



**SELECT BOARD  
MEETING MINUTES  
MAY 12, 2020**

This meeting was conducted remotely during the COVID-19 State of Emergency.

**1.0 Welcome and Call to Order**

Meeting called to order at 6:04pm.

Members present: Madeline S. Mooney, Chair  
Robert N. Winn, Jr., Vice Chair  
John M. Daley  
Heath Ouellette

Members absent: Lindsey M. Perry

Motion made by Robert Winn, Jr. and second by Heath Ouellette to excuse the absence of Lindsey Perry from the May 12, 2020 Select Board meeting; approved 4-0.

Others present: Town Manager Patricia A. Finnigan

Chair Mooney asked that a moment of silence be observed for health care workers, all those with high risk jobs, and concern for those who are sick or suffering from sickness from the virus or financial problems.

**2.0 Presentations, Proclamations, Resolutions & Communications**

Chair Mooney stated that the Task Force was formed on April 21, 2020; not intended to be a local medical or science authority on COVID-19. The purpose is to look specifically at Ogunquit's circumstances and develop a planned course of action to gradually reopen the public and private facilities based on the recommendations of Federal and State experts, the Task Force and the Governor's Orders. The Task Force will make recommendations and advise to the Select Board including things like enforcing and observing social distances, what to do with the Marginal Way, the beaches, the village, the density on Main Street, Shore Road and Beach Street.

The Select Board asked the Task Force to first look at the beaches, which is what they have done for this meeting. The Select Board should discuss at this meeting and get a consensus on what should be looked at next.

2.1 Community COVID-19 Task Force Update - Bob Whitelaw, Chair

***Beaches, Waterways  
Recommendations for the Select Board***

***Beaches Phase I  
Commencing May 18, 2020***

Activities

- *Walking, surfing, paddling and fishing.*
- *Those with physical limitations are welcome to remain in position on the beach.*
- *Sports related activities prohibited.*
- *Social distancing protocols in place per CDC and Maine CDC recommendations.*
- *Estuary access prohibited at Main Beach.*

Parking

- *Parking open at Main and Footbridge beaches to residents and non-residents.*
- *No charging for parking lots in Phase 1.*
- *2019 and 2020 beach stickers, transfer station stickers accepted for free access on days there is a charge to enter the lots.*
- *Bicycle racks available at Main Beach and Footbridge Beach.*

Important Considerations and Needs

- *Utilize a checklist system to ensure all services are ready and able to open: Police, Visitor Services, Facilities.*
- *Appropriate PPE for Visitor Services colleagues.*
- *Beach users to wear masks when social distancing is not possible.*
- *No groups larger than 10 per CDC guidelines.*
- *Necessary signage in parking lot; other public information tools.*
- *Necessary signage at the beach entrance; uni-directional on and off ramps where possible.*
- *No fishing, crabbing, etc., on the Footbridge.*
- *Masks are required on the Footbridge when social distancing is not possible.*
- *Metered lots remain closed until cleaning protocols can be developed or manual operation can service these lots.*
- *Select Board will determine appropriateness to move to the next phase.*

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- *Monitoring compliance and impact of beach re-opening overseen by the appropriate town authorities: Police, Visitor Service and Facilities with input from the Public Health subgroup of the Task Force.*

#### Timing

- *Parking and beaches open per posted times, currently 5 AM to 11 PM.*
- *Visitor Services personnel empowered to close parking lots.*

#### Bathhouses

- *Restrooms remain closed until cleaning and sanitizing protocols are in place.*

Comments/questions from:

#### **Selectman Daley**

- Question about parking (resident and non-resident).
- Asked about sufficient PPE for Visitor Services staff.
- Question about monitoring compliance.
- Asked about the hours for parking.
- Comments about cleaning bathrooms per CDC recommendations.
- Question about what is meant by closing parking lot.

#### **Selectman Winn**

- Comments about social distancing being adhered to; non-compliance.
- Asked about utilizing the Lifeguards to monitor.
- Concerns about being able to keep bathrooms clean and safe.
- Comments about having posted hours of opening.

#### **Selectman Ouellette**

- Comments about the work the Task Force has done.
- Comments about parking lot volume during May and June (historically).
- Comments about non-compliance.
- Comments about "Stay Safe at Home" during May, opening June 1<sup>st</sup> and the "14-day" requirement for people coming from out of state.
- Question about parking lot hours and limiting parking spots.
- Asked about the North Beach Parking lot being open.
- Comments about the use of the meters in the parking lots and "cashless" transactions.
- Question about parking passes.
- Question about the July 4<sup>th</sup> Fireworks.

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- Asked about a way to alert the public when beach parking lots are full.
- Comments regarding beach hours and parking hours.

#### **Chair Mooney**

- Main concern is the density of the town itself, not just the beach.
- Would like to take this slow and careful, new learning experience.
- Commented on the statistics presented at the Task Force meeting.
- Commented on pay for parking.
- Commented on the Footbridge Beach and access to Main Beach.
- Commented on monitoring the beach.
- Density in town is based on parking availability, concerned about over-crowding of sidewalks.

#### **Town Manger Finnigan**

- Beach Passes - 2019 Beach Passes will remain valid for the rest of the season; those that do not have a beach pass can call when the Town Hall opens again can call ahead and set up an appointment to keep face-to-face at a minimum, can also e-mail to get information.
- Concerns - what is the objective with the role of Visitor Services staff. If not charging for parking, then Visitor Services do not really need to be there. The issue would be traffic control which would fall under the Police Department.

#### **Public Comments/Questions**

- Karen Topchik
- Laura Breen-Brogan
- Miriam Carlin
- Neal DeLuca
- Josh DeSalvo
- Dave Fazzina
- Susan Macri

The Select Board reviewed the recommendations for Phase I that were submitted by the Community COVID-19 Task Force.

Motion made by Robert Winn, Jr. and second by Heath Ouellette to open Main Beach and Footbridge Beach on May 18, 2020 for walking, surfing, paddling and fishing in accord with the **Phase I** (which includes CDC Guidelines) description by the Community COVID-19 Task Force, with the exception of allowing parking per

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normal hours of the Town. This will be reviewed on or prior to June 3<sup>rd</sup>, 2020; approved 4-0, Perry absent.

### **3.0 Town Manager Report**

#### **3.1 Presentation of FY21 Budget**

Town Manager Finnigan gave an overview of her budget plans for the Fiscal Year 2020-2021. It will be a "bare bones" budget without any CIP expenditures. Plan to have Capital Improvement requests in November, but that will be contingent on how well the town does financially between now and the next four to five months.

The consensus of the Select Board is to have the Annual Town Meeting on July 14, 2020.

The Budget Review Committee will be meeting on May 14<sup>th</sup>. The Select Board will plan to meet for a budget workshop either the end of this week after the BRC meeting or the first of next week.

#### **4.0 Public Comments/Questions**

- Bill Sawyer
- Skanlon Sittig

#### **5.0 Select Board Comments**

- Selectman Daley
- Selectman Ouellette
- Chair Mooney
- Vice Chair Winn

#### **6.0 Adjourn**

Motion made by John Daley and second by Heath Ouellette to adjourn the meeting at 8:54pm.

Respectfully submitted,

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Cheryl L. Emery, Administrative Assistant to the Town Manager

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