



**SELECT BOARD
MEETING MINUTES
MARCH 6, 2018**

5:00PM - COMMITTEE WORKSHOP

A. Zoning Board of Appeals - 5:00pm

The Select Board met with the Zoning Board of Appeals to review their purpose/mission and summarize the board's goals & priorities.

Members present: Michael Horn, Jerry DeHart, Jay Smith, Doug Mayer, Peter Griswold, Carole Aaron and Glenn Deletetsky

B. Historic Preservation Committee - 5:30pm

The Select Board met with the Historic Preservation Commission to review their purpose/mission and summarize the board's goals & priorities.

Members present: Sumner Nystedt, Jerry DeHart, Helen Horn, Kerry Ellen Enright and Marcia Northrup.

1.0 CALL TO ORDER: 6:00PM

Meeting called to order at 6:05pm.

1.1 Roll Call of Members

Members present: Charles L. Waite, III, Chair
Robert N. Winn, Jr., Vice Chair
Richard A. Dolliver
Madeline S. Mooney

Members absent: John M. Daley

Motion made by Robert Winn, Jr. and second by Richard Dolliver to approve the absence of John Daley from the March 6, 2018 Select Board meeting; approved 4-0.

Others present: Patricia A. Finnigan, Town Manager

1.2 Pledge of Allegiance

Those in attendance recited the Pledge of Allegiance.

1.3 Select Board Minutes - February 6, 2018

Motion made by Robert Winn, Jr. and second by Richard Dolliver to approve the minutes of the February 6, 2018 Select Board meeting as amended; approved 4-0, Daley absent.

1.4 Select Board Minutes - February 20, 2018

Motion made by Robert Winn, Jr. and second by Richard Dolliver to approve the minutes of the February 20, 2018 Select Board meeting.

Since both Selectman Dolliver and Selectman Winn were absent at the February 20, 2018 meeting, they are unable to vote and there is no quorum with the absence of John Daley, the second was withdrawn by Richard Dolliver and the motion was withdrawn by Robert Winn, Jr.

Motion made by Richard Dolliver and second by to table the minutes of the February 20, 2018 Select Board meeting; approved 4-0, Daley absent.

2.0 LIQUOR AND AMUSEMENT LICENSE PUBLIC HEARINGS

Public Hearing called to order at 6:11pm.

Public Hearing closed at 6:12pm.

2.1 Anchorage by the Sea - Malt, Spirituous & Vinous Liquor License Renewal
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

Representation was in attendance to represent Anchorage by the Sea.

030618-01 Motion made by Robert Winn, Jr. and second by Richard Dolliver to approve the Malt, Spirituous & Vinous Liquor License Renewal for Anchorage by the Sea; approved 4-0, Daley absent.

2.2 Anchorage by the Sea - Amusement License Renewal

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

030618-02 Motion made by Robert Winn, Jr. and second by Richard Dolliver to approve the Amusement License Renewal for Anchorage by the Sea; approved 4-0, Daley absent.

2.3 Caffe Prego - Malt, Spirituous & Vinous Liquor License Renewal

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

Representation was in attendance to represent Caffe Prego.

030618-03 Motion made by Robert Winn, Jr. and second by Richard Dolliver to approve the Malt, Spirituous & Vinous Liquor License Renewal for Caffe Prego; approved 4-0, Daley absent.

2.4 Caffe Prego - Amusement License Renewal

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

030618-04 Motion made by Robert Winn, Jr. and second by Richard Dolliver to approve the Amusement License Renewal for Anchorage by the Sea; approved 4-0, Daley absent.

2.5 Ogunquit Lobster Pound - Malt, Spirituous & Vinous Liquor License Renewal

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

Representation was in attendance to represent Ogunquit Lobster Pound.

030618-05 Motion made by Robert Winn, Jr. and second by Richard Dolliver to approve the Malt, Spirituous & Vinous Liquor License Renewal for Ogunquit Lobster Pound; approved 4-0, Daley absent.

2.6 So Zap - Malt, Spirituous & Vinous Liquor License Renewal

Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comments or questions from the public in attendance.

Representation was in attendance for So Zap.

030618-06 Motion made by Robert Winn, Jr. and second by Richard Dolliver to approve the Malt, Spirituous & Vinous Liquor License Renewal for So Zap; approved 4-0, Daley absent.

3.0 COMMITTEE APPOINTMENTS & RESIGNATIONS

3.1 Board of Assessment Review

030618-07 Motion made by Madeline Mooney and second by Robert Winn, Jr. to approve the appointment of Peter Kahn as 1st Alternate to the Board of Assessment Review, term to expire June 30, 2018; approved 4-0, Daley absent.

030618-08 Motion made by Richard Dolliver and second by Robert Winn, Jr. to approve the appointment of Kirk Lavoie as 2nd Alternate to the Board of Assessment Review, term to expire June 30, 2018; approved 4-0, Daley absent.

3.2 Historic Preservation Commission

030618-09 Motion made by Robert Winn, Jr. and second by Richard Dolliver to approve the appointment of Marsha Northrup as 1st Alternate to the Historic Preservation Commission, term to expire June 30, 2018; approved 4-0, Daley absent.

030618-10 Motion made by Richard Dolliver and second by Robert Winn, Jr. to approve the appointment of Kerry Ellen Enright as 2nd Alternate to the Historic Preservation Commission, term to expire June 30, 2018; approved 4-0, Daley absent.

4.0 TOWN MANAGER'S REPORT

Town Manager Finnigan reported on the following:

- Damage from the March 2-3, 2018 Storm (Marginal Way, Beach and Wharf Lane Bridge were some most affected.)
- Fiscal Year 2018-2019 Budget process.

5.0 PRESENTATIONS, PROCLAMATIONS & RESOLUTIONS

There were no presentations, proclamations or resolutions before the Select Board.

6.0 PUBLIC HEARINGS

Public Hearing called to order at 6:50pm.

6.1 Consideration of Proposed Amendments to Title V (Motor Vehicle Traffic & Parking Ordinance) Parking Permits (first one free) and charging for hourly parking at Perkins Cove, Jacobs Lot and Upper Lot.

Ray Hamlin was in attendance to review the proposed amendments to Title V.

Additions are **underlined and bold**; deletions are ~~struck out~~.

PARKING PERMITS:

Full Time Residents:

- 1st Decal - \$35.00
- 2nd Decal - \$100.00
- Moped/Scooter - ~~\$5.00~~ **\$20.00**

Non-Resident Part Time Property Owner:

- 1st Decal - \$35.00
- 2nd Decal - \$100.00
- Moped/Scooter - ~~\$5.00~~ **\$20.00**

Businesses & Employees:

- Perkins Cove Business Owners/Business Renters - \$150.00
- Obeds & Lower Lot Parking Lot – Business Employees – \$100.00 **Prior to Labor Day**
- \$ 25.00 After Labor Day**

Hotel/Motel (Neptune & Norseman) Overnight Guests:

- Free when no fees are charged at Main Beach Lot (~~upon notice to Town~~)
- \$6.00 per night (~~and~~ **Prior to** 2nd Saturday in June & after Labor Day)
- \$10.00 per night (all other times)

Village Apartment Renters: \$50.00 per year

OTHER FEES:*

Main Beach:

- Annex Parking Lot - No charge 30 Minute Limit as posted
- Main Parking Lot - **\$20.00 /M-TH/per day Shoulder Season**
- \$25.00 /~~F-S~~ **F-S** per day/Shoulder Season
- \$30.00 /per day/In Season

Perkins Cove:

- Parking Lot - 1 hour/\$4.00
- 2 hours/\$7.00
- 3 hours/\$10.00/3 hr limit/In Season
- Overtime Parking Charge - \$4.00/hour

Parking Violation Charge:

- Boatyard Parking Lot - **\$25.00 Parking Fine**
- Charter/Fishermen Parking Area - No charge/2 hr limit
- Residents' Overnight Parking - No charge/By permit only
- No charge/By permit only

Satellite Lots:

*Cottage Street Lot 1 hour/\$4.00
 2 hours/\$7.00
 3 hours/\$10.00/3 hr limit/In Season
 Overtime Parking Charge:
 First Hour \$4.00
 After First Hour \$25.00 Parking Fine*

Cottage Street/Obeds Lot

Daily Rates
 - \$15.00 /M-TH/per day/Shoulder Season
 - \$20.00 /F-S/per day/Shoulder Season
 - \$25.00 per day/In Season
Hourly Rates
 - \$3.00/\$4.00 per Hour Shoulder Season
 - \$4.00 per Hour In Season
Parking Violation Charge:
 - \$25.00 Parking Fine

Footbridge Beach Lot

- \$15.00 /M-TH/Shoulder Season
 - \$20.00 /F-S/Shoulder Season
 - \$25.00 /per day/In Season

Jacobs Lot

- No charge/30 Minutes or 2 hr limit as posted

Lower Lot - River Road

Daily Rates
 - \$15.00 /M-TH/per day Shoulder Season
 - \$20.00 /F-S/per day Shoulder Season
 - \$25.00 per day/In Season
Hourly Rate
 - \$3.00/\$4.00 per Hour Shoulder Season
 - \$4.00 per Hour in Season
Overtime Parking Violation Charge
 - \$25.00 Parking Fine

Upper Lot - Main Street

- No Charge 1 Hr limit as posted

North Beach Lot

- \$15.00 /M-TH/per day Shoulder Season
 - \$20.00 /F-S/per day Shoulder Season
 - \$25.00 per day/In Season

Obeds Lot

- *Daily Rates*
 \$12.00/M TH/Shoulder Season
 \$20.00 /F S/Shoulder Season
 \$25.00 per day/In Season
Hourly Rates
 1 hour/\$4.00
 3 hours/\$7.00
 3 hours/\$10.00/3 hr limit/In Season
Overtime Parking Charge:
 First Hour \$4.00
 After First Hour \$25.00 Parking Fine

MOPEDS/SCOOTERS/MOTORCYCLES:

Parking - Designated areas only (Main Beach/Footbridge/North Beach & Obeds Lots)

Moped/Scooter

\$5/day

Motorcycle

\$10/day

Parking - Designated areas only (Perkins Cove)

Motorcycles/Scooters

\$4/2 hours

Mr. Hamlin stated that at this time, they would like to withdraw the proposed change for the scooter fee (the change was from \$5.00 to \$20.00 for the season). The plan is to keep Lower Lot open later for the season, well into October, depending on weather and demand. A trial run was done last fall and seemed to work fairly well. The plan is to after Labor Day, change the employee pass to \$25.00.

The other major point within the proposal is to set forth the all day rates and hourly rates for Obeds Lot and the Lower Lot. The plan is to meter Obeds Lot this year, is looking for consistency within the lots.

Public comments from:

Lesley Mathews, High Ridge Lane

- Comments regarding the three hour limit in Perkins Cove.
- Comments regarding parking in the Lower Lot at night.
- Comments regarding the Upper Lot one-hour limit.
- Comments regarding the one hour limit, not objecting to the fee.

Muriel Freedman, Grasshopper Lane

- Asked about whether there would be parking meters in the Upper Lot.
- Asked the Selectmen to consider changing the form to a "parking pass", this is not a "beach pass".
- Comments regarding parking passes.

Kirsten Ross, Highland Avenue

- Asked about the parking limitations for pass holders.
- Asked about parking in Perkins Cove as it relates to Parking Passes and Commercial Mooring holders.
- Asked if the Select Board was making a decision on this tonight?
- How much does it cost to process each pass?
- Would like to see the Select Board workshop this item, not this year, but before the next season.

Betsy Anderson, Wells resident (Cranberry Street)

- Commented on dining, movies and participating in Ogunquit. Comments regarding the cost to park.

Barbara Ferraro

- Comments regarding the cost of parking passes, asked if this could be tabled.

Chair Waite read citizen comment letter for the record.

Public hearing on this agenda item closed at 8:22pm.

6.2 Consideration of whether there should be changes to Dunaway Community Center Fees

Public hearing on this agenda item opened at 8:24pm.

Public comments from:

Joan Griswold, Briar Bank Road

- Question about how long this has been in effect.
- Asked if a town committee sponsoring an activity would have to pay.

Kirk Lavoie, Glen Avenue

- Confused about the labels/categories for charging for use of the Dunaway Center.

Public hearing on this agenda item closed at 8:38pm.

7.0 UNFINISHED BUSINESS**7.1 Age Friendly Community Application**

030618-11 Motion made by Robert Winn, Jr. and second by Richard Dolliver (for discussion) to submit an application letter to be designated an "Age Friendly Community".

Motion made by Robert Winn, Jr. to rescind the original motion.

030618-11 Motion made by Robert Winn, Jr. and second by Richard Dolliver to submit an application letter to be designated an "Age Friendly Community" with the correct age; approved 4-0, Daley absent

7.2 Proposed Amendments to Title V - Parking Permits & Hourly Parking Fees

Chair Waite summarized the prior discussion held under public hearing.

030618-12 Motion made by Richard Dolliver and second by Robert Winn, Jr. to accept the recommendations from Visitor Services for parking this year with the exception of leaving the scooter passes at \$5.00, changing Perkins Cove, Obeds, Cottage Street Lots to \$4.00 an hour in season and \$3.00 an hour shoulder season at the discretion of the supervisors from Visitor Services and to approve all other parking fees as presented and to make the violation \$50.00; Waite and Dolliver in favor, Winn and Mooney in opposition; motion fails.

030618-13 Motion made by Richard Dolliver to approve the recommendations from Visitor Services with four exceptions:

1. Moped for full time residents - \$5.00.
2. Moped for non-resident - \$5.00.
3. \$4.00 an hour in Perkins Cove, Cottage Street, Obeds Lots and Lower Lot in season.
4. \$3.00 an hour in Perkins Cove, Cottage Street, Obeds Lots and Lower Lot out of season (shoulder) at the discretion of the Visitor Services Supervisors.

No action taken on this motion.

030618-14 Motion made by Madeline Mooney second by Robert Winn, Jr., to approve the parking lot fees as presented by Visitor Services with the exception of the Moped, which would stay at \$5.00; and with \$4.00 an hour in the hourly lots and with \$3.00 an hour out of season (shoulder season) at the discretion of the Visitor Services; approved 3-1, Dolliver in opposition, Daley absent.

7.3 Changes to Dunaway Community Center Fees

030618-15 Motion made by Richard Dolliver and second by Robert Winn, Jr. to table this until we get the correct information; approved 4-0, Daley absent.

8.0 NEW BUSINESS

8.1 Select Board Action to Authorize the Town Manager to Sign Contracts (Pursuant to Ogunquit Town Charter, Article III, Section 310.12)

030618 -16 Motion made by Robert Winn, Jr. and second by Madeline Mooney to authorize the Town Manager to sign contracts which are in accordance with the Town's Purchasing Policy; approved 4-0, Daley absent.

9.0 CITIZEN COMMENTS (For town topics not on the agenda)

The Select Board welcomes public comments and questions about Town-related issues that are not on the agenda. We ask that people keep comments on point and within 3 minutes.

Barbara Ferraro, Ocean Heights

- Comment regarding time spent on the issue on parking lots.
- Comments regarding the status of the Main Beach Bathrooms (need maintenance).

Peter Kahn, Tern Street

- Read letter from Rebecca Fox regarding citizen participation and town committees.
- Applauded the Select Board and Town Manager on recent interviews of committee applicants and review of committees.

Joan Griswold, Briar Bank

- Stated that she walked the Marginal Way since the storm and has brought in experts and advisors to review the damage to retaining walls, walkways, soil and plants.
- Comments on the status of the Marginal Way and what needs to be done in the future.

10.0 OTHER BUSINESS

10.1 Select Board Reports and Announcements

Selectwoman Mooney

- Stated that she appreciates the Town Manager's approach for the budget and CIP projects.

Selectman Winn

- Stated that he really liked how the Town Manager presented the budget.

Selectman Dolliver

- Thoughts go out to Rich Burgess's wife, really sorry for the loss. Thanked him for all his hard work and in-depth conversations about parking.
- Kudos to the Ogunquit Police Department for the response and catching someone stealing his tuna rods out of his shed. Beautiful service they provide.
- Comments regarding the need for revenues and user fees in regards to his motion to increase parking violation fines.

Chair Waite

- Comments regarding the vote on parking fines.
- Comments regarding the length of meetings.
- Thanked Town Manager Finnigan for her presentation.
- Reminded all that the Budget Review Committee will be meeting on Saturday, March 10th and Wednesday, March 14th.
- Commented on the comments from the lady from Wells and parking costs.

11.0 ADJOURNMENT

Motion made by Richard Dolliver and second by Robert Winn, Jr. to adjourn the meeting at 9:11pm; approved 4-0, Daley absent.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager