



**BUDGET REVIEW COMMITTEE
MEETING MINUTES
MARCH 6, 2019**

1. CALL TO ORDER

Meeting called to order by Chairman Bill Sawyer at 9:00 am.

2. ROLL CALL

Members present: Bill Sawyer, Carole Aaron, Mark MacLeod, Lindsey Perry and alternates Elaine Cooper and Peter Kahn. Fred Lynk was an excused absentee.

3. OLD BUSINESS

Review and approve minutes from February 27, 2019 meeting.

MacLeod 1st; Aaron 2nd; Vote 5-0 with amendments.

4. NEW BUSINESS

Began initial review of the 2019-2020 Operating Budgets for Public Works, Facilities, and Lifeguard Departments.

The review of both the Public Works and Facilities Departments was led by Darren Dixon and the following points were made:

- 1) Resources have been shared across both of these departments this year with the parks function currently being moved into the Public Works Department, leaving the other to focus on facilities.
- 2) An opening still exists for a full-time Public Works Director.
- 3) Budget requests for all the benefits categories will receive another review.
- 4) Significant increases requested on the equipment line and salt and de-icing.
- 5) Reviewed progress being made on various approved CIP efforts.
- 6) It was stated that all posts and rope had been removed from the beach, though later inspection by a BRC member showed that many posts and snow fencing are still in place.
- 7) BRC requested that some thought be given to the level of effort and funding required to bring the new Public Works facility up to a better standard with respect to getting the drainage system to work properly.
- 8) The increase requested for the combined budgets of these 2 departments is around

\$10,000 or about 1%.

Lifeguard Captain JP Argenti lead a discussion of this department's budget submittal with the following points raised:

- 1) A 9.5% increase or \$17,875 is requested in Lifeguard salaries to bring the pay range up to \$15.25 – 18.25 to attract the needed kind of experienced guards. It was noted that it has been 38 years since a death has occurred on Ogunquit beach with Lifeguards on duty. The proposed increases are aimed at keeping that streak intact.
- 2) An additional lifeguard stand is requested north of the Norseman Motel requiring 3 additional guards at a cost of \$24,760.
- 3) The position of a Lifeguard Director is being requested to be reinstated at a cost of \$5,120 to provide year round focus on the needs of the Lifeguard service.
- 4) The overall requested increase in this budget is 22.9% or \$45,855.
- 5) Due to the significant requested increase, it was suggested that JP take a close look at expenditures to date for this fiscal year with the BRC of the opinion that this fiscal year's budget may be under spent.
- 6) A lengthy discussion was had on the potential pros and cons of having the Lifeguard Service fall under the direction of the Fire Department as it has from time to time in the past.

5. FUTURE MEETINGS

The next BRC meeting will be on March 13, 2019 at 9:00 am. Initial reviews of the General Government and all Committee and Commission Operating Budget requests will be held.

6. ADJOURNMENT

Motion to adjourn at 11:15 am:

MacLeod 1st, Aaron 2nd, vote 5-0.

Respectfully Submitted By:

Bill Sawyer