



**SELECT BOARD
MEETING
APRIL 3, 2018**

WORKSHOP - 5:00PM

1. Budget Workshop

- Fire Department Capital Improvement Budget - Fire Chief Mark O'Brien

The Select Board met with Chief Mark O'Brien to review his budget requests for FY 2018-2019. Also present was Bob Bernard, Fire Captain.

- Lifeguard Service Operating and Capital Budget - Lifeguard Captain John Paul (JP) Argenti

The Select Board met with JP Argenti regarding his budget requests for FY 2018-2019.

1.0 CALL TO ORDER: 6:00PM

Meeting called to order at 6:21PM.

Chair Waite stated that our hearts are heavy tonight with the passing of former Select Board Chair Barbara Dailey and our Conservation Commission Chair Bill Baker.

A moment of silence was held to remember them. Thoughts and prayers go out to the families.

1.1 Roll Call of Members

Members present: Charles L. Waite, III, Chair
Robert N. Winn, Jr., Vice Chair
John M. Daley
Richard A. Dolliver
Madeline S. Mooney

Others present: Patricia A. Finnigan, Town Manager

1.2 Pledge of Allegiance

The Pledge of Allegiance was recited by those in attendance.

1.3 Meeting Minutes - February 20, 2018 (tabled at the March 6, 2018 meeting)

Motion made by Richard Dolliver and second by Robert Winn, Jr. to approve the minutes of the February 20, 2018 Select Board meeting as amended; approved 5-0.

1.4 Meeting Minutes - March 6, 2018

Motion made by Richard Dolliver and second by Robert Winn, Jr. to approve the minutes of the March 6, 2018 Select Board meeting as amended; approved 5-0.

1.5 Meeting Minutes - March 20, 2018

Motion made by Richard Dolliver and second by Robert Winn, Jr. to approve the minutes of the March 20, 2018 Select Board meeting as presented; approved 4-0, Mooney absent from the meeting.

2.0 LIQUOR AND AMUSEMENT LICENSE PUBLIC HEARINGS

Public hearing called to order at 6:25pm.

Public hearing closed at 6:27pm.

2.1 Gypsy Sweethearts - Malt, Spirituous & Vinous Liquor License Renewal Application
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comment on questions from the public in attendance.

Representation was in attendance for Gypsy Sweethearts.

040318-01 Motion made by Robert Winn, Jr. and second by Richard Dolliver to approve the Malt, Spirituous & Vinous Liquor License Renewal for Gypsy Sweethearts; approved 5-0.

2.2 La Pizzeria - Malt & Vinous Liquor License Renewal Application
Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comment on questions from the public in attendance.

Representation was in attendance for La Pizzeria.

040318-02 Motion made by Robert Winn, Jr. and second by Richard Dolliver to approve the Malt & Vinous Liquor License Renewal for La Pizzeria; approved 5-0.

- 2.3 Ogunquit Playhouse - *Malt, Spirituous & Vinous Liquor License Renewal Application* Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comment on questions from the public in attendance.

Representation was in attendance for the Ogunquit Playhouse.

040318-03 Motion made by Robert Winn, Jr. and second by Richard Dolliver to approve the Malt, Spirituous & Vinous Liquor License Renewal for Ogunquit Playhouse; approved 5-0.

- 2.4 Ogunquit Playhouse - *Amusement License Renewal Application* Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comment on questions from the public in attendance.

040318-04 Motion made by Robert Winn, Jr. and second by Richard Dolliver to approve the Amusement License Renewal for Ogunquit Playhouse; approved 5-0.

- 2.5 The Colonial Inn - *Malt, Spirituous & Vinous Liquor License Renewal Application* Recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer; there were no comment on questions from the public in attendance.

Representation was in attendance for The Colonial Inn.

040318-05 Motion made by Robert Winn, Jr. and second by Richard Dolliver to approve the Malt, Spirituous & Vinous Liquor License Renewal for The Colonial Inn; approved 5-0.

3.0 COMMITTEE APPOINTMENTS & RESIGNATIONS

- 3.1 Board of Assessment Review - *Appointments*

040318-06 Motion made by Robert Winn, Jr. and second by Richard Dolliver (for discussion) to appoint Elaine Cooper as 2nd Alternate of the Board of Assessment Review, term to expire June 30, 2018; approved 5-0.

040318-07 Motion made by Madeline Mooney and second by Robert Winn, Jr. to appoint Kirk Lavoie as 1st Alternate of the Board of Assessment Review, term to expire June 30, 2018; approved 5-0.

040318-08 Motion made by Richard Dolliver and second by Robert Winn, Jr. to appoint Peter Kahn as a Full Member of the Board of Assessment Review, term to expire June 30, 2020; approved 5-0.

4.0 PRESENTATIONS, PROCLAMATIONS, RESOLUTIONS & COMMUNICATIONS

4.1 Wells-Ogunquit CSD Budget Presentation - Superintendent Jim Daley

Superintendent Jim Daley was in attendance to present the Wells-Ogunquit CSD Budget for 2018-2019.

Wells-Ogunquit CSD
Proposed FY19 Budget

Ogunquit Select Board Presentation
April 3, 2018

Wells-Ogunquit Community School
District Budget Process

- Superintendent Daley outlines budget process and procedures during Administrative Team meeting in October
- Principals & Program Directors pass on budget information to Instructional Team Leaders who then work collaboratively with department members to determine FY19 needs
- Instructional Team Leaders & Program Directors meet with Principals to present and justify FY19 requests.
- Principals & Program Directors present individual budgets to Superintendent and Director of Finance & HR. Changes are suggested and entered into ADS
- Budget presented to WOCS School Committee and community
- WOCS School Committee approves budget, warrant issued calling for Budget Meeting and Referendum Vote

Wells-Ogunquit Community School
WOCS Historical Budgets

Fiscal Year	Budget Total	Dollar Increase	Percent Increase
2014-15	23,195,168	1,310,870	5.99%
2015-16	24,345,423	1,150,255	4.95%
2016-17	25,064,345	718,922	2.95%
2017-18	25,773,215	708,870	2.83%
<i>Proposed 2018-19</i>	26,515,557	644,365	2.50%

Wells-Ogunquit Community School
Capital Improvement Projects

3 - 5 year Capital Improvement Plan

FY 15/16

- **WES:** Foyer Security, Music Room & Computer Room carpets, repaired leaky water pipes & valves, replaced A/C lines
- **WHS:** Window replacement at Main Office, Foyer Security
- **WHS:** Athletics ticket booth, golf cart, access road gates
- **WOCSD:** Natural Gas Project, Access Road, Fiber Optic Line, Van Purchases, Raptor Security System

FY 16/17

- **WES:** Painted parking lot lines, purchased 20ft storage container
- **WJHS:** Repaved front parking lot, window replacement 6th grade wing, purchased 40ft storage container
- **WHS:** New Athletic scoreboards, athletic entrance pillars, purchased 40-ft. storage container
- **WOCSD:** Crosswalks were painted, purchased 8-passenger van

Wells-Ogunquit Community School
Capital Improvement Projects (cont'd)

3 - 5 year Capital Improvement Plan

FY 17/18

- **WES:** Front Entrance Courtyard Project
- **WJHS:** Repave Recess Area, new sod, new vehicle garage
- **WHS:** Performing Arts Center sidewalk

FY 18/19

- **WES:** Pavers on playground
- **WJHS:** Retread stairway
- **WHS:** none

General Fund Budget - Revenues & Expenditures

Revenues	FY 16	FY 17	FY 18	Proposed FY 19	Variance
Unassigned Fund Balance	\$200,000	\$100,000	\$125,000	0	(\$125,000)
Miscellaneous Revenue	\$37,000	\$30,000	\$30,000	\$30,000	—
State Subsidy	\$885,129	\$965,577	\$1,126,279	\$1,359,548	\$160,701
CSD District Assessment	\$23,335,918	\$23,968,768	\$24,491,935	\$25,126,009	\$634,074
Expenditures	FY16	FY 17	FY 18	Proposed FY 19	Variance
Regular Instruction	\$9,205,627	\$9,700,445	\$9,871,882	\$10,106,363	\$234,481
Special Education	\$3,734,104	\$3,745,674	\$3,914,966	\$3,925,225	\$10,260
Career / Tech Education	\$11,432	\$13,132	\$20,000	\$14,000	\$6,000
Other Instruction	\$646,393	\$680,621	\$709,906	\$841,990	\$132,084
Student & Staff Support	\$2,158,812	\$2,256,454	\$2,374,578	\$2,337,840	(\$36,738)
System Administration	\$611,948	\$672,591	\$766,281	\$782,724	\$16,443
School Administration	\$1,088,958	\$1,088,432	\$1,183,679	\$1,293,044	\$109,365
Transportation	\$1,138,265	\$1,130,727	\$1,179,812	\$1,232,226	\$52,414
Facilities Maintenance	\$2,382,076	\$2,472,669	\$2,499,721	\$2,786,714	\$286,993
Debt Service	\$3,182,281	\$3,115,911	\$3,049,388	\$2,982,261	(\$67,127)
All other (Nutrition)	\$185,529	\$187,684	\$203,000	\$213,170	\$10,168
Total all Cost Centers	\$24,345,423	\$25,064,345	\$25,773,214	\$26,515,557	\$708,869
Percent Increase Prior Year	4.99%	2.95%	2.83%	2.50%	\$644,365

Wells-Ogunquit Community School

Key Drivers

Major Increases & Decreases in FY 19

- 3.00% increase on all WOCSD salaries plus step increases where applicable (3% on all stipends)
- MEA Health Insurance Trust Max Increase 9% (current amount carried in FY 19 Budget)
- Addresses Safety Concerns with shared School Resource Officer at each school
- Addresses requests of all budget-makers (principals/directors) to meet needs of students

Category	Dollar Increase	Category	Dollar Decrease
Salary	+326,104	Debt Service	(67,127)
Health Insurance	TBA	General Supplies	(39,138)
Resource Officers	+102,000	Natural Gas	(15,000)
Transportation	+48,557	IT/Computer Leases	(12,786)
Snow/Mowing	+35,495		
Books & Periodicals	+25,275		
Electricity	+14,149		

Calculating Ogunquit's Local Contribution LD 1725

<p style="text-align: center;">Valuation 2/2017 (State Valuation 2016 - 2017 Average)</p> <table border="0" style="width: 100%;"> <tr> <td>Ogunquit:</td> <td>1,315,200,000</td> <td>29.99%</td> </tr> <tr> <td>Wells</td> <td>3,069,950,000</td> <td>70.01%</td> </tr> <tr> <td>Total:</td> <td>4,385,150,000</td> <td>100.00%</td> </tr> </table> <p>Valuation: 16,759,047.82 x .2999 = \$5,026,395.84</p> <p style="text-align: center;">Enrollment</p> <table border="0" style="width: 100%;"> <tr> <td>Ogunquit:</td> <td>52.5 pupils</td> <td>3.99%</td> </tr> <tr> <td>Wells</td> <td>1,262.5 pupils</td> <td>96.01%</td> </tr> <tr> <td>Total:</td> <td>1,315 pupils</td> <td>100.00%</td> </tr> </table> <p>Enrollment: 8,366,960.91 x .0399 = 334,042.17</p> <p>OGUNQUIT TOTAL \$ 5,360,438.00</p>	Ogunquit:	1,315,200,000	29.99%	Wells	3,069,950,000	70.01%	Total:	4,385,150,000	100.00%	Ogunquit:	52.5 pupils	3.99%	Wells	1,262.5 pupils	96.01%	Total:	1,315 pupils	100.00%	<p style="text-align: center;">Ogunquit Taxable Portion of K-12 Budget</p> <table border="0" style="width: 100%;"> <tr> <td>Estimated Valuation</td> <td>\$1,455,204,699</td> </tr> <tr> <td>Budget / Valuation</td> <td>.00<u>3683</u> x 1,000</td> </tr> </table> <p style="text-align: center;">Adult Education</p> <table border="0" style="width: 100%;"> <tr> <td>Ogunquit:</td> <td>\$206,451.93 x .2999</td> <td>\$61,919.34</td> </tr> </table> <table border="0" style="width: 100%;"> <tr> <td>Local Cost of CSD Budget</td> <td>\$5,360,438.00</td> </tr> <tr> <td>Add Adult Ed</td> <td><u>\$ 61,919.34</u></td> </tr> <tr> <td>Total</td> <td>\$5,422,357.34</td> </tr> </table> <table border="0" style="width: 100%;"> <tr> <td>2017 Tax Rate (Actual)</td> <td>\$3.99</td> </tr> <tr> <td>2018 Tax Rate (Actual)</td> <td>\$3.72</td> </tr> <tr> <td>2019 Tax Rate (Estimated)</td> <td><u>\$3.71</u></td> </tr> <tr> <td>Decrease</td> <td>(\$0.01)</td> </tr> </table>	Estimated Valuation	\$1,455,204,699	Budget / Valuation	.00 <u>3683</u> x 1,000	Ogunquit:	\$206,451.93 x .2999	\$61,919.34	Local Cost of CSD Budget	\$5,360,438.00	Add Adult Ed	<u>\$ 61,919.34</u>	Total	\$5,422,357.34	2017 Tax Rate (Actual)	\$3.99	2018 Tax Rate (Actual)	\$3.72	2019 Tax Rate (Estimated)	<u>\$3.71</u>	Decrease	(\$0.01)
Ogunquit:	1,315,200,000	29.99%																																						
Wells	3,069,950,000	70.01%																																						
Total:	4,385,150,000	100.00%																																						
Ogunquit:	52.5 pupils	3.99%																																						
Wells	1,262.5 pupils	96.01%																																						
Total:	1,315 pupils	100.00%																																						
Estimated Valuation	\$1,455,204,699																																							
Budget / Valuation	.00 <u>3683</u> x 1,000																																							
Ogunquit:	\$206,451.93 x .2999	\$61,919.34																																						
Local Cost of CSD Budget	\$5,360,438.00																																							
Add Adult Ed	<u>\$ 61,919.34</u>																																							
Total	\$5,422,357.34																																							
2017 Tax Rate (Actual)	\$3.99																																							
2018 Tax Rate (Actual)	\$3.72																																							
2019 Tax Rate (Estimated)	<u>\$3.71</u>																																							
Decrease	(\$0.01)																																							

Carole Aaron, 136 Pine Hill North

- Comments regarding the addition of two new Resource Officers for the district.

4.2 School Resource Officers - School Superintendent, Police Chiefs of Wells & Ogunquit

Superintendent Jim Daly, Wells Police Chief Joanne Putnam, Ogunquit Police Chief Patricia Arnaudin and School Resource Officer Riegel were in attendance to provide information and respond to questions on funding for two additional School Resource Officers.

4.3 Marginal Way Committee - Damage Assessment - Joan Griswold & Paul Breen, Co-Chairs

**Considerations & Recommendations
Marginal Way Repairs**

Paul Breen
Co-Chair Marginal Way Committee
April 3, 2018

Acknowledgment

- Thanks to Joan and Peter Griswold who developed the Damage Assessment Reports related to the most recent storms which visited the Marginal Way
- Thanks to the many Engineering Firms, Contractors, Masons and Landscape Services who met with Joan & I to discuss repairs to the various Items described in the Damage Assessment Reports

Review of Storms' Effects

- Safety Issues Abound
- Repairs Needed to Existing Structures
- Repairs Needed to Address Issues at Specific Areas
- New Damaged Areas Require Repair
- Engineering Oversight Needed for Repair Operations
- Needed- A Long Term Plan (10 Years) to Increase Survivability & Identify Vulnerable Areas

Outline

- Characterization of Requested Funds
- On Call Engineering Review of Proposed Repairs
- Engineering Support – New Revetment Design ,DEP Permits & Analysis of Footing for Pedestrian Bridge
- 10 Year Survivability/Vulnerability/Erosion Control Study
- Repair Issues
- Prospective Contractor List
- Estimated Costs
- Requested Select Board Action

Characterization of Requested Funds

- Project Leader/Manager to Oversee Day-to-Day Repair Operations
- On Call Engineering Assessment of Proposed Repairs
- Engineering Services to Support Design of a New Revetment at the Base of Stearns Ave
- 10 Year Survivability/ Vulnerability/ Erosion Control Plan
- Engineering Assessment of the Footing of Pedestrian Bridge
- Tentative Repairs to the Pedestrian Bridge
- Permitting of Required Repairs
- Repair Undermining of Multiple Bench Platforms
- Repairs to Multiple Washed Out areas
- Erosion Control at the Trail Grant Site
- Erosion Control on both Sides of the 1.25 mile walkway
- Repair Undermining of Walkway
- RFP for New Revetment at Stearns Ave

Project Leader/Manager for Repair Operations

- A Point Person needs to be established which will perform daily oversight of repair operations
- A Project Leader/Manager for a Repair Operation of this Size may not exist within the Town Staff Cadre
- This person would Act as an Engineering Manager who would assist the Town Manager in applying Resources to execute the agreed to tasks
- This Individual could be obtained from local engineering firms

On Call Engineering Review of Proposed Repairs

- Engineering Review of Proposed Repairs is a Necessity
- Would Provide Professional Oversight of Repair actions
- On Call Engineering Request activated by Co-Chair Marginal Way Committee
- Each Request Approved By Town Manager
- Oral and Written one page report no later than one week after activation
- Process fulfills Engineering review request from Budget Committee Prior to start of Construction

Engineering Services to Design New Revetment & Process DEP Permits

- The Storm reduced the effectiveness of an existing poorly designed revetment at the base of Stearns Ave
- A new Revetment is needed
- An Engineering Service will Design New Revetment and Process required DEP Permits
- Related Issue-Catch basin at the end of Stearns cannot accommodate water flowing down Stearns Ave and Israel Head Rd. nor deals with storm over wash
- Surfer Access to Ocean is an Issue
- Revetment contract awarded by Public Bid Process

10 Year Survivability Vulnerability and Maintenance Study

- 10 Year Survivability /Vulnerability and Maintenance Study should be conducted to give a road map for Town action on Future Marginal Way Maintenance Efforts
- Study would identify Vulnerable Areas and Provide Recommended Courses of Action
- Candidate Firms- Woodard and Curran (2005 Study for Marginal Way) , Tighe and Bond and Woods Hole Oceanographic Institute (2013 Beach Study)
- Contractor Selection would use Public Bid Process

Repair Issues-1

- Proposed Schedule- Completion of all Items within Immediate Repair categories should be done by the middle of June
- Start Work on Critical Items ASAP
- To meet proposed schedule , Each Immediate Repair Item must be Provided with Sole Source Authorization
- Town must hire Engineering Firm to review Proposed Repairs prior to construction
- Selection of Contractors for Immediate Repairs conducted by Co-Chairs of the Marginal Way Committee and approved by Town Manager

Repair Issues -2

- It is Likely that a Few of the Repair Items (Example Item #4) will require a DEP permit before repairs can begin. In this case, the revetment design will be performed by an engineering firm and that design will be submitted to the DEP for Approval
- Cost of each DEP permit is \$300 + labor to prepare each Permit Form and Followup with DEP
- Minimum Permit Lead Time Estimated at one week to prepare permit forms and 14 days for review period

Prospective Contractor List

- A mix of Engineering Companies, Contractors, Masons and Landscape Services
- Civil Consultants*
- Woods Hole Oceanographic Institute*
- Woodard & Curran*
- Tighe & Bond*
- Shaw Bros*
- Darling Construction
- Kevin Garfield *
- Patten Landscaping*
- Piscataqua Landscaping*
- Stoney Brook Landscaping*
- Barry Bush*
- Maritime Construction
- * = Discussions Held, Inquiries sent out to others on list

A List of Requested Funds-1

- Project Leader/Manager to Oversee Daily Repair Operations-Nine Months-\$75K*
- On-call Engineering Technical Support - \$5K/week x 16 weeks = \$80K*
- * Alternate to above -- Engage Engineering Firm to Perform Both Functions
- 10 Year Survivability/Vulnerability/Erosion Control Plan for Marginal Way - \$50K
- Engineering Evaluation of Pedestrian Bridge Footings-\$5K
- Tentative Repair to Footings at Pedestrian Bridge-TBD
- Potential Masonry Work to Benches, New Retaining Walls in areas between Item #6 and Item #27, Repairs to Pavement and Washout Repairs at Winter berry Site -Est. \$175K
- Repair Revetment Between Benches 9 and 12- TBD
- Repair Washout at Bench 12-TBD
- Install Erosion Resistant Measures on Embankment between Benches 9 and 12-TBD
- Total of Above = \$395K+
- Allocate \$200K Now

A List of Requested Funds-2

- Repair Washouts @ Benches 22, 25, 29 , 31 , 33 and 34- TBD
- Develop Standards for Erosion Control-TBD
- Stabilize Embankment and Install Erosion Resistant Measures on the remaining 1.25 mile walkway-TBD
- Develop Revetment Design & Obtain Permitting for New Revetment -TBD
- Develop Bid Package for New Revetment-TBD
- Develop Bid Package to better route Water flowing down Stearns Ave and Israel Head RD - TBD

Backup Charts

Masonry Estimate

Report Item		
#8*	B12 patch S side of apron	
#9*	B22 patch in front of apron	
#8*	patch edge of asphalt, S path to B24	
#9	25' in front of B25 apron	8,000
#10	30' hole earth at Winteberry site	12,000
#11	18' S side drop off at B29	7,500
#13*	0' edge patch	
#14	12' N side B31	5,000
patch	Scorner of apron	
#15	30' B31 apron to Rose Wall	12,000
#16*	patch 10' asphalt S Rose Wall	
#17-18	100' Rose Wall >Curvy Walls- B33	40,000
#21-22	50' N of Footbridge	20,000
NEW	patch N ocean side Footbridge abutment	
#24	30' rebuild join 2 old walls	32,000
#27	20' cut pipe area	8,000
*	patches @500 estimate	3,000
	TOTAL	147,500
	Adding contingency	175,000

Next Steps

Prepare Task Descriptions & Standards

- Project Leader Repair Operations & Engage *
- On Call Engineering Services Support & Engage*
* Alternate to above – Engage Engineering Firm
- Develop Erosion Control Standard & Apply
- Retaining Wall & Engage
- Erosion Control Repair & Engage
- Bench Repairs & Engage
- Washout Repairs & Engage
- Undermining of Walkway & Engage
- Permits Applications & Engage
- 10 Year Erosion Control Study & Solicit
- Revetment Design & Engage
- RFP New Revetment & Solicit

Summary of Proposed Repair Actions-
2

- Assignment of Categories Performed by Marginal Way Committee Co-Chairs and Approved by Town Manager
- Contractors Tour Damaged Areas
- Estimates Provided by Those Contractors
- Estimates Based on Time and Materials- Costs May Increase as repairs are implemented
- Repairs to Areas south of Bench 12 have limited access for transferring Material – Repairs in these areas will incur increased costs

Summary of Proposed Repair Actions-
3

- Immediate Repair Items have Damage Potentially Affecting Safety of Pedestrians
- Most Items have Damage situated outboard of the Path Damaged Areas Characterized by Washout of Soil in many Outboard Embankments, Erosion of Embankment Abutting Path, Undermining of many bench Platforms and Pavement , Destruction of Old Revetment at Stearns Ave. and Displacement of Rocks in the outboard rock area.
- A Few Proposed Solutions involve Employ Rebuilding of Existing Retaining Walls and Building of New Ones to Provide an Integrated Retaining Wall Between Bench 29 and Bench 33

Summary of Proposed Repair Actions-
4

- Footings at Pedestrian Bridge need to be checked for undermining by an Engineering Firm
- Serious ,but not Critical Items can be delayed until the repairs in the first two categories are completed

Audit of Repair Process

- A File and Repair Number Created for Each Repair Item
- File Contains Photos of Before, During and After Repairs
- Description of Repair
- Time & Material Costs for each repair

Summary of Proposed Repair Actions-
1

- First Damage Assessment Report Listed 26 items, One more Added from Second Damage Assessment
- Four Categories Defined by Priority
- 1)Immediate Repair- Railings, Pavement Repairs ,Bench Platform Erosion (e.g. Item #16)
- 2)Critical- (e.g.) Erosion on Embankment Outboard of Path
- 3)Serious – (e.g. Items #13 and #14)
- 4)Next Year Repairs- (e.g. Stearns Ave Revetment)

Scope of Damage Assessment

- Town Staff have Chained off Dangerous Areas
- This brief addresses the Marginal Way from Bench 1 to south of bench 37(Items 1-27)

5.0 PUBLIC HEARINGS

There were no Public Hearings.

6.0 UNFINISHED BUSINESS

There was no Unfinished Business for the Select Board.

7.0 TOWN MANAGER'S REPORT

- Commended Darren Dixon for the work done on the Marginal Way.
- Stated that it is Town Meeting season and the clock is ticking towards the April 13th deadline for nomination papers and petitions. Two seats open for Select Board, two seats are open for the Budget Review Committee, one seat open for the Wells-Ogunquit CSD Trustee, one seat open for the Ogunquit Sewer District and one seat open for the Kennebunk, Kennebunkport & Wells Water District.
- Reviewed the issue regarding the market for recyclables that has affected all towns statewide (and nationwide). Stated that she is very proud of the Transfer Station staff (John Fusco, Chris Perry, Lou Rioux and Leonard Wyman) for explaining the issue to residents. A newsletter will be issued to explain all the details of this matter.

8.0 NEW BUSINESS

- 8.1 State of Maine Application for a License to Operate a Game of Chance - Ogunquit Fire Company

040318-09 Motion made by Robert Winn, Jr. and second by Richard Dolliver to approve a State of Maine Application for a License to Operate a Game of Chance for the Ogunquit Fire Company; approved 5-0.

8.2 State of Maine Application for a License to Operate Beano - Ogunquit Fire Company

040318-10 Motion made by Robert Winn, Jr. and second by Richard Dolliver to approve the State of Maine Application for a License to Operate Beano/Bingo for the Ogunquit Fire Company; approved 5-0.

8.3 Submission of Citizen's Petition - Jennifer Walker, Resident

Select Board Review and Action on a Citizen's Petition for "An Ordinance to Amend the Ogunquit Zoning Ordinance, Article 2 - Definitions, Page 43. Amended with Changes Effective June 12, 2018." as Submitted for Inclusion on the June 12, 2018 Annual Town Meeting Warrant

Jennifer Walker, a member of the Bicycle Pedestrian Committee, has circulated a petition to allow a Bike Share Kiosk which would be allowed in the community. The Committee thinks that this will be a way to promote bicycling. They are proposing to amend the outside sales ordinance to allow this. The Town Clerk has certified that they have gotten sufficient number of signatures, they have 144 and they need 79. There will be a public hearing on this proposal on April 17th.

040318-11 Motion made by Robert Winn, Jr. and second by Richard Dolliver to receive the petition and schedule the proposed amendment for a public hearing; approved 5-0.

8.4 Draft of the 2018 Annual Town Meeting Warrant

Town Manager Finnigan explained that this is a very rough draft, but felt it important that the Select Board and members of the public know what is going to be coming up for questions.

9.0 **CITIZEN COMMENTS (For town topics not on the agenda)**

The Select Board welcomes public comments and questions about Town-related issues that are not on the agenda. We ask that people keep comments on point and within 3 minutes.

Lesley Mathews, High Ridge Lane

- Asked if the Select Board had walked the Marginal Way lately, there are places that you have to be really careful due to space between pavement and dirt. Suggested that signs be posted make the public aware of the issue.

- Dog signs - need to be at every entrance to the Marginal Way.
- Question about the bike share kiosk being sales.

Neil DeLuca, Berwick Road

- Thanked the Town Manager for addressing his question regards to the recycling progress.
- Asked to have the information processed and out there sooner rather than later regarding the recycling issue.
- Asked about what can be recycled in regards to plastics and glass.
- Suggested that the Transfer Station have some large professional signs made up to explain.

Muriel Freedman, Grasshopper Lane

- Stated that WOGT has put up a list of the recyclable materials on the website. Suggested that the town print this out and have in town hall for the public.

10.0 OTHER BUSINESS**10.1 Select Board Reports and Announcements****Selectwoman Mooney**

- Condolences to the families of Barbara Dailey and Bill Baker.

Selectman Winn

- Also condolences to the families of Barbara Dailey and Bill Baker.
- Appreciative of the work they are doing on Marginal Way.

Selectman Daley

- Bill and Barbara were both very unique people and did a lot to affect this community. Stated that he worked closer with Barbara than Bill; she put hours and hours into be a Selectperson. Always had the best interest of the town in mind with her decisions.
- Condolences to both families.

Selectman Dolliver

- Also condolences to the families of Barbara Dailey and Bill Baker.
- Stated that Barbara was very good to him as the new guy.
- Services for Barbara will be Friday at Lucas Eaton in York from 4:00pm to 7:00pm

Chair Waite

- Very informative meeting tonight.

- Reminder that there are several open seats for the election.

11.0 ADJOURNMENT

Motion made by Robert Winn, Jr. and second by Richard Dolliver to adjourn the meeting at 8:51pm; approved 5-0.

Respectfully submitted,
