

**Special Town Meeting
November 3, 2020
Information Packet**

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Dear Ogunquit Voter:

The Special Town Meeting and state and federal elections are on Tuesday, November 3, 2020. We hope you will take the time to vote. This informational packet is intended to help you make informed decisions about the Town Meeting questions. There is one local election to fill a seat on the Budget Review Committee. The Warrant includes amendments to update the Subdivision and Floodplain regulations to align them with State regulations. The other Articles relate to funding capital projects. The funding Articles are reviewed by the Select Board and the Budget Review Committee. This booklet lists each Article as it appears on the ballot, followed by the recommendations of the Select Board and the Budget Review Committee, and a brief explanation of each Article. Additional information about the Articles can be found on the Town website at: <https://www.townofogunquit.org/>

As we continue to adjust our lives in order to stay healthy and keep others safe due to the corona virus, we want you to know there are several options for you to cast your vote safely and securely. You can request an absentee ballot by requesting a ballot on-line, calling the Town Clerk (646-9546), or coming in to the Town Office.

Town Clerk Chris Murphy and her staff are happy to send the absentee ballot directly to you. Once you complete your absentee ballot, you can mail it in, drop it off at the Town Clerk's Office, or drop it into the *secure lock box* located at the side entrance of the Town Office (next to the door where the ramp is located). Look for the slot on the outside of the building which is accessible *anytime* (24/7). Ballots must be in the box by 8:00 p.m. on Nov. 3 when the polls close. This year, there is a new feature which allows voters to track the status of your absentee ballot. There is information about the Town Meeting and the voting process on the Town's web site. On the Home Page, click on November Election. The Maine Secretary of State web site also has helpful voter information: <https://www.maine.gov/sos/cec/elec/voter-info/absent.html>

If you prefer to vote in person, but you don't want to risk lines or crowds on November 3, you can *vote in person before November 3*. Come to the Town office Monday through Friday 8:00 a.m. to 4:00 p.m. to vote in person in the auditorium. The voting booths are sanitized and appropriately distanced.

If you want to stay informed about Town topics, you can receive "News and Announcements" by signing up on the website. See "Contact" on the top banner on the home page, and click on email list to sign up.

We hope this information is helpful and you will take the time to vote!

Ogunquit Select Board

Heath Ouellette, Chair
John M. Daley, Vice Chair
Rick Dolliver
Lindsey M. Perry
Bob Winn

Budget Review Committee

Jerry DeHart, Chair
Scott Vogel, Vice Chair
Fred Lynk, Secretary
Kate Mitsch
Tom Sellers
Michele Tourangeau, 1st Alternate
Carole Aaron, 2nd Alternate

**TOWN OF OGUNQUIT
SPECIAL TOWN MEETING
NOVEMBER 3, 2020**

WHERE: Dunaway Community Center - 23 School Street

WHEN: Tuesday, November 3, 2020 - 8:00 a.m. until 8:00 p.m.

ABSENTEE BALLOTS: All voters may vote by Absentee Ballot. Please request a ballot online at: <https://www.maine.gov/cgi-bin/online/AbsenteeBallot/index.pl> or call the Town Clerk's office: 207-646-9546. For people who are voting early in person at the Town Office, you must do so by Friday, October 30 at 5:00 p.m. Requests for ballots online, by telephone, or in writing must be received by the Town Clerk by Thursday, October 29 4:00 p.m.

LOCK BOX INFO Voters can return absentee ballots by dropping them in to the secure lock box located outside at the Town Office side entrance (with the ramp). This is available 7 days a week, any time of day.
Please remember to sign the envelope!

VOTER INFORMATION: The Registrar of Voters will hold office hours while the polls are open to assist people who have a change of name or address, or to register any person eligible to vote in Ogunquit. You must be registered to vote. Call or e-mail the Town Clerk: townclerk@townofogunquit.org

Article 1: To elect a Moderator to preside at said Meeting. [*Note: This question is not intended to be acted upon as part of the official secret ballot at the Special Town Meeting.*]

Article 2: To elect **one (1) Budget Review Committee Member** to fill a vacancy for an unexpired term ending at the conclusion of the 2021 Annual Town Meeting.

Candidate for Budget Review Committee: [] _____ Mitsch, Kate
Write-in [] _____

Article 3: Shall an Ordinance entitled "**Proposed Amendments to the Town of Ogunquit Subdivision Regulations**" be enacted? [*Note: Copies of the proposed Ordinance are available in the Town Clerk's Office and on the Town website: www.townofogunquit.org.*]

Article 3 Summary: The proposed changes to the Subdivision Regulations are updates to the Town's regulations so they are current with the State of Maine Subdivision Law. Terminology also has been updated to be consistent with modern practice such as changing Professional Civil Engineer to Licensed Engineer and Board of Selectmen to Select Board. These changes were identified by the Attorneys reviewing the Town's ordinances as part of the codification review.

The definitions section has been amended to include a reference to the Zoning Ordinance. This will eliminate similar terms being defined differently between the two documents. The proposed amendment requires a Traffic Study for all projects that are considered Subdivisions.

Article 4: Shall an Ordinance entitled “**Proposed Amendments to the Town of Ogunquit Floodplain Management Ordinance**” be enacted? [*Note: Copies of the proposed Ordinance are available in the Town Clerk’s Office and on the Town website: www.townofogunquit.org.*]

Article 4 Summary: The proposed changes to the Floodplain Management Ordinance include updates to reference standards and updated laws. Definitions have been changed to align with the State Model Ordinance. No substantive changes have been made. This amendment does not change the effective flood rate map.

Article 5: Shall the Town vote to appropriate the sum of **\$18,000** from the **Undesignated Fund Balance** for the Fire Department to purchase one (1) EMS Chest Compressor, such funds only to be used if the Town’s application for grant funds for this equipment is not approved by the grant funding agency by December 1, 2020?

Select Board Recommends:	\$18,000	5 Yes	0 No
Budget Committee Recommends	\$18,000	5 Yes	0 No

Article 5 Summary: This chest compressor is designed to help the Paramedics/ Emergency Medical Technicians (EMT’s) assist and revive people having heart attacks or other cardiac distress symptoms. The Department has one chest compressor approved in June 2019 which is on one of the ambulances. Approving this purchase will allow the Dept. to have this life-saving equipment on both ambulances which will allow the Paramedics to have the necessary equipment readily available to respond to the patient’s needs.

Note: The Town has applied for a federal grant to fund this equipment. If received, this entire appropriation will not be needed or spent.

Article 6: Shall the Town vote to appropriate the sum of **\$58,000** from the **Undesignated Fund Balance** for the Fire Department to purchase two (2) Cardiac Monitors, such funds only to be used if the Town’s application for grant funds for this equipment is not approved by the grant funding agency December 1, 2020?

Select Board Recommends:	\$58,000	5 Yes	0 No
Budget Committee Recommends	\$58,000	5 Yes	0 No

Article 6 Summary: The Fire Department currently has two (2) Lifepak cardiac monitors which are used to monitor a person’s vital signs, transmit the patient’s EKG’s to the hospital before they arrive, performs heart defibrillation, resuscitation, and cardiac catheterization which saves time when time is of the essence. This equipment is nearing the end of its useful life and will not be serviced, and the software will not be supported. This funding request will allow the Town to trade-in and upgrade this life-saving equipment at about half the cost.

Note: If the Town receives the grant funds applied for, the entire appropriation will not be needed or spent.

Article 7: Shall the Town vote to appropriate the sum of **\$20,000** from the **Undesignated Fund Balance** to purchase a used vehicle to replace the Police Chief's 2011 vehicle? *[Note: If this article is defeated, the appropriation for the Used Vehicle to replace the Police Chief's 2011 vehicle will default to \$0 pursuant to Section 503.6 of the Town Charter.]*

Select Board Recommends:	\$20,000	5 Yes	0 No
Budget Committee Recommends	\$20,000	5 Yes	0 No

Article 7 Summary: The Police Chief is on duty 24/7 and needs a vehicle to perform her duties, respond to calls and incidents from the Police station and from home. The Police Chief's current vehicle no longer passes inspection and is out of service. If approved, the Town will purchase a low mileage vehicle in good condition that will have years of service.

Article 8: Shall the Town vote to appropriate the sum of **\$17,500** from the **Undesignated Fund Balance** for the purchase of two (2) new Roll-Off Containers to replace two (2) roll off containers for the Transfer Station (\$14,000) and for repairs to One (1) Waste Container for the Transfer Station (\$3,500)? *[Note: Pursuant to Section 503.6.A, this Article includes the Select Board and the Budget Review Committee's recommendation as the two (2) voter choices.]*

Select Board Recommends:	\$17,500	4 Yes	1 No
Or			
Budget Committee Recommends	\$3,600	3 Yes	2 No

Article 8 Summary: The Transfer Station roll off containers were new when they were put into service in 2007 when the Transfer Station opened. We have maintained and repaired the roll-off containers, but they have reached the point where they need to be replaced. This Article provides funding to purchase 2 new roll off containers at a cost of \$7,000 each. The expected life is 10 years with regular maintenance. The Article also would fund repairs to the waste container at a cost of \$3,500 to extend its life.

The Select Board recommends approval of the full request: new roll off containers and repairs to the waste container (\$17,500) The Budget Review Committee recommends funding to repair the waste container only (\$3,600)

Article 9: Shall the Town vote to approve the **LED Streetlight Conversion Project**, which will replace the current high pressure sodium streetlights, authorize the Select Board to execute a Lease Agreement of up to five (5) years in duration therefor, and appropriate an amount not to exceed \$38,000 from previously raised revenues for the utility services account, and undesignated fund balance if needed, for the Fiscal Year 2021 lease payment? *[Note: If this article is defeated, the appropriation for the LED Streetlight Conversion Project will default to \$0 pursuant to Section 503.6 of the Town Charter.]*

Select Board Recommends:	\$38,000	5 Yes	0 No
Budget Committee Recommends	\$38,000	5 Yes	0 No

Article 9 Summary: The Town has 313 streetlights that are owned by Central Maine Power (CMP). These are the “cobra head” lights on the CMP wooden utility poles. This Article would allow the Town to convert these lights to energy efficient LED lights which the Town would own. Converting these streetlights to LED fixtures will save electrical costs, improve lighting, and give the Town control over this public safety infrastructure.

The cost to purchase and install the lights is \$38,00 each year for up to 5 years. Starting in the first year this project, the Town will save enough money to pay for the new lights, plus save money on the electrical costs. If approved, the FY22 budget will include the second payment for this project.

By converting to LED streetlights, the Town’s annual cost for streetlights will be reduced from \$75,000 to approximately \$12,000. In addition to the cost savings, the reduced energy usage will reduce the Town’s carbon footprint by 139 tons annually.

Article 10: Shall the Town (1) approve a contribution to the **Great Works Regional Land Trust’s purchase of approximately one hundred fifty-seven (157) acres of undeveloped land known as "The Old Boston Farm"** to ensure its conservation and public use; (2) authorize and delegate authority to the Select Board to negotiate and execute agreements that will give effect to the conservation and public use purposes; (3) appropriate up to \$300,000 for such contribution toward the total purchase price of the land being purchased by Great Work Regional Land Trust; and (4) fund such appropriation by (a) applying \$75,000 from the Town’s Land Conservation Reserve Account, and by (b) authorizing the Treasurer and Chairperson of the Select Board to issue general obligation securities of the Town of Ogunquit, Maine (including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed \$225,000 and delegating to the Treasurer and the Chairperson of the Select Board the authority to fix the date(s), maturity(ies), interest rate(s), call(s) for redemption, refunding of said securities, place(s) of payment, form, and other details of said securities, including execution and delivery of said securities on behalf of the Town, and to provide for the sale thereof?

FINANCIAL STATEMENT

1. Total Indebtedness

a.	Bonds outstanding and unpaid:	\$ <u>8,646,489</u>
b.	Bonds authorized and unissued:	\$ <u>453,500</u>
c.	Bonds to be issued if this Article is approved	\$ <u>225,000</u>

2. Costs

At an estimated interest rate of **2.5%** for a ten (10) year maturity, the estimated costs of this bond issue will be:

Principal:	\$ <u>225,000</u>
Interest	\$ <u>36,672</u>
Total Debt Service:	\$ <u>261,672</u>

2. Validity

The validity of the bonds and of the voters’ ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

/s/ Mandy Cummings,
Town Treasurer

Article 10

Select Board Recommends 5 Yes 0 No
Budget Committee Recommends 5 Yes 0 No

Article 10 Summary: This Article will contribute funds to the Great Work Regional Land Trust to help purchase 157 acres of land which will be preserved for conservation purposes. The land, which is located on North Village Road, is the largest parcel of undeveloped land in Ogunquit and has 2000 feet of frontage along the Ogunquit River.

The total purchase price for the 157 acres is \$1.19 million, but Ogunquit would only be paying \$300,000 toward the purchase. \$75,000 would come from Ogunquit’s Land Conservation Reserve Fund. This is a fund which was established to set aside funds each year so we have money available to purchase land for conservation and public recreational use when land becomes available. The balance will be funded through a bond issue. In recent years, the Town Meeting has approved \$25,000 each year to fund the Conservation Land Reserve account. The bond payment to preserve this land will be about \$26,000 each year over the next 10 years.

This land will be conserved forever for Ogunquit residents and the public to enjoy 4-season recreational activities including hiking, biking, hunting, fishing, snow shoeing, cross country skiing, and similar activities. This land is also an important link in the Mt Agamenticus to the Sea trail project. Conserving this land will promote environmental stewardship, assist with our water quality protection efforts, and preserve this land for future generations to enjoy.

Additional background information about this property and the proposed purchase is available at the Town Clerk’s Office and on the Town website:

www.townofogunquit.org

Article 11: Shall the Town vote to accept a public easement over Mariner Overlook pursuant to the Town of Ogunquit Public Easement Road Policy, adopted by the Select Board on April 5, 2016 and effective July 1, 2016?

Article 11 Summary: Mariner Overlook is a private road located off Rte. 1. The Town has received a petition from the residents of Mariner Overlook to have the Town plow the road in the winter. The road is in good condition and meets the criteria to be accepted for winter maintenance. The Town Meeting must give approval for an easement before the Select Board can consider whether to allow the Public Works Department to plow any private road.

****** End of Ballot ******

Thank you for Voting!

Please consider voting by Absentee ballot. Apply on-line at <https://www.maine.gov/cgi-bin/online/AbsenteeBallot/index.pl> or call the Town Clerk 207-646-9546.

**TOWN OF OGUNQUIT
NOVEMBER 3, 2020
SPECIAL TOWN MEETING
SECRET BALLOT VOTING WORKSHEET**

- ARTICLE 2: Budget Review Committee (Elect 1) Mitsch, Kate
 (to fill vacancy, term to end June 30, 2021)
 Write-in _____
- ARTICLE 3: Proposed Amendments to the Town of Ogunquit Subdivision Regulations Yes
 No
- ARTICLE 4: Proposed Amendments to the Town of Ogunquit Floodplain Management Ordinance Yes
 No
- ARTICLE 5: EMS Chest Compressor – Fire Department
Select Board & Budget Committee recommends \$18,000
 Prior Year \$0
- ARTICLE 6: Cardiac Monitors (2) – Fire Department
Select Board & Budget Committee recommends \$58,000
 Prior Year \$0
- ARTICLE 7: Police Chief’s Vehicle
Select Board & Budget Committee recommends \$20,000
 Prior Year \$0
- ARTICLE 8: Roll Off Containers (2) and Waste Container Repair (1)
Select Board recommends \$17,500
or
Budget Committee recommends \$3,600
- ARTICLE 9: LED Street Light Conversion Project
Select Board & Budget Committee recommends \$38,000
 Prior Year \$0
- ARTICLE 10: Great Works Regional Land Trust – “Old Boston Farm”
Select Board & Budget Committee recommends \$300,000
 Prior Year \$0
- ARTICLE 11: Public Easement – Mariner Overlook Yes
 No