



**SELECT BOARD
MEETING MINUTES
JANUARY 14, 2020**

1. SPECIAL SELECT BOARD MEETING

A. Call to Order

Meeting called to order at 5:30pm.

Members present: Madeline S. Mooney, Chair
Robert N. Winn, Jr., Vice Chair
John M. Daley
Heath Ouellette
Lindsey M. Perry

Others present: Town Manager Patricia A. Finnigan

Budget Committee: William Sawyer, Chair
Fred Lynk, Secretary
Elaine Cooper
Richard Dolliver
Peter Kahn
Mark MacLeod
Thomas Sellers

B. Public Hearing Amendment to Title V: Parking Fees

Ray Hamlin was in attendance to present changes and parking fee changes to Title V. Changes and Additions are **bold and underlined**, deletions are ~~struck out~~.

Full Time Residents:

Moped/Scooter (**Gas and Electric**) - \$5.00

Non-Resident Part Time Property Owner:

Moped/Scooter (**Gas and Electric**) - \$5.00

011420-01 Motion made by John Daley and second by Heath Ouellette that for Mopeds and Scooters for Full Time Residents and Non-Resident Part Time Property Owners is no charge; approved 5-0.

Hotel/Motel (Neptune & Norseman) Overnight Guests:

Free when no fees are charged at Main Beach Lot.

~~\$10.00~~ ~~\$6.00~~ per night (Prior to 2nd Saturday in June and after Labor Day)

\$15.00 ~~\$10.00~~ per night (all other times)

011420-01 Motion made by John Daley that Hotel/Motel (Neptune & Norseman) Overnight Guests be changed from \$6.00 to \$8.00 per night (Prior to 2nd Saturday in June and after Labor Day, and from \$10.00 to \$12.00 per night all other times. There was no second, motion fails.

Main Beach Parking Lot:

- Recreational Vehicles Under 40 Feet, \$50.00 per day on Space Available Basis at Discretion of Parking Lot Attendant.

Satellite Lots

Cottage Street/Obeds Daily Rates

~~\$15.00/M-TH~~/per day/Shoulder Season

~~\$20.00/F-S~~/per day/Shoulder Season

\$25.00 per day/In Season

Footbridge Beach Parking Lot:

- Recreational Vehicles Under 40 Feet, \$50.00 per day on Space Available Basis at Discretion of Parking Lot Attendant.

Lower Lot - River Road: Daily Rates

~~\$15.00/M-TH~~/per day/Shoulder Season

~~\$20.00/F-S~~/per day/Shoulder Season

\$25.00 per day/In Season

Overtime Parking Charge - \$3.00/\$4.00/hour

North Beach Lot:

- Recreational Vehicles Under 40 Feet, \$50.00 per day on Space Available Basis at Discretion of Parking Lot Attendant.

MOPEDS/SCOOTERS/MOTORCYCLES:

Moped/Scooter (Gas and Electric) \$5.00/day

Motorcycle \$10.00/day

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Parking - Designated areas only (Perkins Cove, Cottage Street/Obeds & Lower Lot)

Motorcycles/Mopeds/Scooters \$3-4/2 hours

011420-02 Motion made by Lindsey Perry and second by Robert Winn, Jr. to approve the Title V, Chapter 12 fee schedule in the Select Board packet with the one change regarding the pricing for the Mopeds/Scooters as stated in a previous motion; approved 4-1, Daley in opposition.

C. Review and Approval of Main Beach Bathhouse & Lifeguard Station Project Budget.

Comments/Questions from:

- Rick Dolliver
- Carole Aaron
- Selectman Ouellette
- Selectman Winn

011420-03 Motion made by Robert Winn and second by John Daley to approve the Main Beach Bathhouse & Lifeguard Station Project Budget and Contract with a budget of \$1,193,842.00; approved 5-0.

D. Review and Approval of the Budget Review Committee By-Laws.

The Budget Review Committee By-Laws have not been updated since 2011. Fred Lynk, secretary to the BRC, was in attendance to highlight the changes that have been made to the by-laws.

011420-04 Motion made by Lindsey Perry and second by Robert Winn, Jr. to approve the by-laws of the Budget Review Committee as contained in the Select Board packet; approved 5-0.

E. Adjournment

Motion made by Robert Winn, Jr. and second by John Daley to adjourn the meeting at 6:30pm; approved 4-0, Ouellette did not vote.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager

A ten (10) minutes recess was taken prior to the start of the workshop meeting.

FY21 BUDGET WORKSHOP WITH BUDGET REVIEW COMMITTEE

Select Board and Budget Review Committee discussion of FY21 budget process, goals, and priorities. The list is not in priority order and does not include on-going operational responsibilities

- 1. Community Vision Statement**
- 2. Capital Projects**
 - A. Municipal Campus: Police, Town Hall, Community Center (Dunaway/OVS)
 - B. Beach Bathrooms - Projected completion date: May 2020
 - C. Beach Street from Rte. 1 to the Beach
 - 1) Sidewalks
 - 2) Access to beach via Norseman
 - 3) Traffic & pedestrian flow
 - D. Perkins Cove
 - 1) Dredging
 - 2) Seawall
 - 3) Bridge
 - 4) Lighting
 - 5) Repair infrastructure damage from storms (FEMA)
 - E. Roads/Sidewalks/Infrastructure
 - 1) Pavement Management Plan
 - 2) Planned annual investment to improve poor roads and preserve good roads
 - F. Conservation and Environmental Quality
 - 1) Preserve and acquire green space/open space
 - 2) Marginal Way
 - 3) Beaches
 - 4) Watershed/rivers/estuaries
 - 5) Cemeteries
 - G. Use of Town land
 - 1) Inventory of Town-owned property
 - 2) Effective utilization/best use
 - H. Sustainability Projects
 - 1) Identify and prioritize projects

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- a) Complete LED streetlight conversion, building energy efficiency, etc.
- 3. Financial Planning**
 - 1) Develop and continually update the 5-Year Capital Plan
 - 2) Establish financing plan for capital projects (appropriate debt levels; cash reserves; project reserve funds)
 - 3) Establish/update financial policies (Fund Balance, Debt Management, Capital Investment, Purchasing)
- 4. Parking**
 - 1) What is the right capacity for Ogunquit?
 - 2) Private or public lots
 - 3) Satellite sites
 - 4) Fees and Revenue
- 5. Public Safety**
 - 1) Staffing levels to provide safety of our employees and the community
 - 2) Response times, acceptable risk-benefit ratios
- 6. Charter Commission**
 - 1) Funding for legal services, and possible other expertise
- 7. Comprehensive Plan**
 - 1) Set goals and direction
 - 2) Appoint committee
 - 3) Funding for land use/Comp Plan expertise to help with developing our Comp Plan
- 8. Committees**
 - 1) Select Board liaisons - regular reporting to Select Board
 - 2) Launch the Sustainability Committee
 - 3) Appoint Members to the Age Friendly/Quality Community Committee
 - 4) Recognize the volunteer base is changing and how to support committees so they are successful
- 9. Codification of Ordinances**
 - 1) Entire Code of Ordinances (underway)
 - 2) Special attention to: Harbor Ordinance
- 10. Revenues and Fees**
 - 1) Pay as You Throw system (PAYT) - solid waste and recycling
 - 2) Review existing fees periodically to keep pace
 - 3) Identify other revenue sources (non-property tax)
- 11. Beautification**
 - 1) Gateways/entrances
 - 2) Perkins Cove
 - 3) Village Center
 - 4) Beach entrances

12. Historic Preservation

- 1) Funding to ensure we maintain and preserve our historic natural and built areas

13. Communications

- 1) Community e-newsletter
- 2) Make greater use of web site, WOGT, and web streaming

14. Deliver services effectively, efficiently, and meet the community's expectations

- 1) Determine the appropriate funding levels
- 2) Have the right staffing level to deliver the services (full time, part-time., seasonal)

15. Celebrate 2020: Ogunquit's 40th Birthday!