



**SELECT BOARD  
MEETING MINUTES  
NOVEMBER 15, 2016**

**1.0 EXECUTIVE SESSION - 4:30PM**

**1.1 Personnel [Pursuant to Title 1, Chapter 13S405.6.A]**

Motion made by John Daley and second by Gary Latulippe to go into Executive Session at 4:30pm to discuss Personnel pursuant to Title 1, Chapter 13S405.6.A; approved 5-0.

Motion made by Gary Latulippe and second by Richard Dolliver to come out of Executive Session at 5:50pm; approved 5-0.

No action was taken during Executive Session.

**2.0 CALL TO ORDER**

Meeting called to order at 6:02PM.

Members present: Barbara Dailey, Chair  
John Daley, Vice Chair  
Richard Dolliver  
Gary Latulippe  
Robert Winn, Jr.

Others present: Mark O'Brien, Acting Town Manager

**2.1 Pledge of Allegiance**

The Pledge of Allegiance was led by Selectman Dolliver.

**2.2 Select Board Minutes - November 1, 2016**

The minutes of the November 1, 2016 Select Board meeting were accepted as presented.

### 2.3 Select Board Minutes - November 8, 2016

The minutes of the November 8, 2016 Select Board meeting were accepted as presented.

### 3.0 TOWN MANAGER'S REPORT

Mr. O'Brien reported that he had attended the Annual Chamber of Commerce meeting at the Cliff House. Richard Perkins was recognized as Citizen of the Year.

Voting went very well, a total of 921 voters voted, which is about 79% of the registered voters of the town. Thank you to Chris Murphy and all her staff for well run election.

The Transfer Station will be closed on Wednesday starting tomorrow, and will not open on Wednesday again until mid-April. The Transfer Station will be closed on Wednesday and Thursday through the winter.

Mr. O'Brien gave an update on the sewer and water projects on Shore Road. The sewer project from Obeds Lane to Israel Head Road is complete. Paving of that section will be done tomorrow (11/16). The water district is headed toward the square and hopefully by the end of the week they will be done that section of the project. The sewer district will be starting a project on Ledge Road, then once that is done will move to complete the upper section of their project.

A walk through of the Route One project was completed today with MDOT, went well. The MDOT Project Manager has a punch list of a number of items that need to be completed. Grondin plans to be out of town by December 1<sup>st</sup>. The street lights are all up and running. The project went very well for the size the project. The project is under warranty for 2-years.

Mr. O'Brien stated that he had gotten some questions from a citizen about the dumpster at Main Beach. He gave an update to the Select Board regarding the citizen concerns and questions

### 4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

#### 4.1 Committee Resignation - Parks & Recreation Committee

**111516-01** Motion made by Robert Winn and second by Gary Latulippe to accept the resignation of David Lusignan as a member of the Parks & Recreation Committee; approved 5-0.

## 5.0 PUBLIC INPUT (CURRENT AGENDA ONLY)

There were no comments or questions from the public in attendance.

## 6.0 PUBLIC HEARING - LICENSE APPLICATIONS

There were no items for Select Board action.

## 7.0 PUBLIC HEARINGS & PRESENTATIONS

Public Hearing opened at 6:15pm.

### 7.1 Wells-Ogunquit Community School District Update - *Jim Daly, Superintendent* Annual Report to the Select Board Pursuant to Chapter 603 of the Ogunquit Town Charter

Superintendent Jim Daly, Wells High School Assistant Principal Josh Gould, Wells Elementary School Principal Christopher Roche, Board Member Stillman Bradish and Board Member Boriana Dolliver were in attendance.

Mr. Daly gave a power point presentation of the Wells-Ogunquit CSD FY '18 School Budget.

Goals for the Year 2016-2017 - School Committee goals to support the work of the District:

- Community Outreach and Core Values
- Curriculum, Instruction & Assessment
- Student Competencies & Future Trends in Practice
- Technology
- Facilities

### FY '18 Budget Development

- Begin in October
- Direction from School Committee
- Departments and Administrators developing first requests
- Budget Schedule
- The School Committee's goal is always to present a budget that will support the needs of the District
  - Capital Improvement/Facilities Plan

- Facilities/Building concerns and issues
- Keeping pace with technology hardware replacement

Wells Elementary School - *Welcome, Principal Chris Roche*

- New Initiatives

Wells High School Construction Update - *Josh Gould, Chair of the Construction Committee*

- School Statistics

Ogunquit School Board Committee Members

Motion made by Robert Winn and second by Gary Latulippe to come out of public hearing and open the business session at 6:47pm; approved 5-0.

**8.0 ADMINISTRATIVE ITEMS - UNFINISHED BUSINESS**

There was no Unfinished Business before the Select Board.

**9.0 ADMINISTRATIVE ITEMS - NEW BUSINESS**

9.1 MDOT Small Harbor Improvement Program (SHIP) Agreement for the Replacement of Pedestrian Bridge on Ocean Street, WIN 20846.00 - *Mark O'Brien, Acting Town Manager*

Select Board Action to Accept Grant Monies in the Amount of \$250,000 from the State of Maine, MDOT Small Harbor Improvement Program (SHIP) for the Replacement of the Pedestrian Foot Bridge on Ocean Street

Acting Town Manager O'Brien gave an overview of the grant. The grant is a matching grant with the local match of \$300,000 by the Town, of which \$25,000 is in kind work.

**111516-02** Motion made by Robert Winn and second by Gary Latulippe to accept the grant agreement for the replacement of the pedestrian bridge on Ocean Street and to accept the grant monies in the amount of \$250,000 from the MDOT Small Harbor Improvement Program (SHIP); and to allow the Acting Town Manager to sign the contract on behalf of the Town of Ogunquit; approved 5-0.

**10.0 MISCELLANEOUS BUSINESS - ORAL & WRITTEN COMMUNICATIONS - FOLLOW-UP**

## 10.1 Public Input

### **Marcia Northrop, 2 Fieldstone Lane**

- Question regarding the dumpster at the beach and could this be revisited?
- Acting Town Manager O'Brien responded to the question.
- Selectman Latulippe commented on RFP for Beach Street, would like to see as soon as possible.

### **Kirsten Ross, Highland Avenue**

- Commented on the RFP for Beach Street and having public input before the engineering study.
- Thanked Acting Town Manager O'Brien for addressing the dumpster.
- Chair Dailey commented on the prior study for Beach Street, which was a smaller scale and basically for traffic flow.

### **Letter from Rebecca Fox, 21 Marginal Avenue**

- Selectman Winn read the letter from Rebecca Fox regarding Helicopter Ordinance.
- Also mentioned in the letter was the concern of helipads being built in town.
- Letter requested a six-month moratorium on the building of helipads anywhere in town.

## 10.2 Select Board

### **Selectman Winn**

- Commented on the letter and on the Fire/Rescue/Police training with helicopters.

### **Selectman Dolliver**

- Stated that should move forward to amend the helicopter ordinance.
- Informed all present that Norman West passed away on Friday.

### **Selectman Daley**

- Commented on the helicopter ordinance and the process prior to town meeting.
- Commented on the "Conflict of Interest" articles.
- Stated his surprise on the voters passing of the "Term Limit" article.

### **Selectman Latulippe**

- Spoke about the Chamber of Commerce Annual Meeting at the Cliff House.
- Commented on the Wells-Ogunquit school system, provides a good product to its students.
- Commented on the helicopter ordinance.

**Chair Dailey**

- Commented on the helicopter ordinance and the process.
- Commented on the request for moratorium action on the helicopter ordinance.
- Commented on the "Conflict of Interest" articles.
- Commented on "Term Limits" article.
- Asked for a moment of remembrance for Norman West.

**11.0 ADJOURNMENT**

Motion made by Gary Latulippe and second by Richard Dolliver to adjourn the meeting at 7:24pm; unanimous vote to adjourn.

Respectfully submitted,

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Cheryl L. Emery, Administrative Assistant to the Town Manager