



**SELECT BOARD
MEETING MINUTES
FEBRUARY 2, 2016**

1.0 FY 2016-2017 BUDGET - 5:00PM

1.1 Preliminary CIP Recommendations and Operating Budget Requests - Thomas A. Fortier, Town Manager

Members of the Budget Committee present for the meeting: Bill Sawyer, Carole Aaron, Jackie Bevins,

The Select Board and Budget Review Committee met to review the preliminary CIP recommendations and operating budget recommendations from the Town Manager.

2.0 CALL TO ORDER - 6:00-8:00PM

Meeting called to order at 6:02pm.

Members present: Barbara Dailey, Chair
John Daley, Vice Chair
David Barton
Gary Latulippe
Robert Winn, Jr

Others present: Thomas A. Fortier, Town Manager

2.1 Pledge of Allegiance

The Pledge of Allegiance was led by Selectman Barton

2.2 Select Board Minutes - January 5, 2016

The minutes of the January 5, 2016 Select Board meeting were accepted as amended.

3.0 TOWN MANAGER'S REPORT

Lot going on in town...Route One, Norseman, Blue Water, Private Roads, Footbridge, Footbridge Parking Lot, Restrooms at Footbridge...busy as town staff. If any of these items interest residents, contact the Town Manager's Office.

Attended Wells High School Ribbon Cutting - very beautiful school, very high tech.

Land Use Office working with the Planning Board to update the Comprehensive Plan, if interested or have suggestions, please contact the Land Use Office.

Also currently have a Charter Commission to update the Charter, if interested in this, contact the Town Clerk's Office or members of the Charter Commission.

The cities of Portland, Scarborough and South Portland have contacted the town as they are interested in the Pesticide Ordinance that Ogunquit has.

New Police SUV is in service, the design is pretty sharp. This design is in response to the public and community who did not like the look of the black stealth design on the vehicles. Future vehicles will have the new design.

Kudos to Chris Perry, staff member at the Transfer Station, he recently was accredited by the Maine Department of Environmental Protection as a Master Transfers Station Operator.

The Town received a \$250,000 grant to rehab the Footbridge; it may end up costing more than that. It is currently being engineered with a \$20,000 grant that the Town received. A workshop was held, which is available online, to review the proposed design of the bridge.

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

There were no appointments, resignations, proclamations or resolutions before the Board.

5.0 PUBLIC INPUT (CURRENT AGENDA ONLY)

Roger Brown, 8 Seagrass Lane

- RE: 8.1 on the agenda
- Should be no free parking in Ogunquit, suggested raising parking fees.

6.0 PUBLIC HEARING - LICENSE RENEWALS

The Public Hearing was opened at 6:12pm.

- 6.1 Barnacle Billy's, Etc. - *Malt, Spirituous & Vinous License Renewal*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments from the public in attendance.

Tim Tower was in attendance for Barnacle Billy's, Etc.

020216-01 Motion made by Gary Latulippe and second by Robert Winn to approve the Malt, Spirituous & Vinous License Renewal for Barnacle Billy's, Etc.; approved 5-0.

- 6.2 Barnacle Billy's, Etc. - *Amusement License Renewal*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments from the public in attendance.

020216-01 Motion made by Gary Latulippe and second by Robert Winn to approve the Amusement License Renewal for Barnacle Billy's, Etc.; approved 5-0.

- 6.3 Barnacle Billy's, Inc. - *Malt, Spirituous & Vinous License Renewal*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments from the public in attendance.

Tim Tower was in attendance for Barnacle Billy's, Inc.

020216-02 Motion made by Robert Winn and second by David Barton to approve the Malt, Spirituous & Vinous License Renewal for Barnacle Billy's, Inc.; approved 5-0.

- 6.4 Oarweed Cove Restaurant - *Malt, Spirituous & Vinous License Renewal*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments from the public in attendance.

This item was tabled due to lack of representation.

- 6.5 Perkins Cove Lobster Shack - *Malt & Vinous License Renewal*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments from the public in attendance.

Jason Evans was in attendance for Perkins Cove Lobster Shack.

020216-03 Motion made by Robert Winn and second by David Barton to approve the Malt & Vinous License Renewal for Perkins Cove Lobster Shack; approved 5-0.

7.0 PUBLIC HEARINGS & PRESENTATIONS

7.1 Bicycle-Pedestrian Committee - Charles LaFlamme, Chair Review of Committee Work and Request for Funding

Mr. LaFlamme presented a power point on "Pedestrian Crossing Rapid Flash Beach Proposal".

The committee is working toward a safe bicycle and pedestrian community. Their mission statement is:

"It is the purpose and mission of the Ogunquit bicycle and pedestrian committee to advocate for healthy and safe bicycling and walking in Ogunquit for the purpose of transportation, recreation and improved health".

The committee is requesting the installation of solar-powered Pedestrian Crossing Rapid Flash Beacons. These would be furnished by MDOT at no charge at the following problem locations:

Route 1 at Ocean Street
Route 1 at the *Egg & I Restaurant*
Route 1 at Obeds Lane

These signs would significantly increase higher driver awareness and compliance. There have been over 40 crashes at the problem locations according to Chief Arnaudin.

Tim Tower, resident

- Thinks that these signs are a great idea.
- Very effective in other towns.

John Cavaretta, Committee Member

- Stated that he had talked to Bob Appis (Egg & I) who said that he is in agreement to locate a sign in front of his property.

Selectman Latulippe

- Stated that he would be inclined to be in favor of this, but need feedback from public.

Lesley Mathews, High Ridge Lane

- As someone who walks at least five miles a day, understands the need. Thinks that it would be a wonderful addition in the areas specified.

7.2 Sidewalk Buttler - *Mike Roylos*

Presentation on Cigarette Butt Litter Problems Related to Waterways

Town Manager Fortier prefaced the presentation with comments. Mr. Roylos gave a brief presentation regarding the Sidewalk Buttler. The Sidewalk Buttler is an outdoor ashtray that recycles the cigarette butts. A company in New Jersey called Terra-Cycle, which ships the material for no cost, separates the plastic from the organics. The organics are composted and the plastic is melted down and incorporated with other plastics to make items. Most cigarette butts end up in the water and affect watersheds.

The cost is about \$89.00 each, this could be offset by advertising, or the town could just buy them outright. Concern was voiced as to whether there would be issues with emptying them. Mr. Fortier stated that these would be at Main Beach and there is staff there so there would not be an issue with them being emptied.

Rick Dolliver

- How many would the Town of Ogunquit need?

Mr. Roylos stated that these should be placed thirty feet apart. The units are mounted on existing poles/posts.

7.3 Employee Business Pass Program - *Ray Hamlin, Visitor Services Supervisor*

Review of the Employee Business Pass Program

Town Manager Fortier stated that the town has been working with the Chamber of Commerce on this issue.

Ray Hamlin and Rich Burgess, co-supervisors of Visitor Services, were in attendance to update the Select Board on a matter that was brought up in July. Need to address this matter and solve it together.

The issue is the number of Employee Passes that are sold each year. In 2015 there were 320 passes sold; in the 2014 season there were 279 passes sold. Each one of these passes costs \$50 for the season. The municipal code provides that all Employee Passes are to park in the Obeds Lot. The Obeds Lot has approximately 170 spaces, this last summer it was not uncommon to have 40-50 spaces occupied by

Employee Passes at opening time (8:00am) and by 11:00am there could be around 100. This puts a strain on offering parking to the public and beach pass holders.

Mr. Hamlin stated that they are reaching out to see if anyone has any ideas as to how to accommodate all the needs of the community.

Mr. Burgess explained what occurs with the Employee Pass holders. He stated that they would like to open up the Lower Lot to Employee Passes to relieve the strain on Obeds Lot. There are 170 spaces at the Lower Lot and it doesn't always fill up. Asking for help to start this change, do not want to turn away visitors, residents because Obeds Lot is full of Employee Passes. There is also a problem with the number of Employee Passes issued to some businesses. The passes are sold to the individuals that work for businesses, not the business.

The intent of the Town Manager was to bring this issue to the Select Board for remediation this winter. A discussion was held on satellite parking feasibility.

Roger Brown, 8 Seagrass Lane

- Comments regarding cost of passes and increases in price.

Jean Foss, Wells resident and owner of Harbor Candy Shop

- Bought 16 passes last year for their employees.
- Calls the Police Department when an employee terminates employee with them.

Rick Dolliver, resident

- If double fee, will sell just as many...the issue is parking, there is not enough room.

Tim Tower, resident

- Comments regarding business employees.
- Commented that would be happy to work with controlling the parking of his employees, but it is a bigger picture.

Muriel Freedman, 81 Grasshopper Lane

- Comments regarding the number of spaces that the Chamber has.
- Comments regarding employees that are terminated but still retain the pass and go to the beach.

Karen Arel, Ogunquit Chamber of Commerce

- If they had a couple of spaces, would be willing to let them be used.
- Comments regarding the parking issue and how to make it work.

Motions made by Robert Winn and second by David Barton to close the public hearing at 7:33pm; approved 5-0.

8.0 ADMINISTRATIVE ITEMS - UNFINISHED BUSINESS

8.1 Title V - Parking Fees /Opening & Closing of Parking Lots - Ray Hamlin, Visitor Services Supervisor

Review of Current Policies and Request for Managerial and Pricing Changes

Town Manager Fortier stated that the proposal is to increase parking fines from \$25.00 to \$50.00. He asked that the Select Board evaluate the request over the next couple of weeks.

Also, that the Board consider a change to allow management discretion to open lots when there are nice days. These days would be outside of the designated seasons. If anyone has any thoughts on this matter, please contact him.

9.0 ADMINISTRATIVE ITEMS - NEW BUSINESS

9.1 Ogunquit Sewer District Request for Easement - Phil Pickering, OSD Superintendent

Request for Town Easement for Two (2) Sewer District Projects at Footbridge and North Beach

Phil Pickering, Ogunquit Sewer District Superintendent, along with Trustees Helen Horn, Roger Brown, Bill Sawyer, staff Debbie Pickering and engineers Kyle Coolidge and Travis Prior from Wright-Pierce were in attendance to request an easement for an upgraded pumping station. The cost for the upgrade is just under \$1.3 million.

The second issue before the Select Board is a new administration building for the Ogunquit Sewer District. Staffing has grown and they have run out of space. The new building is 40' x 40'. OSD is asking for an easement that adjoins that treatment plant fence.

Mr. Pickering stated that they own the land that they are on. The new easements are for structures that are being built on town-owned land.

Travis Prior, engineer, explained that they are looking for conditional approval to negotiate and move forward.

No action taken, the documents will be forwarded to the Town Attorney for review. This item will be presented at the next Select Board meeting.

9.2 Bid Award for 2010 Polaris Ranger for Sale - Thomas A. Fortier, Town Manager
Select Board Review and Action to Award the Bid for the 2010 Polaris Ranger

Two bids were received:

Corey Staples	\$2,650.00
Jerry DeHart	\$4,411.00

020216-04 Motion made by Gary Latulippe and second by Robert Winn to accept the bid for \$4,411 for the 2010 Polaris Ranger from Jerry DeHart; approved 5-0.

10.0 MISCELLANEOUS BUSINESS - ORAL & WRITTEN COMMUNICATIONS - FOLLOW-UP

10.1 Public Input

Roger Brown, 8 Seagrass Lane

- Compliment Vice-Chair John Daley on his presentation on the "Rising Cost of Tourism".

Bill Wood, Chestnut Road

- Comments regarding short term residential rental problem, a local and nationwide problem.

10.2 Select Board Comments

Selectman Winn

- Comments regarding the topic brought up by Mr. Wood regarding residential rentals.

Selectman Latulippe

- Commented on the residential rental problems in Ogunquit.
- Suggested a registration process for rentals.
- Rezoning would be a long term process.

Selectman Daley

- Amazed at how well the construction in the center of town is being handled.

Selectman Barton

- Read letter from Barbara Treen regarding the Ocean Street/Norseman Lane property issue.

Town Manager Fortier asked for affirmation from the Select Board to move forward with a title search regarding the Ocean Street/Norseman Lane issue. Scott Heyland also commented on the issue. It was the consensus of the Select Board to move forward with sorting out this issue.

Chairman Dailey

- Comments regarding "Cost of Tourism" issue.
- Comments regarding the update of the Comprehensive Plan.
- Comments regarding rental property issue.

11.0 ADJOURNMENT

Motion made by Robert Winn and second by David Barton to adjourn the meeting at 8:47 pm, unanimous vote to adjourn.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager