



**SELECT BOARD
MEETING MINUTES
MARCH 15, 2016**

1.0 FY 2016-2017 BUDGET - 5:00-7:00PM

1.1 Workshop with Budget Review Committee to Review Operating Budget for FY 2016-2017

Select Board members present for the workshop: Chair Barbara Dailey, Vice Chair John Daley, David Barton, Gary Latulippe and Robert Winn.

Budget Review Committee members present for the workshop: Chair Bill Sawyer, Carole Aaron, Jackie Bevins, Everett Leach, Michael Lynch and Mark Macleod.

Discussion was held regarding the proposed Operating Budget for the 2016-2017 Fiscal Year. The two boards reviewed the budget department by department. Several questions arose from the meeting and will be addressed at a later date.

It was the consensus of the Select Board and the Budget Review Committee to meet on April 12, 2016 from 5:00pm to 7:00pm for final vote on the Operating Budget.

2.0 CALL TO ORDER - 7:00PM

The meeting was called to order at 7:11pm.

Members present: Barbara Dailey, Chair
John Daley, Vice Chair
David Barton
Gary Latulippe
Robert Winn, Jr

Others present: Mark O'Brien, Fire Chief (Acting Town Manager)

2.1 Pledge of Allegiance

The Pledge of Allegiance was led by Selectman Winn.

2.2 Select Board Minutes - March 1, 2016

The minutes of the March 1, 2016 Select Board meeting were accepted as amended.

3.0 TOWN MANAGER'S REPORT

Route One Update - Mr. O'Brien stated that he had met with Mr. Beecher from MDOT. He reported that the main digging for drainage is done. There will be some minor digging along Route 1; the next big dig will be in the downtown section. They will be box-cutting to remove the cement and then put in gravel to prep for paving. This will be started in late March, 24 hours day Monday through Friday. Route 1 north is being prepped for the final overlay. Paving expected to start April 18th. The final day of work is scheduled for June 18th for the summer shut down.

Police Department

The new officer in the Police Department, Scott Flanagan, has completed his field training so is now out on patrol. Scott has 10 years experience in police work in the State of New Hampshire. Welcome aboard!

Chief Arnaudin announced that the department is now at full staff for full time officers. The department has 10 slots for summer officers, 2 are coming back from last year and 8 have accepted conditional offers.

Fire Department

Chief O'Brien stated that he and the four Captains attended a "Leadership II" class in Saco for the past two weeks.

The forest fire danger is not high yet, but the Fire Wardens have been putting out class days (1-5).

Highway Department

The new trash truck is in service. Looks smaller, but is the same capacity as the old one.

The Pickle Ball courts are done except for painting, the painting has gone out to bid as it is a specialized surface.

The Salt Shed roof has been completed (no more leaking!).

The Highway Department put out the Perkins Cove Parking Lot Booth as well as the 2-hour parking limit signs. They are currently not charging, but hopefully this will deter people to not stay all day.

Town Clerk

Nomination papers are available for the Select Board and Wells-Ogunquit CSD starting March 22 and due back May 2.

Treasurer

Tax bill went out last week for second half taxes, already receiving payments back.

The Treasurer sent out 14 liens for unpaid 2014 taxes. Most were condos, but there were three homes that went to lien.

Harbormaster

The Harbormaster attended school in Castine, Maine last week to get his annual certification as Harbormaster. He also found more grants that are available.

Visitor Services

Rich and Ray are busy getting ready for the upcoming season. They are currently giving interviews for new staff. Hiring ads went out for Visitor Services, as well as other seasonal staffing.

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

There were no appointments, resignations, proclamations or resolutions before the Select Board.

5.0 PUBLIC INPUT (CURRENT AGENDA ONLY)

There was no public input at this time.

6.0 PUBLIC HEARING - LICENSE APPLICATIONS

The Public Hearing was called to order at 7:25pm.

- 6.1 Anchorage by the Sea - Malt, Spirituous & Vinous License Renewal
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

Mitch Ramsey was in attendance to represent Anchorage by the Sea.

031516-01 Motion made by Robert Winn and second by David Barton to approve the Malt, Spirituous & Vinous License Renewal application for Anchorage by the Sea; approved 5-0.

- 6.2 Anchorage by the Sea - Amusement License Renewal
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

031516-01 Motion made by Robert Winn and second by David Barton to approve the Amusement License Renewal application for Anchorage by the Sea; approved 5-0.

- 6.3 Brix & Brine - Malt, Spirituous & Vinous New License Application
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

Jacob Kirsch was in attendance to represent Brix & Brine.

031516-02 Motion made by Robert Winn and second by David Barton to approve the New Malt, Spirituous & Vinous License application for Brix & Brine; approved 5-0.

- 6.4 La Orilla- Amusement License Renewal
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

Alex Haight was in attendance to represent La Orilla.

031516-03 Motion made by Robert Winn and second by David Barton to approve the Amusement License Renewal application for La Orilla; approved 5-0.

- 6.5 Ogunquit Lobster Pound - Malt, Spirituous & Vinous License Renewal
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

Bill Hancock was in attendance to represent the Ogunquit Lobster Pound.

031516-04 Motion made by Robert Winn and second by David Barton to approve the Malt, Spirituous & Vinous License application for the Ogunquit Lobster Pound; approved 5-0.

6.6 Roberto's Restaurant - Malt, Spirituous & Vinous License Renewal
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

Representation was in attendance for Roberto's Restaurant.

031516-05 Motion made by Robert Winn and second by David Barton to approve the Malt, Spirituous & Vinous License application for the Roberto's Restaurant; approved 5-0.

7.0 PUBLIC HEARINGS & PRESENTATIONS

7.1 Marginal Way Draft Trail Grant RFP - Paul Breen, Marginal Way Committee
Preliminary Draft of a Grant Application for the Marginal Way

Paul Breen was in attendance to review the grant that the Marginal Way Preservation Fund had received. Mr. Breen gave a power point presentation that outlined the project as follows:

Background

- \$43,000 Award to Marginal Way Preservation Fund from State of Maine in CY15
- 80% Reimbursable- In-Kind Labor Credit
- RFP Developed by Marginal Way Fund
- Review Process Underway- Select Board, Town Manager, Marginal Way Committee
- Approval required from Maine Department of Parks & Recreation

Contract Award & Execution

- RFP Solicitation to be Conducted by Town of Ogunquit
- Award in Spring
- Fall Construction-From 9/6/16-11/30/16
- Oversight by Clerk of Works & Marginal Way Committee
- Must be completed by December 2017

Project Scope

- Repair Marginal Way Embankment Undermining
- Located between Lighthouse & the Monument
- Embankment < 2' Width (Nominal -6')
- Contractor to Acquire Required Permits

- Embankment- Fill in Eroded Areas and Add Erosion Resistant Materials
- Relocate Dispersed Riprap to Embankment within Project Area
- Potentially Add new Compatible Stones

The Public Hearing closed at 7:45pm.

8.0 ADMINISTRATIVE ITEMS - UNFINISHED BUSINESS

There was no Unfinished Business before the Select Board.

9.0 ADMINISTRATIVE ITEMS - NEW BUSINESS

There was no New Business before the Select Board.

10.0 MISCELLANEOUS BUSINESS - ORAL & WRITTEN COMMUNICATIONS - FOLLOW-UP

10.1 Public Input

Muriel Freedman, Grasshopper Lane

- Commented on the efficiency of the Dispatch and the response from the Fire Department and Police Department regarding a man who fell ill at the Village Food Market.

10.2 Select Board Comments

Selectman Barton

- Comments and questions regarding the citizens group that held a meeting last night at the Dunaway Center.

Selectman Daley

- Stated that he had attended the Citizens Group meeting as an observer.
- Stated that he really likes this Budget Review Committee, they are doing a good job.

Selectman Winn

- Commented on the citizen's advocacy group.

Selectman Latulippe

- Stated that he is supportive of, what they as a Select Board did, in relation to the personnel/court case. What was done was in the best interest of the town.
- Comments regarding the advocacy group.
- Comments regarding Rental Houses in Ogunquit.

Chair Dailey

- Comments regarding the activities of the Comprehensive Plan.
- Workshop on April 6, 2016 regarding Comp Plan.
- Comments regarding the recruitment of the committee, the survey process, web page access and links.
- Stated that Roger and Madeline Brown facilitated the citizens meeting.

11.0 ADJOURNMENT

Motion made by Robert Winn and second by David Barton to adjourn the meeting at 7:57pm; unanimous vote to adjourn.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager