



**SELECT BOARD
MEETING MINUTES
OCTOBER 3, 2017**

COMMITTEE INTERVIEWS - 5:45PM

The Select Board met with Jerry DeHart regarding his application for the Historic Preservation Commission.

1.0 CALL TO ORDER: 6:00PM

Meeting called to order at 6:00pm.

1.1 Roll Call of Members

Members present: Charles L. Waite, III, Chair
Robert N. Winn, Jr., Vice Chair
John M. Daley
Richard A. Dolliver
Madeline S. Mooney

Others present: Patricia Finnigan, Town Manager

1.2 Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

1.3 Select Board Minutes - September 12, 2017

Motion made by Robert Winn, Jr. and second by Madeline Mooney to approve the minutes of the September 12, 2017 Select Board meeting as written; approved 5-0.

2.0 TOWN MANAGER'S REPORT

Town Manager reported that:

Town Meeting is just around the corner. Absentee ballots will be available this Friday, October 6th.

The Information Packet for the Special Town meeting was completed and will be mailed out this week.

Town Manager Finnigan stated that she needs an item added to the agenda regarding the contract that the Town has with the local Trolley Company that expires this year. The Town has to give notice by October 15th whether the Town wishes to renegotiate the contract.

100317-01 Motion made by Madeline Mooney and second by Robert Winn, Jr. to add a new item - 7.1 to New Business regarding the Trolley Contract; approved 5-0.

The Town is also supposed to meet with the Trolley Company annually, which has not been done this year.

3.0 COMMITTEE APPOINTMENTS & RESIGNATIONS

3.1 Resignation - *Bill Woods, Comprehensive Plan*

100317-02 Motion made by Robert Winn, Jr. and second by Richard Dolliver to accept the resignation of Bill Woods from the Comprehensive Plan Committee and to send a letter thanking him for his service; approved 5-0.

3.2 Reappointments - *Bicycle-Pedestrian Committee*

100317-03 Motion made by Robert Winn, Jr. and second by Richard Dolliver to reappoint John Cavaretta and Jennifer Walker to the Bicycle-Pedestrian Committee and serve terms which will expire June 30, 2019; approved 5-0.

3.4 Appointment - *Historic Preservation Commission*

100317-04 Motion made by Robert Winn, Jr. and second by Richard Dolliver to appoint Jerry DeHart as a full member on the Historic Preservation Commission to serve a term which will expire June 30, 2020; approved 5-0.

4.0 PROCLAMATIONS, RESOLUTIONS & PRESENTATIONS

There were no proclamations, resolutions or presentations before the Select Board.

5.0 LICENSE PUBLIC HEARINGS

Public Hearing opened at 6:05pm.

There were no comments or questions from the public regarding the applications for Liquor and Amusement Licenses.

Public Hearing closed at 6:07pm.

- 5.1 Beachfire - *Malt, Spirituous & Vinous Liquor License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public in attendance.

Jared Laflin was in attendance representing Beachfire.

100317-05 Motion Richard Dolliver and second by Robert Winn, Jr. to approve the Malt, Spirituous & Vinous Liquor License Renewal Application for Beachfire; approved 5-0.

- 5.2 Five-O Shore Road - *Malt, Spirituous & Vinous Liquor License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public in attendance.

Gary Pucciarelli was in attendance representing Five-O.

100317-06 Motion made by Richard Dolliver and second by Robert Winn, Jr. to approve the Malt, Spirituous & Vinous Liquor License Renewal Application for Five-O Shore Road; approved 5-0.

- 5.3 Old Village Inn - *Malt, Spirituous & Vinous Liquor License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public in attendance.

Dean Goodman was in attendance representing the Old Village Inn.

100317-07 Motion made by Richard Dolliver and second by Robert Winn, Jr. to approve the Malt, Spirituous & Vinous Liquor License Renewal Application for Old Village Inn; approved 5-0.

- 5.4 Old Village Inn- *Amusement License Renewal Application*
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer, there were no comments or questions from the public in attendance.

Selectperson Mooney asked about the amusement as she could read the handwriting on the application. The amusement is a guitar duo on Friday and Saturday night.

Selectman Dolliver stated that under #13 the information is missing; applicant will need to complete the application prior to sending it to the State of Maine.

100317-08 Motion made by Richard Dolliver and second by Robert Winn, Jr. to approve the Amusement License Renewal Application Old Village Inn; approved 5-0.

6.0 UNFINISHED BUSINESS

6.1 Municipal Officers Re-Certification of Official Text of Secret Ballot Referendum Question - Pat Finnigan, Town Manager

A. Amendments to Title VI, Chapter 2 - Bicycle and Other Wheeled Goods and Pedestrian Ordinance

100317-09 Motion made by Robert Winn, Jr. and second by Madeline Mooney to re-certify the official text of Amendments to Title VI, Chapter 2 - Bicycle and Other Wheeled Goods and Pedestrian Ordinance; approved 5-0.

6.2 Public Hearing on November 7, 2017 Special Town Meeting Warrant Articles

This is an opportunity for citizens to ask questions and comment on Articles on Special Town meeting warrant. The Warrant has been approved; no changes can be made to it.

Public Hearing opened at 6:12pm.

Wendy Levine, Ogunquit

- Comments and questions regarding Article 4, the Marijuana Ordinance; asked about revenues that the town may be giving up if marijuana is prohibited.

Public Hearing closed at 6:15pm.

7.0 NEW BUSINESS

7.1 Authorize the Town Manager to Notify the Ogunquit Trolley Company that the Town wishes to Discuss a new Contract pursuant to Article 6 of the Agreement

100317-10 Motion made by Robert Winn, Jr. and second by Richard Dolliver to authorize and direct the Town Manager to send a notice to the Ogunquit Trolley Company on behalf of the Town pursuant to Article

6 of the Trolley Transportation Agreement indicating that the Town desires to cancel the current contract but wishes to discuss a new contract; approved 5-0.

7.2 Public Hearing on General Assistance Ordinance - Adoption of MMA Appendices A-D (October 2017 -September 30, 2018) as part of Ogunquit's General Assistance Ordinance - Pat Finnigan, Town Manager

Public Comments and Questions and Select Board Action on the Proposed Amendments to Title II of the Ogunquit Municipal Code, General Assistance Ordinance [pursuant to Title 22 MRSAS4305(3-B)]

Town Manager Finnigan explained the program, which is a State Statute.

Public Hearing opened at 6:20pm.

There were no comments or questions from the public in attendances.

Public Hearing closed at 6:21pm.

100317-11 Motion made by Robert Winn, Jr. and second by Richard Dolliver to adopt the MMA Appendices A-D (October 1, 2017 - September 30, 2018) as part of Ogunquit's General Assistance Ordinance, Title II of the Ogunquit Municipal Code; approved 5-0.

8.0 CITIZEN COMMENTS (For town topics not on the agenda)

The Select Board welcomes public comments and questions about Town-related issues that are not on the agenda. We ask that people keep comments on point and within 3 minutes.

Ben Hershenson, Myrtle Circle

- Comments regarding Article 4, Marijuana Prohibition; revenue and enforcement issues.

Bob Leman, Ridgewood Circle

- Comments regarding the Agamenticus Drainage RFP, asked if bids were received and the timeline of the project.

Jason Evans, Agamenticus Road

- Was in attendance to remark on comments made about his establishment at the last meeting.

Frank Dunbar, Myrtle Circle

- Asked about the line painting on Shore Road.

- Asked that the Town take care of the entrance into Perkins Cove, it is an overgrown weed patch at this time.

9.0 OTHER BUSINESS

9.1 Select Board Reports and Announcements

Selectman Dolliver

- Commented on the entrance to Perkins Cove and the remedy that will be put in place.
- Commented on the need for honesty at the podium and the Select Board reaction to incorrect statements.
- Shout out to Vegas, stated that his brother lives in Vegas.

Selectman Winn

- Thank you to the Town Manager, happy with the work she does, very organized.

Selectperson Mooney

- Thanked everyone for their comments tonight, the civility, it was a good meeting.

Chair Waite

- Echoed Selectman Dolliver's comments on Las Vegas, also thoughts go out to all those affected in Puerto Rico by the hurricane.
- Performing Arts Committee has a couple of piano recitals coming up.
- Piano Festival - October 6th and October 13th at 8:00pm; the student piano recital is on October 8th at 3:00pm.

10.0 ADJOURNMENT

Motion made by Robert Winn, Jr. and second by Madeline Mooney to adjourn the meeting at 6:38pm; approved 5-0.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager

A short break was taken by the Select Board prior to their workshop.

SELECT BOARD WORKSHOP - 6:48pm.**1. Goal Setting & Work Plan**

The following items were discussed during the workshop (as compiled by Town Manager Finnigan):

Categories:

- A. Infrastructure
- B. Capital Improvement Planning
- C. Financial
- D. Organization
- E. Training
- F. Communications

Projects/Topics

- 1. OVS/Police Station/Municipal Campus
- 2. Beach Bathrooms
- 3. Select Board Training: Roles & Responsibilities (with an attorney)
- 4. Training in procedures: meetings; codes and ordinances so they are understood
- 5. Select Board Rules with training
- 6. Select Board Rules
- 7. Code of Ethics for Committees
- 8. Town Committees: their focus and roles
- 9. Town Committees: how to attract members; retain members; roles & responsibilities
- 10. 5-year Capital Improvement Plan
- 11. Update fees; Diversify Revenues
- 12. Beach St Project
- 13. Beach St sidewalk and bridge
- 14. Resolve Norseman Way (access to beach)
- 15. Focus on priorities of the majority rather than minority
- 16. Hire a Planner: CEO has a heavy workload
- 17. Codification; make sure ordinances are clear and understood by Select Board/staff/committees
- 18. Combine Public Works and Administrative Services Hire a PW Director
- 19. Manage personnel costs (not cut, but manage)
- 20. Parking: satellite sites, garage, what's the right capacity for Ogunquit
- 21. Look at projects which can generate revenues
- 22. Regular e-newsletter to the community
- 23. Communicate to abutters and/or the entire community about projects/changes that will affect them
- 24. Parking what's the right balance/capacity; private lots; fees; traffic flow; trolleys

25. Beautification of the Town; Town character; attention to detail to keep us looking good
26. Summer season debrief/lessons learned
27. Capital project and RFP process: need to do a better job of tracking projects
28. Develop a Community Vision

2. Meeting Calendar

Discussion was held regarding the upcoming meeting schedule during the holiday months.

3. Adjourn

The workshop was adjourned at 7:15pm.