



**SELECT BOARD
MEETING MINUTES
MAY 16, 2017**

1.0 EXECUTIVE SESSION - 5:30PM

1.1 Personnel Issues [Pursuant to Title 1, Chapter 13S405.6.A]

1.2 Legal Rights & Duties [Pursuant to Title 1, Chapter 13S405.6.E]

Motion made and seconded to go in Executive Session at 5:30pm to discuss Personnel Issues pursuant to Title 1, Chapter 13S405.6.A; and Legal Rights & Duties pursuant to Title 1, Chapter 13S405.6.E; approved 5-0.

No action was taken during Executive Session.

2.0 CALL TO ORDER: 6:00PM

Meeting called to order at 6:10pm.

Members present: Barbara Dailey, Chair
John Daley, Vice Chair
Richard Dolliver
Gary Latulippe
Robert Winn, Jr.

Others present: Don Gerrish, Interim Town Manager

2.1 Pledge of Allegiance

The Pledge of Allegiance was led by Vice Chair, John Daley.

2.2 Select Board Minutes - May 2, 2017

The minutes of the May 2, 2017 were accepted as presented.

3.0 TOWN MANAGER'S REPORT

3.1 Update on Parking Machines

Interim Town Manager Gerrish reported on the process that the town has gone through to purchase new parking meters. He stated that there is an item on the Annual Town Meeting Warrant to purchase 21 new meters for the Town. In the meantime, the plan is to lease 5 meters for this summer. The cost to lease these meters will be credited to the purchase of the meters if passed at town meeting. If passed, the meters would be installed in the lots for next summer.

A detailed report was done by Ray and Gene in Visitor Services regarding the 5 bids received. Mr. Gerrish stated that staff has done on good job on this project.

Shore Road Paving

Mr. Gerrish informed the Select Board that before Memorial Day a 1/2" shim coat will be put down. In the fall the final top coat will be installed.

Ocean Street Footbridge

Mr. Gerrish reported that the new bridge is 99% complete. The bridge is now open; there will be a grand opening on June 2nd.

Perkins Cove Bridge

Work on the project started yesterday, May 15th. The contractors will be working 12 hours per day for the next two weeks to get this project done. Hope to have this done in 10 working days. There is a crane on site that does create an inconvenience and a loss of a few parking spaces.

Fire Department

Third-man shift has started for the summer.

Political Season in Ogunquit

Signs have been going up; there are certain rules about political signs and where they can go. If it is on private property, the candidate needs permission from the property owner.

Candidates Night

Mr. Gerrish stated that he has agreed to be the moderator at a candidate's night that will be held next Tuesday (May 23rd). The Ogunquit Residents Alliance is hosting it, but he will be moderating. He stated that he will be the one choosing the questions and asking the questions. If anyone has questions, he asked that they be forwarded to him.

This event will be about an hour long. Candidates will be allowed to have opening statements. Two questions will be provided prior to the night; and an additional two will be asked the night of the event.

Cumberland Farms

Mr. Gerrish stated that at a previous Select Board meeting, there had been questions about the establishment acquiring a license to sell liquor. CEO Scott Heyland attended a hearing in Augusta on the application. The Town received notification that the application to sell liquor has been approved by the State.

Spraying for Ticks at the Dog Park

At the last Select Board meeting the question was raised about spraying. The park was closed this morning for a few hours so that spraying could occur.

Music in the Park

Also at the last meeting a question was raised about donations for Music in the Park during the event. This issue has been addressed with the Treasurer; a secure box will be used for donations.

Beach Street

A question was also raised about the turning radius when turning from Beach Street onto Main Street. Mr. Gerrish has asked MDOT to review the issue and get back to him by the next meeting of the Select Board.

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

4.1 Harbor Committee - Appointment

051617-01 Motion made by Richard Dolliver and second by Gary Latulippe to appoint Jay Smith as a 1st Alternate Member of the Harbor Committee, term to expire June 30, 2017; approved 5-0.

5.0 PUBLIC INPUT (CURRENT AGENDA ONLY)

Martin Crosby, Village Green Drive

- Comments regarding purchasing versus leasing of town equipment.

Michael Lynch, 48 School Street

- Asked if there was anything in the rules about having an Alternate to the Select Board.

6.0 PUBLIC HEARING - LICENSE APPLICATIONS

Public Hearing called to order at 6:26pm.

- 6.1 Fresh Ogunquit - *Malt, Spirituous & Vinous Liquor License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

This agenda item was tabled until the next meeting of the Select Board, June 6, 2017, due to the absence of representation for Fresh Ogunquit.

- 6.2 MC Perkins Cove - *Malt, Spirituous & Vinous Liquor License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

Representation was in attendance for MC Perkins Cove.

051617-02 Motion made by Gary Latulippe and second by Richard Dolliver to approve the Malt, Spirituous & Vinous Liquor License Renewal for MC Perkins Cove; approved 5-0.

- 6.3 MC Perkins Cove - *Amusement License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

051617-02 Motion made by Gary Latulippe and second by Richard Dolliver to approve the Amusement License Renewal for MC Perkins Cove; approved 5-0.

- 6.4 The OGT - *Malt, Spirituous & Vinous Liquor License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

This agenda item was tabled until the next meeting of the Select Board, June 6, 2017, due to the absence of representation for The OGT.

7.0 PUBLIC HEARINGS & PRESENTATIONS

- 7.1 Conservation Commission Environmental Award - *Bill Baker, Conservation Commission Chair*
Presentation of the Conservation Commission's "Environmental Award"

Bill Baker, Chair of the Conservation Commission, was in attendance to make a presentation of the Conservation Commission's "Environmental Award". This year the award was presented to Mary Breen, Bread & Roses Bakery.

7.2 June 13, 2017 Annual Town Meeting Proposed Referendum and Budget Articles
Public Comments and Questions on the Proposed Budget and Referendum Articles
for the June 13, 2017 Annual Town Meeting

There were no comments or questions from the public in attendance regarding any articles on the June 13, 2017 Annual Town Meeting Warrant.

Selectman Latulippe informed the public that there will be an informational workshop on Wednesday, May 24th at the Dunaway Community Center on Article 51 - Ogunquit Village School, sponsored by Parks & Recreation Committee.

8.0 ADMINISTRATIVE ITEMS - UNFINISHED BUSINESS

8.1 Beach Street Engineering Bid Award - Don Gerrish, Interim Town Manager
Select Board Review and Action on the Beach Street Engineering Bid Award

051617-03 Motion made by Richard Dolliver and second by Gary Latulippe to award the bid in the amount of \$48,000 from CES, Inc. for the Beach Street Engineering Project; approved 5-0.

There will be an Informational Meeting on Thursday, May 25th at 6:00pm to review the preliminary recommendations from CES, Inc.

9.0 ADMINISTRATIVE ITEMS - NEW BUSINESS

9.1 Warrant and Notice of Election Calling Wells-Ogunquit Community School District #18 Budget Validation Referendum
Select Board Review and Action on the Wells-Ogunquit CSD Referendum Warrant

051617-04 Motion made by Richard Dolliver and second by Gary Latulippe to accept the Wells-Ogunquit Community School District Referendum as presented; approved 5-0.

9.2 Administrative Consent Agreement with State of Maine Board of Pesticides Control
- Don Gerrish, Interim Town Manager
Select Board Action on an Agreement between the Town of Ogunquit and the State of Maine Board of Pesticides Control

This agenda item has been tabled until the next meeting of the Select Board on June 6, 2017.

10.0 OTHER BUSINESS

Selectman Daley presented an update on the Town Manager Search Committee. Fifty (50) applications were received for the Town Manager position. The TMSC has narrowed those applications down to twelve (12). The questionnaire has been sent to those twelve, per Charter. The next step will be to set up interviews after review of the questionnaires.

11.0 MISCELLANEOUS BUSINESS - ORAL & WRITTEN COMMUNICATIONS - FOLLOW-UP

11.1 Public Input

Chair Dailey read a Thank You letter received from the Frannie Peabody Center. The center expressed their gratitude for the overwhelming generosity and effort put forth by the town for the Southern Maine Aids Walk which took place on Saturday, May 6th.

Barbara Ferraro, Ocean Heights

- Comments regarding the new Sewer Plant off Captain Thomas Road.
- Commented on anonymous letters and postings on the internet.

Wendy Levine, Obeds Lane

- Commented on the difficult year without a Town Manager.
- Farewell to Barbara Dailey and Gary Latulippe as they end their terms as Select Board members.
- Comments regarding the upcoming election and warrant articles.
- Comments regarding Ogunquit Residents Alliance.
- Comments on postings on the internet and town websites.

Kirk Lavoie, 17 Glen Avenue

- Comments regarding his communications liaison during the Route One Project.
- Asking about finish details for the projects: crosswalks, bicycle chevrons, hydroseeding & landscaping, issues with sidewalks sinking, etc.; wondered if anyone was going to come back and take care of the issues.

Sarah Potter, President of the Chamber of Commerce

- Sarah was present to introduce herself as the new President of the Ogunquit Chamber of Commerce.

Mary Buck, Pine Hill Road

- Comments regarding the town's surplus and the cost of parking passes; maybe money should be given back to the residents by lowering the fees for passes.
- Commented on the political signs, overkill on the number of signs.

Lesley Mathews, High Ridge

- Commented on the "handicap" bathroom on the first floor of the Dunaway Center.

Valerie Kaufman, 24 Whip-Poor-Will Road

- Stated that she was shocked last week when found that the Sewer Treatment Plant was going to be relocated to literally her backyard.
- Asking for complete transparency and neighborhood involvement.
- Asked that all meetings be posted on the town website.

Martin Crosby, Village Green Drive

- Comments about Lifeguards and Summer Police Officers.

Tim Pasterizyk, 433 Main Street

- Asked about the cemented area on Route One in front of Gorges Grant.
- Commented on scooter parking in the center of town, where to park?

Donna Finley-Donahue, Ocean Meadows

- Comments regarding the plan to relocate the Sewer Plant, feels abutters should be notified.

Barbara Ferraro, Ocean Heights

- Comments regarding the lack of notification from the Sewer District to the Select Board.
- Stated that the Select Board should be involved and let the community know what is going on.

Lesley Mathews, High Ridge

- Asked who the Sewer District Board works for.

Interim Manager Gerrish suggested that the Select Board invite the Sewer District to a meeting for a presentation on the project.

11.2 Select Board

Selectman Dolliver

- Thanked Kirk Lavoie for his input regarding Route One.
- Welcome to Sarah Potter, new President of the Chamber of Commerce.
- Commented on Parking Passes, feels first pass should be free for Ogunquit Residents.
- Stated that he had no idea what was going on with the Ogunquit Sewer District project.

Selectman Daley

- Commented on the "surplus".
- Stated that he had showed someone around town this past weekend; Route One, the work in front of Bessie's, the new bathrooms, Shore Road, the Footbridge...it felt good. Nice to see the infrastructure improvements.

Selectman Latulippe

- Comments on his decision to not seek re-election. Thanked the town for supporting him.

Chair Dailey

- Encouraged everyone to participate next week (Candidate's Night, Parks & Rec Informational workshop & Beach Street Engineering presentation).
- Thanked Don about his suggestion for the Sewer District issue.
- Stated that the OSD is a separate entity, but town should be aware of what is going on.

Interim Town Manager Gerrish stated that he would be out of the office from May 25th and not be back in the office until June 5th.

12.0 ADJOURNMENT

Motion made by Gary Latulippe and second by Richard Dolliver to adjourn the meeting at 7:15pm; approved 5-0.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager