



**SELECT BOARD  
SPECIAL MEETING MINUTES  
AUGUST 11, 2020**

While the Select Board members were present at the Dunaway, the public portions of the meeting were conducted via Zoom due to the COVID-19 State of Emergency.

**1.0 Call to Order - 6:15pm.**

Members present: Heath Ouellette, Chair  
John M. Daley, Vice Chair  
Richard Dolliver  
Lindsey M. Perry  
Robert N. Winn, Jr.

Others present: Town Manager Patricia A. Finnigan.  
Ann Freeman, Town HR Attorney, Bernstein Shur

**2.0 Overview of Town Manager Contract Amendment**

Ann Freeman, Town's HR Attorney, was in attendance to give an overview of the particulars of the draft of the Town Manager's contract extension.

**3.0 Public Comments**

The Select Board welcomes public comments about agenda items, and we ask that people keep comments brief and to the point (3 minutes). Speakers need to state their name and street location at the start of their comments. Note, questions may be asked, but the Select Board and/or the Town Attorney may not be able to answer all questions due to the confidentiality of personnel matters and contract negotiations.

**Comments/questions:**

- Ben Hershenson
- Jim Hartwell
- Michael Sgambati

**4.0 Executive Session**

Motion made by Richard Dolliver and second by John Daley to go into Executive Session pursuant to Maine Law Title 1 M.R.S.A. §405.6(A) for the purpose of discussion with Town Attorney regarding personnel matters relating to the Town Manager's performance review and employment contract negotiation; approved 5-0.

A break was taken from public viewing while the Select Board was in Executive Session.

Motion made by Richard Dolliver and second by Robert Winn, Jr. to come out of executive session; approved 5-0.

## 5.0 Town Manager Contract Amendment

### Comments/questions:

- Selectman Winn
- Selectwoman Perry
- Town Manager Finnigan
- Selectman Daley

Motion made by John Daley and second by Richard Dolliver to accept and approve the first amendment (*six-month extension*) to the Employment Agreement for Town Manager Patricia Finnigan's employment contract with the Town of Ogunquit; approved 5-0.

## 6.0 Executive Session

Motion made by Richard Dolliver and second by Lindsey Perry to go into Executive Session pursuant to Maine law Title 1 MRSA. 405.6(A) for the purpose of discussion regarding personnel matters relating to Select Board members performance; approved 5-0.

Motion made by \_\_\_ and second by \_\_\_ to come out of Executive Session; approved

## 7.0 Adjourn

Motion made by \_\_\_ and second by \_\_\_ to adjourn the meeting at \_\_\_.

Respectfully submitted,

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Cheryl L. Emery, Administrative Assistant to the Town Manager

For the full content of the meeting go to [www.townofogunquit.org](http://www.townofogunquit.org)

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