding

Transfers-in		Transfers-out	
Capital Improvements Projects	\$17,900	General Government	\$3,589
		Recreation	\$1,087
		Land Use	\$439
		Utilities	\$901
		Public Works Dept.	\$3,230
		Transfer Station	\$5,205
		Harbormaster	\$1,578
		Welfare Dept.	\$532
		Insurance & Benefits	\$725
		Information Services	\$270
		Clam Warden	\$244
		Civic Organizations	\$100
\$17,900		\$17,900	

**081815-05** Motion made by Gary Latulippe and second by David Barton to accept the Capital Improvements Transfer of \$17,900 for the purchase of the Ambulance Cot; approved 4-0, Winn absent.

9.6 Authorization for Revenue Offset - John Quartararo, Town Treasurer

Select Board Action to authorize the Treasurer to offset vendor payments due against unpaid taxes per 36 MRSAS905

**Title 36: TAXATION**  
**Chapter 105: CITIES AND TOWNS**  
**§905. MUNICIPALITIES MAY SET OFF MONEYS DUE AGAINST TAXES**

Subject to the approval of the municipal officers, the treasurer or any disbursing officer of any municipality may, and if so requested by the tax collector shall, withhold payment of any money then due and payable to any taxpayer whose taxes are due and wholly or partially unpaid, to an amount not in excess of the unpaid taxes together with any interest and costs. The sum withheld shall be paid to the tax collector, who shall, if required, give a receipt in writing therefore to the officer withholding payment and to the taxpayer. The tax collector's rights under this section shall not be affected by any assignment or trustee process.

John Quartararo, Town Treasurer, was present to discuss this agenda item.

This request is made due to a cell phone company, that the town does business with, not having paid their personal property taxes (\$358.30) for the past two years.

**081815-06** Motion made by Gary Latulippe and second by David Barton to authorize the Town Treasurer for revenue offset, offset of vendor payments against unpaid taxes per 36 MRSAS905; approved 4-0, Winn absent.

9.7 Authorize the Sale of Tax Foreclosed Properties - John Quartararo, Town Treasurer

Select Board Action to authorize the settlement of 149 foreclosed and outstanding time share tax liens for 46 properties at Hillcrest and to authorize the Town Manager to issue Quit Claim Deeds.

John Quartararo, Town Treasurer, was present to discuss this agenda item. Mr. Quartararo asked that the Select Board accept the offer of \$1,300.00, authorize him to transfer the ownership to Hillcrest Condominium Association and authorize him to write off the balance.

**081815-07** Motion made by David Barton and second by John Daley to authorize the Town Treasurer to accept a \$1,300.00 payment in lieu of \$10,979.61 debt in compliance with the applicable State law; approved 4-0, Winn absent.

9.8 Authorize the Acceptance of Donations - John Quartararo, Town Treasurer  
Select Board Action to authorize the establishment of a separate fund to receive and disburse donations received by the Conservation Commission.

John Quartararo, Town Treasurer, was present to discuss this agenda item.

**081815-08** Motion made by Gary Latulippe and second by David Barton to authorize the acceptance of donations for the Town Treasurer in a separate fund to receive and disburse donations received by the Conservation Commission; approved 4-0, Winn absent.

10.0 **MISCELLANEOUS BUSINESS - ORAL & WRITTEN COMMUNICATIONS - FOLLOW-UP**

## 10.1 Select Board

### **Selectman Latulippe**

- Would like some feedback from the other Board members, with the advent of Airbnb and VRBO (Vacation Rental by Owner), the propensity and the amount of house rentals is growing exponentially. There needs to be some discussion on, at our local level, as to how it is to be handled. There needs to be some sort of control. Requested that the Town Manager speak with other communities in this situation to see what they are doing. Suggested a registration process if a home is rented. Need to move forward on this, suggested a notice in the next tax bill.

### **Selectman Daley**

- Commented that most dog owners are very responsible, people with dogs in his rental units take better care of the house than people with kids.

### **Selectman Barton**

- Agreed with comments made by Selectman Latulippe, there needs to be some basic information on file for rental units. Selectman Latulippe stated that there is an ordinance in place that you cannot rent your premises for less than one week.
- Commented on the fecal matter problem with dogs, does not share the doom and gloom of pets on the beach. One of biggest sources of bacterial contamination is the Leavitt Stream which has presumably 40+ failed septic systems on it. Need to look at all sources of contamination.
- Commented on the Piping Plover program and the need for a program to raise the eggs in a different environment.

## 11.0 ADJOURNMENT

Motion made by Gary Latulippe and second by John Daley to adjourn the meeting at 8:56pm; unanimous vote to adjourn.

Respectfully submitted,

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Cheryl L. Emery, Administrative Assistant to the Town Manager