

Robert N. Winn, Jr., Vice Chair
John M. Daley
Richard Dolliver
Heath Ouellette
Lindsey M. Perry



Ogunquit Select Board Meeting
July 21, 2020
6:00 p.m.

This meeting is being conducted remotely via Zoom during the COVID-19 State of Emergency

How to Participate in the July 21 Select Board Meeting

This meeting is being conducted remotely during the COVID-19 State of Emergency for the safety of the public and participants. The Town uses Zoom for the public to participate live during the meeting.

Public participation. If you wish to speak during the meeting by joining via your computer or cell phone, please use the “raise your hand” feature by clicking “participants.” The host will call upon you when it is your turn to comment.

Please note: Comments written via the Zoom “chat” function will be sent to the Select Board after the meeting, but they are not able to respond during the meeting.

Attending the meeting by computer or mobile device:

Register in advance or at the time of the meeting:

https://ogunquitpd-org.zoom.us/webinar/register/WN_yj-KeNyDQuSpNIOqtl0aPw

After registering, you will receive a confirmation e-mail with information to join the meeting.

Connecting by land line/telephone: If you want to call in to the meeting, dial:

1-312-626-6799 (ID 85198609330#) or 1-929-436-2866 (ID 85198609330#)

Password: 8395739

Agenda

1.0 Welcome and Call to Order

- 1.1 Call to Order
- 1.2 Swearing in of newly elected Select Board Members Richard Dolliver and Heath Ouellette
- 1.3 Election of Select Board Officers

2.0 Meeting Minutes

- 2.1 May 12, 2020
- 2.2 June 2, 2020

3.0 Monthly Finance Report

4.0 Liquor and Amusement Licenses

- 4.1 Brix & Brine - *Malt, Vinous & Spirituous Liquor License Renewal*
- 4.2 Coastal Wine – *NEW Malt & Vinous Liquor License*
- 4.3 Hartwell House One, LLC - *Malt, Vinous & Spirituous Liquor License Renewal*

- 4.4 Pizza Napoli - *Malt, Vinous & Spirituous Liquor License Renewal*
- 4.5 Rose Cove Café - *Malt, Vinous & Spirituous Liquor License Renewal*
- 4.6 The Crooked Pine - *Malt, Vinous & Spirituous Liquor License Renewal*

5.0 Presentations

- 5.1 “Perkins Cove 03907” – Amy Forbes and Jen Lewer
- 5.2 **COVID-19 Community Task Force** – Chair Bob Whitelaw

6.0 New Business

6.1 Select Board Code of Ethics

Background: The Select Board has adopted a Code of Ethics to guide its conduct as public officials. The Select Board traditionally reviews the Code after each Town Meeting and re-commits to it after discussion of any agreed upon changes.

Action: Begin to review, discuss, and determine process for updating any suggested revisions.

6.2 Select Board Rules

Background: The Select Board has adopted Rules to guide the conduct of its meetings and communications between themselves and the public

Action: Begin to review, discuss, and determine process for updating any suggested revisions before approving

6.3 Select Board Member Communication

Background: The Select Board has adopted a communications protocol as an Addendum to Select Board Rules

Action: Discuss strategies for improving respectful communication between members

6.4 Select Board Goals & Priorities

Background: The Select Board has adopted a list of Goals which is reviewed and updated periodically.

Action: Discuss the process for the Select Board to review and update goals, and agree on immediate priorities for the Select Board to work on in the next 30 to 60 days

6.5 Town Committee and Board Appointments

Background: Town Board and Committee members serve for terms generally 3 years, and alternate Members serve for 1-year terms. The Select Board also appoints Select Board Liaisons to work with the Committees to help with communications, facilitate needed resources, etc. The Select Board appoints members to fill committee and board vacancies after the Annual Town Meeting.

Action: Discuss open positions, application process including a deadline to apply, and selection process (interview applicants, etc.), and Select Board Liaisons, and opportunities to improve communication between the Select Board and committees.

6.6 Select Board Meeting/Workshop Calendar

Background: The Select Board generally meets the 1st and 3rd Tuesday of each month. By the current Charter and Select Board Rules the Board is required to meet the first Tuesday of each month.

Action: Discuss a schedule for meetings and workshops, and preliminary topics and tasks such as meetings with Town Committees, goal setting, etc.

6.7 Ogunquit's 40th Anniversary

Background: Ogunquit separated from the Town of Wells and officially became a municipality on July 1, 1980. Due to COVID-19, many of the celebrations have been postponed. Turning this lemon into a positive, we will extend the period to recognize our Ruby Anniversary and use the time to identify additional and different ways to celebrate Ogunquit.

Action: Start a discussion of suggestions to celebrate Ogunquit's birthday (remotely for now), and seek feedback from the community, and partner with town committees (such as Parks and Rec) and organizations (such the Chamber)

7.0 Town Manager's Report

- COVID-19 Update
- Town Project Updates
- Town Meeting 2020

8.0 Citizens Comments (for Town topics not on the Agenda)

The Select Board welcomes public comments and questions about Town-related issues that are not on the agenda. We ask that people keep comments on point and within 3 minutes.

9.0 Select Board Comments

10.0 Adjourn

This meeting will be broadcast live on WOGT (Channel 1302), live streamed on the Town website www.townofogunquit.org and it will be recorded for future viewing on WOGT and on the Town's web site: www.townhallstreams.com/towns/ogunquit_maine