

Barbara Dailey, Chair
John Daley, Vice Chair
Richard Dolliver
Gary Latulippe
Robert Winn, Jr.



AGENDA
MEETING OF THE OGUNQUIT SELECT BOARD
TUESDAY, FEBRUARY 21, 2017

- 1.0 BUDGET WORKSHOP - 5:00PM**
- 2.0 COMMITTEE INTERVIEW 5:50PM**
 - 2.1 Board of Assessment Review
- 3.0 CALL TO ORDER - 6:00PM**
 - 3.1 Pledge of Allegiance
 - 3.2 Select Board Minutes - February 7, 2017
- 4.0 TOWN MANAGER'S REPORT**
- 5.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS**
 - 5.1 Resignation - Amy Forbes, Parks & Recreation Committee
 - 5.2 Resignation - Mark MacLeod, Comprehensive Plan Committee
 - 5.3 Resignation - Donald Simpson, Planning Board
 - 5.4 Appointment - Board of Assessment Review
- 6.0 PUBLIC INPUT**
- 7.0 PUBLIC HEARING - LICENSE APPLICATIONS**
 - 7.1 Angelo's Cucina & Pizzeria - New Application for a Malt, Spirituous & Vinous Liquor License
 - 7.2 Bessie's - Malt, Spirituous & Vinous Liquor License Renewal Application
 - 7.3 MaineStreet - Malt, Spirituous & Vinous Liquor License Renewal Application
 - 7.4 MaineStreet - Amusement License Renewal Application
 - 7.5 Oarweed Cove Restaurant - Malt, Spirituous & Vinous Liquor License Renewal Application
- 8.0 PUBLIC HEARINGS & PRESENTATIONS**
 - 8.1 Senior Community Housing - Barbara Ferraro
Presentation on Senior Community Housing in Ogunquit
- 9.0 ADMINISTRATIVE ITEMS - UNFINISHED BUSINESS**
 - 9.1 Senior Community Housing Committee - Barbara Ferraro
Request to Create a Senior Community Housing Committee

10.0 ADMINISTRATIVE ITEMS - NEW BUSINESS

10.1 Request for Select Board Approval to Write-off Uncollectible Personal Property Taxes 2014 and 2015 - John Quartararo, Treasurer

Select Board Review and Action on a Request from Treasurer John Quartararo to Authorize the Write-off of Personal Property Taxes in the amount of \$359.05 Pursuant to MRSA Title 36§760A

10.2 Ogunquit Music in the Park - Boriana Dolliver, Parks & Recreation Committee Chair

Select Board Review and Action on the Request from the Parks & Recreation Committee to Hold Summer Concerts in the Dorothea Jacobs Grant Common Park

10.3 Select Board Discussion Regarding the Search Committee for the New Town Manager

11.0 OTHER BUSINESS

12.0 MISCELLANEOUS BUSINESS - ORAL & WRITTEN COMMUNICATIONS - FOLLOW-UP

12.1 Public Input

12.2 Select Board

13.0 EXECUTIVE SESSION

13.1 Personnel Matter [Pursuant to Title 1, Chapter 13§405.6.A]

14.0 ADJOURNMENT



COMMITTEE
INTERVIEWS

TOWN OF OGUNQUIT, MAINE
Received in the
Town Clerk's Office

on 02/10/17
at 11:45

Rec. by CLM
Town Clerk

**TOWN OF OGUNQUIT, MAINE
TOWN CLERK'S OFFICE**

23 School Street, PO Box 2122, Ogunquit, Maine 03907
Telephone: (207) 646-9546 Fax: (207) 646-5920

APPLICATION FOR APPOINTMENT TO TOWN BOARDS

New Re-Appointment Appointment from Alternate to Full Member

PLEASE ANSWER ALL QUESTIONS ON THE FORM

NAME: WESTON ELLIOTT

RESIDENCE: _____

MAILING (if different): _____

E-MAIL ADDRESS: _____

Please check your choices and list in order or priority by marking 1, 2, 3, etc.

- | | |
|--|--|
| <input type="checkbox"/> Bike-Pedestrian Committee | <input type="checkbox"/> Parks & Recreation Committee |
| <input checked="" type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Performing Arts Committee |
| <input type="checkbox"/> Comprehensive Plan | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Recycling Committee |
| <input type="checkbox"/> Harbor Committee | <input type="checkbox"/> Shellfish Conservation Commission |
| <input type="checkbox"/> Heritage Museum Committee | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Historic Preservation Committee | <input type="checkbox"/> Other _____ |
| <input type="checkbox"/> Marginal Way Committee | <input type="checkbox"/> Other _____ |

RELATED EXPERIENCE (Including other Boards/Commissions) SERVED AS
CHIEF STEWARD FOR 15 YEARS U.S. POST OFFICE
NEWTON MA BRANCH 34

I am a: (check those that apply)

Year- Round Resident Summer Resident Ogunquit Property Owner

Registered to Vote in Ogunquit

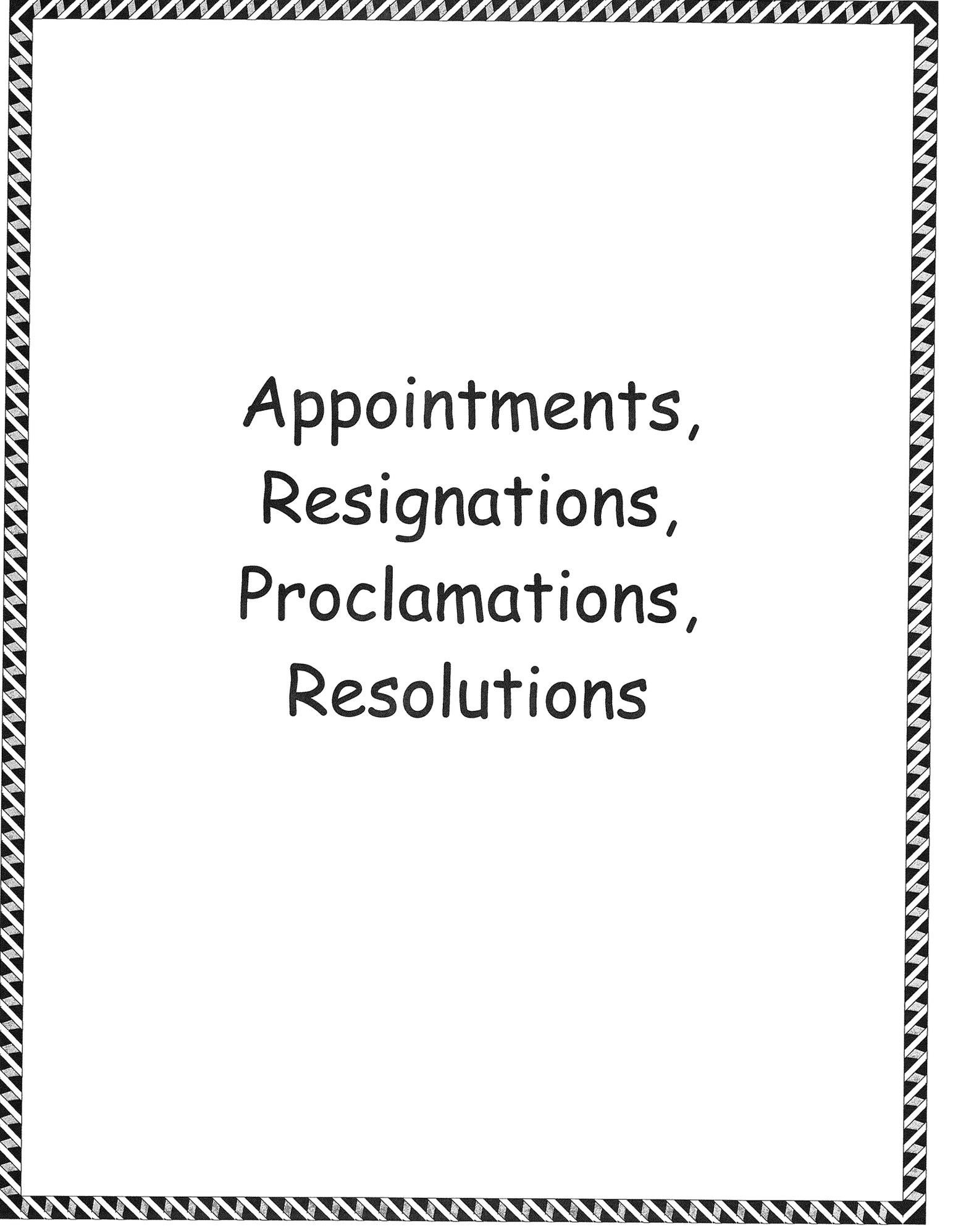
PLEASE SPECIFY REASON FOR APPLICATION TO THIS BOARD: HAVE LIVED IN
OGUNQUIT 6 YEARS, FEEL ITS TIME TO
GIVE BACK TO COMMUNITY.

Please Circle

I have have not attended at least two (2) meetings of the Board for which application is being made. I agree to attend all meetings, except in case of sickness or emergency, and will advise the Chairperson when I am unable to attend if appointed.

Weston Elliott
Signature of Applicant

2/9/17
Date



Appointments,
Resignations,
Proclamations,
Resolutions

Admin

From: Boriana [bkovacheva@yahoo.com]
Sent: Tuesday, February 14, 2017 1:55 PM
To: Christine Murphy; Admin
Subject: Parks and Rec Resignation

On Monday, February 13, 2017 7:06 PM, Amy Forbes <83forbes@gmail.com> wrote:

Good Evening, After careful thought and consideration I have decided to resign from the board.
Thank you, Amy Forbes

Admin

From: Steve [stevewilkos622@gmail.com]
Sent: Monday, February 06, 2017 7:26 AM
To: 'Cheryl Emery'
Subject: FW: Comprehensive Plan Committee position

Hi Cheryl,

Mark MacLeod is resigning from the Comprehensive Plan Committee because he joined the Planning Board.

Best regards,

Steve

-----Original Message-----

From: Mark MacLeod [<mailto:maclfam@maine.rr.com>]
Sent: Saturday, February 04, 2017 4:42 PM
To: Steve
Subject: Comprehensive Plan Committee position

Steve, I would like to resign my position on the Comprehensive Plan Committee. The Budget Review and Planning Board both take some time, and I don't think I'll be able to the Comp Plan justice. I had committed to remaining through the release of the survey, and it appears to be well under way. I will, of course, continue to support it through the Planning Board position.

Will this e-mail suffice, or would you like a written letter?

Mark
Sent from my iPad

FEB 15 2017

1/5/17

To: Steve Wilcos

From: Don Simpson

Sbjt: Immediate resignation from the Planning Board

It is with regret I must resign, but recent events in this town have left me disgusted with the direction, and the results that are taking place. Good employees are not being treated fairly by our elected officials, and I am being respectful with my choice of words. In all good conscience I can no longer work under this direction.

A handwritten signature in black ink, appearing to read "Donald W. Simpson". The signature is stylized with a large initial "D" and a long, sweeping underline.

Donald W. Simpson



MUNICIPAL OFFICES
23 SCHOOL STREET • P.O. BOX 875
OGUNQUIT, MAINE 03907-0875

Website: www.townofogunquit.org
E-mail: info@townofogunquit.org

(207) 646-5139 General Offices
(207) 646-9326 Land Use
(207) 646-9546 Town Clerk
(207) 646-5920 Fax

Certificate of Appointment

In accordance with Article III, Section 310.2 of the Charter of the Town of Ogunquit, the undersigned municipal officers of the Town of Ogunquit do hereby vote to appoint and confirm:

WESTON ELLIOTT

as a BOARD OF ASSESSMENT REVIEW MEMBER

Dated: February 21, 2017

Term Expiration: June 30, 2017

OGUNQUIT SELECT BOARD

Barbara Dailey

John M. Daley

Richard A. Dolliver

Gary S. Latulippe

Robert N. Winn, Jr.

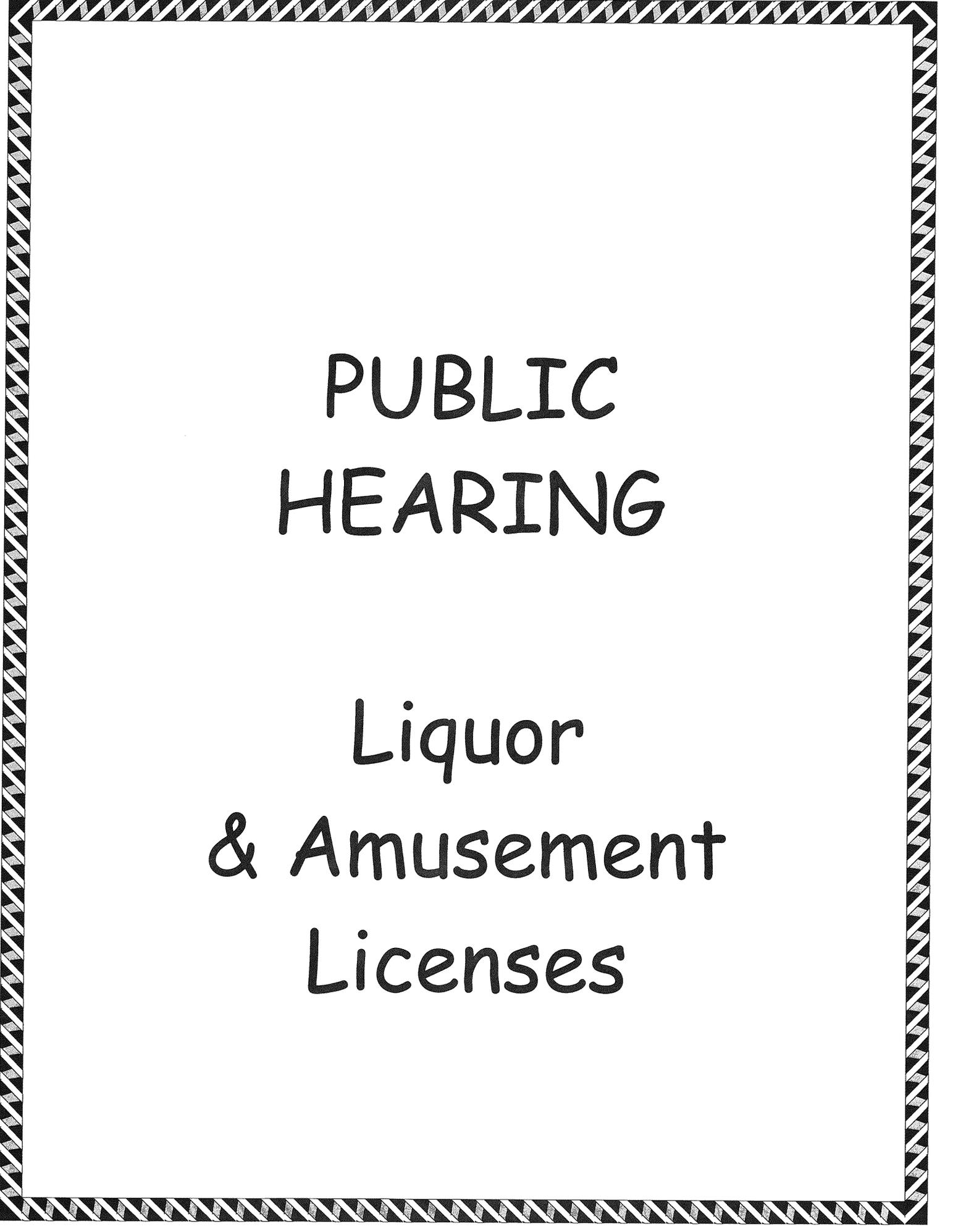
State of Maine
County of York, ss

_____, 2017

Personally appeared the above named Weston Elliott who has been duly appointed and confirmed as a Board of Assessment Review Member in said municipality and took the oath necessary to qualify for office and perform the duties thereof for the above-stated term according to law.

Before me,

Christine L. Murphy, Town Clerk
Jo Anne Lepley, Deputy Town Clerk



PUBLIC HEARING

Liquor
& Amusement
Licenses

OGUNQUIT

Beautiful Place by the Sea

PUBLIC HEARING NOTICE

The Ogunquit Board of Selectmen will hold a Public Hearing on Tuesday, February 21, 2017, at 7:00 PM in the Auditorium of the Dunaway Community Center on School Street, Ogunquit, Maine for the following application(s):

MALT, SPIRITUOUS & VINOUS LICENSE (NEW)

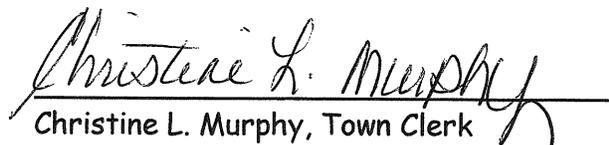
Angelo's Cucina & Pizzeria 355 Main Street

MALT, SPIRITUOUS & VINOUS LICENSE (RENEWAL)

Bessie's 8 Shore Road
MaineStreet 195 Main Street
Oarweed Cove Restaurant 65 Perkins Cove Road

AMUSEMENT LICENSE (RENEWAL)

MaineStreet 195 Main Street


Christine L. Murphy, Town Clerk

Posted by: 
Patricia L. Arnaudin, Police Chief

Posted: February 14, 2017
Dunaway Community Center
Ogunquit Post Office
Ogunquit Transfer Station
WOGT

OGUNQUIT

Beautiful Place by the Sea

2/10/2017
@ 9:00am

OGUNQUIT LIQUOR LICENSE APPLICATION

NEW <input checked="" type="checkbox"/>	RENEWAL <input type="checkbox"/>	FOR THE YEAR: <u>2017</u>
CURRENT LICENSE EXPIRATION DATE: _____		

BUSINESS NAME: Angelos Cucina & Pizzeria
 APPLICANT: Jerkie Bevins
 EMAIL: _____

BUSINESS REG #: 2017-406 ISSUE DATE: 2/1/2017 MAP: 007 LOT: 029

OCCUPANCY LOAD ESTABLISHED BY THE OGUNQUIT FIRE CHIEF: Total inside 49 Bar Room
52 Dining Room
101 Total

NOTE - SPECIAL ATTENTION

Applicants must procure the signatures of the following Town Officials, submit an original drawing at a scale of one inch (1") equals ten feet (10') of all areas on the premises which are open to the public and return said drawing with this completed application to the Town Clerk before a public hearing can be scheduled by the Select Board. APPLICATIONS MUST BE SUBMITTED NINETY (90) DAYS PRIOR TO THE EXPIRATION OF THE EXISTING LICENSE.

TITLE	SIGNATURE	APPROVAL		REPORT ATTACHED		DATE
		YES	NO	YES	NO	
Police Chief	<i>Patricia L. Ranaudini</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	02-16-2017
Fire Chief	<i>Mark Brin</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2-15-2017
Code Officer	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2-14-2017

ATTENDANCE AT PUBLIC HEARING IS REQUIRED PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

I, the undersigned applicant, acknowledge there has been no change to the business noted above by way of ownership, partnership, location, nature of business or structural change(s) to the building(s) housing the business. Knowingly supplying false information on this application is a Class D offense under the Criminal Code and is punishable by confinement of up to one (1) year or by a monetary fine of up to \$500 or both.

[Signature]
 APPLICANTS SIGNATURE

FOR OFFICE USE ONLY

Application Fee: \$200	Date Paid: <u>2/3/17</u>	Check/Cash	Check #: <u>1013</u>
Background Check Fee: \$ <u>21.00</u>	(\$21.00 per person listed on application)		
Business Reg. Fee: \$ <u>150.00</u>	Paid prior to Liquor Application? YES NO		
TOTAL PAID WITH APPLICATION: \$ <u>221.00</u>		Received by: <i>[Signature]</i>	
		(Town Clerk's Office)	
DATE POSTED: <u>2/14/2017</u>	DATE HEARD: _____	APPROVED: _____	DENIED: _____

OGUNQUIT

Beautiful Place by the Sea

1/27/2017
@ 2:00pm

OGUNQUIT LIQUOR LICENSE APPLICATION

NEW RENEWAL FOR THE YEAR: 2017
 CURRENT LICENSE EXPIRATION DATE: 3/5/17

BUSINESS NAME: BESSIE'S
 APPLICANT: BESSIE'S INC
 EMAIL: info@bessies.us
 BUSINESS REG #: 2017-41 ISSUE DATE: 1/25/2017 MAP: 7 LOT: 120
 OCCUPANCY LOAD ESTABLISHED BY THE OGUNQUIT FIRE CHIEF: 110

NOTE - SPECIAL ATTENTION

Applicants must procure the signatures of the following Town Officials, submit an original drawing at a scale of one inch (1") equals ten feet (10') of all areas on the premises which are open to the public and return said drawing with this completed application to the Town Clerk before a public hearing can be scheduled by the Select Board. APPLICATIONS MUST BE SUBMITTED NINETY (90) DAYS PRIOR TO THE EXPIRATION OF THE EXISTING LICENSE.

TITLE	SIGNATURE	APPROVAL		REPORT ATTACHED		DATE
		YES	NO	YES	NO	
Police Chief	<i>Patricia L. Rossandini</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	02-10-2017
Fire Chief	<i>Mark Burr</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2-14-17
Code Officer	<i>JHR</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2-3-17

ATTENDANCE AT PUBLIC HEARING IS REQUIRED PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

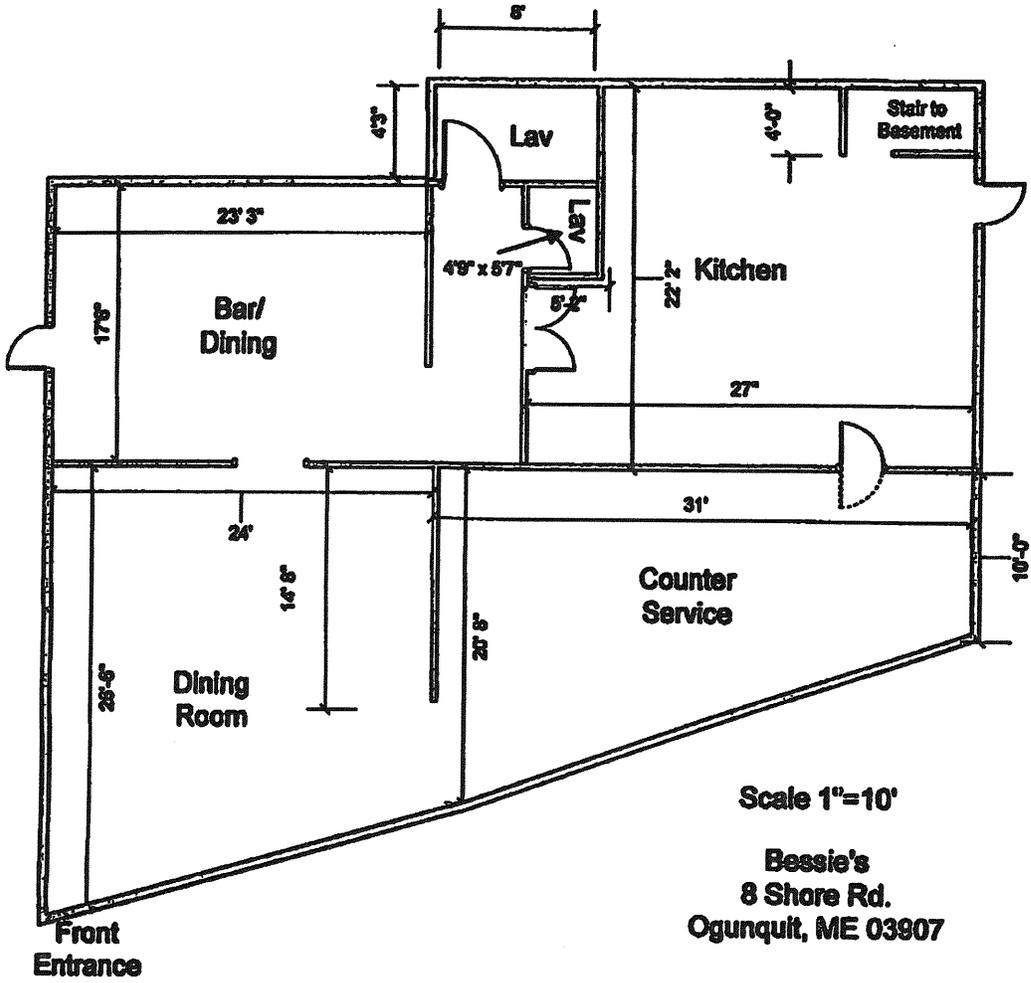
I, the undersigned applicant, acknowledge there has been no change to the business noted above by way of ownership, partnership, location, nature of business or structural change(s) to the building(s) housing the business. Knowingly supplying false information on this application is a Class D offense under the Criminal Code and is punishable by confinement of up to one (1) year or by a monetary fine of up to \$500 or both.

[Signature]
 APPLICANT'S SIGNATURE

FOR OFFICE USE ONLY

Application Fee: \$200 Date Paid: 1-25-17 Check/Cash Check #: 1771
 Background Check Fee: \$ 42.00 (\$21.00 per person listed on application)
 Business Reg. Fee: \$150.00 Paid prior to Liquor Application? YES NO
 TOTAL PAID WITH APPLICATION: \$ 392.00 Received by: *[Signature]*
 (Town Clerk's Office)
 DATE POSTED: 2/14/17 DATE HEARD: _____ APPROVED: _____ DENIED: _____

PREMISE DIAGRAM



Scale 1"=10'

Bessie's
8 Shore Rd.
Ogunquit, ME 03907

2/3/2017
@ 9:00am

OGUNQUIT

Beautiful Place by the Sea

OGUNQUIT LIQUOR LICENSE APPLICATION

NEW RENEWAL FOR THE YEAR: 2017
CURRENT LICENSE EXPIRATION DATE: 3/26/17

BUSINESS NAME: MAINESTREET / NCP LTD
APPLICANT: NORMAND PAQUIN / NCP LTD
EMAIL: 195mainestreet@gmail.com
BUSINESS REG #: 2017 - 219 ISSUE DATE: _____ MAP: 007 LOT: 121
OCCUPANCY LOAD ESTABLISHED BY THE OGUNQUIT FIRE CHIEF: 59M

NOTE - SPECIAL ATTENTION

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TITLE	SIGNATURE	APPROVAL		REPORT ATTACHED		DATE
		YES	NO	YES	NO	
Police Chief	<i>Patricia L. Amadori</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	02-10-2017
Fire Chief	<i>Mark B. Biv...</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2-14-17
Code Officer	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2-8-17

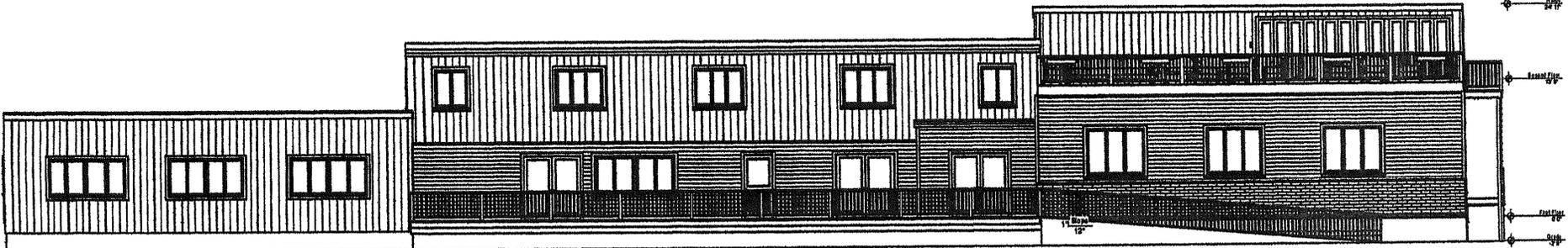
ATTENDANCE AT PUBLIC HEARING IS REQUIRED PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

I, the undersigned applicant, acknowledge there has been no change to the business noted above by way of ownership, partnership, location, nature of business or structural change(s) to the building(s) housing the business. Knowingly supplying false information on this application is a Class D offense under the Criminal Code, and is punishable by confinement of up to one (1) year or by a monetary fine of up to \$500 or both.

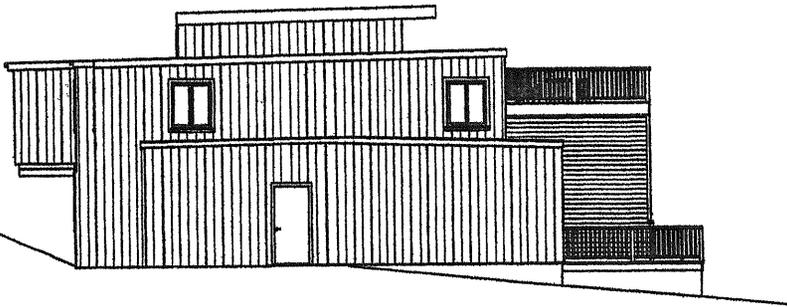
[Signature]
APPLICANTS SIGNATURE

FOR OFFICE USE ONLY

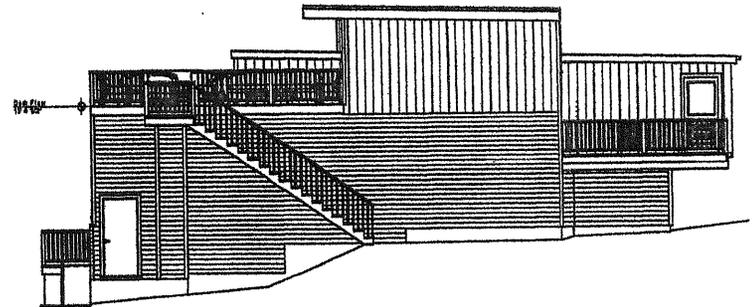
Application Fee: \$200	Date Paid: <u>1-31-17</u>	Check/Cash	Check #: <u>2691</u>
Background Check Fee: \$ <u>84.00</u>	(\$21.00 per person listed on application)		
Business Reg. Fee: \$150.00	Paid prior to Liquor Application? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		
TOTAL PAID WITH APPLICATION: \$ <u>434.00</u>		Received by: <i>[Signature]</i> (Town Clerk's Office)	
DATE POSTED: <u>2/14/17</u>	DATE HEARD: _____	APPROVED: _____	DENIED: _____



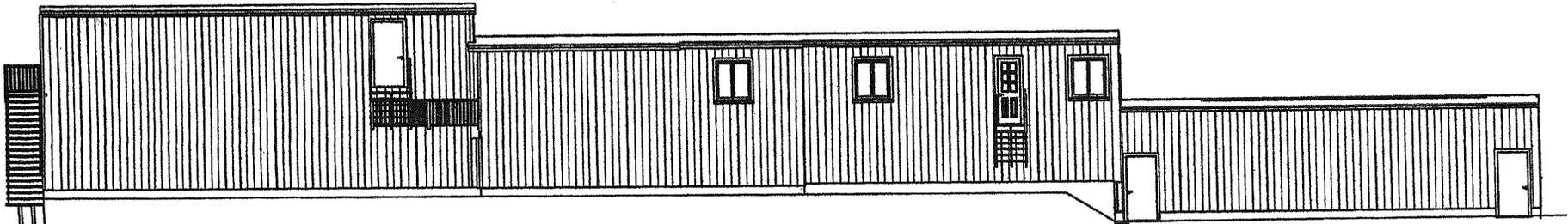
FRONT ELEVATION



LEFT ELEVATION



RIGHT ELEVATION



REAR ELEVATION

THESE DRAWINGS ARE THE PROPRIETARY WORK PRODUCT AND PROPERTY OF COASTAL GENERAL CONSTRUCTION, INC. DEVELOPED FOR THE EXCLUSIVE USE OF COASTAL GENERAL CONSTRUCTION, INC AND ITS AUTHORIZED AGENTS. USE OF THESE DRAWINGS AND CONCEPTS CONTAINED THEREIN WITHOUT THE WRITTEN PERMISSION OF COASTAL GENERAL CONSTRUCTION, INC. IS PROHIBITED AND MAY SUBJECT YOU TO A CLAIM FOR DAMAGES.

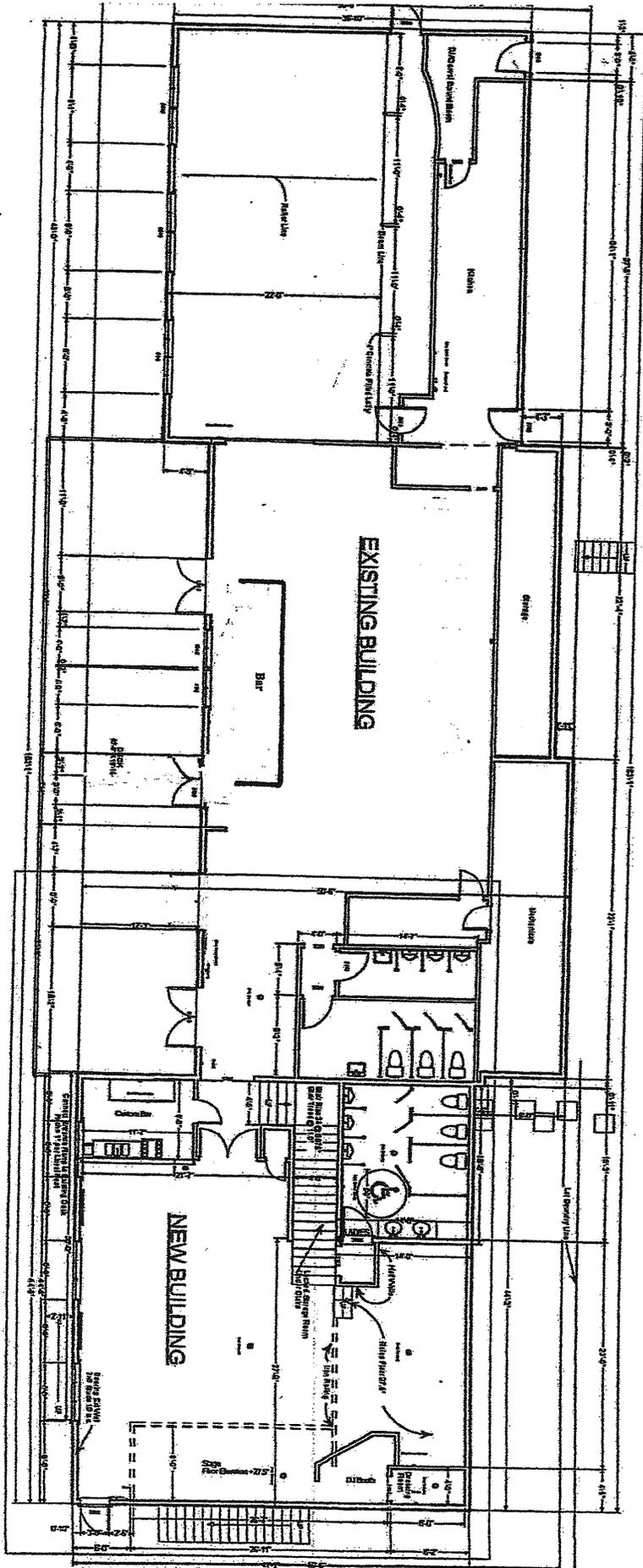
COASTAL
General Construction

DRAWN BY: N Clough DATE: 1/2013

PROJECT NAME: 195 Main St Existing and New

SCALE: 3/32"=1'-0"

First Floor

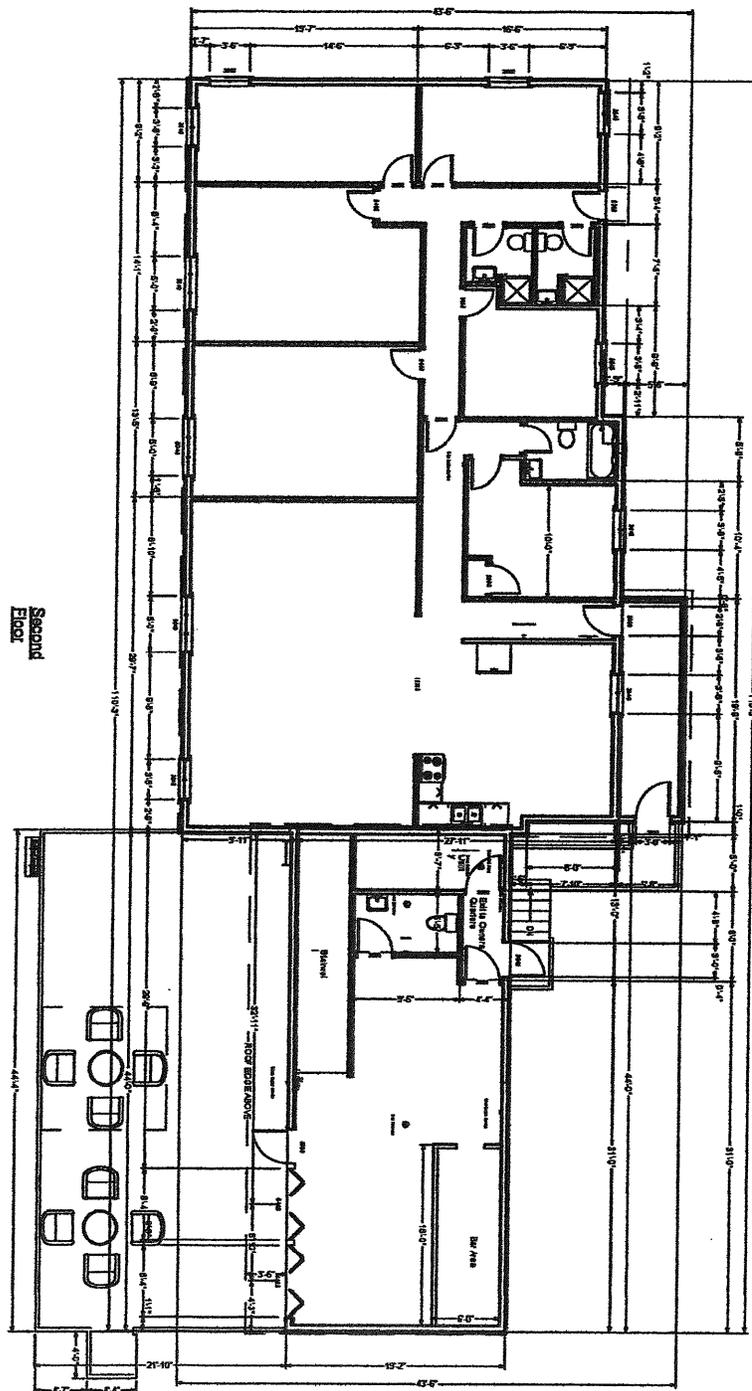


DRAWN BY: N Clough DATE: 1/2013

PROJECT NAME: 195 Main St Existing and New

COASTAL

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Second Floor

DRAWN BY: N Clough	DATE: 1/2013
PROJECT NAME: 195 Main St Existing and New	
SCALE: 3/32" = 1'-0"	



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OGUNQUIT AMUSEMENT LICENSE APPLICATION

NEW RENEWAL FOR THE YEAR: 2017

BUSINESS NAME: MAINESTREET

BUSINESS ADDRESS: 195 Main Street Ogunquit, ME 03907

BUSINESS PHONE # 207-646-5101 HOME PHONE #

BUSINESS REG # 2017-219 ISSUE DATE: MAP: 007 LOT: 121

(Business Registration)

OCCUPANCY LOAD ESTABLISHED BY THE OGUNQUIT FIRE CHIEF:

NATURE OF BUSINESS: Restaurant, Bar, Shows

FORM OF ENTERTAINMENT: *(Please be specific)*

DJ's, Dancing, Live Shows, Theme Parties, Pool Table and Fundraising Events

APPLICANT: NCP ltd / Normand Paquin ADDRESS: PO BOX 2307 Ogunquit, ME 03907

HAS YOUR LICENSE TO CONDUCT THIS BUSINESS EVER BEEN DENIED, SUSPENDED OR REVOKED?

YES NO

If, YES, please explain:

HAVE YOU, ANY PARTNERS OR CORPORATE OFFICERS EVER BEEN CONVICTED OF A FELONY?

YES NO

If, YES, please explain:

NOTE - SPECIAL ATTENTION

APPLICATION MUST BE SUBMITTED NINETY DAYS (90) PRIOR TO THE EXPIRATION OF THE EXISTING LICENSE.

Please consult Title IX, Chapter 3 of the Ogunquit Municipal Code for all provisions applicable to this license. "Entertainment" is defined as follows in said Code:

"Entertainment shall include dancing by and for patrons, any music, videogames, devices, machines and any other amusement, performance, exhibition, diversion or other activity with an entertainment value whether provided for or used by patrons, independent contractors, employees or proprietors. Entertainment shall not include televisions or radios nor shall it include "background music" meaning music not involving live performers and not used for dancing and which music is only incidental to the primary activity offered."

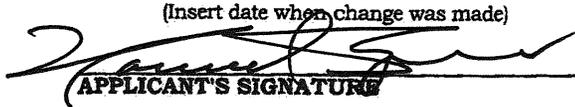
ATTENDANCE AT PUBLIC HEARING IS REQUIRED

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

I, the undersigned applicant, acknowledge there has been no change to the business noted above by way of ownership, partnership, location, nature of business or structural change(s) to the building(s) housing the business since _____

(Insert date when change was made)

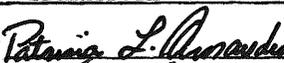

PROPERTY OWNER'S SIGNATURE

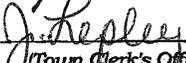

APPLICANT'S SIGNATURE

THE FOLLOWING MUST BE SUBMITTED WITH THIS APPLICATION:

1. All applications shall be accompanied by two (2) scale drawings at a scale of one (17") inch to ten (10') feet depicting the floors of the building in which the entertainment is to be located, all entrances and exits and all areas open to patrons indicating in each area the use made by patrons and indicating the floors and areas for which the applicant seeks a license.
2. Applicants for video game entertainment shall present, to scale, floor plans depicting the location and floor area of these devices and the location of the supervisor(s). Machines shall be listed by function and serial number.
3. Applicants for patron dancing entertainment shall present to scale floor plans depicting the location and size of the dance floor(s).
4. Each application shall constitute a new application and all required information must be included. **Licenses expire on May 31st of each year.**

FOR OFFICE USE ONLY

TITLE	SIGNATURE	APPROVAL		REPORT ATTACHED		DATE
		Yes	No	Yes	No	
Police Chief		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	02-10-2017
Fire Chief		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2-14-17
Code Officer		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2-3-17

Received by:  (Town Clerk's Office) Fee\$ 100.00 Date Paid 1-31-2017

Check / Cash # 2691
Filed with Liquor License Application

Date posted: 2/14/17 Date Heard: _____ Date Approved: _____ Date Denied: _____

OGUNQUIT BOARD OF SELECTMEN

OGUNQUIT

Beautiful Place by the Sea

1/26/2017
@ 9:00am

OGUNQUIT LIQUOR LICENSE APPLICATION

NEW <input type="checkbox"/>	RENEWAL <input checked="" type="checkbox"/>	FOR THE YEAR: <u>2017</u>
CURRENT LICENSE EXPIRATION DATE: <u>5.4.2017</u>		

BUSINESS NAME: Oakweed Cove Restaurant

APPLICANT: George C. Davis

EMA: _____

BUSINESS REG #: 000011 ISSUE DATE: 1/20/16 MAP: 63 LOT: 2

OCCUPANCY LOAD ESTABLISHED BY THE OGUNQUIT FIRE CHIEF: 264

NOTE - SPECIAL ATTENTION

Applicants must procure the signatures of the following Town Officials, submit an original drawing at a scale of one inch (1") equals ten feet (10') of all areas on the premises which are open to the public and return said drawing with this completed application to the Town Clerk before a public hearing can be scheduled by the Select Board. APPLICATIONS MUST BE SUBMITTED NINETY (90) DAYS PRIOR TO THE EXPIRATION OF THE EXISTING LICENSE.

TITLE	SIGNATURE	APPROVAL		REPORT ATTACHED		DATE
		YES	NO	YES	NO	
Police Chief	<i>Patricia L. Cascardin</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	02-02-2017
Fire Chief	<i>Mark Brown</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	2-3-2017
Code Officer	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	2-3-2017

ATTENDANCE AT PUBLIC HEARING IS REQUIRED PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

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[Signature]
APPLICANTS SIGNATURE

FOR OFFICE USE ONLY

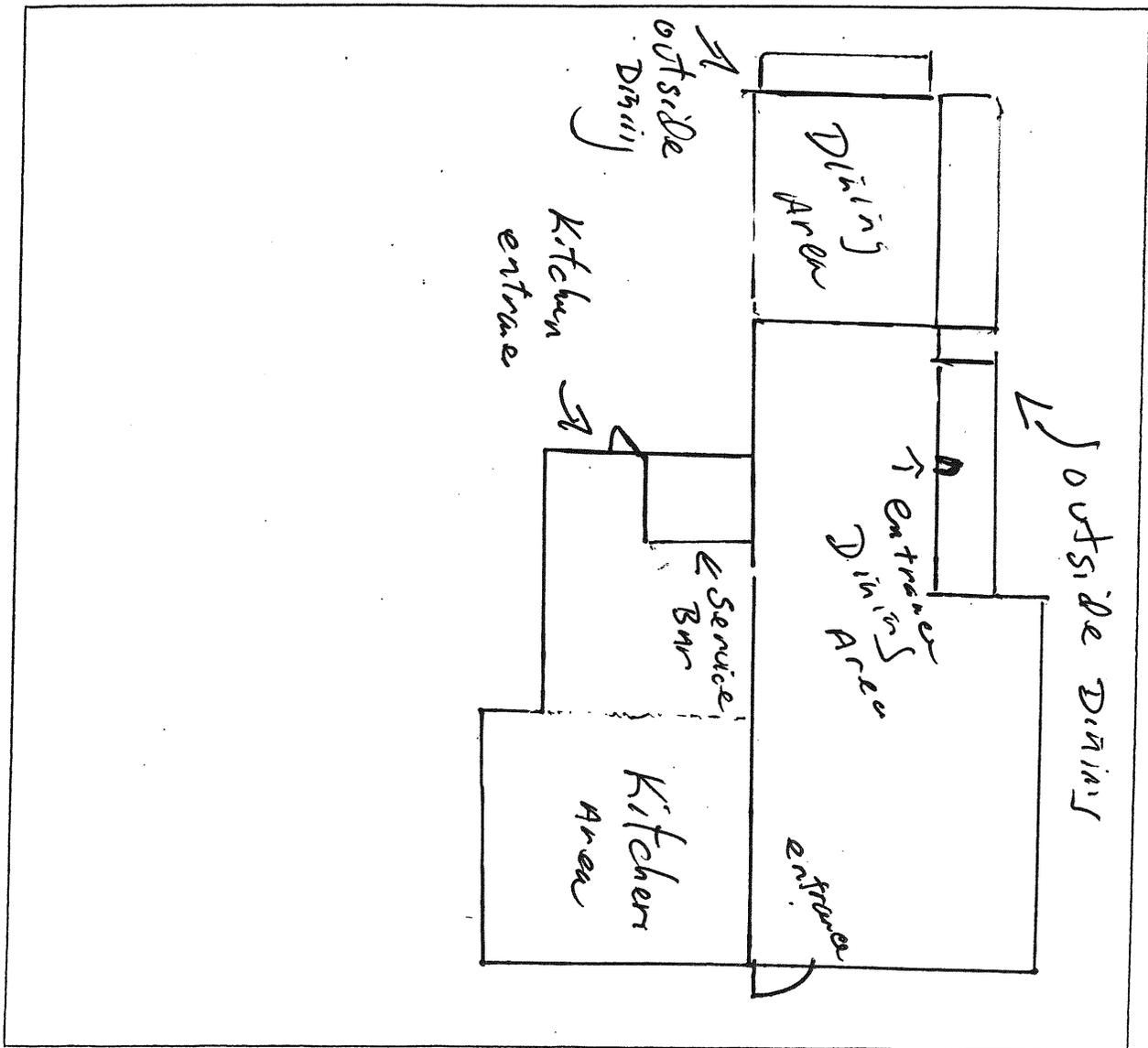
Application Fee: \$200	Date Paid: <u>1-23-17</u>	Check/Cash	Check #: <u>10087</u>
Background Check Fee: \$ <u>105.00</u>	(\$21.00 per person listed on application)		
Business Reg. Fee: \$150.00	Paid prior to Liquor Application? YES NO		
TOTAL PAID WITH APPLICATION: \$ <u>455.00</u>		Received by: <u>[Signature]</u> (Town Clerk's Office)	
DATE POSTED: <u>2/14/2017</u>	DATE HEARD: _____	APPROVED: _____	DENIED: _____



SUPPLEMENTAL APPLICATION FORM ON-PREMISE DIAGRAM

In an effort to clearly define your licensed premise and the areas that consumption and storage of liquor is allowed, The Bureau of Liquor Enforcement is requiring all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, decks and all areas that you are requesting approval from the Bureau for liquor consumption.

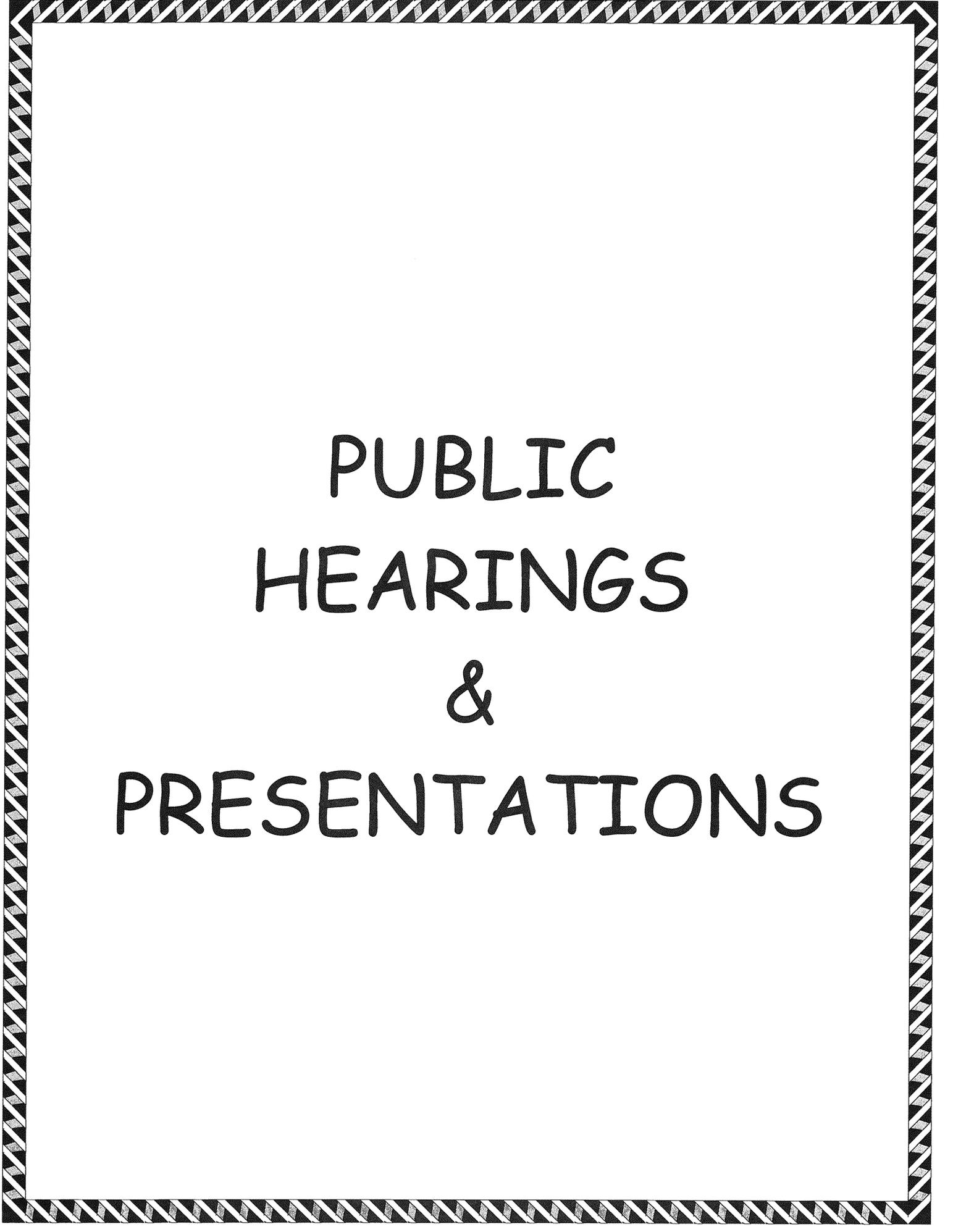


OFFICES LOCATED AT: 397 WATER STREET GARDINER, MAINE 03345

(207) 624-8745 (Voice)

(207) 624-4478 (TDD)

(207) 624-8767 (Fax)



PUBLIC
HEARINGS
&
PRESENTATIONS

Senior Community Housing

Ogunquit, Maine

Mission Statement

SENIOR COMMUNITY MISSION STATEMENT

The Senior Community aims to promote independence and enrich the lives of our 62 and older senior population.

We will do this by exploring housing options that allow seniors to reside in Ogunquit. Our mandate is to insure that our seniors feel empowered, have choices and a sense of security and peace of mind.

Ultimately, we are accountable to the residents of Ogunquit. We welcome participation and input.

Excerpts from 2003 Comprehensive Plan

Create a permanent "Housing Committee" that is charged with exploring ways to expand the amount of affordable housing in Ogunquit and to work to bring this about.

Affordable: For our proposal: Market Rate Rentals For Seniors

This is not to exclude other Affordable Housing options in Ogunquit. In fact we support affordable housing options for all ages. Our emphasis at this point is
For Seniors.

Excerpts from 2003 Comprehensive Plan

I. Housing

1. POLICY: The cost of housing in Ogunquit has increased significantly making it difficult for moderate and lower income households to live in town. In addition, there are limited housing choices available for the Town's older residents who cannot or do not want to continue to live in their single-family home. To address these issues, it is recommended that the Town adopt the following policy with respect to housing:

It is the policy of the Town of Ogunquit to work to assure that opportunities exist for the creation of a range of affordable housing to meet the needs of residents of the community by assuring that fifteen percent of all new housing units are "affordable".

Senior Community Housing Survey

Members of Senior Housing Committee took
A sample survey in the Fall of 2016

Questions that could be checked off in survey:

- Resident/voter of Ogt
- Property owner/non-voter
- Would you support a 62 and up Senior Housing Community
- Would you rent in this Senior Housing Community

Senior Community Housing Survey

Where: Post Office, Transfer Station and Neighborhoods

Number Surveyed: 100

Percentage of people who agreed that a Senior Community
Housing Program needs to exist in Ogunquit: 95%

Number/full time residents: 75%

Number/property owners and 6 month residents: 25%

Number of people who would rent 65%

US CENSUS BUREAU DEMOGRAPHIC DATA
FOR OGUNQUIT RELEASED: 12/2016
From Data as of 12/2015

Ogunquit Full time population: 1337

More recent count of Ogunquit Voters: 1126

Percentage of total population that
are age 60 or older: 46.6%

From 2010-2015 population in Ogunquit
has declined by 445 people. 25 %

What we are/what we are not

This will be fully explained by Patricia Martine, Executive Director of York
Housing Authority

We are:

Senior Housing Community

Rental Property for Seniors 62 and older

Independent Living

Rental based on Fair Market Values

Target: Ogunquit Residents

We are not:

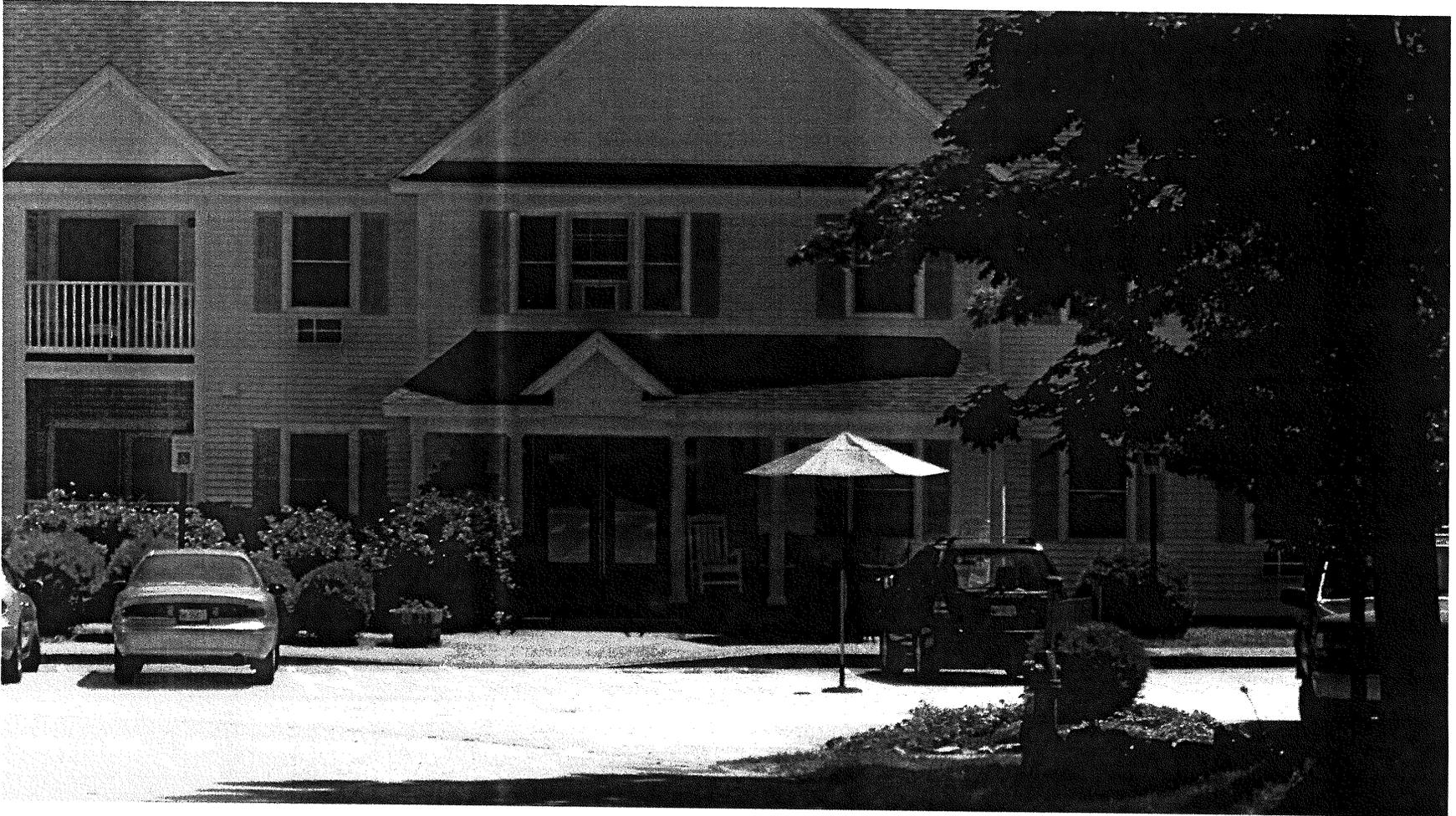
Assisted Living

Subsidized Housing

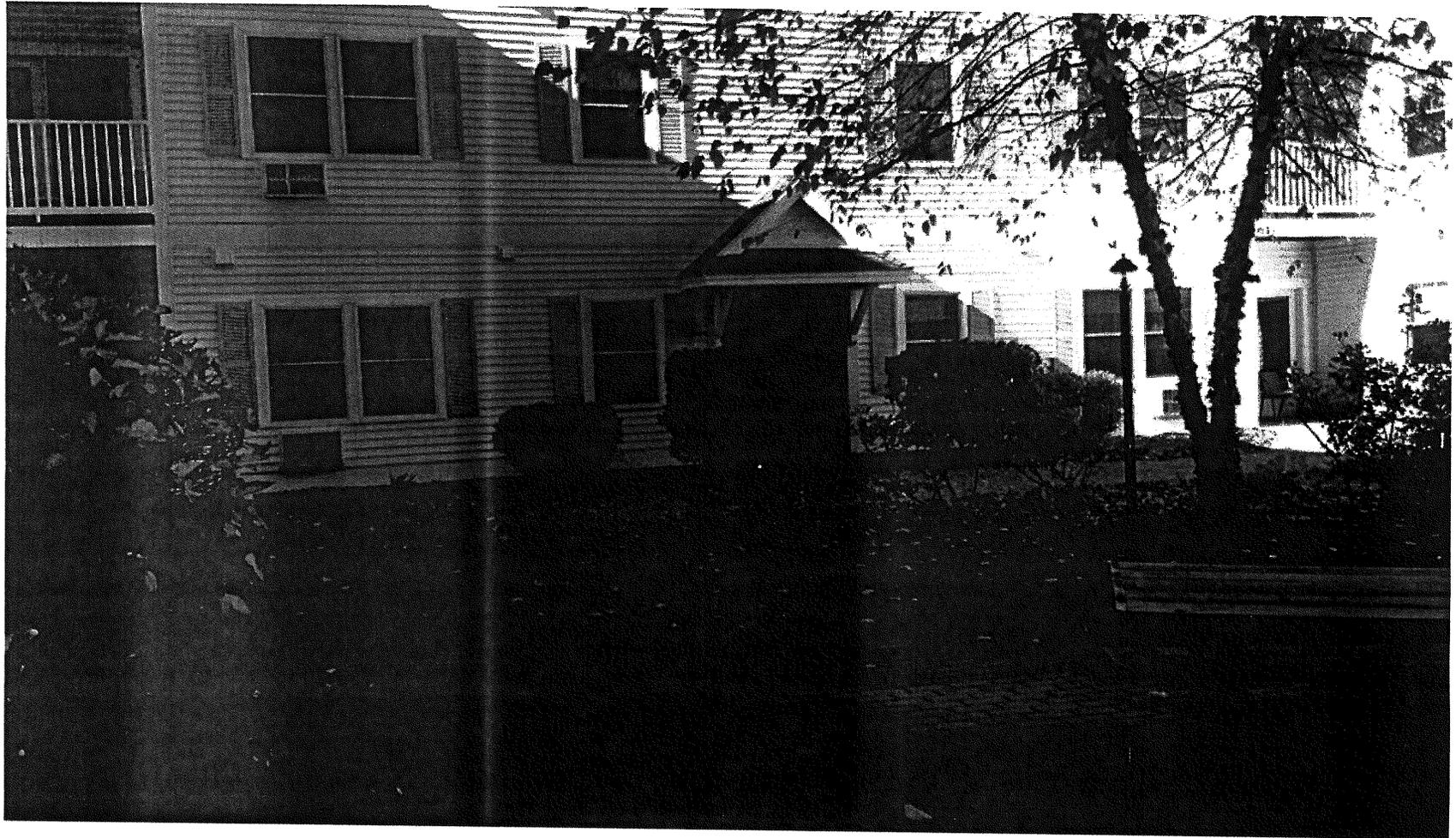
Low Income Housing/Government Controlled

Recreational Center

Model from York Housing



Model from York Housing



Fair Market Price Range for this Model

Deerfield Place

Deerfield Place provides a senior rental opportunity for those not requiring a subsidy.

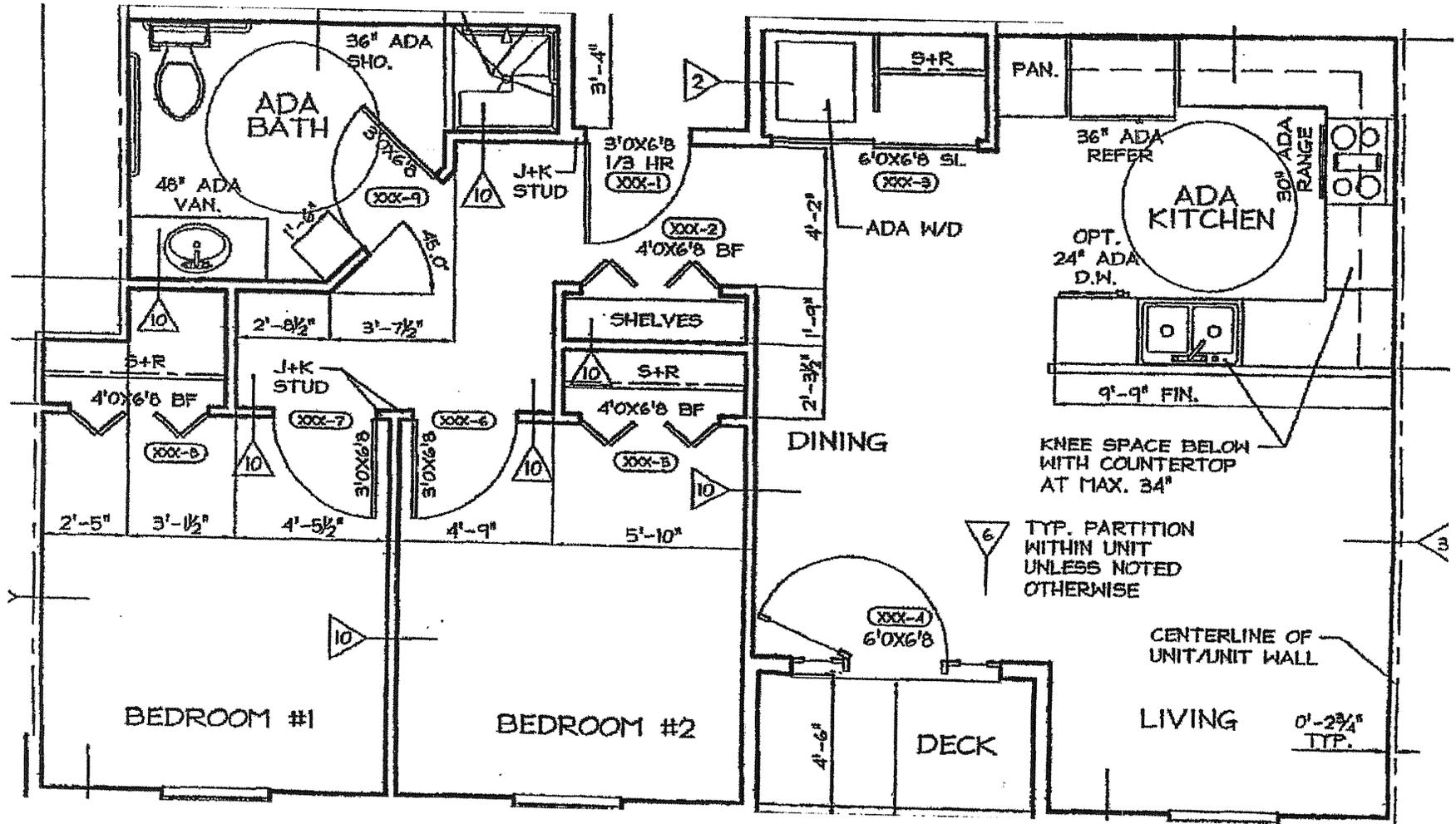
Units are complete with private decks, spacious layouts, appliances including dishwasher, washer/dryer hookup, also laundry facilities within the building provided by management.

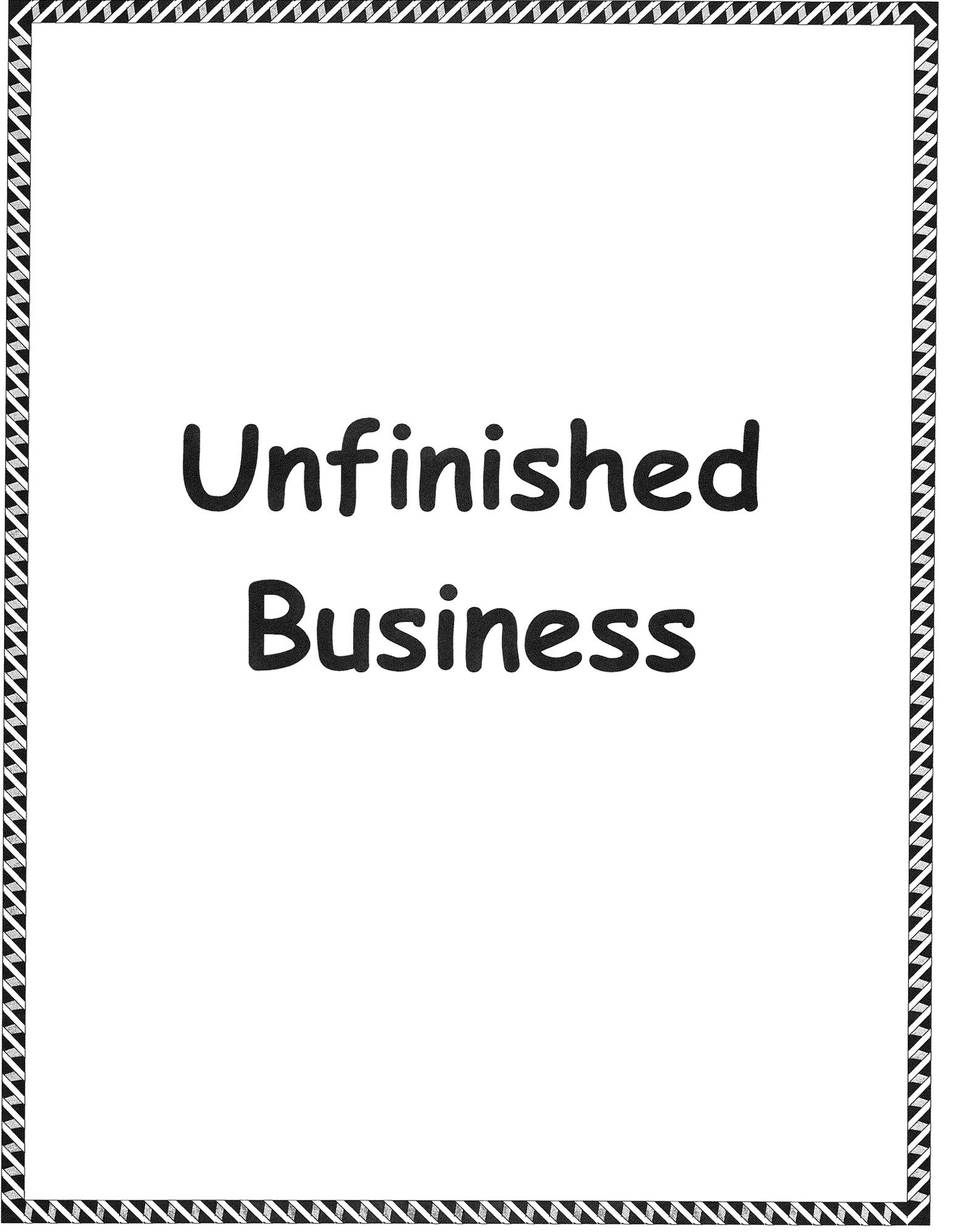
There are 28 apartments with square footage ranging from 620 square feet for the one-bedroom apartments and 911 square feet for the large two-bedroom apartments.

There are no income restrictions and rents are market value.

Number of Units	Unit Type	Bedroom(s)	Square Footage	Rent Amount	Utilities Fee
12	A	Medium 2 bedroom	865 SF	\$1,370	\$160
4	B	1 bedroom	620 SF	\$995	\$160
4	C	1 bedroom with Den	766 SF	\$1,195	\$160
2	D	Large 2 Bedroom	911 SF	\$1,395	\$160
6	E	1 bedroom with Den	830 SF	\$1,195	\$160

Interior Layout/Unit D Large 2 bedroom 911 SF





Unfinished Business

December 20, 2016

Dear Ogunquit Select Board Members,

Please find attached applications to be considered for membership on a Senior Community Housing Committee.

We appreciate meeting with you as New Business at your next meeting On January 2, 2017.

As we stated at the meeting on December 6, 2016, we would be happy to have prepared any questions you might want us to answer. Please contact one of us before the meeting on the 2nd with any questions.

Wishing each of you a good holiday season and a happy New Year.

Sincerely,



Jacqui Grant

E-mail questions to either of the following e-mails:

jgrant59@yahoo.com

bferraro@maine.rr.com



New Business

MEMO

February 8, 2017

To: Mark O'Brien, Acting Town Manager

From: John Quartararo, Treasurer

Re: Request for Select Board approval to write-off Uncollectible Personal Property Taxes 2014 and 2015

PP Tax Acct	Billed Owner	Balance Due	Comment
101820 - 2014	Gaynor, Amy	\$ 13.88	Out of business – Carrots & Co, LLC
101820 - 2015	Gaynor, Amy	14.36	Out of business - Carrots & Co, LLC
104960	Corro, Lisa	19.05	Out of business – Perkins Cove Candies
100840	The Orser Realty, LLC	<u>238.17</u>	Out of business – Port Road Tavern
Total		<u>\$359.05</u>	

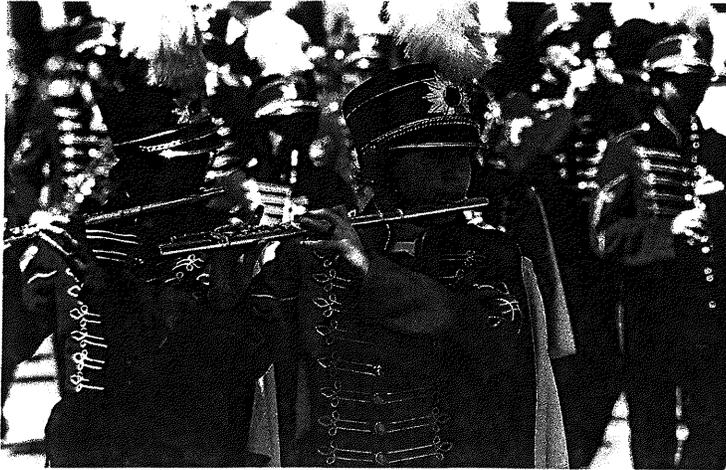
The listing above contains those unpaid Personal Property taxes assessed for the 2014 and 2015 tax years that remain unpaid and are uncollectible. The Tax Assessor cannot abate these taxes because the time period is not within the Assessor's jurisdiction. The Maine Statutes grants to the Select Board the authority to abate these taxes upon application of the Tax Collector. The authority is found in 36 MRSA §§ 760A and 841 - 3. The first reference concerns small balance write-offs and the second concerns the absence of the taxpayer or the taxpayer's inability to pay.

In conformance with **36 MRSA § 760A** - I am requesting that the Select Board authorize the write-off of \$13.88 in 2014 Personal Property tax balances and \$271.58 in 2015 Personal Property tax balances as being too burdensome and uneconomical to collect.

Not collected: After the date for perfection of collections, municipal officers may discharge collectors from any obligation to collect unpaid personal property taxes that the municipal officers determine are too small or too burdensome to collect economically and authorize the municipal treasurer to remove those taxes from the municipal books.

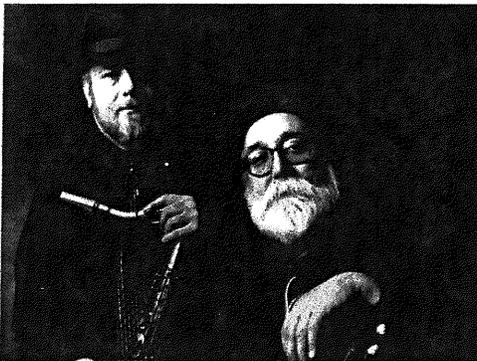
Ogunquit Music in the Park Summer Schedule

January 20, 2017



June 5, 2017

Wells/Ogunquit High School Band



July 3, 2017

Lex and Joe

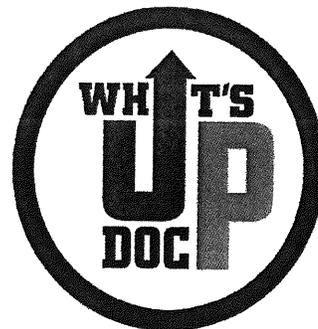
<http://www.lexandjoe.com>

July 10, 2017

What's Up Doc

David Bardsley

www.whatsup-doc.com



July 17, 2017

Ian Black Band

4 piece band (Beatles 60/70/ and today)

www.reverbnation.com



July 24, 2017

After Hours Band

George Kondos

16 piece swing band

July 31, 2017

Elvis Band

Charles Denault

<https://m.youtube.com/watch?v=c8fazML0Ydg>



August 7, 2017

Just Doc

Solo Songs of Today!!



August 14, 2017

On Tap Band

<http://ontapband.com>

4-member band played at Mike Clam Shack



August 21, 2017

Something in the Water

2 Female singers

August 28, 2017

Jim Dozet

www.jimdozetmusic.com

Guitar Solo performs at Hooks OGT



Sept. 4, 2017

Windmills Band

www.windmillsband.com

Lisa Mills with Joe from Lex and Joe

Disclosure

Bands are subject to change



**ARTICLE IV
TOWN MANAGER**

SEC. 401 QUALIFICATIONS

- 401.1** The Select Board shall appoint a Town Manager as the chief operating officer of the Town on the basis of character, executive leadership, administrative qualifications, education, and experience in municipal administration. Experience in project planning and operation is desirable.
- 401.2** The Town Manager need not be a resident of the Town at the time of appointment and may reside outside the Town while in office, provided that the Select Board in office at the time of the appointment approves, by majority vote, said approval not to be rescinded during the Town Manager's term of office.

SEC. 402 SELECTION AND APPOINTMENT PROCESS

The Select Board shall appoint a Town Manager for a specific term, as specified by contract, the first six months of which shall be probationary. The procedure leading to the appointment of a Town Manager shall be as follows:

- 402.1** The Select Board shall consult with the Maine Municipal Association regarding recruiting procedures and may make use of any services the Maine Municipal Association might have available. This information shall be made available to the Search Committee.
- 402.2** A Search Committee of not less than five (5) and not more than seven (7) Town residents shall be appointed by the Select Board within 30 days of the office of Town Manager becoming vacant or within 30 days notice to the Select Board that the office of Town Manager will become vacant. One member of the Select Board shall serve as an ex-officio member of the Search Committee. The Search Committee shall endeavor to complete its tasks within 90 days of its formation.
- 402.3** All meetings of the Search Committee shall be conducted as Executive Sessions and all information and discussions are confidential to the extent allowed by law.
- 402.4** The Search Committee shall choose from its members a chair that is responsible for conducting the meetings and conveying to the Select Board the progress of the search.
- 402.5** The Search Committee shall also choose from its members a vice-chair who shall act in the event the chair is absent or unable to carry out his or her duties.
- 402.6** The Select Board shall present to the Search Committee a job description for the position of Town Manager.
- 402.7** The Search Committee shall receive and review all applications for Town Manager, assuring that the minimum standards set out in state law are met and that the applications meet the

requirements of the job description. A copy of each application for Town Manager shall be given to each member of the Select Board.

- 402.8** The Search Committee shall present to the Select Board a semi-final list of candidates for the position of Town Manager. By a majority vote the Select Board may add to the list of semi-finalists the name of one or more applicants taken from the list of all applicants.
- 402.9** The Search Committee and the Select Board together shall prepare a questionnaire, which all semi-finalists must complete in writing and return to the Search Committee. Responses to the questionnaire shall be kept confidential and distributed to all members of both the Search Committee and the Select Board.
- 402.10** After reviewing the questionnaires, the Search Committee shall present to the Select Board a list of finalists, not to exceed five.
- 402.11** By a simple majority vote, the Select Board may add to the list of finalists additional finalists from the original list of semi-finalists, not to exceed two.
- 402.12** The Select Board shall, as a group, interview in person in executive session, each of the finalists for the position of Town Manager.
- 402.13** Appointment of a Town Manager requires a majority plus one vote of the entire Select Board.
- 402.14** In the event the Select Board is unable to meet the requirements for appointing a Town Manager, the position shall be advertised again and the search re-started.
- 402.15** If the office of Town Manager becomes vacant for any reason within 90 days of the appointment of the Town Manager, the Select Board may choose a new Town Manager from the list of finalists in the previous search.

SEC. 403 COMPENSATION

The Select Board shall, by contract, fix the compensation, benefits, holidays, vacation, and other terms, and provide for the reimbursement of the actual and necessary expenses incurred in the performance of the Town Manager's duties.

- 403.1** The Select Board shall consult with the Maine Municipal Association to determine the usual salary range and benefits provided to Town Managers of towns similar in administrative size and population to Ogunquit.
- 403.2** The Select Board shall consult with the Maine Municipal Association to determine the usual salary range and benefits provided to Town Managers with various levels of experience, education, and training.

SEC. 404 RESTRICTIONS

- 404.1** The Town Manager may not serve as a member of the Select Board, Assessor, member of the School Board, or any other Town board, committee, or commission. (State Law