



**SELECT BOARD
MEETING MINUTES
MAY 3, 2016**

1.0 CALL TO ORDER: 6:00PM

Meeting called to order at 6:00PM.

Members present: Barbara Dailey, Chair
John Daley, Vice Chair
David Barton
Gary Latulippe
Robert Winn, Jr.

Others present: Thomas A. Fortier, Town Manager

1.1 Pledge of Allegiance

The Pledge of Allegiance was led by Selectman Daley.

2.0 TOWN MANAGER'S REPORT

- At 80% of fiscal year, all department budgets are in line.
- Land Use Office is at 133% of revenues.
- Transfer Station saw their busiest day on record last week, which reflects how busy it is in the community with all the projects going on.
- The Police Department revenues are at 90%.
- The Harbormaster is at 124% of revenues.
- Parking Lot revenues are at 110% and still have May and June to collect.
- There will be a public meeting on the Beach Erosion Study presented by Woods Hole Group on Thursday, May 12, 2016 at 6:00pm. This will be televised and rebroadcast.
- The MDOT Project - sidewalks will be done in the downtown area between now and June 15th. This will be the last day until they restart after Labor Day. Temporary sidewalks will be installed from Juniper Hill to the completed construction area. The trees on Main Street will be planted this spring.
- Rebecca, Stearns, Woodbury and Ledge Roads will be paved in the next couple of weeks.

- The FY 2016-2017 budget is on the website, the Annual Town Meeting Warrant is also on the website.
- The Town Clerk wanted all to know that absentee ballots are going to be available May 13, 2016. Town Meeting is Tuesday, June 14, 2016.
- A reminder from the Town Clerk that Liquor Licenses are due into the town office 90 days prior to their expiration.
- In regards to rental registration, discussion was held over the winter months about this. The town is currently developing a database by going online and looking for those who rent in Ogunquit. Maddie Morin, Wells High School Student, is working on this project. Also asking anyone who is renting to come in and complete a business registration, not only for the fee, but for the information.
- Southern Maine Aids Walk will be held this Saturday, May 7th starting at 2:00pm for the registration and 3:00pm for the actual race. This has raised over \$100,000 in the last two years; this money benefits the Frannie Peabody Center.
- Lot of good things happening in the Land Use Office; currently working on a large street map and paper streets. Accuracy is a must when dispatchers are sending safety personnel to a call.
- Fire Department has been very busy this past week; two fires in York and numerous ambulance calls. (Letter was read giving kudos to the Fire and Police Departments.)
- Award from Beyond Pesticides "*Dragonfly Award*". Bill Baker thanked the voters of the town for making this possible; Ogunquit leads the way in the nation.
- USA Today named Ogunquit as the "*Best Coastal Town*". Thank you to everyone, we live in a special community.

3.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

3.1 Comprehensive Plan Committee Appointments

050316-01 Motion made by Robert Winn and second by David Barton to appoint Roger W. Brown and Charlie LaFlamme as members of the Comprehensive Plan Committee; approved 5-0.

Chair Dailey stated that the committee had met last night and the following officers were elected:

Steve Wilkos, Chair
Newell Perkins, Vice Chair
Kirk Lavoie, Secretary

Chair Dailey also stated that she would like to continue as liaison to the Comprehensive Plan Committee with the Select Boards approval.

4.0 PUBLIC INPUT (CURRENT AGENDA ONLY)

Muriel Freedman, Grasshopper Lane

- Question about the Private Roads, will they be notified by mail if they have been accepted or denied. Town Manager Fortier stated that letters should go out within the next couple weeks.
- Commented on the USA Today award.

5.0 PUBLIC HEARING - LICENSE APPLICATIONS

The public hearing was called to order at 6:20pm.

- 5.1 Amore Breakfast/Café Amore - *Malt, Spirituous & Vinous License Renewal*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public in attendance.

Leanne Cusimano was in attendance to represent Amore Breakfast/Café Amore.

050316-02 Motion made by Gary Latulippe and second by Robert Winn to approve the Malt, Spirituous & Vinous Liquor License Renewal for Amore Breakfast/Café Amore; approved 5-0.

- 5.2 Amore Breakfast/Café Amore - *Amusement License Renewal*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public in attendance.

050316-02 Motion made by Gary Latulippe and second by Robert Winn to approve the Amusement License Renewal for Amore Breakfast/Café Amore; approved 5-0.

- 5.3 Cornerstone - *Amusement License Renewal*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public in attendance.

Michael Cavaretta was in attendance to represent Cornerstone.

050316-03 Motion made by Robert Winn and second by David Barton to approve the Amusement License Renewal for Cornerstone; approved 5-0.

- 5.4 Norseman Resort - Malt, Spirituous & Vinous License Renewal
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public in attendance.

Representation was in attendance for the Norseman Resort.

050316-04 Motion made by Gary Latulippe and second by Robert Winn to approve the Malt, Spirituous & Vinous Liquor License Renewal for the Norseman Resort; approved 5-0.

- 5.5 Roost Café & Bistro - Malt, Spirituous & Vinous License Renewal
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public in attendance.

Robert Pinkham was in attendance to represent the Roost Café & Bistro.

050316-05 Motion made by Robert Winn and second by David Barton to approve the Malt, Spirituous & Vinous Liquor License Renewal for the Roost Café & Bistro; approved 5-0.

- 5.6 Roost Café & Bistro - Amusement License Renewal
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public in attendance.

050316-05 Motion made by Robert Winn and second by David Barton to approve the Amusement License Renewal for the Roost Café & Bistro; approved 5-0.

6.0 PUBLIC HEARINGS & PRESENTATIONS

- 6.1 Wells-Ogunquit CSD Budget - Superintendent Jim Daly

Superintendent Jim Daly was in attendance to give a report regarding the Wells-Ogunquit Community School District Budget for Fiscal Year 2016-2017. Jay Moore, Interim Business Manager was also in attendance. Developing the budget, they looked at the actuals for the last 3-5 years and were able cut considerable amounts from the budget. They will hold a public hearing on June 8th regarding the budget and vote will take place on June 14th, 2016. The budget is at a 2.95% increase over FY 2015-2016. Superintendent Daly explained that now that the new high school has been built, they are working to put more in CIP.

An overview of the budget was presented by PowerPoint.

- A new three-year contract was negotiated for all employees with a 2% raise.
- Working on a wellness program to help reduce health insurance costs.
- Superintendent Daly explained the healthcare rating issue and cost increase.
- Wells High School has been ranked in the top 5 in the State of Maine, and in the top 1 $\frac{1}{2}$ % nationally.
- Discussion on declining enrollment.

Motion made by Robert Winn and second by David Barton to move into the regular meeting; approved 5-0.

Motion was withdrawn by Robert Winn.

6.2 FY 2016-2017 Budget Informational Hearing - Thomas A. Fortier, Town Manager
Public Comments and Questions on the Proposed FY 2016-2017 Budget

The Select Board reviewed the Information Packet that will be sent out to the voters. Selectman Latulippe stated that all articles with a summary are printed in the document. This booklet will be going out to the voters before May 13th, which leaves plenty of time to disseminate the information.

Chair Dailey reviewed the Information Packet for the benefit of the public in attendance and those watching the meeting. Encouraged the public to ask questions; contact the Town Manager or members of the Select Board.

The Ogunquit Residents Alliance will be sponsoring a *Candidates Night* on Tuesday, May 10, 2016 at 6:00pm.

Motion made by Robert Winn and second by David Barton to open the regular meeting at 7:06pm; approved 5-0.

7.0 ADMINISTRATIVE ITEMS - UNFINISHED BUSINESS

There was no unfinished business before the Select Board.

8.0 ADMINISTRATIVE ITEMS - NEW BUSINESS

8.1 Resolution to Establish an ICMA Money Purchase Plan & Trust-Thomas A. Fortier,
Town Manager
Select Board Action on a Resolution to Establish a Money Purchase Plan & Trust
with ICMA

Town Manager Fortier explained that this is a request to change from John Hancock Retirement to ICMA. ICMA is a non-profit strictly for municipal entities, where as John Hancock is a for-profit, consumer based plan.

Discussion was held regarding the need for two plans (401(a) and 457); and about forming a subcommittee to review the plans.

050316-06 Motion made by Robert Winn and second by David Barton to approve the transfer of the existing plan from John Hancock to the new ICMA Money Purchase Plan & Trust; approved 5-0.

8.2 Resolution to Establish an ICMA 457 Deferred Compensation Plan & Trust-Thomas A. Fortier, Town Manager

Select Board Action on a Resolution to Establish a Deferred Compensation Plan & Trust with ICMA

050316-07 Motion made by Robert Winn and second by David Barton to approve the transfer of the existing plan from John Hancock to the new ICMA 457 Deferred Compensation Plan & Trust; approved 5-0.

9.0 MISCELLANEOUS BUSINESS - ORAL & WRITTEN COMMUNICATIONS - FOLLOW-UP

9.1 Public Input

No comments from the public in attendance.

9.2 Select Board

Selectman Winn

- Last Saturday attended a gathering at the Footbridge Beach for Ogunquit resident Tim Tighe had passed away.

Selectman Daley

- Thanked Tom for his participation in getting the awards that the town received.

Selectman Barton

- Stated that USA Today is not a small publication.

10.0 EXECUTIVE SESSION

10.1 Personnel (Pursuant to Title 1, Chapter 13, §405.6.A)

Motion made by Robert Winn and second by David Barton to go into Executive Session at 7:25pm; approved 5-0.

No action taken during the Executive Session

Motion made and seconded to come out of Executive Session; approved 5-0.

11.0 ADJOURNMENT

Motion made and seconded to adjourn the meeting; unanimous vote to adjourn.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager