

Madeline S. Mooney, Chair
Robert N. Winn, Jr., Vice Chair
John M. Daley
Heath Ouellette
Lindsey M. Perry



Ogunquit Select Board
Tuesday, April 21, 2020
6:00 p.m.

This meeting is being conducted remotely as allowed by Public Law 617 Part G:
Public Proceedings During State of Emergency (see meeting instructions on page 3)

AGENDA

1.0 Call to Order

1.1 Roll Call

1.3 Moment of Silence for victims of COVID-19

2.0 Meeting Minutes

2.1 Minutes – April 7, 2020

3.0 Presentations, Proclamations, Resolutions & Communications

3.1 Main Beach Bathhouse & Lifeguard Station Update

4.0 Town Manager's Report

5.0 New Business

5.1 Set date of Annual Town Meeting

Background: The State has moved the Primary Elections from June 9 to July 14. Consider rescheduling the Annual Town Meeting to that date. The Town Meeting normally coincides with the State Election. The Town Charter establishes that the Town Meeting will take place the second Tuesday in June. The COVID-19 emergency legislation allows municipalities to set a later date if necessary.

Action: Consider setting July 14 as the date for the Annual Town Meeting.

5.2 FY21 Budget

Background: The State Legislature passed emergency legislation that would allow municipalities to continue to operate with the current year's budget if the annual Town Meeting takes place after the end of the fiscal year due to public health concerns arising from COVID-19. If the Town Meeting is moved to July 14, the FY20 budget remains in effect until a new budget is approved. Due to current economic conditions associated with COVID-19, the Town Manager has imposed a spending freeze on discretionary or non-essential expenditures in the FY20 budget.

Action: The Select Board will discuss priorities and provide guidance to staff regarding budget adjustments before referring a revised FY21 budget to the Budget Review Committee for review and recommendations.

5.3 COVID-19 Emergency Orders

Background: Governor Mills declared a State of Civil Emergency on March 15. On April 14 the Governor extended that emergency period to May 15. In addition, the Governor issued several Executive Orders to protect the public's health by directing people to stay home except for essential purposes, requiring people from other states who travel to Maine to self-quarantine for 14 days, and closed or limited the operations of non-essential businesses. These Orders expire April 30, unless extended by the Governor.

Action: Consider adopting and extending the following Executive Orders for up to 15 days when these Orders expire:

1. Require people to stay home except for essential travel, including certain outside physical activity to stay healthy.
2. Require people coming into Maine to self-quarantine for 14 days;
3. Close all restaurant and bar dine-in facilities - except carry-out, delivery, and drive-through food and beverage service are allowed if physical distancing and public health standards are complied with;
4. Close all lodging operations and accommodations including hotels, motels, bed and breakfasts, inns, short term rentals, and transient housing (such as VBO or Airbnb);
5. Close non-essential businesses and organizations and direct businesses that are open to have physical distancing and other safety precautions in place.
6. Prohibit gatherings of more than 10 people to reduce the transmission of COVID-19.

See all Executive Orders related to COVID-19 at by the Governor at:
www.maine.gov/governor/mills/official_documents

5.4 Establish a Community COVID-19 Task Force to develop criteria for re-opening facilities, operations, and businesses

Background: In the interest of the public's health and Ogunquit's long-term ability to thrive, the community needs to prepare for our future knowing that COVID-19 will be part of our lives until a vaccine and a credible testing system is in place. When the CDC concludes that transmission of the virus is under control, we and neighboring communities can start to ease up on certain restrictions. Any plan needs to be rational, regional, and gradual so we don't undo the good work we've all accomplished to keep our community safe.

Action: Consider appointing a Community COVID-19 Task Force comprised of 7 to 9 people, including two Select Board members, the business community, and general public to develop benchmarks, criteria, and guidelines to plan for the Town to gradually open.

5.5 Chamber of Commerce Letter re: COVID-19

Background: The Chamber has provided a letter to the Select Board regarding their interest in being part of the process to ensure Ogunquit has a safe, gradual re-opening of community businesses.

5.6 Temporary Waiver of Late Fees and Interest on Property Tax Payments Received after the May 15 Due Date

Background: In recognition of the impact COVID-19 is having on many people in our community, consider not charging interest (9%) and fees if taxes are late. The Town Meeting sets the tax due date and the interest rate (currently 9%).

Action: Consider waiving the interest and late fees and seek Town Meeting approval to ratify this action at the next Annual Town Meeting.

6.0 Citizens Comments (for Town topics *not* on the Agenda)

The Select Board welcomes public comments and questions about Town-related issues that are not on the agenda. We ask that people keep comments on point and within 3 minutes.

7.0 Select Board Reports and Announcements

10.0 Adjournment

How to Participate in the April 21 Select Board Meeting at 6:00 p.m.

This meeting will be conducted remotely for the safety of the public, the participants, and the staff and to abide by the Governor's "Stay Safe at Home" Order. The Town will use Zoom for the public to participate during the meeting.

You are invited to a Zoom webinar: Ogunquit Select Board.

Register in advance at:

https://us02web.zoom.us/webinar/register/WN_DbcDeGVfScO_D5sR9dBZsA

After registering, you will receive a confirmation email containing information about joining the webinar.

This meeting will be broadcast live on **WOGT (Channel 1302)**, **live streamed** on the Town website (<https://www.townofogunquit.org/>) and it will be recorded for future viewing on WOGT and on the Town's web site:

https://townhallstreams.com/towns/ogunquit_maine

APPENDIX

Executive Orders re: COVID-19

- [Executive Order 14: An Order to Protect Public Health \(PDF\)](#) - 3/18/2020
- [Executive Order 15: An Order Regarding School Readiness \(PDF\)](#) - 3/19/2020
- [Executive Order 16: An Order Suspending Provisions of Certain Health Care Professional Licensing Statutes and Rules in Order to Facilitate the Treatment and Containment of COVID-19](#) - 3/20/2020
- [Executive Order 17: An Order Regarding Certain Laws Enforced by IFW \(PDF\)](#) - 3/20/2020
- [Executive Order 18: An Order Extending Compliance Dates Under Certain Motor Vehicle Laws \(PDF\)](#) - 3/23/2020
- [Executive Order 19: An Order Regarding Essential Businesses and Operations \(PDF\)](#) - 3/24/2020
 - [Executive Order 19-A: An Order Extending the Effective Date of Executive Order 19 FY 19/20 \(PDF\)](#) - 4/7/2020
- [Executive Order 20: An Order Modifying Requirements Applicable to Family Child Care Providers in Order to Facilitate Employment of Persons Needed for the Treatment and Containment Of COVID-19 \(PDF\)](#) - 3-24-2020
- [Executive Order 21: An Order Regarding Certain Elver Fishing Laws \(PDF\)](#) - 3/25/2020
- [Executive Order 22: An Order Increasing Flexibility in Scheduling Physical Exams for Children Ordered Into the Custody of DHHS for Their Protection and Containment Of COVID-19 \(PDF\)](#) - 3/26/2020
- [Executive Order 23: An Order Suspending Provisions of the Maine Pharmacy Act and Related Rules in Order to Facilitate the Continuation of Out-of state Clinical Trials of Investigational Drugs During the COVID- 19 Pandemic \(PDF\)](#) - 3/26/2020
- [Executive Order 24: An Order Regarding Recycling and Solid Waste Facility Operating Hours Enforced by the Department of Environmental Protection \(PDF\)](#) - 3/26/2020
- [Executive Order 25: An Order Regarding the Maine Quality Centers Program \(PDF\)](#) - 3/27/2020
- [Executive Order 26: An Order Regarding Certain Watercraft Laws Enforced by the Department of Inland Fish & Wildlife \(PDF\)](#) - 3/27/2020
- [Executive Order 27: An Order Regarding State Certified Hypodermic Apparatus Exchange Programs \(PDF\)](#) - 3/30/2020

- [Executive Order 28: An Order Regarding Further Restrictions on Public Contact and Movement, Schools, Vehicle Travel and Retail Business Operations \(PDF\)](#) - March 31, 2020.
 - [Executive Order 28-A: An Order Updating Executive Order 28 FY 19/20 \(PDF\)](#) - 4/10/2020
- [Executive Order 29: An Order Modifying Provisions of the Maine General Assistance Program and Related Rules in Order to Meet the Basic Needs of People During the COVID-19 Pandemic \(PDF\)](#) - 3/31/
- [Executive Order 30: An Order Regarding an Extension of the Current Use Taxation Deadline \(PDF\)](#) - 3/31/2020
 - [Executive Order 30-A: An Order Regarding an Extension of the Current Use Taxation Deadline \(PDF\)](#) 4/9/2020
- [Executive Order 31: An Order Extending Deadlines Related to Certain Property Tax Exemptions \(PDF\)](#) - 3/31/2020
- [Executive Order 32: An Order Regarding Fire Burn Permits \(PDF\)](#) - 4/1/2020
- [Executive Order 33: An Order Regarding Expiration of Certain Licenses and Permits Issued by the Department of Marine Resources \(PDF\)](#) 4/1/2020
- [Executive Order 34: An Order Establishing Quarantine Restrictions on Travelers Arriving in Maine \(PDF\)](#) - 4/3/2020
- [Executive Order 35: An Order Suspending Enforcement of Provisions of Certain Licensing Statutes and Rules in Order to Facilitate Health Care and Veterinary Care During the State of Emergency Created by COVID-19 \(PDF\)](#) - 4/6/2020
- [Executive Order 36: An Order Regarding Guide Licensing and Outdoor Ethics Laws Enforced by the Department of Inland Fish & Wildlife \(PDF\)](#) - 4/7/2020
- [Executive Order 37: An Order Temporarily Modifying Certain In-Person Notarization and Acknowledgement Requirements \(PDF\)](#) - 4/8/2020
- [Executive Order 38: An Order Regarding the Expiration of Optometric Lens Prescriptions \(PDF\)](#) - 4/10/2020
- [Executive Order 39: An Order Modifying the Primary Election to Reduce Exposure to COVID-19 \(PDF\)](#) - 4/10/2020