



**SELECT BOARD
MEETING MINUTES
OCTOBER 17, 2017**

1.0 CALL TO ORDER: 6:00PM

Meeting called to order at 6:00pm.

1.1 Roll Call of Members

Members present: Charles L. Waite, III, Chair
Robert N. Winn, Jr., Vice Chair
John M. Daley
Richard A. Dolliver

Members absent: Madeline S. Mooney

Motion made by Robert Winn, Jr. and second by Richard Dolliver to excuse the absence of Madeline Mooney from the Select Board meeting.

Others present: Patricia Finnigan, Town Manager

1.2 Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

1.3 Select Board Minutes - September 19, 2017

Motion made by Robert Winn and second by Richard Dolliver to approve the minutes of the September 19, 2017 Select Board meeting as presented; approved 4-0, Mooney absent.

1.4 Select Board Minutes - October 3, 2017

Motion made by Robert Winn and second by Richard Dolliver to approve the minutes of the October 3, 2017 Select Board meeting as presented; approved 4-0, Mooney absent.

2.0 TOWN MANAGER'S REPORT

Town Manager Finnigan reported:

There was a water main break in the area of Gorges Grant last winter and people have been waiting patiently for the repair. The Kennebunk, Kennebunkport and Wells Water District met with Maine Department of Transportation today to work towards getting this job done. The work has to be completed by November 15th.

November 7th is Election Day and the Town Clerks Office has been busy with absentee ballots.

Visitor Services held their annual season debrief today with the parking attendants and Community Services Officers.

Goals were discussed at the last meeting; a handout was presented to the Board members for review.

Discussed meetings with committees over the next couple of months, there are several applications for committees but would be best to meet with all the committees before appointing members.

OgunquitFest is set to take place this coming weekend. Thank you to Cheryl Emery, Maryann Stacy and Darren Dixon for getting the Dunaway Center into the "spirit" of the season.

3.0 COMMITTEE APPOINTMENTS & RESIGNATIONS

There were no appointments or resignations to be acted upon by the Select Board.

4.0 PRESENTATIONS, PROCLAMATIONS & RESIGNATIONS

4.1 Conservation Commission - *Bill Baker, Chair and Laura Diemer, FB Environmental*

Presentation opened at 6:07PM.

Bill Baker, Chair of the Conservation Commission, and Laura Diemer from FB Environmental were in attendance to present to the Select Board.

Thank you to the town crew for finishing the new fencing on the river side:

- New fencing complete on beach.
- Has been a goal of the conservation commission for some time.

Need dune signs on the river side - *"Please respect this fragile ecological area and don't trespass on our dunes"*:

- Raise fines from \$50 - \$250?
- Increased enforcement.

Fortunate to have one of the best beaches in Maine:

- Recognized by Maine State Geologists as one of two beaches building sand on beach and dunes.
- Our responsibility to protect our beach and dunes.

Concerns about beach entrance just north of Norseman:

- Runoff from Norseman erodes sand, exposing rocks.
- Difficult and dangerous for some beach goers using that at highest monthly high tides.

Conservation Commission - planning trails in town woods:

- To enter at Dog Park - use existing Great Works trails on Payeur property.
- Town Woods trails will continue, these are already well used trails.
- For hikers, dog walkers and bikes.

Conservation Commission considering ways to:

- Preserve Town Woods as conservation land.
- Safeguard our estuary.
- Control parking lot pollution.

Again this year we recognized a town business for their superb conservation practices:

- This year - Mary Breen of Bread and Roses

Represented Ogunquit at Beach Conference held every other year:

- Great opportunity to find out conservation measures and studies in Maine and nearby NH.

Represented Ogunquit and spoke at annual meeting of the Maine Association of Conservation Commissions in Brunswick on organic ordinance:

- Agreed to serve on their Board.

Working with the Maine Association of Conservation Commissions to:

- Establish a network of all active Conservation Commissions in Maine.
- Know what each is working on and help one another with similar problems.
- We have contacted all the active Conservation Commissions in York and Cumberland counties.

- Other members contacted the rest of the Conservation Commissions in Maine.

Working with the Chamber:

- Chamber using short informative graphs about conservation matters on Facebook® page and in newsletters.

Publish a column or blog on our conservation site - www.ogunquitconservation.org on conservation, organic and related matters; available also on town web page and on the Bangor Daily News Blog sites:

- Reached people as far as Texas and republished by such magazines as the *Algae World News*.

We are an active group, full of smart people with a lot of expertise ready to volunteer for whatever needs doing - welcomes new members.

5.0 PUBLIC HEARINGS

Public hearing opened at 6:45pm.

5.1 Informational Public Hearing - November 7, 2017 Special Town Meeting

There were no comments or questions by the public in attendance.

Public hearing closed at 6:46pm.

6.0 UNFINISHED BUSINESS

6.1 Select Board Rules - Pat Finnigan, Town Manager

101717-01 Motion made by John Daley and second by Robert Winn, Jr. to adopt the Select Board Rules dated September 29, 2017 as amended (per discussion); approved 4-0, Mooney absent.

[A copy of the Select Board Rules is attached to the minutes.]

7.0 NEW BUSINESS

7.1 Bid Award: Fire Department Ambulance - Mark O'Brien, Fire/Rescue Chief

The following bids were received:

With Trade

Vendor	Apparatus	Cost	Meet Specs?
Specialty Vehicles Inc.	Life Line	\$240,240	Yes
Autotronics	Braun	\$242,720	Yes
Greenwood Emergency Vehicles	Horton	\$240,238	Yes
Sugarloaf Ambulance / Rescue Vehicles	PL Custom	\$242,853	Yes
Greenwood Emergency Vehicles	Wheeled Coach	\$221,376	No
Professional Vehicle Corp.	AEV/Trauma Hawk	Unknown	No

Without Trade

Specialty Vehicles Inc.	Life Line	\$247,740	Yes
Autotronics	Braun	\$264,970	Yes
Greenwood Emergency Vehicles	Horton	\$245,738	Yes
Sugarloaf Ambulance / Rescue Vehicles	PL Custom	\$250,353	Yes
Greenwood Emergency Vehicles	Wheeled Coach	\$225,376	No
Professional Vehicle Corp.	AEV/Trauma Hawk	\$221,889	No

Trade Amount

Specialty Vehicles Inc.	Life Line	\$7,500
Autotronics	Braun	\$22,250
Greenwood Emergency Vehicles	Horton	\$5,500
Sugarloaf Ambulance / Rescue Vehicles	PL Custom	\$7,500
Greenwood Emergency Vehicles	Wheeled Coach	\$4,000
Professional Vehicle Corp.	AEV/Trauma Hawk	None

The following is an excerpt from the written recommendation from the Fire Chief and the Review Committee:

Dear Select Board Members & Town Manager Patricia Finnigan,

It is my pleasure to present you with bids and specifications of a new ambulance that we wish to purchase for our department, citizens, and visitors alike. As you are probably aware, there are multiple ambulance manufacturers, options, and design features that can be chosen. With this being a significant purchase for our town, I oversaw and formed a committee consisting of 3 Paramedics and 1

AEMT of our department who have extensive experience working in ambulances to ensure the proper ambulance design and purchase for us.

The committee has spent numerous days both on and off duty discussing specifications, meeting with vendors, reviewing specifications, adding up to in excess of 50 hours. We dealt with 5 vendors who provided a total of 6 different ambulances. As the bids and specifications came back, our committee strategically went thru them and corrected any problems and discussed at length the safety components and building process of each particular ambulance.

Our recommendation is to purchase the LifeLine ambulance from Specialty Vehicles Inc. (SVI) for the sum of \$247,740. The LifeLine meets and exceeds our specifications in what we outlined for our bid process, including safety features, insulation, functionality, service, etc. LifeLine has a very acceptable delivery time of 110-140 days, whereas the other ambulance manufacturers are 160-200+ days. We currently own a LifeLine ambulance and are extremely happy with the unit.

101717-02 Motion made by Robert Winn, Jr. and second by Richard Dolliver to award the bid for a new Lifeline Ambulance to Specialty Vehicles of North Attleboro, Massachusetts in the amount of \$247,740, contingent upon Town Meeting approval of additional funding; approved 4-0, Mooney absent.

7.2 Bid Award: Paving Projects - Pat Finnigan, Town Manager

The following bids were received for FY 2017-2018 Paving Projects:

<u>Scheduled Project Quotes</u>	<u>Libby Scott</u>	<u>Pike Industries</u>	<u>Shaw Bros.</u>
Fire Department Entrance Ramps	\$18,850.00	\$16,987.50	\$29,730.00
Cottage Street	\$10,500.00	\$10,932.75	\$19,454.00
Cottage Street Parking Lot	\$52,000.00	\$75,865.85	\$72,367.00
Cottage Street Parking Lot Access Road	\$17,300.00	\$25,222.40	\$28,293.00
Dunaway Center Alley Road	\$15,500.00	\$17,768.50	\$20,770.00
Total	\$114,150.00	\$146,777.00	\$170,614.00

It was the recommendation of Public Works Supervisor, Stephen Shepard, to award the bid to Libby-Scott, Inc. of Wells, Maine.

101717-03 Motion made by Robert Winn, Jr. and second by Richard Dolliver to award the paving bid to Libby-Scott, Inc. of Wells in the amount of \$114,150; approved 4-0, Mooney absent.

7.3 Bid Award: Perkins Cove Railways/Boat Launch - Pat Finnigan, Town Manager

The following bids were received for the Perkins Cove Railway/Boat Launch Project:

It was the recommendation of Harbormaster Fred Mayo, III to award the bid to Millennium Granite of Wells, Maine.

Millennium Granite, Wells, Maine	\$38,046.29
Streamline, Wells, Maine	\$52,058.00
Drake & Drake, Fayette, Maine	\$59,800.00
Wyman & Simpson, Richmond, Maine	\$71,400.00

101717-04 Motion made by Richard Dolliver and second by Robert Winn, Jr. to award the bid for replacement of the Perkins Cove Railway/Boat Launch to Millennium Granite of Wells in the amount of \$38,046; approved 4-0, Mooney absent.

7.4 Set Workshop dates to meet with Committees - Pat Finnigan, Town Manager

The Select Board will be meeting with all the Boards & Committees during the next few months to get a better understanding of the board/committee, review of their bylaws and the goals of the committee.

101717-05 Motion made by Robert Winn, Jr. and second by Richard Dolliver to direct the Town Manager to schedule dates to meet with the Committees in workshops; approved 4-0, Mooney absent.

7.5 Set Select Board Meeting Dates in November - Pat Finnigan, Town Manager

Due to the November 7th Election, which is the normal meeting date of the Select Board, the Select Board would have to determine when they would hold the November meeting. There will be no second meeting during November.

101717-06 Motion made by Robert Winn, Jr. and second by Richard Dolliver to set Wednesday, November 8, 2017 at 6:00pm as the Select Board meeting date in November; approved 4-0, Mooney absent.

8.0 CITIZEN COMMENTS (For town topics not on the agenda)

The Select Board welcomes public comments and questions about Town-related issues that are not on the agenda. We ask that people keep comments on point and within 3 minutes.

Lesley Mathews, High Ridge

- Asked about the Lower Lot and charging of fees all year from 8:00am to 8:00pm.

Peter Kahn, 3 Tern Street

- Invited everyone to an Ogunquit Resident's Alliance meeting on the second floor of the Fire Station, tomorrow, October 18th at 5:30pm. They will be discussing the Special Town Meeting Warrant Articles and items on the State Ballot.
- Asked Chair Waite if he had anything to report from the MMA Convention. Mr. Waite stated that he would bring that up under Selectmen's comments.

Phil Cavaretta, Main Street

- Asked that the Select Board consider the action that is going to go forward on the previous Town Manager that the DA is bringing before the court. Commented that the Select Board should ask the DA to drop the charges.
- Stated he was here as a taxpayer, the town has a potential liability in the case if the person is found innocent; should try to avert this.

Ben Hershenson, Myrtle Circle

- Commented on correspondence received regarding ORA and comments regarding the ORA.

9.0 OTHER BUSINESS**9.1 Select Board Reports and Announcements****Selectman Daley**

- Stated that he attended the York Planning Board meeting recently. They have a five minute rule that is tracked by a computer/timer.
- Infrastructure - within 6 months need to wrap up the new budget season. Asked that the Town Manager keep an eye on this to move forward, keep the focus on it.

Selectman Dolliver

- Comments regarding the Comprehensive Plan and the response to commercial marijuana and revenue.
- Comments regarding liquor license revenues and parking lot revenues v. historic charm of the town.

Chair Waite

- Stated that he attended the Maine Municipal Association Conference a couple weeks ago, was very interesting.

- Their entire theme was on "New Horizons", part of that discussion was on the legalization of marijuana. Mr. Waite distributed a power point handout that he had received at the convention.
- Chair Waite reviewed other information he had learned about at the convention regarding taxation; "Opt Out" tax.

10.0 ADJOURNMENT

Motion made by and second by to adjourn the meeting at 7:51pm; approved 4-0, Mooney absent.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager