



**SELECT BOARD
MEETING MINUTES
JANUARY 21, 2020**

Workshop 5:00pm

The Select Board met with Lita Semrau from Port City Architecture who was part of the design team who developed the "Ogunquit Municipal Offices and Public Works Garage" Master Plan in 2009.

A brief break was taken at the end of the workshop prior to the start of the regular meeting of the Select Board.

1.0 Call to Order

Meeting called to order at 6:15pm.

1.1 Roll Call

Members present: Madeline S. Mooney, Chair
Robert N. Winn, Jr., Vice Chair
John M. Daley
Heath Ouellette

Others present: Town Manager Patricia A. Finnigan

1.2 Request from Select Board Member Lindsey Perry to be excused from the January 21st meeting.

Motion made by Robert Winn, Jr. and second by John Daley to excuse the absence of Lindsey Perry from the January 21, 2020 Select Board meeting; approved 4-0.

1.3 Pledge of Allegiance

The Pledge of Allegiance was led by Chair Mooney.

2.0 Meeting Minutes

2.1 January 7, 2020

Motion made by Robert Winn, Jr. and second by John Daley to approve the minutes of the January 7, 2020 Select Board meeting as amended; approved 4-0, Perry absent.

2.2 January 14, 2020

Motion made by Robert Winn, Jr. and second by John Daley to approve the minutes of the January 14, 2020 Select Board meeting as amended; approved 4-0, Perry absent.

3.0 Public Hearings - Liquor & Amusement Licenses

Public Hearing called to order at 6:20pm.

No questions or comments from the public in attendance.

Public Hearing closed at 6:21pm.

No comments or questions from the Select Board.

3.1 Perkins Cove Lobster Shack - Malt & Vinous Liquor License

Application recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer.

Jason Evans was in attendance to represent Perkins Cove Lobster Shack.

012120-01 Motion made by Robert Winn, Jr. and second by John Daley to approve the Malt & Vinous Liquor License Renewal Application for Perkins Cove Lobster Shack; approved 4-0, Perry absent.

3.2 The Trap - Malt & Vinous Liquor License

Application recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer.

Jason Evans was in attendance to represent The Trap.

*For the full content of the meeting go to www.townofogunquit.org
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012120-02 Motion made by Robert Winn, Jr. and second by John Daley to approve the Malt & Vinous Liquor License Renewal Application for The Trap; approved 4-0, Perry absent.

4.0 Presentations, Proclamations, Resolutions & Communications

4.1 Fire Department Service Recognition - Fire Chief Ed Smith

Town Manager Finnigan introduced the Fire Chief Ed Smith.

Fire Chief Smith presented 2019 Awards/Commendations to the following:

- **Fire-Rescue Department Service Award** - Captain Scott Bourque.
- **Fire-Rescue Department Unit Service Award** - Paramedic Christopher Mooney, Captain David Moore, Captain Scott Bourque, Firefighter Stewart Sinclair; and one Firefighter (Mitch Stapleton) two Police Officers (Officer Thomas Orlando and Sergeant Neal Pawlik) that were not able to be present at this meeting.
- **Fire-Rescue Department EMS Merit Award** - Paramedic Christopher Mooney.
- **Fire-Rescue Department Chief's Award** - Sandy Mait.
- **Fire-Rescue Department 30 Year Career Member Service Award** - David Moore.

4.2 Marginal Way Committee Report - Joan Griswold, Chair

Marginal Way 2019 Progress Report was presented by Joan Griswold, Chair of the Marginal Way Committee.

Presentation of invasive species of plants that is present on the Marginal Way and the Committee's work to try to control invasive species and replacement with a natural and healthy landscape.

Comments/questions:

- Selectman Winn
- Selectman Ouellette

4.3 Main Beach Bathhouse & Lifeguard Station Update - John Daley and Bob Winn

Update was presented by Selectman Daley on the project status; still on schedule and on budget.

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Comments/questions:

- John Paul Argenti.
- Selectman Ouellette.
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4.4 Pavement Management Program - CMA Engineers

Town Manager Finnigan stated that a pavement management program will allow the Town to plan the work that needs to be done and the amount of money that should be budgeted annually to maintain the investment in our extensive road network. The objective is to keep our good roads good, and improve the poor roads. Once we have the initial investment to get all the roads into the "good" category, we can have a regular maintenance program which will allow us to preserve the investment in our roads, and keep them in good condition, in a cost effective manner.

As part of this pavement management program, all the Town roads have been analyzed and rated so we know the condition of our roads, the work needed to maintain or improve them, and the estimated costs. This is an important step in our process of having a 5-year capital improvement program for the Town's infrastructure.

Bill Straub, from CMA Engineers, Inc., Civil/Environmental/Structural Engineers, was in attendance to discuss the specifics of the pavement rating and management program. Also in attendance was Public Works Director Tom Torno. Mr. Straub gave a power point presentation on the Pavement Management Program.

5.0 Appointments & Resignations - None

6.0 Town Manager's Report

Town Manager Finnigan reported on the following:

- Thank you to Bill Straub for the presentation.
- Having gotten through 50% of the year, budgets are on schedule.
- Thanked the residents of Agamenticus Road who either came to the meeting or contacted the Town Manager.
- Captain Thomas Road is a major challenge with drainage problems and culvert replacements needed. Applied for grant through "Stream Smart Program" for culvert replacement and received notification that had qualified.
- Sustainability Committee - meeting dates.

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7.0 **Unfinished Business** - None

8.0 **New Business** - None

9.0 **Citizens Comments** (for topics not on the Agenda)

The Select Board welcomes public comments and questions about Town-related issues that are not on the agenda. We ask that people keep comments on point and within 3 minutes.

Comments/questions:

- John Paul Argenti
- Rick Dolliver
- Allyson Cavaretta
- Mark MacLeod

10.0 **Other Business**

10.1 Select Board Reports and Announcements

- Selectman Winn
- Selectman Ouellette
- Chair Mooney

11.0 **Adjournment**

Motion made by John Daley and second by Heath Ouellette to adjourn the meeting at 8:13pm.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to Town Manager