



**SELECT BOARD  
MEETING MINUTES  
FEBRUARY 21, 2017**

**1.0 BUDGET WORKSHOP - 5:00PM**

**2.0 COMMITTEE INTERVIEW 5:50PM**

**2.1 Board of Assessment Review**

The Select Board met with an applicant for the Board of Assessment Review.

**3.0 CALL TO ORDER - 6:00PM**

Meeting called to order at 6:13pm.

Members present: Barbara Dailey, Chair  
John Daley, Vice Chair  
Richard Dolliver

Members absent: Gary Latulippe  
Robert Winn, Jr.

Motion made by Richard Dolliver and second by John Daley to excuse the absence of Gary Latulippe and Robert Winn, Jr. from the Select Board meeting; approved 3-0, Latulippe and Winn absent.

Others present: Mark O'Brien, Acting Town Manager

**3.1 Pledge of Allegiance**

The Pledge of Allegiance was led by Selectman Daley.

### 3.2 Select Board Minutes - February 7, 2017

The minutes of the February 7, 2017 Select Board meeting were accepted as presented.

An adjustment was made to the agenda, moving 10.1 to be acted upon earlier in the meeting.

### 10.1 Request for Select Board Approval to Write-off Uncollectible Personal Property Taxes 2014 and 2015 - John Quartararo, Treasurer

Select Board Review and Action on a Request from Treasurer John Quartararo to Authorize the Write-off of Personal Property Taxes in the amount of \$359.05 Pursuant to MRSA Title 36S760A

Treasurer Quartararo explained that there were 4 personal property accounts that were uncollectible for a total of \$285.46, there was an error in the memo that he had provided earlier.

**022117-01** Motion made by John Daley and second by Richard Dolliver to write off personal property taxes in the amount of \$13.88 for 2014 and \$271.58 in 2015; approved 3-0, Latulippe and Winn absent.

## 4.0 TOWN MANAGER'S REPORT

The Footbridge contractor conducted their test pylon and it passed with a shorter than expected pylon. This is good news as the shorter ones are more readily available in the market. The company will be moving in equipment this week and next week will be starting to place crane mats beside the bridge. The demolition of the old bridge will start around March 6<sup>th</sup> so the bridge will be closed as of this date for approximately 2-1/2 months. Seek alternate routes to the beach. The parking lot will also be closed to the general public during construction.

To date our legal expenses stand at \$82,127.40 and we budgeted \$80,000.00 so we are over by \$2,127.40. We hope this will slow down drastically due to the major cases being settled. We have not received all the bills to date and are waiting for January statements.

It is school vacation week so be aware of extra foot traffic around town.

The Wells Wrestling Team won the state tournament this past Friday night; a parade was conducted from Wells Exit 2 to our Main Beach and back to the high school. We should all be proud of this accomplishment. The last time they won

states was 1997. This is our second team to win states this year which I am told has never happened before. The football team won states this past fall. Congratulations to all and this is a great coming together as a community school district.

Snow removal has been ongoing since the last storm; the highway department has been working long hours to open things back up. The warm temps are helping and we have more coming this week.

If you have not received information to conduct the COMPREHENSIVE PLAN SURVEY, see Maryann at the Land Use Department or call her at 646-9326. They will assist in getting it to you. This is important for the future of the town. The next budget work shop will be February 28<sup>th</sup> at 6:00pm here at the Dunaway Community Center.

## 5.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

### 5.1 Resignation - Amy Forbes, Parks & Recreation Committee

**022117-02** Motion made by John Daley and second by Richard Dolliver to accept the resignation of Amy Forbes as a member of the Parks & Recreation Committee; approved 3-0, Latulippe and Winn absent.

### 5.2 Resignation - Mark MacLeod, Comprehensive Plan Committee

**022117-03** Motion made by John Daley and second by Richard Dolliver to accept the resignation of Mark MacLeod as a member of the Comprehensive Plan Committee; approved 3-0, Latulippe and Winn absent.

### 5.3 Resignation - Donald Simpson, Planning Board

**022117-04** Motion made by John Daley and second by Richard Dolliver to accept the resignation of Donald Simpson as a member of the Planning Board; approved 3-0, Latulippe and Winn absent.

### 5.4 Appointment - Board of Assessment Review

**022117-05** Motion made by Richard Dolliver and second by John Daley to appoint Weston Elliot as a member of the Board of Assessment Review, term to expire June 30, 2017; approved 3-0, Latulippe and Winn absent.

## 6.0 PUBLIC INPUT

There were no comments or questions from the public in attendance.

## 7.0 PUBLIC HEARING - LICENSE APPLICATIONS

Public Hearing opened at 6:29pm.

### 7.1 Angelo's Cucina & Pizzeria - *New Application for a Malt, Spirituous & Vinous Liquor License*

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

Representation was in attendance for Angelo's Cucina & Pizzeria.

**022117-06** Motion made by John Daley and second by Richard Dolliver to approve the New Application for a Malt, Spirituous & Vinous Liquor License for Angelo's Cucina & Pizzeria; approved 3-0, Latulippe and Winn absent.

### 7.2 Bessie's - *Malt, Spirituous & Vinous Liquor License Renewal Application*

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

Representation was in attendance for Bessie's.

**022117-07** Motion made by John Daley and second by Richard Dolliver to approve the Malt, Spirituous & Vinous Liquor License Renewal Application for Bessie's; approved 3-0, Latulippe and Winn absent.

### 7.3 MaineStreet - *Malt, Spirituous & Vinous Liquor License Renewal Application*

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

Representation was in attendance for MaineStreet.

**022117-08** Motion made by Richard Dolliver and second by John Daley to approve the Malt, Spirituous & Vinous Liquor License Renewal Application for MaineStreet; approved 3-0, Latulippe and Winn absent.

- 7.4 MaineStreet - Amusement License Renewal Application  
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

Representation was in attendance for MaineStreet.

**022117-08** Motion made by Richard Dolliver and second by John Daley to approve the Amusement License Renewal Application for MaineStreet; approved 3-0, Latulippe and Winn absent.

- 7.5 Oarweed Cove Restaurant - Malt, Spirituous & Vinous Liquor License Renewal Application

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

Representation was in attendance for Oarweed Cove Restaurant.

**022117-09** Motion made by Richard Dolliver and second by John Daley to approve the Malt, Spirituous & Vinous Liquor License Renewal Application for Oarweed Cove Restaurant; approved 3-0, Latulippe and Winn absent.

## 8.0 PUBLIC HEARINGS & PRESENTATIONS

- 8.1 Senior Community Housing - Barbara Ferraro  
Presentation on Senior Community Housing in Ogunquit

Richard Littlefield spoke regarding the Senior Housing issue for Ogunquit.

Barbara Ferraro reviewed the slide show that was presented to the Select Board.

### Mission Statement

#### **SENIOR COMMUNITY MISSION STATEMENT**

*The Senior Community aims to promote independence and enrich the lives of our 62 and older senior population.*

*We will do this by exploring housing options that allow seniors to reside in Ogunquit. Our mandate is to insure that our seniors feel empowered, have choices and a sense of security and peace of mind.*

*Ultimately, we are accountable to the residents of Ogunquit. We welcome participation and input.*

Patricia Martine, Director of the York Housing Authority, was present to explain the program that they have in York Village.

Comments on housing by:

Richard Littlefield, 22 Highland Avenue  
Madeline Brown, Sea Grass Lane  
Boriana Dolliver, 331Shore Road

Public Hearing closed at 7:16pm.

**9.0 ADMINISTRATIVE ITEMS - UNFINISHED BUSINESS**

- 9.1 Senior Community Housing Committee - Barbara Ferraro  
Request to Create a Senior Community Housing Committee

Due to the absence of two members of the Select Board, this item will be tabled until the next meeting of the Select Board.

**10.0 ADMINISTRATIVE ITEMS - NEW BUSINESS**

- 10.2 Ogunquit Music in the Park - Boriana Dolliver, Parks & Recreation Committee Chair  
Select Board Review and Action on the Request from the Parks & Recreation Committee to Hold Summer Concerts in the Dorothea Jacobs Grant Common Park

This agenda item was tabled until the March 21<sup>st</sup> meeting of the Select Board.

- 10.3 Select Board Discussion Regarding the Search Committee for the New Town Manager

Chair Dailey reviewed the Charter regarding the Town Manager and the hiring process. She spoke about the makeup of the committee, whether it will be 5 or 7 members and functions of the committee.

Applications are available on the webpage for anyone interested in being on the committee.

Chair Dailey stated that the Select Board will interview all applicants for the committee.

## 11.0 OTHER BUSINESS

There were no items under Other Business.

## 12.0 MISCELLANEOUS BUSINESS - ORAL & WRITTEN COMMUNICATIONS - FOLLOW-UP

### 12.1 Public Input

#### **Fred Lynk, 8 Fieldstone Lane**

- Question about the budget review process, asked if there was an opportunity for the public to ask questions prior to the vote by the Select Board and Budget Review Committee.
- Suggested that the public be allowed to ask questions prior to the vote on March 7<sup>th</sup>.
- Asked if there was a budget available for the Search Committee.

#### **Charley LaFlamme, 423 North Village Road**

- Informational gathering and coffee at the Meadowmere regarding AARP, who will be doing a presentation on Age Friendly Communities.

#### **Peter Kahn, 3 Tern Street**

- Comments regarding the 2015-2016 Financial Audit; Unfunded Pension Liabilities.

#### **Mary Breen, 14 Stearns Road**

- Vehemently supports employee housing.
- Stated that she supports and appreciates the Select Board, Town Employees, Committees and Boards who are all working really hard to sustain and maintain the business of running this town. Appreciates the work that goes into maintaining the Town of Ogunquit, being fiscally responsible and keeping all of the residents and visitors safe. She stated that one thing that is lacking is a sense of community space. Referred to the existing Comprehensive Plan language. Lost the sense of community when the school closed. We have the opportunity to bring that back with a community space.

#### **Michelle Tourangeou 433 Main Street**

- Comments regarding the Intergenerational Center.

#### **Boriana Dolliver, 331 Shore Road**

- On Thursday, February 9<sup>th</sup> the Parks & Recreation Committee hosted a snow day event at the Dunaway Community Center (10:00-1:00). Seven children

and their parents gathered for snow day activities (games, snacks, music, etc.).

**Madeline Brown, Sea Grass Lane**

- Comments regarding the Old Village School and the Comprehensive Plan Survey. Asked about getting the results soon after the February 28<sup>th</sup> survey deadline.

**Marsha Northrop, 2 Fieldstone Lane**

- Comment regarding snow and ice on the sidewalks. Asked that the sidewalks be free ice.
- Asked that the lot at the Main Beach be cleared to allow access to the beach.

12.2 Select Board

**Chair Dailey**

- Comments regarding public input on the budget prior to voting.
- There are no funds earmarked for the Town Manager Search Committee.
- Will pose the question to John Quartararo about the Unfunded Pension Liability.
- Read comments from Selectman Winn, need to follow charter closely for the Town Manager Search Committee.
- Will be putting a draft of the mid-year report online within the next week or so.
- Will be responding in writing to the documents that circulated during the January 17<sup>th</sup> meeting. This will be available the first of next week.
- Acknowledged that some were not happy how the last meeting of the Select Board ended.

**Selectman Dolliver**

- In favor of a housing committee.
- Comments regarding the Comprehensive Plan Survey results and the availability of said results.
- Agree that the sidewalks need to be kept clean.

13.0 EXECUTIVE SESSION

13.1 Personnel Matters [Pursuant to §405 (6) (A)]

Motion made by John Daley and second by Richard Dolliver to go into Executive Session at 7:51pm for Personnel Matters, pursuant to §405 (6) (A)]; approved 3-0, Latulippe and Winn absent.

Motion made and seconded to come out of Executive Session; approved 3-0, Latulippe and Winn absent.

No action taken during Executives Session.

#### **14.0 ADJOURNMENT**

Motion made and seconded to adjourn the meeting; approved 3-0, Latulippe and Winn absent.

Respectfully submitted,

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Cheryl L. Emery, Administrative Assistant to the Town Manager