

Madeline S. Mooney, Chair  
Robert N. Winn, Jr., Vice Chair  
John M. Daley  
Heath Ouellette  
Lindsey M. Perry



Ogunquit Select Board  
Emergency Meeting to discuss COVID-19  
March 19, 2020  
5:30 p.m.

Agenda

**1. Status of Town operations and services**

**Action:** Based on the Governor's declaration of a state of civil emergency, the Town Buildings will remain closed to the public until March 31. This may be extended if necessary.

**2. Communications**

**3. Town Committees and Boards**

**Action:** Guidance to town committees and boards re: meetings

**4. Appointment of Emergency Management Director**

**Action:** Appoint Police Lt. Matthew Buttrick as Emergency Management Director

**5. Amendment to Personnel Policy: COVID-19 Leave Policy**

**Action:** Amend the Personnel Rules to allow a temporary paid leave bank for staff affected by COVID-19 and abide by the federal legislation passed on March 19, 2020.

**6. Neighbor-to-Neighbor Programs**

**Action: Residents:** Establish a program and seek volunteers interested in helping the people of our community with food, provisions, and wellness checks, and other assistance during this difficult time

**Actions: Businesses:**

During the Governor's declared state of civil emergency and up to 30 days following its end, the following actions are in effect:

1. Waive the requirement to hold a public hearing on liquor license application renewals, and not require the owner or representative to be present at the meeting when the license is considered.
2. Waive enforcement of sign ordinances in order to allow businesses affected by the emergency declaration to inform the public they are open, hours of operation, services and menus, etc.
3. The Police Chief is authorized to establish temporary loading zones and places for the people to park for food pick-up and delivery provided the vehicles are parked safely, not double-parked, and do not create a safety hazard to pedestrians and motorists.

Adjourn

*Next meeting: To be announced.*

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This meeting will be live-streamed, broadcast on WOGT, and taped for re-broadcast. The livestream may be viewed anytime on the Town website: by clicking on "Watch Town Meetings Live" or at [https://townhallstreams.com/towns/ogunquit\\_maine](https://townhallstreams.com/towns/ogunquit_maine)

We ask that everyone follow health officials' guidelines and practice social distancing. The Select Board wants to lead by example and limit public interactions in order to help prevent the spread of COVID-19. The Dunaway Center remains closed to public access. For this emergency meeting, please submit any questions about items on the agenda, other questions about Ogunquit's actions regarding COVID-19, or suggestions that you want the Select Board to consider, to: [selectboard@townofogunquit.org](mailto:selectboard@townofogunquit.org)