



**SELECT BOARD
MEETING MINUTES
MAY 21, 2019**

1.0 CALL TO ORDER

Meeting called to order at 6:01pm.

Members present: Charles L. Waite, III, Chair
John M. Daley, Vice Chair

Madeline S. Mooney
Robert N. Winn, Jr.

Members absent: Richard A. Dolliver

Motion made by Robert Winn, Jr. and second by Madeline Mooney to excuse the absence of Richard Dolliver from the May 21, 2019 Select Board meeting; approved 4-0.

Others present: Patricia A. Finnigan, Town Manager

The Pledge of Allegiance was recited by most in attendance.

Chair Waite stated that all are saddened by the passing of Mary Littlefield this past week. Mary was one of those people who you immediately felt a connection with. Mary personified Ogunquit and it is hard to think about our community without her. Mary believed in community service and that is how she lived her life. She was a dedicated Rotarian, and was awarded one of its highest honors the "Paul Harris Fellow Award". Mary was involved with the Wells-Ogunquit Historical Society and for many years was also an Election Ballot Clerk here in town hall and our town meeting Moderator. Mary and her husband Richard were a true partnership. Together they demonstrated their love for all people of Ogunquit and they used their skills to better our community as a whole. In 2013, Mary and Richard were named the Chamber of Commerce's citizens of the year. In addition to her volunteer work, Mary was the head librarian at the Ogunquit Memorial Library for 29 years. Mary welcomed hundreds of people to our community library and answered countless questions. She helped people select "just the right book" to

stimulate that individuals curiosity. Mary was and unofficial town historian and was affectionately called "Ogunquit's Walking Encyclopedia". We are all very grateful for Mary's service to our community and the many ways she enriched our community. We will miss her friendship immensely. Our sincerest condolences go to Richard and her family.

Chair Waite asked all to join him in a moment of silence.

2.0 MEETING MINUTES - *None*

3.0 PUBLIC HEARINGS - LIQUOR AND AMUSEMENT LICENSES

Public Hearing called to order at 6:04pm.

There were no comments from the public in attendance.

Jacob Kirsch, owner of The Crooked Pine (formerly Gypsy Sweethearts) and Brix & Brine gave information on The Crooked Pine (locations, hours, etc.); stated that he plans to open in mid June.

Peter McDougall, The Little Palm (formerly Hamburger Harry's), stated that he is opening up a new, fun, hip taco lounge.

Public Hearing closed at 6:08pm.

3.1 Black Sushi House - *Malt & Vinous Liquor License Renewal*

The license application was recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer.

Bruce Roy was in attendance to represent Black Sushi House.

052119-01 Motion made by Robert Winn, Jr. and second by John Daley to approve the Malt & Vinous Liquor License Renewal for Black Sushi House; approved 4-0, Dolliver absent.

3.2 Jackie's Too - *Malt, Spirituous & Vinous Liquor License Renewal*

The license application was recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer.

Jackie Bevins was in attendance to represent Jackie's Too.

052119-02 Motion made by Robert Winn, Jr. and second by Madeline Mooney to approve the Malt, Spirituous & Vinous Liquor License Renewal for Jackie's Too; approved 4-0, Dolliver absent.

3.3 The Crooked Pine - **NEW Malt, Spirituous & Vinous Liquor License**

The license application was recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer.

Jacob Kirsch was in attendance to represent The Crooked Pine.

052119-03 Motion made by Robert Winn, Jr. and second by Madeline Mooney to approve the New Malt, Spirituous & Vinous Liquor License for The Crooked Pine; approved 4-0, Dolliver absent.

3.4 The Little Palm - **NEW Malt, Spirituous & Vinous Liquor License**

The license application was recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer.

Peter McDougall was in attendance to represent The Little Palm.

052119-03 Motion made by Robert Winn, Jr. and second by Madeline Mooney to approve the New Malt, Spirituous & Vinous Liquor License for Jackie's Too; approved 4-0, Dolliver absent.

3.5 The Little Palm - **NEW Amusement License**

The license application was recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer.

052119-04 Motion made by Robert Winn, Jr. and second by John Daley to approve the New Amusement License for The Little Palm; approved 4-0, Dolliver absent.

4.0 PRESENTATIONS, PROCLAMATIONS, RESOLUTIONS & COMMUNICATIONS

4.1 AIDS Quilt/Names Project - *Chris Prudente'*

The Town of Ogunquit has been privileged to host the AIDS Quilt and part of the Names Project each Memorial Day Weekend for the past 25 years. The leading force behind this effort has been a board of very dedicated people, and here in Ogunquit it has unquestionably the face of Chris Prudente'. Mr. Prudente' is present to discuss the plans for this Memorial Day Weekend and some background about the AIDS Quilt and the Names Project.

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Chris Prudente gave a review of the Memorial Day Weekend events. He stated that they will be having an opening ceremony each day (Saturday, Sunday and Monday) and at each opening will have a guest speaker. They will also have music during the days. What makes this so special this year is that they originally thought that this would be their last year; but now have found some new board members who are going to step up and take over (Arthur Ware). The AIDS Quilt and the Names Project will continue to be in Ogunquit for the Memorial Day Weekend.

Chris was also in attendance to present to the Town the "Ogunquit Panel" which was made 25 years ago. He stated that they will present a plaque with the history to go along with the panel. They would like to donate to the Town the panel along with \$1,000 for the maintenance and upkeep of the panel.

So on behalf of Ken Bartuka, Richard Lee, Deb Friedman, Dennis Crowe, Gene Lavigne and himself, they donate this panel and contribution to the Town of Ogunquit.

052119-05 Motion made by Robert Winn, Jr. and second by Madeline Mooney to accept this very significant donation of the Ogunquit AIDS Quilt panel and a check for \$1,000 for the perpetual care and preservation of the quilt; approved 4-0, Dolliver absent.

4.2 Proclamation: Pride Month June 2019

June is Pride Month; this month has been recognized since 1970, the year after the Stonewall Rebellion, which took place on June 28th of 1969. It has been nearly fifty years now since that first Pride Month celebration. Last year for the very first time the Ogunquit Select Board unanimously recognized June as Pride Month. After nearly half a century, Pride Month is as important as ever. It recognizes the beginning of a change both within the Gay, Lesbian, Bisexual, Transgender and Queer Community and its society as a whole. The need to recognize Civil Rights and injustice and increase understanding remains. Keeping the traditions of Pride Month is an opportunity to raise awareness, provide opportunities for open discussion and to bring people together and tear down those barriers. For the second year the Ogunquit Select Board is recognizing June as Pride Month by issuing this proclamation:

Town of Ogunquit
PROCLAMATION
Recognizing June 2019 as
PRIDE MONTH

***WHEREAS:** The Town of Ogunquit is committed to being a welcoming, safe, and equitable community for all people regardless of race, age, sexual orientation, gender identification, socioeconomic status, ethnicity, country of origin, or religion; and*

***WHEREAS:** Ogunquit is fortunate to have residents, town employees, committee volunteers, business owners, and others who are part of the gay, lesbian, bisexual, transgender, queer (LGBTQ+) community and who contribute to the history, civic life, cultural enrichment, and overall character of Ogunquit; and*

***WHEREAS:** The Town of Ogunquit is proud of the meaningful, long-lasting impacts the LGBTQ+ community has made and continues to have on our community; and*

***WHEREAS:** The LGBTQ+ Community has worked tirelessly for equality and inclusivity; and*

***WHEREAS:** We as a Town wish to promote awareness and increase understanding among all people in Ogunquit; and*

***WHEREAS:** The Town joins with the LGBTQ+ community in a celebration of diversity and unity and remains committed to treating all people with fairness, dignity, and respect; and*

***WHEREAS:** The Stonewall Riots which took place in June 1969 are regarded as a catalyst for the LGBTQ+ movement for civil rights in the United States; and*

***WHEREAS:** The month of June is celebrated as Pride Month throughout the United States;*

***NOW, THEREFORE, BE IT RESOLVED, THAT** the Ogunquit Select Board does hereby Proclaim and recognize June 2019 as Pride Month in Ogunquit and invites all people to reflect on the struggle for equality that the LGBTQ+ community has faced, celebrate their contributions that have enhanced our community and society, and recognize that work remains to be done to increase understanding and, as with all human rights, vigilance is essential.*

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052119-06 Motion made by Robert Winn, Jr. and second by John Daley to issue the Proclamation Recognizing June 2019 as Pride Month in Ogunquit; approved 4-0, Dolliver absent.

The second annual flag-raising is schedule for Saturday, June 1st at the Town Square.

5.0 APPOINTMENTS & RESIGNATIONS - None

Chair Waite noted that we are nearing the end of the fiscal year and that some appointments do run out June 30th, so the Select Board will be making Board & Committee appointments to fill vacancies and reappoint members in the near future.

6.0 UNFINISHED BUSINESS - None

7.0 NEW BUSINESS

7.1 Public Hearing: Referendum and Budget Warrant Articles for the 2019-2020 Fiscal Year to be presented at the June 11, 2019 Annual Town Meeting.

The Annual Town Meeting takes place as always on the second Tuesday in June, this year it is June 11th.

Public Hearing opened at 6:22pm.

There were no questions or comments from members of the public.

Public Hearing closed at 6:22pm.

8.0 TOWN MANAGER'S REPORT

We are coming to the end of the month of May and the month of June is always a significant time in our community and communities throughout the United States with Pride Month and Memorial Day.

This year the Town of Ogunquit and Town of Wells have been working together to try to coordinate the Memorial Day celebration. In Wells the celebration has always started at 9:00am and then students that play in the band come down to participate in Ogunquit's parade which is at 11:00am. That tradition will continues this year. The route will be more compact and efficient this year, starting at Locust Grove Cemetery. Then will be stopping at the Firefighter's Park for a ceremony for two members of the Ogunquit Fire Company that we lost this past

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year, then from there to the Ogunquit River Bridge to recognize the people lost at sea and then the laying of the wreath at Riverside Cemetery. The ceremony wraps up at Veteran's Park. Lt. Kevin Chabot, Wells Police Department and Veteran, will serve as Master of Ceremonies. The Wells High School Band and A Capella Chorus will be present during the ceremonies.

The unveiling of the Firehouse Mural will take place right after the ceremonies. John Stand has been working on this mural all winter. The mural tells a history of the Ogunquit Fire Department.

June also means that summer season is here! Bathrooms are up and running except for the new ones, these will be open this Friday.

Town Manager Finnigan addressed a couple of questions that had come up at the last meeting; one was electrical wiring. This was reviewed and does meet bid specifications and code. The other question was regarding the toilets (wall hung or on the floor). It was more economical to have the floor models for these small bathrooms.

Went out to bid early for the painting of the crosswalks, but due to weather they have not been painted. The painting should occur this week.

Trolley service will start on Memorial Day Weekend. There will only be one trolley provider this year, Ogunquit Trolley. Molly Trolley (Jamie Bradish) decided, that due to the age of his children he wanted to take a road trip with his family, so is taking the year off to do that.

We are very busy downstairs issuing beach passes.

One of the questions that came up at the last meeting was regarding the audit report and fund balance, as had just wrapped up the audit. The Town does have a fund balance policy which requires that have 10% of the tax commitment plus one month's expenses. The town does meet that requirement. This policy will be something that the Select Board will need to discuss with the auditor when they meet and certainly when hire the new treasurer and get thoughts.

Fire Department had hose testing on Main Beach on Monday (5/20). This is usually done by the Firefighters, but this year hired a contracted service to assist with this.

The Police Chief is looking for more Community Services Officers (CSO), has enough to get the season started but is looking for additional staffing.

Just went through a highly anticipated and highly participated election, very good turn-out. The Town Clerk reported that there have only been 10 requests for absentee ballots for the June 11th Annual Town Meeting. Town Manager Finnigan urged people to keep in mind that we do have an election in June. The Information Packets will be going out tomorrow (5/22) and information is on the website along with sample ballots on the bulletin board at the Town Office.

Tomorrow night is Candidates Night (5/23) at 5:30pm at the Dunaway Community Center.

9.0 Citizen Comments (For Town topics not on the Agenda)

The Select Board welcomes public comments and questions about Town-related issues that are not on the agenda. We ask that people keep comments on point and within 3 minutes.

Rick Barber, 22 Berwick Road

- Thank you for the proclamation that was read tonight and the donation of the panel.

Peter Kahn, Tern Street

- Invited all to the Ogunquit Residents Alliance 4th Candidates Night at the Dunaway Community Center on Wednesday, May 23 at 5:30pm. Sarah Potter, President of the Ogunquit Chamber of Commerce, will be moderator.

Neal DeLuca, Berwick Road

- Stated that he was the one who brought up concerns regarding the index cards for the parking pass. Was present to offer a solution for residents to sign up for the parking pass through e-mail. The way doing it right now is not really legal.

Elaine Cooper, Spring Street

- Comments about becoming a member of a board or committee and those that she has met since becoming a member herself.
- Suggestion about people when they come to the podium who comment on Charter or Municipal Code that they reference the section they are talking about.

10.0 OTHER BUSINESS

10.1 Select Board Reports and Announcements

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Selectman Winn

- Thank you to Elaine Cooper for her comments.

Selectwoman Mooney

- Comments about the past several months, would like to move forward in a productive way.
- Comments regarding communications.
- Thanked everyone for all their efforts.

Chair Waite

- Very grateful that he is here chairing the meeting for the Ogunquit Select Board.
- Comments about the rough winter.
- Comments regarding the Ogunquit Panel, AIDS and the face of Ogunquit.
- Comments about moving forward and communication.

11.0 ADJOURNMENT

Motion made by Robert Winn, Jr. and second by Madeline Mooney to adjourn the meeting at 6:51pm; approved 4-0, Dolliver absent.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager