



**SELECT BOARD
MEETING MINUTES
JULY 23, 2019**

1.0 Select Board Meeting

1.1 Call to Order

Meeting called to order at 6:00pm.

Members present: Charles L. Waite, III, Chair
Madeline S. Mooney, Vice Chair
John M. Daley
Lindsey M. Perry

Members absent: Robert N. Winn, Jr.

Motion made by Madeline Mooney and second by Lindsey Perry to excuse the absence of Robert Winn, Jr. from the July 23, 2019 Select Board meeting; approved 4-0.

Others present: Patricia A. Finnigan, Town Manager

1.2 Pledge of Allegiance

The Pledge of Allegiance was recited by some in attendance.

1.3 Excused absence of Select Board Member Daley July 2, 2019 Meeting

Motion made by Madeline Mooney and second by Lindsey Perry to excuse the absence of John Daley from the July 2, 2019 Select Board meeting; approved 4-0, Winn absent.

2.0 Meeting Minutes

2.1 July 9, 2019 - Motion made by and second by to approve the minutes of the July 9, 2019 Select Board

Motion made by Lindsey Perry and second by Madeline Mooney to approve the minutes of the July 9, 2019 Select Board meeting; approved 4-0, Winn absent.

3.0 Public Hearings - Liquor & Amusement

Public Hearing opened at 6:05pm

There were no comments or questions from the public in attendance.

Public Hearing closed at 6:06pm.

3.1 Hartwell House - Malt, Spirituous & Vinous Liquor License Renewal

Application was recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer.

Jim Hartwell was in attendance to represent Hartwell House.

072319-01 Motion made by John Daley and second by Madeline Mooney to approve the Malt, Spirituous & Vinous Liquor License Renewal Application for the Hartwell House, approved 4-0, Winn absent.

3.2 Ogunquit Beach Lobster House - Malt, Spirituous & Vinous Liquor License Renewal

Application was recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer.

Jana Medina was in attendance to represent the Ogunquit Beach Lobster House.

072319-01 Motion made by John Daley and second by Madeline Mooney to approve the Malt, Spirituous & Vinous Liquor License Renewal Application for the Ogunquit Beach Lobster House, approved 4-0, Winn absent.

3.3 Pizza Napoli - Malt, Spirituous & Vinous Liquor License Renewal

Application was recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer.

Robert Coles was in attendance to represent Pizza Napoli.

072319-01 Motion made by John Daley and second by Madeline Mooney to approve the Malt, Spirituous & Vinous Liquor License Renewal Application for Pizza Napoli, approved 4-0, Winn absent.

4.0 **Presentations, Proclamations, Resolutions & Communications** - None

5.0 **Appointments & Resignations** - None

Chair Waite stated that clearly, Ogunquit is fortunate to have so many civic-minded individuals who generously share their time and talents to give and serve on the town committees and the boards. Every year at this time the Select Board makes appointments to the town committees and boards. Term expirations and vacancies have occurred during the year and alternate members only serve for one year, so those appointments need to be made annually. If anyone is interested in applying or reapplying to serve on a committee or board please submit your application soon. It is very easy, the applications are available in the hall, online, the Town Clerk's Office or the Town Manager's Office.

We would like to start making appointments and filling vacancies so that all the committees and boards can be full to accomplish their work. If you have never been on a committee or board, or it has been awhile, we encourage you to do so. We are a stronger community and we have diverse viewpoints; people throughout the community that are involved and engaged make a stronger electorate.

6.0 **Unfinished Business**

6.1 **Appointments of Select Board Liaison** (table to August 6 Select Board meeting)

Last meeting this was discussed, but Select Board Member Daley was not present to participate. There was a discussion to wait for the appointments to be made or wait until committees are appointed.

Motion made by Lindsey Perry and second by Madeline Mooney to table this agenda item until the August 6, 2019 meeting of the Select Board; approved 4-0, Winn absent.

7.0 **Town Manager's Report**

Thanked everyone who worked for the town last weekend during the heat wave.

Commented on changes in staffing, Debra Burns will be joining the Town as the new Deputy Clerk-Deputy Treasurer.

Will be having interviews for Treasurer this week, hopefully will have good news for the Board on August 6th.

Still have a couple of vacancies that are working on: Public Works Director and Fire Chief.

The Ogunquit Ocean Rescue took back the trophy during this year's lifeguard competition.

8.0 New Business

8.1 Ogunquit Playhouse - Application for Bingo on August 5, 2019

The Ogunquit Playhouse has an application for Bingo for August 5, 2019. The Playhouse will be doing a volunteer recognition event and one of the activities that they wanted to do is to play Bingo, in order to do that they need the permission of the Town and the State.

072319-02 Motion made by Madeline Mooney and second by Lindsey Perry to approve the License Application for the Ogunquit Playhouse for Bingo on August 5, 2019; approved 4-0, Winn absent.

8.2 Award of Bid for Public Works Department Truck (Chassis Cab)

The voters approved the purchase of a new Public Works truck at the June Annual Town Meeting. The Town issued a request for bids to replace Truck #10, a 2005 truck which is the oldest truck in the fleet. The total amount requested and approved was \$95,000. The Town received bids from three (3) vendors; Arundel Ford, Casco Bay Ford and Stoneham Ford. After reviewing the submissions one vendor presented a bid which met all the specifications. Public Works Interim Director and Fleet Manager recommended that the Select Board award the bid to Stoneham Ford in the amount of \$51,314.70 (truck chassis only). The Town will now go out to bid for the plow and sanding equipment.

Carol Murray, Interim Public Works Director, was in attendance to answer questions from the Select Board.

072319-03 Motion made by Lindsey Perry and second by Madeline Mooney to award the bid for the Public Works Department Truck (Chassis Cab) to Stoneham Ford in the amount of \$51,314.70; approved 4-0, Winn absent.

8.3 Establish a Sustainability Committee

Carol Murray gave a presentation on the value of a Sustainability Committee.

Sustainability Committee

The purpose of the Sustainability Committee is to advise the Select Board regarding environmental sustainability, resiliency, energy conservation, and climate change issues so the Town can act proactively to protect and preserve our quality of life, adapt to climate change, reduce our carbon footprint, support smart growth and development to maintain economic vitality, and be stewards of our environmental and economic resources.

The following are some examples of tasks the Sustainability Committee will perform:

- Advise the Select Board and recommend strategies, ordinances, policies, and projects that result in energy conservation that can show return on investment, and environmental benefit.*
- Provide community education and outreach to residents and businesses homeowners and businesses to understand sustainability issues and climate adaptation strategies that can help people make informed choices regarding energy consumption and environmental protection.*
- Collaborate with area communities, the public schools, and the State on climate adaption matters.*
- Recommend Town capital projects that are designed to adapt to climate change and other environmental challenges in order to minimize destruction from natural disasters and preserve the Town's natural resources, infrastructure, and financial resources.*
- Issue an annual report to the Select Board on the committee's progress, accomplishments, and what needs to be done.*

072319-04 Motion made by Lindsey Perry and second by Madeline Mooney to establish a Sustainability Committee as described; approved 4-0, Winn absent.

8.4 Schedule a Public Hearing to Consider a Proposed Charter Amendment to Article VIII Section 804 Recall of Elected Officials

The Select Board met recently with the Town Attorney, there was a discussion about recall and how that was perceived by the Board Members and someone that wasn't on the Board at that time. There are two ways of thinking; there could be a Charter Amendment which would be put on the ballot to be voted upon. At the time, the Board considered that it would be only fair, instead of them making the

decision, that they hold a public hearing to consider establishing a Charter Review Commission to review the Town Charter.

There were no comments or questions from the public in attendance.

072319-05 Motion made by Lindsey Perry and second by John Daley to schedule a public hearing on August 6, 2019 to consider a Proposed Charter Amendment to Article VIII, Section 804, Recall of Elected Officials for the November 5, 2019 Special Town Meeting Warrant; approved 4-0, Winn absent.

8.5 Schedule a Public Hearing to Consider Establishing a Charter Commission to review the Town Charter

There were no comments or questions from the public in attendance.

072319-06 Motion made by John Daley and second by Madeline Mooney to schedule a public hearing on August 6, 2019 to consider Establishing a Charter Commission to review the Town Charter for the November 5, 2019 Special Town Meeting Warrant; approved 4-0, Winn absent.

8.6 Review of Special Town Meeting Calendar for November 5, 2019

August 13, 2019	Ogunquit Sewer District Runoff Election
July 29, 2019	Nomination Papers Available (tentative date)
September 6, 2019	Nomination Papers & Ordinance Changes Due
September 10, 2019	Public Hearing on Special Town Meeting
September 24, 2019	Warrant & Order for Special Town Meeting Signed
October 4, 2019	Absentee Ballots Available for Special Town Meeting
October 8, 2019	Public Hearing on Special Town Meeting
October 22, 2019	Public Hearing on Special Town Meeting
November 5, 2019	Special Town Meeting State Referendum Election

There were no comments or questions from the public in attendance.

8.7 Select Board Review and Approval of Commercial Card Resolution with Peoples United Bank

Town Manager Finnigan explained that the Town has a relationship with a number of banks; Peoples United is one of the banks that do issue credit cards. Most companies or banks issue credit cards in the name of the individual. The town

wants credit cards issued to the Town of Ogunquit with Departments issued on the cards. These cards will have a very strict credit limit and only be issued to the Town Treasurer, Police Chief, Fire Chief and Public Works Director.

There were no comments or questions from the public in attendance.

072319-07 Motion made by Lindsey Perry and second by Madeline Mooney to approve the Commercial Credit Card Resolution from Peoples United Bank which will allow the Town to have credit cards for limited purposes under the direction of the Treasurer; approved 4-0, Winn absent.

9.0 Citizens Comments (For Town topics not on the Agenda)

The Select Board welcomes public comments and questions about Town-related issues that are not on the agenda. We ask that people keep comments on point and within 3 minutes.

Marc Clermont, 28 Village Green Drive

- Comments about gifting of town land for Senior Housing.

Mary Breen, owner of Bread & Roses Bakery, 246 Main Street and property owner of 114 Stearns Road

- Comments regarding recent elections.

Peter Kahn, 3 Tern Street

- Comments and questions about the proposed amendment discussed by the Select Board.

Lauren Fogarty, 24 School Street

- Commented on the Select Board rules and the three-minute rule for the public.

Barbara Ferraro

- Comments regarding Ogunquit Housing - reminder for a workshop meeting with the Select Board.

Marc Clermont, 28 Village Green Drive

- Requested that Select Board workshops be held later in the day for those who work have the ability to attend.

Pat Hussey, Ocean Heights

- Comments regarding a letter she had received.

Jim Hartwell, 312 Shore Road

- Asked about flags and the limit of how many he can put out.
- Comments regarding the "Plan for Growth in Ogunquit".

10.0 Other Business

10.1 Select Board Reports and Announcements

Selectwoman Mooney

- Reviewed the Select Board Rules.

Selectman Daley

- Comments regarding an article in *Downeast Magazine*.

Selectwoman Perry

- Comments regarding article on *Buzz Feed* about Ogunquit.
- Comments about her presence at the beach and speaking with the Lifeguards.

Chair Waite

- Congratulations to the Lifeguards.
- Commended the Fire Department and the First Responders.
- Commended Ogunquit Housing, Inc. for their presentation.
- Asked that everyone to please be aware of bicycles, pedestrians and traffic.

11.0 Adjournment

Motion made by John Daley and second by Madeline Mooney to adjourn the meeting at 7:25pm; approved 4-0, Winn absent.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager