

Charles L. Waite, III, Chair
Robert N. Winn, Jr., Vice Chair
John M. Daley
Richard A. Dolliver
Madeline S. Mooney



AGENDA
MEETING OF THE OGUNQUIT SELECT BOARD
TUESDAY, JUNE 5, 2018

Workshop - 5:15pm

- a. Discussion to Establish a Beach Committee

1.0 CALL TO ORDER: 6:00PM

- 1.1 Roll Call of Members
1.2 Pledge of Allegiance
1.3 Select Board Minutes - April 3, 2018

2.0 LIQUOR AND AMUSEMENT LICENSE PUBLIC HEARINGS

- 2.1 Black Sushi House - Malt & Vinous Liquor License Renewal Application
2.2 Colonial Village Resort - NEW Malt, Spirituous & Vinous Liquor License Application
2.3 M.C. Perkins Cove - Malt, Spirituous & Vinous Liquor License Renewal Application
2.4 M.C. Perkins Cove - Amusement License Renewal Application

3.0 TOWN MANAGER'S REPORT

4.0 PUBLIC HEARINGS

- 4.1 Public Hearing on the Referendum and Budget Warrant Articles for the 2018-2019 Fiscal Year
Public Comments and Questions on the Proposed Budget and Referendum Articles for the June 12, 2018 Annual Town Meeting

5.0 COMMITTEE APPOINTMENTS & RESIGNATIONS

6.0 PRESENTATIONS, PROCLAMATIONS, RESOLUTIONS & COMMUNICATIONS

- 6.1 Designating June 2018 as Pride Month in Ogunquit
6.2 Music in the Park - Jason Corbin, Parks & Recreation Committee

7.0 UNFINISHED BUSINESS

8.0 NEW BUSINESS

- 8.1 Public Hearing to Amend Title V, Chapter 12, Section 1203.7.5.1.e (Motor Vehicle Traffic & Parking Ordinance) regarding Parking Hours at Perkins Cove for Commercial Mooring Permit Holders in the Boat Ways Lot from 5:00am to 9:00am; to 5:00am to 10:00am (recommendation by the Harbor Committee)

Select Board Review and Action on the Amendment to Title V, Chapter 12, Section 1203.7.5.1.e

8.2 Bicycle Pedestrian Committee By-Laws

Select Board Review and Action on the Bicycle Pedestrian Committee By-Laws

8.3 Consideration of Complete Streets Policy (Recommended by the Bicycle Pedestrian Committee)

Select Board Review and Action on the proposed Complete Streets Policy

8.4 Naming a New Private Street: Sunset Ridge (off Berwick Rd)

Select Board Review and Action on the Naming of a New Private Street as submitted by the E911 Addressing Officer

8.5 Consideration of Amendments to the Select Board Rules

Select Board Review and Action on Proposed Amendments to the Select Board Rules

8.6 Select Board Meeting Schedule for July

Review of the Select Board Meeting Schedule for July (scheduled dates are July 3rd and July 17th)

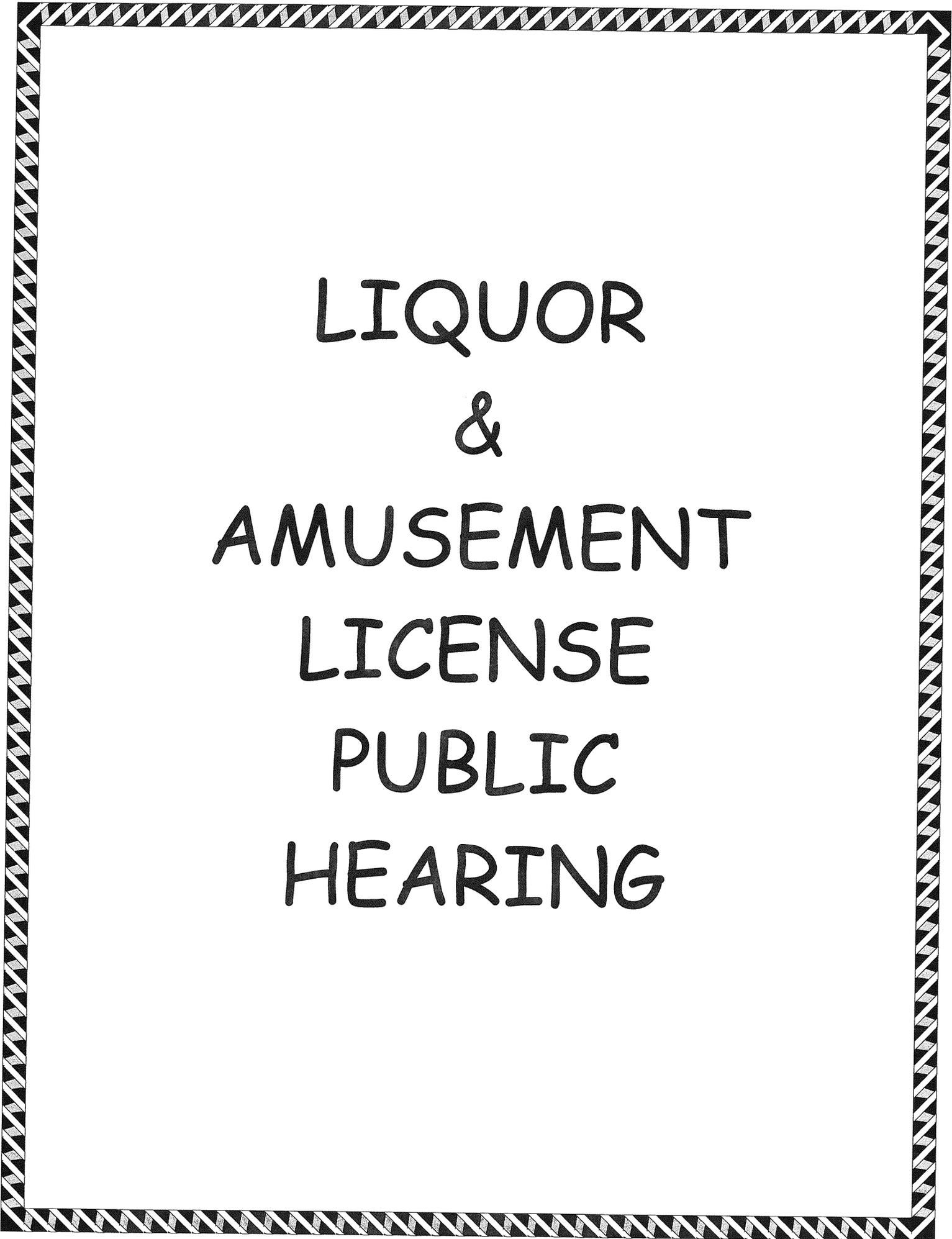
9.0 **CITIZEN COMMENTS (For town topics not on the agenda)**

The Select Board welcomes public comments and questions about Town-related issues that are not on the agenda. We ask that people keep comments on point and within 3 minutes.

10.0 **OTHER BUSINESS**

10.1 Select Board Reports and Announcements

11.0 **ADJOURNMENT**



LIQUOR
&
AMUSEMENT
LICENSE
PUBLIC
HEARING

OGUNQUIT

Beautiful Place by the Sea

5-10-2018
@ 11:00am

OGUNQUIT LIQUOR LICENSE APPLICATION

NEW <input type="checkbox"/>	RENEWAL <input checked="" type="checkbox"/>	FOR THE YEAR: <u>2018</u>
CURRENT LICENSE EXPIRATION DATE: <u>5-31-2018</u>		

BUSINESS NAME: Black Sushi House

APPLICANT: Bruce Roy

EMAIL: _____

BUSINESS REG #: 2016-155 ISSUE DATE: 5/8/18 MAP: 007 LOT: 009

OCCUPANCY LOAD ESTABLISHED BY THE OGUNQUIT FIRE CHIEF: 75

NOTE - SPECIAL ATTENTION

Applicants must procure the signatures of the following Town Officials, submit an original drawing at a scale of one inch (1") equals ten feet (10') of all areas on the premises which are open to the public and return said drawing with this completed application to the Town Clerk before a public hearing can be scheduled by the Select Board. APPLICATIONS MUST BE SUBMITTED NINETY (90) DAYS PRIOR TO THE EXPIRATION OF THE EXISTING LICENSE.

TITLE	SIGNATURE	APPROVAL		REPORT ATTACHED		DATE
		YES	NO	YES	NO	
Police Chief	<i>Patricia L. Saunders</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	05-14-2018
Fire Chief	<i>Mark J. Burr</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5-16-18
Code Officer	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	5-14-18

ATTENDANCE AT PUBLIC HEARING IS REQUIRED PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

I, the undersigned applicant, acknowledge there has been no change to the business noted above by way of ownership, partnership, location, nature of business or structural change(s) to the building(s) housing the business. Knowingly supplying false information on this application is a Class D offense under the Criminal Code and is punishable by confinement of up to one (1) year or by a monetary fine of up to \$500 or both.

Bruce Roy
APPLICANTS SIGNATURE

FOR OFFICE USE ONLY

Application Fee: \$ <u>200</u>	Date Paid: <u>5/8/18</u>	Check/Cash	Check #: <u>307</u>
Background Check Fee: \$ <u>21</u>	(\$21.00 per person listed on application)		
Business Reg. Fee: \$ <u>150.00</u>	Paid prior to Liquor Application? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		
TOTAL PAID WITH APPLICATION: \$ <u>371.00</u>		Received by: <u><i>[Signature]</i></u> (Town Clerk's Office)	
DATE POSTED: <u>5/29/18</u>	DATE HEARD: _____	APPROVED: _____	DENIED: _____

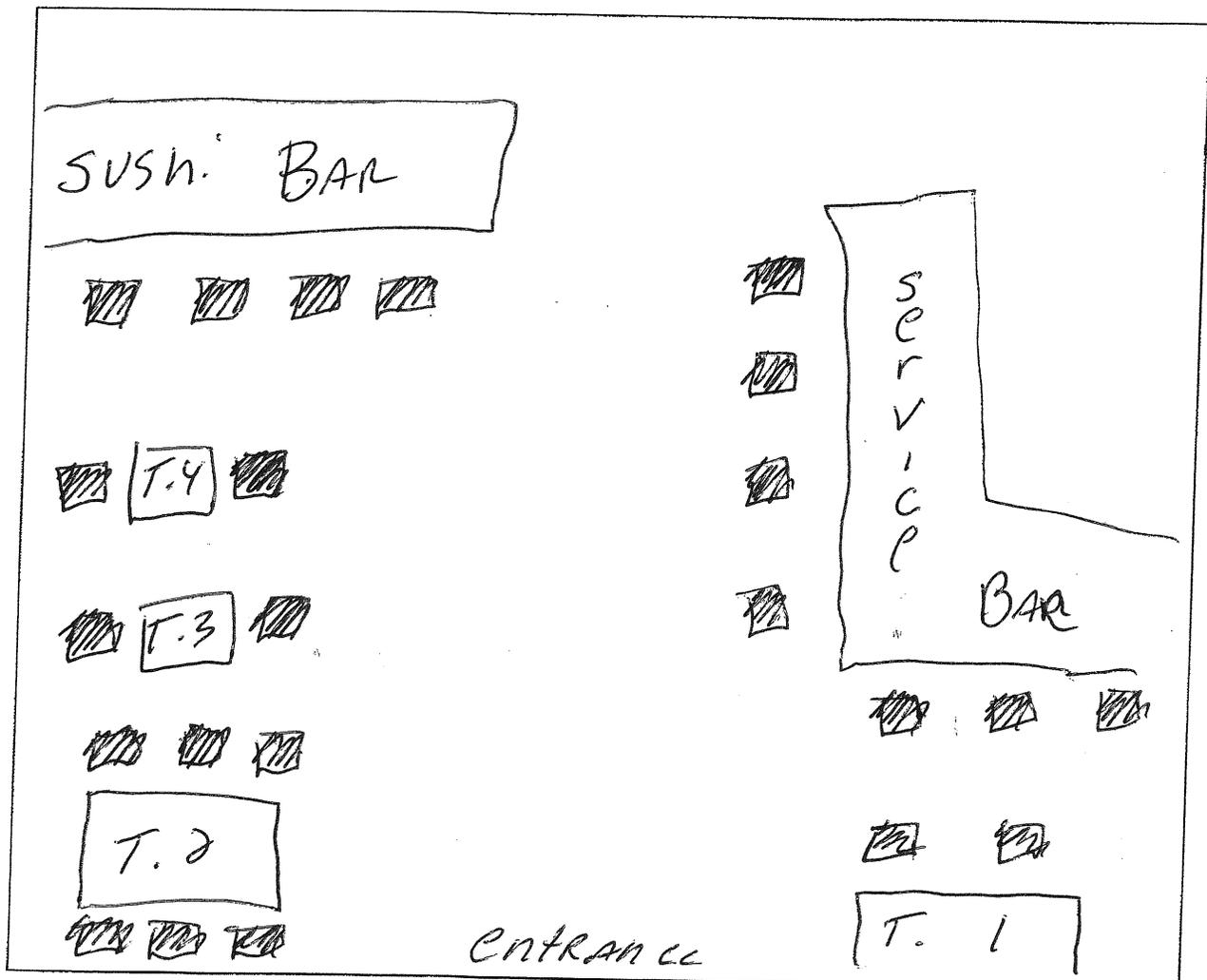
Bureau of Alcoholic Beverages and Lottery Operations
 Division of Liquor Licensing & Enforcement
 8 State House Station, Augusta, ME 04333-0008
 10 Water Street, Hallowell, ME 04347
 Tel: (207) 624-7220 Fax: (207) 287-3434
 Email Inquiries: MaineLiquor@maine.gov

DIVISION USE ONLY	
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Not Approved
BY:	

ON PREMISE DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, function rooms, decks and all areas that you are requesting approval from the Division for liquor consumption.



OGUNQUIT

Beautiful Place by the Sea

5/7/2018
@ 10:00am

OGUNQUIT LIQUOR LICENSE APPLICATION

NEW RENEWAL FOR THE YEAR: _____
CURRENT LICENSE EXPIRATION DATE: _____

BUSINESS NAME: Coronado Village Resort (Redwood Resorts)

APPLICANT: [Redacted]

EMAIL: [Redacted]

BUSINESS REG #: 2018-149 ISSUE DATE: 4/26/18 MAP: 9- LOT: 085-86

OCCUPANCY LOAD ESTABLISHED BY THE OGUNQUIT FIRE CHIEF: 250-300 **25 Persons Max.**

NOTE - SPECIAL ATTENTION

Applicants must procure the signatures of the following Town Officials, submit an original drawing at a scale of one inch (1") equals ten feet (10') of all areas on the premises which are open to the public and return said drawing with this completed application to the Town Clerk before a public hearing can be scheduled by the Select Board. APPLICATIONS MUST BE SUBMITTED NINETY (90) DAYS PRIOR TO THE EXPIRATION OF THE EXISTING LICENSE.

TITLE	SIGNATURE	APPROVAL		REPORT ATTACHED		DATE
		YES	NO	YES	NO	
Police Chief	<i>Patricia J. Medina</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5-22-18
Fire Chief	<i>Mark Brian</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	5-23-18
Code Officer	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	5-23-18

ATTENDANCE AT PUBLIC HEARING IS REQUIRED
PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

I, the undersigned applicant, acknowledge there has been no change to the business noted above by way of ownership, partnership, location, nature of business or structural change(s) to the building(s) housing the business. Knowingly supplying false information on this application is a Class D offense under the Criminal Code and is punishable by confinement of up to one (1) year or by a monetary fine of up to \$500 or both.

[Signature]

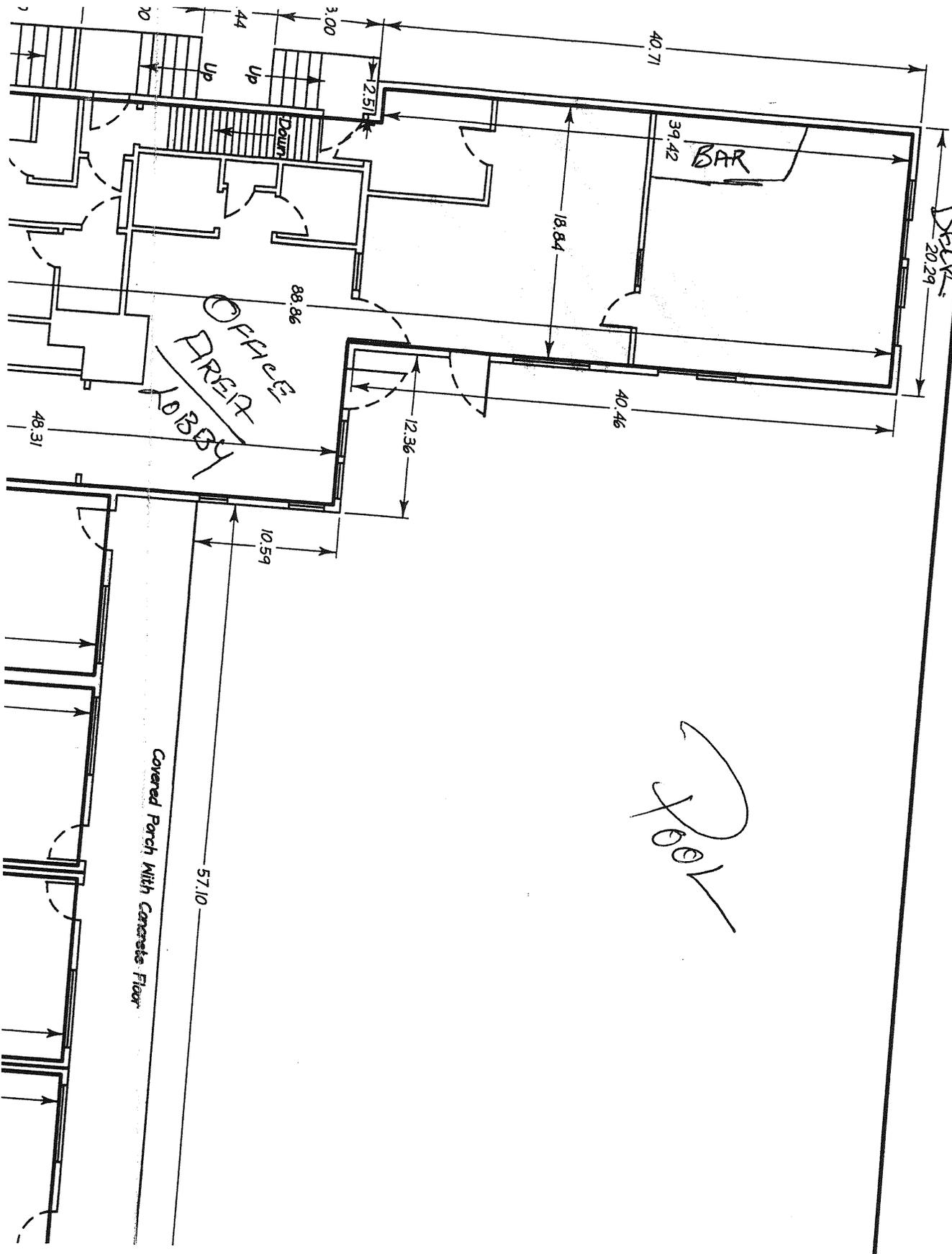
APPLICANTS SIGNATURE

FOR OFFICE USE ONLY

Application Fee: \$200 Date Paid: 5/3/18 Check/Cash Check #: 699
Background Check Fee: \$ 21 (\$21.00 per person listed on application)
Business Reg. Fee: \$150.00 Paid prior to Liquor Application? YES NO
TOTAL PAID WITH APPLICATION: \$ 221.00 Received by: [Signature]
(Town Clerk's Office)
DATE POSTED: _____ DATE HEARD: _____ APPROVED: _____ DENIED: _____

First Floor of Building 5

1/4" = 8 Feet



200

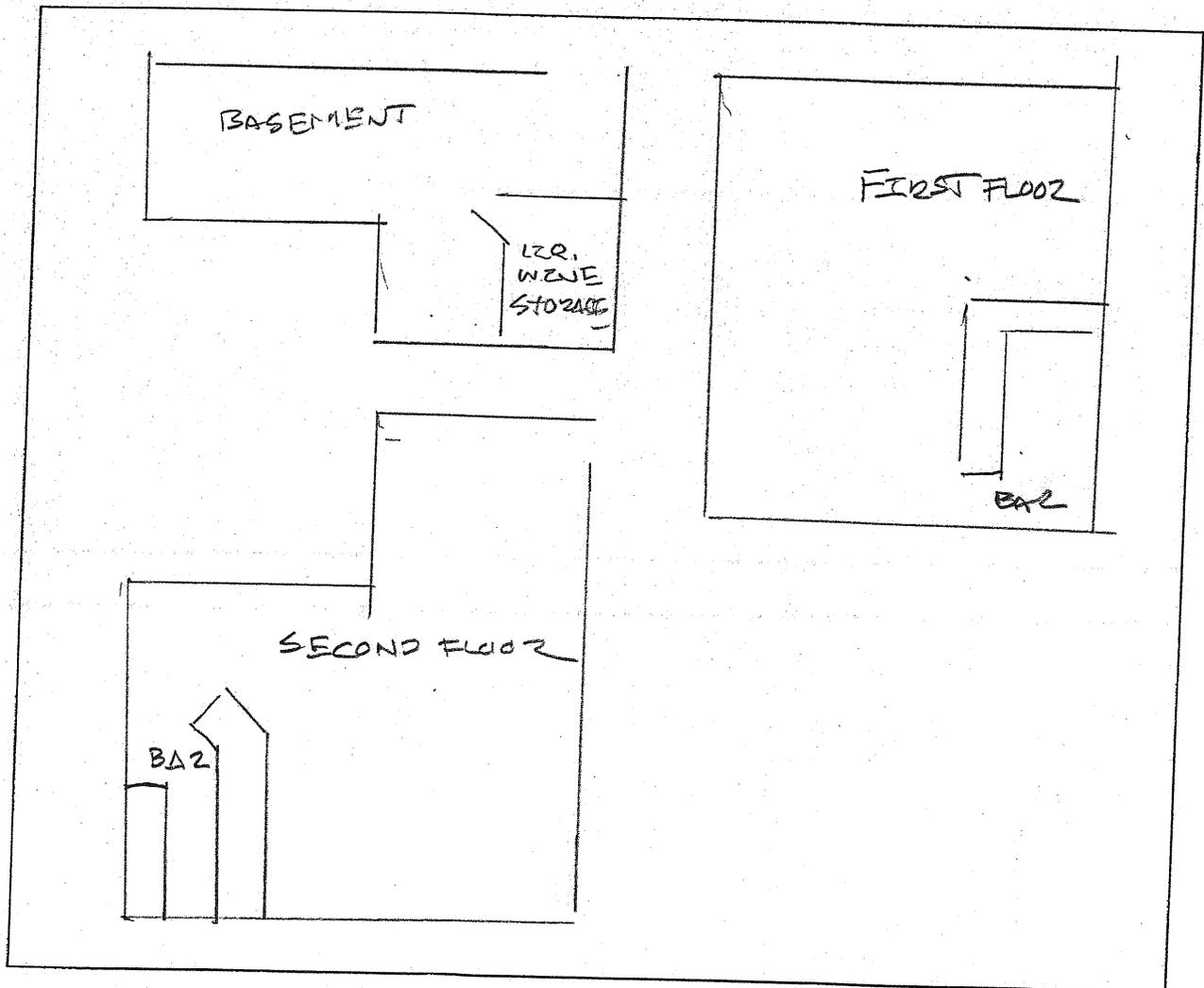
Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing & Enforcement
8 State House Station, Augusta, ME 04333-0008
10 Water Street, Hallowell, ME 04347
Tel: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@maine.gov

DIVISION USE ONLY	
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Not Approved
BY:	

ON PREMISE DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, function rooms, decks and all areas that you are requesting approval from the Division for liquor consumption.





OGUNQUIT AMUSEMENT LICENSE APPLICATION

NEW RENEWAL FOR THE YEAR: 2018-2019
BUSINESS NAME: M.C. PERKINS COVE
BUSINESS ADDRESS: 107 PERKINS COVE ROAD
BUSINESS PHONE # 446-6263 HOME PHONE # 361-1364
BUSINESS REG # 334-2018 ISSUE DATE: 4/26/18 MAP: 1 LOT: 71, 72, 73
(Business Registration)

OCCUPANCY LOAD ESTABLISHED BY THE OGUNQUIT FIRE CHIEF: 144

NATURE OF BUSINESS: RESTAURANT

FORM OF ENTERTAINMENT: *(Please be specific)*

Live Dvd For Brunch

3 Northwood Lane

APPLICANT: Marc Gainer, Clark Frasier ADDRESS: Cape Neddick, ME

HAS YOUR LICENSE TO CONDUCT THIS BUSINESS EVER BEEN DENIED, SUSPENDED OR REVOKED?
YES NO

If, YES, please explain:

HAVE YOU, ANY PARTNERS OR CORPORATE OFFICERS EVER BEEN CONVICTED OF A FELONY?
YES NO

If, YES, please explain:

NOTE - SPECIAL ATTENTION

APPLICATION MUST BE SUBMITTED NINETY DAYS (90) PRIOR TO THE EXPIRATION OF THE EXISTING LICENSE.

Please consult Title IX, Chapter 3 of the Ogunquit Municipal Code for all provisions applicable to this license. "Entertainment" is defined as follows in said Code:

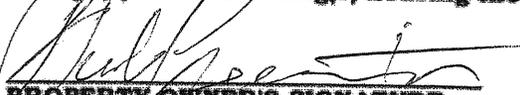
"Entertainment shall include dancing by and for patrons, any music, videogames, devices, machines and any other amusement, performance, exhibition, diversion or other activity with an entertainment value whether provided for or used by patrons, independent contractors, employees or proprietors.

Entertainment shall not include televisions or radios nor shall it include "background music" meaning music not involving live performers and not used for dancing and which music is only incidental to the primary activity offered."

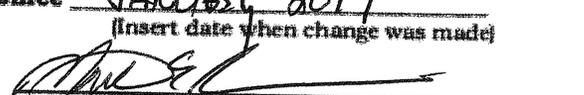
ATTENDANCE AT PUBLIC HEARING IS REQUIRED

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

I, the undersigned applicant, acknowledge there has been no change to the business noted above by way of ownership, partnership, location, nature of business or structural change(s) to the building(s) housing the business since January 2017
(insert date when change was made)



 PROPERTY OWNER'S SIGNATURE

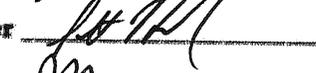


 APPLICANT'S SIGNATURE

THE FOLLOWING MUST BE SUBMITTED WITH THIS APPLICATION:

1. All applications shall be accompanied by two (2) scale drawings at a scale of one (17") inch to ten (10') feet depicting the floors of the building in which the entertainment is to be located, all entrances and exits and all areas open to patrons indicating in each area the use made by patrons and indicating the floors and areas for which the applicant seeks a license.
2. Applicants for video game entertainment shall present, to scale, floor plans depicting the location and floor area of these devices and the location of the supervisor(s). Machines shall be listed by function and serial number.
3. Applicants for patron dancing entertainment shall present to scale floor plans depicting the location and size of the dance floor(s).
4. Each application shall constitute a new application and all required information must be included. Licenses expire on May 31st of each year.

FOR OFFICE USE ONLY

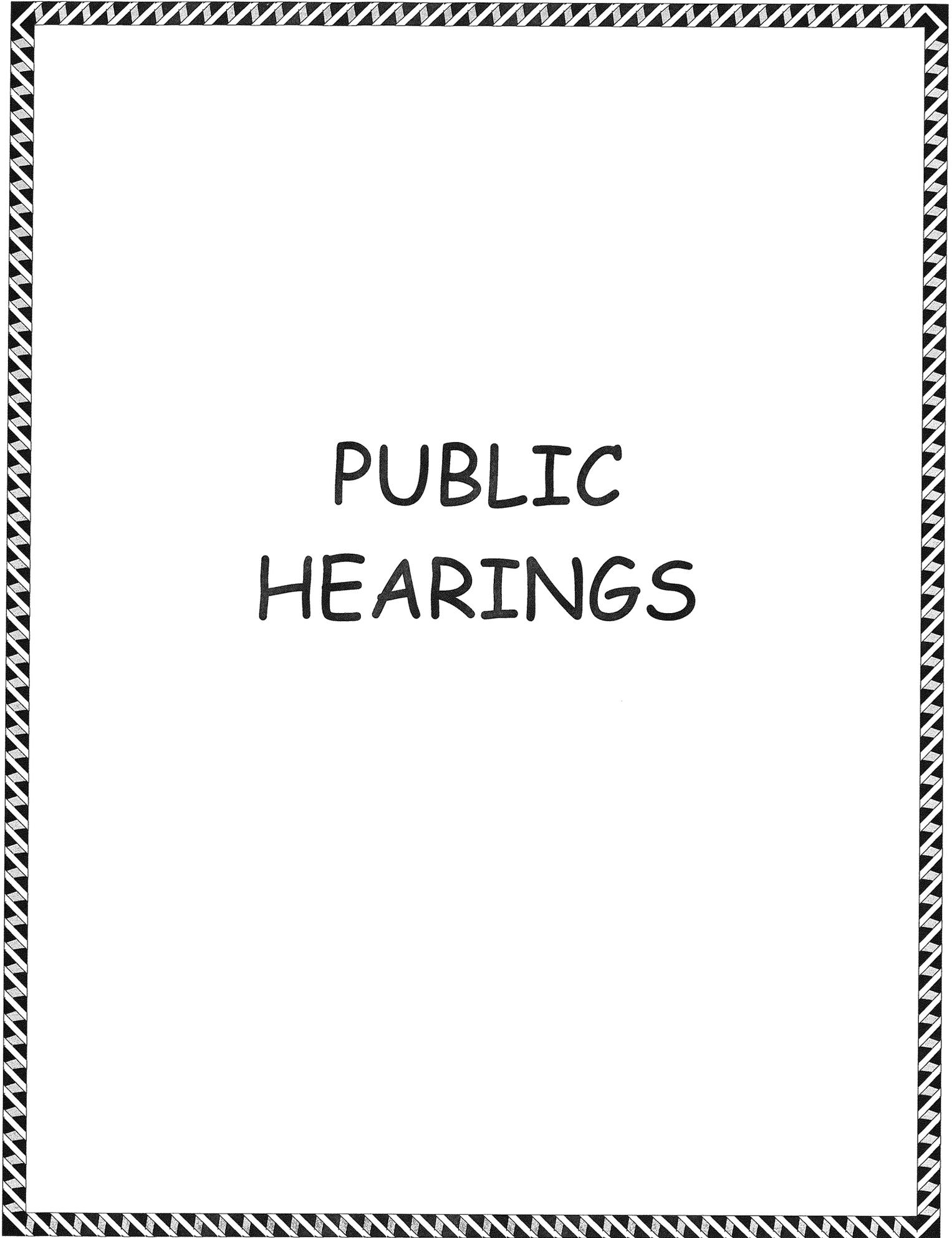
TITLE	SIGNATURE	APPROVAL		REPORT ATTACHED		DATE
		Yes	No	Yes	No	
Police Chief		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>05-10-2018</u>
Fire Chief		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>5-11-18</u>
Code Officer		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>5-10-18</u>

Received by:  (Town Clerk's Office) Fee \$ \$100.00 Date Paid 4/26/18

~~Check~~
 Check / Cash #05 15011
 Filed with Liquor License Application

Date posted: _____ Date Heard: _____ Date Approved: _____ Date Denied: _____

OGUNQUIT BOARD OF SELECTMEN



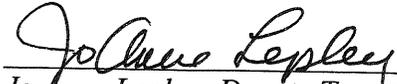
PUBLIC HEARINGS



TOWN OF OGUNQUIT

NOTICE OF PUBLIC HEARING

The Municipal Officers of the Town of Ogunquit will conduct a Public Hearing at 6:00 PM on Tuesday, June 5, 2018 in the Auditorium of the Dunaway Community Center, 23 School Street, for the purpose of a Public Hearing on the Referendum and Budget Warrant Articles for the 2018-2019 Fiscal Year.


Jo Anne Lepley, Deputy Town Clerk


Patricia Arnaudin, Police Chief

Posted: May 29, 2018
Dunaway Community Center
Ogunquit Post Office
Ogunquit Transfer Station
WOGT

**WARRANT
FOR THE
2018 ANNUAL TOWN MEETING
OF THE
TOWN OF OGUNQUIT**

TO: **PATRICIA L. ARNAUDIN**, Chief of Police of the Town of Ogunquit, in the County of York, State of Maine:

GREETINGS:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of the Town of Ogunquit in said county and state, qualified by law to vote in town affairs, to meet at the Dunaway Community Center, 23 School Street in said Town of Ogunquit on **Tuesday, the twelfth (12) day of June 2018**, A.D. at eight o'clock in the morning (8:00 a.m.) until eight o'clock in the evening (8:00 p.m.) to vote by secret ballot on the following warrant articles; to wit:

- Article 1:** To elect a Moderator to preside at said Meeting. [**Note:** This question is not intended to be acted upon as part of the official secret ballot at the Annual Town Meeting.]
- Article 2:** To elect **Two (2) Select Board Members** for a three (3) year term to commence at the conclusion of the 2018 Annual Town Meeting; term ending Annual Town Meeting 2021.
- Article 3:** To elect **Two (2) Budget Review Committee Members** for a three (3) year term to commence at the conclusion of the 2018 Annual Town Meeting; term ending Annual Town Meeting 2021.
- Article 4:** To elect **One (1) Wells-Ogunquit Community School District Trustee** for a three (3) year term to commence July 1, 2018; term ending June 30, 2021.
- Article 5:** To elect **One (1) Kennebunk, Kennebunkport & Wells Water District Trustee** for a three (3) year term to commence July 1, 2018; term ending June 30, 2021.
- Article 6:** Shall an ordinance entitled “**2018 Amendments to the Zoning Ordinance Regarding Shoreland Zoning Updates**” be enacted? [**Note:** Copies of the proposed ordinance amendments are available in the Town Clerk’s Office. Underlines indicate proposed language to add, and ~~strikeouts~~ indicate proposed removal of language.]
- Article 7:** Shall an ordinance entitled “**2018 Amendments to the Zoning Ordinance Regarding A-Frame Signs**” be enacted? [**Note:** Copies of the proposed ordinance amendments are available in the Town Clerk’s Office. Underlines

indicate proposed language to add, and ~~strikeouts~~ indicate proposed removal of language.]

An Ordinance to Amend
The Ogunquit Zoning Ordinance
Article 8 Section 8.12 Signs

Note: The symbol of “ * * * *” indicates that there is missing text that will remain unchanged, which has been left out of this document for the purpose of brevity. Underlines indicate proposed language to add, and ~~strikeouts~~ indicate proposed removals of language.*

8.12 Signs (Amended 6/8/10, 6/10/14, 6-12-18)

A. General.

1. All signs in the Town of Ogunquit shall meet the following standards.

a. Free standing and/or A-frame signs shall be allowed only on private property where they can be placed no closer to the street than the front yard setback allows. Businesses which cannot meet this setback standard may utilize similar signage which must be affixed to the building.

b. Free standing and/or A-frame signs can be no larger than 6 square feet and any dimension may be no greater than 27” wide by 42” in height. Free standing and/or A-frame signs shall be counted towards the total amount of maximum sign area permitted on the property.

a c. No business or residential signs may be erected, altered, or relocated without issuance of a permit from the Code Enforcement Officer. Before issuing a permit the Code Enforcement Officer may submit the application to the Planning Board for review, interpretation and possible approval. The Code Enforcement Officer shall enforce Article 8.12 and all permits issued thereto. (Amended 6/10/14 Effective 6/11/14)

b d. All business and residential signs shall be made of wood, metal or high density urethane board and may include raised or appliquéd wooden lettering or other graphics. The finished graphics of these signs may be carved, painted or of a vinyl material that resembles paint. Signs may not be surfaced with fluorescent or day-glow colors or other reflective material. Gold Leaf is permitted. The only exception from these material standards shall be for awnings or advertising signs, as provided by Section 8.12.B below, or for temporary commercial signs, as provided by Section 8.12.A.1.f below. (Amended 6/10/14 Effective 6/11/14)

e e. Illumination is permitted only by steady, uncolored, external lighting.

€ f. Signs shall be a maximum of 15 feet high.

e g. The measurement of sign area shall be based upon the outer perimeter of all boards, panels or sheets of materials as well as the spaces between these materials, but does not include the supporting posts or structural element outside the limits of such perimeter which does not form an integral part of the display. Only one side of a two-sided sign shall be counted in the calculation of allowable sign area. In determining the area of wall signs, the entire area within a continuous perimeter enclosing the extreme limits of the actual letters and characters shall be measured. The area of background color will also be included if it differs from the color of the building itself.

£ h. Temporary business sign(s) may be used by a new business while awaiting arrival of permanent sign(s), provided the sign is of a durable weatherproof material, however, temporary sign(s) shall be allowed only until permanent sign(s) is/are installed or for 60 days, whichever is the shorter period. Each temporary business sign shall be no larger in area or dimension than the conforming permanent sign that will replace it, and shall be placed in a manner and location in conformance with this ordinance, as if it were a permanent sign.

§ i. Any sign which no longer advertises a business that is being conducted, a product being sold, or an activity or campaign being conducted, shall, within 30 days, be taken down and removed by the owner or tenant of the premises upon which such sign is located. This provision shall not be construed to require the owners of seasonal businesses to remove signs at the end of each season.

£ j. Any sign, whether regulated by this section 8.12 or exempted from regulation pursuant to subsection 8.12.A.3 below, shall not be placed in rights-of-way or on other Town properties without express authorization of the Select Board.

3. Exemptions

q. The Ogunquit Playhouse, Ogunquit Performing Arts, Leavitt Theater, Ogunquit Museum of American Art, and the Ogunquit Chamber of Commerce along with other town sanctioned committees or boards may erect portable, free standing and/or “A- frame” type on premises

or off premises signs, collectively not to exceed ~~eight~~ twelve in number with no more than 4 signs placed at any one location within the town limits of Ogunquit, and each not displaying more than 12 square feet of sign area. Such signs shall be placed at the following locations: north corner of Wharf Lane and Shore Road; north corner of Beach Street and U.S. Route One; and Rotary Park. And must be placed in such a manner as to avoid hazards to pedestrian traffic; and shall have no attachments, such as balloons, flags, flyers, or any other loose item, to the sign or frame. The content and placement of such signs, as well as the allocation of signs among the groups, shall be approved annually by the Town Manager, as authorized by the Select Board. The Select Board may allow additional organizations with similar purposes, in addition to those listed above, to erect free standing and/or “A-frame” type signs in accordance with these standards, as long as the collective number does not exceed the above-stated town-wide limit.

ARTICLE 8 SUBMITTED BY PETITION

Article 8: Shall “**An Ordinance to Amend the Ogunquit Zoning Ordinance, Article 2 – Definitions, Page 43, Amended with Changes Effective June 12, 2018**” be enacted?

Note: Underlines indicate proposed language to add, and ~~strikeout~~ indicated proposed removals of language.

Vending or Buyer Operated Retail Device

All coin operated or buyer operated devices including, but not limited to, soda vending machines, ice machines, gum ball dispenser, snack vending machines and the like. For the purposes of this Ordinance, buyer operated newspaper machines, gasoline pumps, automatic teller machines that are connected to a building, pay telephones, ~~and~~ automated multispace parking meters, and bike share kiosks are exempted from this definition, and therefore are not regulated by section 9.19. (Amended 6/12/12, ATM; Amended 6-12-18 Effective ~~6-13-17~~ 6-12-18)

PRIOR YEAR BUDGET RECONCILIATIONS

Article 9: Shall the Town approve a supplemental appropriation of **\$21,148.46** to the 2018 CIP budget for the **Purchase of an Ambulance** by appropriating additional revenues of \$7,000.00 from the sale of the ambulance that is being replaced and \$14,148.46 from Ambulance Fees?

Select Board recommends: Yes 5-0

Article 10: Shall the Town approve a supplemental appropriation of **\$18,917.50** to the 2018 budget for **Insurances** by appropriating additional revenues of \$18,917.50 from Insurance revenues?

Select Board recommends: Yes 5-0

Article 11: Shall the Town approve a supplemental appropriation of **\$16,688.91** to the 2018 budget for **Debt Management** by appropriating additional revenues of \$16,688.91 from Insurance revenues?

Select Board recommends: Yes 5-0

Article 12: Shall the Town approve the transfer of **\$20,000** from **Contract and Salary Adjustments** to the 2018 budget for the **Fire Department** to fund wages approved in the Labor Contract?

Select Board recommends: Yes 5-0

Article 13: Shall the Town authorize up to **\$22,200** of unexpended or unencumbered funds at June 30, 2018 for the engineering study and erosion control projects from the **Marginal Way Committee** be carried forward into budget year 2019?

Select Board recommends: Yes 5-0

Article 14: Shall the Town authorize the transfer **\$33,850.00** from the **Revaluation – CIP Project**; and **11,953.70** from the **Perkins Cove Boat Way – CIP Project** to the **Bathhouse Repair – CIP Project** for use beginning in FY 2018.

Select Board recommends: Yes 5-0

FY 2018-2019 BUDGET ARTICLES

Article 15: Shall the Town vote to raise and appropriate the sum of **\$848,066** for **General Government** expenditures for fiscal year 2018-2019? *[Note: If this article is defeated, the appropriation for General Government will default to \$784,275 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 5-0

Budget Review Committee recommends: Yes 5-0

Article 16: Shall the Town vote to raise and appropriate the sum of **\$26,397** for **Ogunquit Heritage Museum** expenditures for fiscal year 2018-2019? *[Note: If this article is defeated, the appropriation for the Ogunquit Heritage Museum will default to \$13,310 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 17: Shall the Town vote to raise and appropriate the sum of **\$1,500** for **Bicycle-Pedestrian Committee** expenditures for fiscal year 2018-2019? *[Note: If this article is defeated, the appropriation for the Bicycle-Pedestrian Committee will default to \$0 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 18: Shall the Town vote to raise and appropriate the sum of **\$17,300** for **Parks & Recreation Committee** expenditures for fiscal year 2018-2019? *[Note: If this article is defeated, the appropriation for the Parks & Recreation Committee will default to \$13,000 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 19: Shall the Town vote to raise and appropriate the sum of **\$6,500** for **Ogunquit Performing Arts** for fiscal year 2018-2019? *[Note: If this article is defeated, the appropriation for the Ogunquit Performing Arts will default to \$6,500 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 20: Shall the Town vote to raise and appropriate the sum of **\$360,973** for **Land Use Department** expenditures for fiscal year 2018-2019? *[Note: If this article is defeated, the appropriation for the Land Use Department will default to \$348,442 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 21: Shall the Town vote to raise and appropriate the sum of **\$302,269** for **Visitors Services** expenditures for fiscal year 2018-2019? *[Note: If this article is defeated, the appropriation for Visitor Services will default to \$271,040 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 22: Shall the Town vote to raise and appropriate the sum of **\$1,650,842** for **Police Department** expenditures for fiscal year 2018-2019? *[Note: If this article is*

defeated, the appropriation for the Police Department will default to \$1,572,225 pursuant to Section 503.6 of the Town Charter]

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 23: Shall the Town vote to create the position of **School Resource Officer** who will be assigned to the Wells-Ogunquit Community School District but will be an employee of the **Police Department** with a revenue offset of \$49,300 from the Wells-Ogunquit Community School District to pay half of the employee's wages and benefits and to raise and appropriate a sum not to exceed **\$104,955** in additional expenditures for the Police Department for fiscal year 2018-2019? *[Note: If this article is defeated, the appropriation for the School Resource Officer will default to \$0 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 24: Shall the Town vote to raise and appropriate the sum of **\$1,397,133** for **Fire-Rescue Department** expenditures for fiscal year 2018-2019? *[Note: If this article is defeated, the appropriation for the Fire-Rescue Department will default to \$1,342,522 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 25: Shall the Town vote to raise and appropriate the sum of **\$200,100** for **Lifeguard Services** expenditures for fiscal year 2018-2019? *[Note: Pursuant to Section 503.6.A, this Article includes the Select Board and the Budget Review Committees' recommendation as the two (2) voter choices.]*

Select Board recommends: \$200,100 Yes 5-0
or
Budget Review Committee recommends: \$191,939 Yes 5-0

Article 26: Shall the Town vote to raise and appropriate the sum of **\$179,900** to provide for **Utilities** (Street Lights, Sewer Fees and Water Hydrants) for fiscal year 2018-2019? *[Note: If this article is defeated, the appropriation for Utilities will default to \$203,000 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 27: Shall the Town vote to raise and appropriate the sum of **\$904,767** for **Public Works Department** expenditures for fiscal year 2018-2019? *[Note: If this article*

is defeated, the appropriation for the Public Works Department will default to \$739,399 pursuant to Section 503.6 of the Town Charter]

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 28: Shall the Town vote to raise and appropriate the sum of **\$351,915** for **Transfer Station** expenditures for fiscal year 2018-2019? *[Note: If this article is defeated, the appropriation for the Transfer Station will default to \$304,894 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 29: Shall the Town vote to raise and appropriate the sum of **\$145,306** for **Harbormaster** expenditures for fiscal year 2018-2019? *[Note: If this article is defeated, the appropriation for the Harbormaster will default to \$131,007 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 30: Shall the Town vote to raise and appropriate the sum of **\$2,000** for **General Assistance** expenditures for fiscal year 2018-2019? *[Note: If this article is defeated, the appropriation for General Assistance will default to \$2,000 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 31: Shall the Town vote to raise and appropriate the sum of **\$178,600** for **Insurance** expenditures for fiscal year 2018-2019? *[Note: If this article is defeated, the appropriation for Insurance will default to \$140,600 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 32: Shall the Town vote to raise and appropriate the sum of **\$684,926** for **Facilities & Parks Department (formerly Administrative Services Department)** expenditures for fiscal year 2018-2019? *[Note: If this article is defeated, the appropriation for the Facilities & Parks Department (formerly Administrative Services Department) will default to \$365,109 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 33: Shall the Town vote to raise and appropriate the sum of **\$19,335** for **Conservation** expenditures for fiscal year 2018-2019? *[Note: If this article is defeated, the appropriation for Conservation will default to \$14,935 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 34: Shall the Town vote to raise and appropriate the sum of **\$84,252** for **Information Services** expenditures for fiscal year 2018-2019? *[Note: If this article is defeated, the appropriation for Information Services will default to \$64,151 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 35: Shall the Town vote to raise and appropriate the sum of **\$6,750** for **Shellfish Conservation** expenditures for fiscal year 2018-2019? *[Note: If this article is defeated, the appropriation for Shellfish Conservation will default to \$7,100 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 36: Shall the Town vote to raise and appropriate the sum of **\$22,150** for the **Marginal Way Committee** for fiscal year 2018-2019? *[Note: If this article is defeated, the appropriation for the Marginal Way Committee will default to \$33,000 pursuant to Section 503.6 of the Town Charter].*

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 37: Shall the Town vote to raise and appropriate the sum of **\$5,583** for **Piping Plover** expenditures for fiscal year 2018-2019? *[Note: If this article is defeated, the appropriation for Piping Plover will default to \$5,583 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 38: Shall the Town vote to raise and appropriate the sum of **\$500** for the **American Legion** for fiscal year 2018-2019? *[Note: If this article is defeated, the*

appropriation for the American Legion will default to \$500 pursuant to Section 503.6 of the Town Charter]

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 39: Shall the Town vote to raise and appropriate the sum of **\$500** for **Cemeteries** for fiscal year 2018-2019? *[Note: If this article is defeated, the appropriation for Cemeteries will default to \$1,500 pursuant to Section 503.6 of the Town Charter]*

Riverside Cemetery \$ 500.00

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 40: Shall the Town vote to raise and appropriate the sum of **\$8,000** for the **Wells-Ogunquit Historical Society** for fiscal year 2018-2019? *[Note: If this article is defeated, the appropriation for the Wells-Ogunquit Historical Society will default to \$5,000 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 41: Shall the Town vote to raise and appropriate the sum of **\$875,227** for **Debt Management** expenditures for fiscal year 2018-2019? *[Note: If this article is defeated, the appropriation for Debt Management will default to \$809,639 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 42: Shall the Town vote to raise and appropriate the sum of **\$3,000** for the **Unemployment Account**? *[Note: If this article is defeated, the appropriation for the Unemployment Account will default to \$3,000 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 43: Shall the Town vote to raise and appropriate the sum of **\$15,000** for the **Building Improvements Account**, which shall be part of **General Government**? *[Note: If this article is defeated, the appropriation for the Building Improvements Account will default to \$15,000 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 4-1
Budget Review Committee recommends: Yes 5-0

Article 44: Shall the Town vote to raise and appropriate the sum of **\$30,000** for the **Contract and Salary Adjustment Account**? *[Note: If this article is defeated, the appropriation for the Contract and Salary Adjustment Account will default to \$20,000 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 4-1
Budget Review Committee recommends: Yes 5-0

Article 45: Shall the Town vote to raise and appropriate the sum of **\$40,000** for the **Accrued Liability Account**? *[Note: If this article is defeated, the appropriation for the Accrued Liability Account will default to \$40,000 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 46: Shall the Town vote to raise and appropriate the sum of **\$10,000** for the **Contingency Account**? *[Note: If this article is defeated, the appropriation for the Contingency Account will default to \$10,000 pursuant to Section 503.6 of the Town Charter]*

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 47: Shall the Town vote to create a new reserve account entitled **“Parks, Beaches & Public Spaces Reserve Account”** and to raise and appropriate the sum of **\$10,000** to fund said account? *[Note: Pursuant to Section 503.6.A, this Article includes the Select Board and the Budget Review Committees’ recommendation as the two (2) voter choices.]*

Select Board recommends: \$0 No 3-2
or
Budget Review Committee recommends: \$10,000 Yes 5-0

Article 48: Shall the Town vote to create a new reserve account entitled **“Sidewalk Reserve Account”** and to raise and appropriate the sum of **\$15,000** to fund said account? *[Note: Pursuant to Section 503.6.A, this Article includes the Select Board and the Budget Review Committees’ recommendation as the two (2) voter choices.]*

Select Board recommends: \$0 No 3-2
or
Budget Review Committee recommends: \$15,000 Yes 5-0

Article 49: Shall the Town vote to create a new reserve account entitled **“Road Improvement Reserve Account”** and to raise and appropriate the sum of **\$20,000** to fund said account? *[Note: Pursuant to Section 503.6.A, this Article*

Select Board recommends:	Yes	5-0
Budget Review Committee recommends:	Yes	5-0

Article 60: Shall the Town vote to appropriate a sum not to exceed **\$13,000** from the **Undesignated Fund Balance** for the purchase of a **Jaws-Of-Life – CIP Project** for the **Fire Department**?

Select Board recommends:	Yes	5-0
Budget Review Committee recommends:	Yes	4-1

Article 61: Shall the Town vote a sum not to exceed **\$30,000** from the **Undesignated Fund Balance** for the **Rehabilitation of Office Space – CIP Project** for the **Fire Department**?

Select Board recommends:	Yes	5-0
Budget Review Committee recommends:	Yes	3-2

Article 62: Shall the Town vote to appropriate a sum not to exceed **\$17,800** from the **Undesignated Fund Balance** for **Purchase of a Replacement ATV – CIP Project** for the **Lifeguard Service**?

Select Board recommends:	Yes	5-0
Budget Review Committee recommends:	Yes	4-1

Article 63: Shall the Town (1) vote to approve the purchase of **Seabob Rescue Equipment – CIP Project** for the **Lifeguard Service** (the “Project”); (2) appropriate a sum not to exceed **\$16,600** to provide for the costs of the Project; and (3) to fund said appropriation, authorize the Treasurer and Chairman of the Select Board to issue general obligation securities of the Town of Ogunquit, Maine (including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed **\$16,600**; and (4) delegate to the Treasurer and the Chairman of the Select Board the authority to fix the date(s), maturity(ies), interest rate(s), call(s) for redemption, refunding of said securities, place(s) of payment, form, and other details of said securities, including execution and delivery of said securities on behalf of the Town of Ogunquit, and to provide for the sale thereof?

FINANCIAL STATEMENT

1. Total Indebtedness
 - a. Bonds outstanding and unpaid: \$ 6,374,489
 - b. Bonds authorized and unissued: \$ 559,100
 - c. Bonds to be issued if this Article is approved \$ 16,600
2. Costs
 - a. At an estimated interest rate of 2.79% for a five (5) year maturity, the estimated costs of this bond issue will be:

Principal:	\$ <u>16,600</u>
Interest	\$ <u>1,621</u>

Total Debt Service: \$ 18,221

3. Validity

The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

/s/ _____
John Quartararo
Town Treasurer

Select Board recommends: Yes 4-1
Budget Review Committee recommends: Yes 4-1

Article 64: Shall the Town (1) vote to approve the **Agamenticus Road Reconstruction – CIP Project** for the **Public Works Department** (the “Project”); (2) appropriate a sum not to exceed **\$200,000** to provide for the costs of the Project; and (3) to fund said appropriation, authorize the Treasurer and Chairman of the Select Board to issue general obligation securities of the Town of Ogunquit, Maine (including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed **\$200,000**; and (4) delegate to the Treasurer and the Chairman of the Select Board the authority to fix the date(s), maturity(ies), interest rate(s), call(s) for redemption, refunding of said securities, place(s) of payment, form, and other details of said securities, including execution and delivery of said securities on behalf of the Town of Ogunquit, and to provide for the sale thereof?

FINANCIAL STATEMENT

1. Total Indebtedness

a.	Bonds outstanding and unpaid:	\$ <u>6,374,489</u>
b.	Bonds authorized and unissued:	\$ <u>559,100</u>
c.	Bonds to be issued if this Article is approved	\$ <u>200,000</u>

2. Costs

a. At an estimated interest rate of 3.79% for a ten (10) year maturity, the estimated costs of this bond issue will be:

Principal:	\$ <u>200,000</u>
Interest	\$ <u>45,480</u>
Total Debt Service:	\$ <u>245,480</u>

3. Validity

The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

/s/ _____
John Quartararo
Town Treasurer

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 65: Shall the Town (1) vote to approve the purchase and installation of **Dune Ramps– CIP Project** for the **Public Works Department** (the “Project”); (2) appropriate a sum not to exceed **\$57,500** to provide for the costs of the Project; and (3) to fund said appropriation, authorize the Treasurer and Chairman of the Select Board to issue general obligation securities of the Town of Ogunquit, Maine (including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed **\$57,500**; and (4) delegate to the Treasurer and the Chairman of the Select Board the authority to fix the date(s), maturity(ies), interest rate(s), call(s) for redemption, refunding of said securities, place(s) of payment, form, and other details of said securities, including execution and delivery of said securities on behalf of the Town of Ogunquit, and to provide for the sale thereof?

FINANCIAL STATEMENT

1. Total Indebtedness
 - a. Bonds outstanding and unpaid: \$ 6,374,489
 - b. Bonds authorized and unissued: \$ 559,100
 - c. Bonds to be issued if this Article is approved \$ 57,500
2. Costs
 - a. At an estimated interest rate of 2.79% for a five (5) year maturity, the estimated costs of this bond issue will be:

Principal:	\$ <u>57,500</u>
Interest	\$ <u>5,615</u>
Total Debt Service:	\$ <u>63,115</u>
3. Validity
The validity of the bonds and of the voters’ ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

/s/ _____
John Quartararo
Town Treasurer

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 66: Shall the Town (1) vote to approve the purchase of a **Dump Truck with Plow and Sander to Replace Truck #9 – CIP Project** for the **Public Works Department** (the “Project”); (2) appropriate a sum not to exceed **\$75,000** to provide for the costs of the Project; and (3) to fund said appropriation, authorize the Treasurer and Chairman of the Select Board to issue general obligation securities of the Town of Ogunquit, Maine (including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed **\$75,000**; and (4) delegate to the Treasurer and the Chairman of the Select Board the authority to fix the date(s), maturity(ies), interest rate(s), call(s) for redemption, refunding of said securities, place(s) of payment, form, and other details of said securities, including execution and delivery of said securities on behalf of the Town of Ogunquit, and to provide for the sale thereof?

FINANCIAL STATEMENT

1. Total Indebtedness
 - a. Bonds outstanding and unpaid: \$ 6,374,489
 - b. Bonds authorized and unissued: \$ 559,100
 - c. Bonds to be issued if this Article is approved \$ 75,000
2. Costs
 - a. At an estimated interest rate of **2.79%** for a **five (5)** year maturity, the estimated costs of this bond issue will be:

Principal:	\$ <u>75,000</u>
Interest	\$ <u>7,324</u>
Total Debt Service:	\$ <u>82,324</u>
3. Validity

The validity of the bonds and of the voters’ ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

/s/ _____
 John Quartararo
 Town Treasurer

Select Board recommends:	Yes 5-0
Budget Review Committee recommends:	Yes 4-1

Article 67: Shall the Town (1) vote to approve the **Culvert Replacement on Captain Thomas Road – CIP Project** for the **Public Works Department** (the “Project”); (2) appropriate a sum not to exceed **\$17,000** to provide for the costs of the Project; and (3) to fund said appropriation, authorize the Treasurer and Chairman of the Select Board to issue general obligation securities of the Town of Ogunquit, Maine (including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed **\$17,000**; and (4) delegate to the Treasurer and the Chairman of the Select Board the authority to fix the date(s),

maturity(ies), interest rate(s), call(s) for redemption, refunding of said securities, place(s) of payment, form, and other details of said securities, including execution and delivery of said securities on behalf of the Town of Ogunquit, and to provide for the sale thereof?

FINANCIAL STATEMENT

- 1. Total Indebtedness
 - a. Bonds outstanding and unpaid: \$ 6,374,489
 - b. Bonds authorized and unissued: \$ 559,100
 - c. Bonds to be issued if this Article is approved \$ 17,000
- 2. Costs
 - a. At an estimated interest rate of **2.79%** for a five (5) year maturity, the estimated costs of this bond issue will be:
 - Principal: \$ 17,000
 - Interest \$ 1,660
 - Total Debt Service: \$ 18,660

3. Validity
The validity of the bonds and of the voters’ ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

/s/ _____
John Quartararo
Town Treasurer

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 68: Shall the Town (1) vote to approve the **Tennis Court Reconstruction – CIP Project** for the **Public Works Department** (the “Project”); (2) appropriate a sum not to exceed **\$100,000** to provide for the costs of the Project; and (3) to fund said appropriation, authorize the Treasurer and Chairman of the Select Board to issue general obligation securities of the Town of Ogunquit, Maine (including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed **\$100,000**; and (4) delegate to the Treasurer and the Chairman of the Select Board the authority to fix the date(s), maturity(ies), interest rate(s), call(s) for redemption, refunding of said securities, place(s) of payment, form, and other details of said securities, including execution and delivery of said securities on behalf of the Town of Ogunquit, and to provide for the sale thereof?

FINANCIAL STATEMENT

- 1. Total Indebtedness

- a. Bonds outstanding and unpaid: \$ 6,374,489
- b. Bonds authorized and unissued: \$ 559,100
- c. Bonds to be issued if this Article is approved \$ 100,000

2. Costs

- a. At an estimated interest rate of **2.79%** for a five (5) year maturity, the estimated costs of this bond issue will be:
 - Principal: \$ 100,000
 - Interest \$ 9,765
 - Total Debt Service: \$ 109,765

3. Validity

The validity of the bonds and of the voters’ ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

/s/ _____
John Quartararo
Town Treasurer

Select Board recommends: \$100,000 Yes 4-1
or
Budget Review Committee recommends: \$0 Yes 3-2

Article 69: Shall the Town vote to appropriate a sum not to exceed **\$70,000** from the **Undesignated Fund Balance** for the **Shore Road Light Heads Replacement - CIP Project** for the **Public Works Department**?

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 4-1

Article 70: Shall the Town vote to appropriate a sum not to exceed **\$30,000** from the **Undesignated Fund Balance** for the **Wharf Lane Footbridge Repairs - CIP Project** for the **Public Works Department**?

Select Board recommends: Yes 5-0
Budget Review Committee recommends: Yes 5-0

Article 71: Shall the Town (1) vote to approve the purchase of a **Work/Safety Boat – CIP Project** for the **Harbormaster** (the “Project”); (2) appropriate a sum not to exceed **\$50,000** to provide for the costs of the Project; and (3) to fund said appropriation, authorize the Treasurer and Chairman of the Select Board to issue general obligation securities of the Town of Ogunquit, Maine (including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed **\$50,000**; and (4) delegate to the Treasurer and the Chairman of the Select Board the authority to fix the date(s), maturity(ies), interest rate(s), call(s) for redemption, refunding of said securities, place(s) of payment, form, and

other details of said securities, including execution and delivery of said securities on behalf of the Town of Ogunquit, and to provide for the sale thereof?

FINANCIAL STATEMENT

1. Total Indebtedness
 - a. Bonds outstanding and unpaid: \$ 6,374,489
 - b. Bonds authorized and unissued: \$ 559,100
 - c. Bonds to be issued if this Article is approved \$ 50,000
2. Costs
 - a. At an estimated interest rate of 2.79% for a five (5) year maturity, the estimated costs of this bond issue will be:

Principal:	\$ <u>50,000</u>
Interest	\$ <u>4,483</u>
Total Debt Service:	\$ <u>54,483</u>

3. Validity
 The validity of the bonds and of the voters' ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

/s/ _____
 John Quartararo
 Town Treasurer

Select Board recommends:	Yes	5-0
Budget Review Committee recommends:	Yes	5-0

Article 72: Shall the Town vote to appropriate a sum not to exceed **\$16,000** from the **Undesignated Fund Balance** for the **Phase II – Furnace Replacement at Dunaway Center – CIP Project** for the **Facilities & Parks Department (formerly Administrative Services Department)**?

Select Board recommends:	Yes	5-0
Budget Review Committee recommends:	Yes	5-0

Article 73: Shall the Town vote to appropriate a sum not to exceed **\$15,000** from the **Undesignated Fund Balance** to **Remodel a Pickup Truck for use as a Utility Truck – CIP Project** for the **Facilities & Parks Department (formerly Administrative Services Department)**?

Select Board recommends:	Yes	5-0
Budget Review Committee recommends:	Yes	4-1

Article 74: Shall the Town vote to appropriate a sum not to exceed **\$25,000** from the **Undesignated Fund Balance to Purchase Trash Receptacles – CIP Project** for the **Facilities & Parks Department (formerly Administrative Services)**?

Select Board recommends: Yes 5-0
 Budget Review Committee recommends: Yes 3-2

Article 75: Shall the Town (1) vote to approve the **Reconstruction of Bathhouses at Main, Moody and Footbridge Beaches – CIP Project** for the **Facilities & Parks Department (formerly Administrative Service Department)** (the “Project”); (2) appropriate a sum not to exceed **\$900,000** to provide for the costs of the Project; and (3) to fund said appropriation, authorize the Treasurer and Chairman of the Select Board to issue general obligation securities of the Town of Ogunquit, Maine (including temporary notes in anticipation of the sale thereof) in an aggregate principal amount not to exceed **\$900,000**; and (4) delegate to the Treasurer and the Chairman of the Select Board the authority to fix the date(s), maturity(ies), interest rate(s), call(s) for redemption, refunding of said securities, place(s) of payment, form, and other details of said securities, including execution and delivery of said securities on behalf of the Town of Ogunquit, and to provide for the sale thereof?

FINANCIAL STATEMENT

1. Total Indebtedness
 - a. Bonds outstanding and unpaid: \$ 6,374,489
 - b. Bonds authorized and unissued: \$ 559,100
 - c. Bonds to be issued if this Article is approved \$ 900,000
2. Costs
 - a. At an estimated interest rate of 3.79% for a ten (10) year maturity, the estimated costs of this bond issue will be:

Principal:	\$ <u>900,000</u>
Interest	\$ <u>204,660</u>
Total Debt Service:	<u>\$1,104,660</u>
3. Validity

The validity of the bonds and of the voters’ ratification of the bonds may not be affected by any errors in the above estimates. If the actual amount of the total debt service for the bond issue varies from the estimate, the ratification by the electors is nevertheless conclusive and the validity of the bond issue is not affected by reason of the variance.

/s/ _____
 John Quartararo
 Town Treasurer

Select Board recommends: Yes 5-0
 Budget Review Committee recommends: Yes 4-1

Article 76: Shall the Town vote to appropriate **\$1,790,070** from **anticipated parking lot revenues** to fund the **2018-2019** fiscal year budget?

Select Board recommends: Yes 5-0

Article 77: Shall the Town vote to collect and appropriate the estimated amounts in **Town Generated Revenue** and **State Revenue** in the amount of **\$1,368,540** to reduce the amount to be raised by taxation for fiscal year 2018-2019?

Select Board recommends: Yes 5-0

Article 78: Shall the Town vote to accept the categories of funds, listed herein, as provided by the Maine Legislature:

<u>ITEM</u>	<u>AMOUNT</u>
State Education Tax Relief	\$Unknown
Emergency Management Funds	\$Unknown
Public Library Aid	\$Unknown
Specialized State Grants/Funds	\$Unknown

Select Board recommends: Yes 5-0

Article 79: Shall the Town vote to increase the property tax levy limit established for Ogunquit by State law in the event that the municipal budget approved for fiscal year **2018-2019** will result in a tax commitment that is greater than the property tax levy limit?

Article 80: Shall the Town authorize the Select Board to apply for and accept grant funds, donations and gifts; and authorize the Select Board to spend such funds for the purposes intended as allowed by law?

Article 81: Beginning with taxes assessed for **Fiscal Year 2019-2020**, shall business Personal Property Taxes be payable in one installment due in the fall of each year, the actual tax due date to be set by Town Meeting? *[This article does not apply to Real Estate Taxes for Residential or Business Properties]*

Article 82: Shall the Town vote to fix the date when property taxes shall be due and payable as follows:

- One-half (1/2) of the tax commitment shall be due 30 days after the commitment; on or about **November 15, 2018**,
- The other one-half (1/2) of the tax commitment shall be due on or about **May 15, 2019**; and further,
- Interest at the rate of eight-percent (**8%**) per annum shall be charged for taxes not paid by the established due date(s).

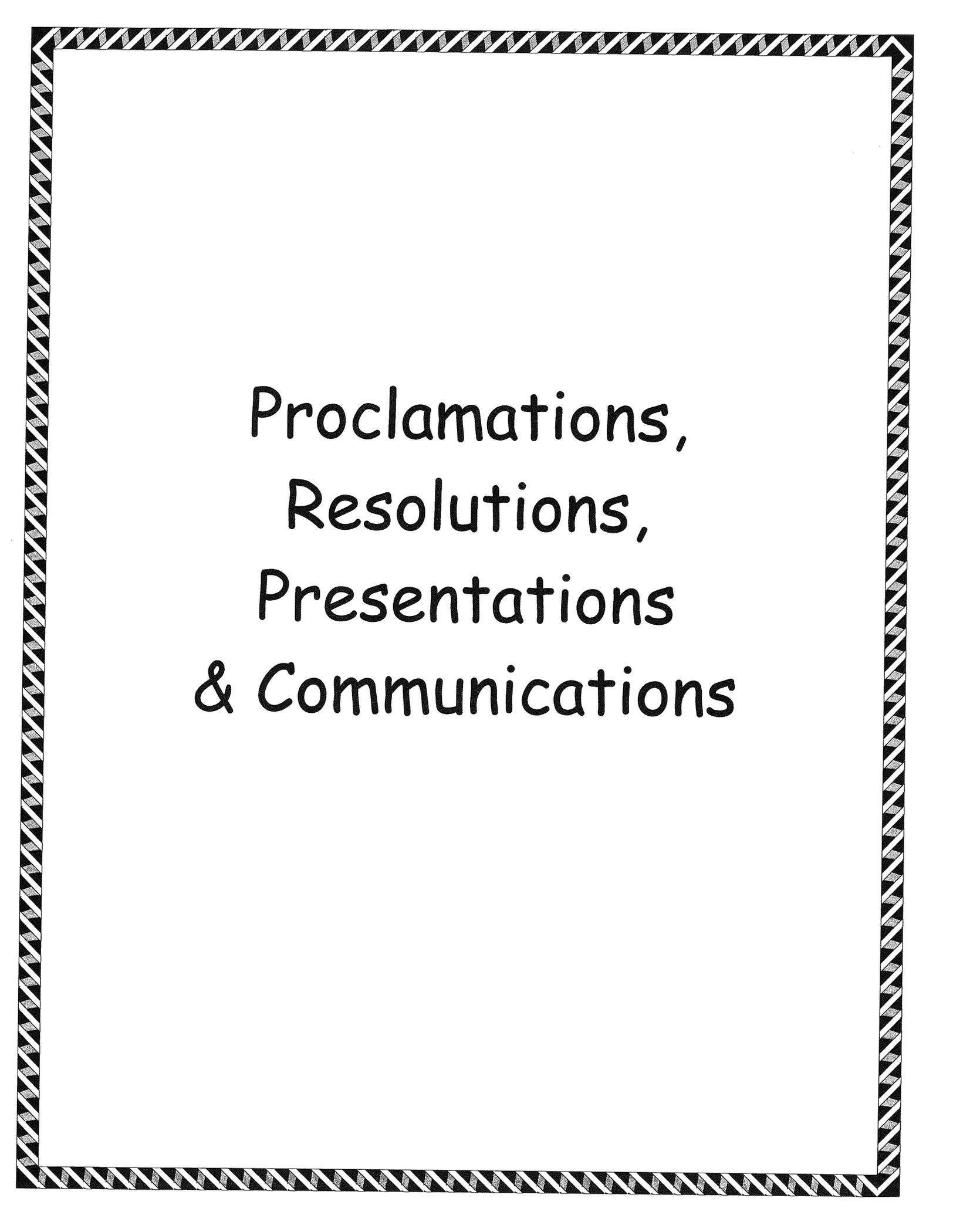
Article 83: Shall the Town vote to pay no more than four-percent (4%) per annum to taxpayers who pay taxes in excess of the amounts finally assessed, and to authorize such interest paid or abatements granted to be charged against the Town's annual overlay, or if necessary, against the Town's **Undesignated Fund** balance?

Article 84: Shall the Town vote to authorize the Select Board to make one of the following decisions for each **Tax Lien Acquired Property**?

1. To dispose of the property by allowing the immediate former owner, or the immediate former owner's estate, to buy back title to the property from the Town. Buy-back of the property shall require payment of all taxes due plus interest and lien costs; payment of all other costs, and satisfaction of all other conditions established by the Select Board.
2. To dispose of the property by conducting a limited public sale among the parties who own property that directly abuts this property, with a minimum price of all taxes due plus interest costs and lien costs; payment of all other costs and/or satisfaction of all other conditions established by the Select Board, which may include a lesser amount than the full taxes due when the Select Board deems such amount to be in the best interest of the Town.
3. To dispose of the property by public sealed bid auction or other public process, with a minimum price of all taxes due plus interest and lien costs; payment of all other costs and/or satisfaction of all other conditions established by the Select Board, which may include a lesser amount than the full taxes due when the Select Board deems such amount to be in the best interest of the Town.
4. To hold Town title to the property.

Article 85: Shall the Town authorize the Treasurer to waive foreclosure on any Tax Lien during the course of the fiscal year, leaving the Tax Lien Mortgage in full force and effect as provided for in 36 M.R.S.A. 944 (1), said waiver requiring the approval of the Select Board?

Article 86: Shall the Town vote to authorize the Select Board to dispose of town-owned surplus property upon such terms and conditions as the Select Board may deem to be in the best interests of the Town as otherwise allowed by law?



Proclamations,
Resolutions,
Presentations
& Communications

Proclamation Designating June 2018 as Pride Month

WHEREAS: The Town of Ogunquit is committed to being a safe, welcoming, and equitable community for all people regardless of race, ethnicity, socioeconomic status, age, sexual orientation, gender identification, country of origin, religion: and

WHEREAS: Ogunquit is fortunate to have residents, town employees, committee volunteers, business owners, and others who are part of the lesbian, gay, bisexual, transgender (LGBT) community and contribute to the history, civic life, cultural enrichment, and overall character of Ogunquit; and

WHEREAS: The Town of Ogunquit is proud of the meaningful, long-lasting impacts the LGBT community has made and continues to have on our community

WHEREAS: The LGBT Community has worked tirelessly for equality and inclusivity; and

WHEREAS: We as a Town wish to promote awareness and increase understanding among all people in Ogunquit;

WHEREAS: The Town joins with the LGBT community in a celebration of diversity and unity and remains committed to treating all people with fairness, dignity, and respect,

WHEREAS: The Stonewall Riots which took place in June 1969 are regarded as a catalyst for the LGBT movement for civil rights in the United States;

WHEREAS: The month of June is celebrated as Pride Month throughout the United States;

NOW, THEREFORE, BE IT RESOLVED, THAT the Ogunquit Select Board does hereby designate and proclaim June 2018 as Pride Month in Ogunquit and invites all people to reflect on the struggle for equality that the LGBT community has faced, celebrate their contributions that enhance us as a community and society, and recognize the distance yet to go.

Dated: June 5, 2018

Charles L. Waite, III, Chair

Robert N. Winn, Jr., Vice Chair

John M. Daley, Member

Richard A. Dolliver, Member

Madeline S. Mooney, Member



MUSIC in the PARK

OGUNQUIT



SATURDAY, JUNE 16th

Dorothea Jacobs Grant Common
**This Is A Free Admission Event
 Open To The General Public**

Sponsored by the
 Ogunquit Chamber of Commerce and
 Ogunquit Parks & Recreation

Exhibitors, Children's Activities
 Entertainment, Food Trucks, & Concerts

- 10am-11:30am: Rob Doucette (Children's Music)
- 11:50am-1:20pm: Pete Peterson (R&B)
- 1:40pm-3:10pm: Joe Willow Band
- 3:30pm-5pm: The Dirt Boys (Rock)

THE 2018 CONCERT SERIES

www.ogtparksrec.com



JULY 1, 2018
 SUNDAY, 4PM-6PM
 LEX & JOE



JULY 8, 2018
 SUNDAY, 4PM-6PM
 DON PRIDE BAND
 Yesterdays Hits Jazz & Much More



JULY 15, 2018
 SUNDAY, 4PM-6PM
 AFTER HOURS BAND
 Swing Band



JULY 22, 2018
 SUNDAY, 4PM-6PM
 SOMETHING IN THE WATER



JULY 29, 2018
 SUNDAY, 4PM-6PM
 ELVIS BAND
 Charles Denault



AUGUST 5, 2018
 SUNDAY, 4PM-6PM
 JIM DOZET
 Guitar Solo



AUGUST 12, 2018
 SUNDAY, 4PM-6PM
 WINDMILLS BAND



AUGUST 19, 2018
 SUNDAY, 4PM-6PM
 FINEST KIND COUNTRY BAND



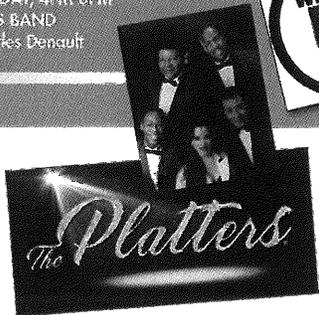
AUGUST 26, 2018
 SUNDAY, 4PM-6PM
 STEALING NORTH BAND



SEPT. 2, 2018
 SUNDAY, 4PM-6PM
 WHAT'S UP DOC

* Bands are subject to change

MUSIC IN THE PARK
 DOROTHEA JACOBS
 GRANT COMMON
 At: The Ogunquit Heritage Museum
 86 Obeds Lane, Ogunquit, ME
 (Between RT1 & Shore Road)



SPECIAL SHOW! 
SATURDAY, SEPT. 1, 2018
 THE PLATTERS at the LEAVITT THEATER
 TWO SHOWS! • 5PM & 8PM
GET TICKETS AT: www.ogtparksrec.com



New
Business

-

Public
Hearing



PUBLIC HEARING

The Municipal Officers of the Town of Ogunquit will conduct a Public Hearing at 6:00PM on Tuesday, June 5, 2018, in the Auditorium of the Dunaway Community Center, 23 School Street, to consider proposed amendments to the **Title V (Motor Vehicle Traffic & Parking Ordinance)** of the Ogunquit Municipal Code. (Additions are **underlined and bold**; deletions are ~~struck out.~~)

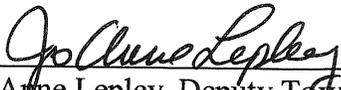
As these changes do not require a Town Meeting approval, they can be adopted by the Municipal Officers at the conclusion of the Public Hearing.

Chapter 12 **Municipal Parking Lot Regulations**

1203.7.5 Perkins Cove Boatyard Parking – This consists of seventeen (17) spaces east of the restrooms. These spaces are available to the following permit holders on a first-come, first-serve basis with restrictions, as indicated.

1203.7.5.1 Exceptions (BOS 04-18-06)

1203.7.5.1. e The spaces adjacent to the bulkhead in the Boatyard are restricted from 5:00am to ~~9:00am~~ **10:00am** for Commercial Mooring Permit Holders.



Jo Anne Lepley, Deputy Town Clerk

Posted by: 

Patricia Arnaudin, Police Chief

Posted:	<u>May 29, 2018</u> Dunaway Community Center Ogunquit Post Office Ogunquit Transfer Station WOGT
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**Town of Ogunquit
Bicycle-Pedestrian Committee
BY-LAWS**

I. GENERAL PROVISIONS

The business of the Committee shall be conducted in accordance with Maine Statutes, Town Ordinances, Town Charter and Robert's Rules of Order.

II. MEMBERSHIP

- a) The Bicycle-Pedestrian Committee shall consist of seven (7) members for a three year term along with two (2) alternate members appointed by the Select Board.
- b) Any member of the Committee may be removed, for cause, by the Select Board before expiration of his/her term. The term "for cause" shall include failure to attend three (3) consecutive Committee Meetings or hearings without sufficient justification and excused by a majority vote of the Committee. At the request of the member in question, the Select Board shall discuss the matter in executive session.
- c) When there is a permanent vacancy, the Chairperson shall immediately notify the Select Board. The Select Board shall fill the vacancy per guidelines as dictated in the Town Charter.

III. OFFICERS & DUTIES

The officers of the Committee shall consist of a Chairperson, Vice Chairperson and Secretary who shall be elected annually by a majority of the Committee. The officers shall be full members of the Committee. The election of officers shall take place at the first meeting following annual Town elections. A member receiving a majority vote of the full members of the committee shall be elected and shall serve for one (1) full year.

- a) CHAIRPERSON - The Chairperson shall perform all duties required by law and these By-Laws and preside at all meetings of the Committee. The Chairperson shall rule on issues, order and procedure and shall take such other actions as are necessary for the efficient and orderly conduct of meetings, unless directed otherwise by a majority of the Committee. The Chairperson's signature shall be the official signature of the Committee and shall appear on all decisions as directed by the Committee.

The 1ST alternate shall serve in place of any absent full member. The 2ND alternate shall serve in place of a second absence of a full member or if the 1ST alternate is not present, the 2ND alternate takes on the role as the 1ST alternate.

The Chairman reports to the Select Board on all official transactions that have not otherwise come to the attention of the Board. The Chairman also

prepares or delegates the preparation of any reports concerning the affairs of the Committee and required or requested by the Select Board.

- b) VICE CHAIRPERSON - The Vice Chairperson shall serve in the absence of the Chairperson and shall have all the powers of the Chairperson during the Chairperson's absence, disability or disqualification.
- c) SECRETARY - The Secretary shall keep a record of all minutes, correspondences and attendance and shall send all Agenda's, Meeting Minutes and correspondence to the Town Clerk for recording for public record. All records are public and may be inspected at reasonable times. The Secretary, shall record all Minutes of all Committee meetings, showing the vote of each Member upon every question or, if absent or failing to vote, indicating such fact. The Secretary shall arrange proper and legal notice of all Committee meetings. The Minutes of Meetings shall be sent to all Members and Alternate Members within a reasonable time frame.
- d) All officers can, with cause, be removed and/or replaced by a majority vote of the Committee. The election of new officers shall take place immediately after any such removal or replacement.
- e) ALL MEMBERS - All Members of the Committee shall be responsible for:
 - 1. Being knowledgeable of the laws, Town of Ogunquit Ordinances and Charter, Robert's Rules and any other that pertain to judgments they make;
 - 2. Members shall also be familiar with the Comprehensive Plan and State Statutes relating to their activities.
 - 3. Regular attendance at Meetings and hearings.

IV. CONFLICT OF INTEREST & BIAS

- a) Any question of whether a particular issue involves a "conflict of interest" sufficient to disqualify a Member from voting hereon, shall be decided by a majority vote of the Members, except the Member whose potential conflict is under consideration.

V. MEETINGS

- a) The regular Meeting of the Committee shall be held on the third (3rd) Wednesday of the month excluding July and August, or as deemed necessary by the Chairperson. The standard meeting place shall be at the Dunaway Center.
- b) The Chairperson shall call a Meeting within ten (10) days of receipt of a written request from the majority of the Committee or from the Select Board, which request shall specify the matters to be considered at such special Meeting. At least seventy-two (72) hours written notice of time, place and business of the Meeting shall be given each Member of the Committee, the Municipal Officers and Town residents.

- c) The order of business at regular Meetings of the Committee shall be as follows:
1. Roll call;
 2. Approval of the Minutes of preceding meeting(s);
 3. Unfinished Business;
 4. New Business;
 5. Other Business; and
 6. Adjournment.
- d) All meetings of the Committee shall be open to the public. No votes may be taken by the Committee except in public meeting.
- e) A quorum shall consist of four (4) Members of the Committee. If a member has a conflict of interest, said member shall not be counted by the Committee in establishing the quorum for such matter.
- f) No meeting of the Committee shall be held, nor any action taken, in the absence of a quorum, however, shall those members present be entitled to request the Chairperson call a meeting at a subsequent date. This paragraph does not limit Committee members from working together, or with others, outside of formal meetings to work on projects related to the Committee's purpose. All final decisions must be made in a Committee meeting.
- g) The Committee shall seek to make decisions by consensus. When consensus is not achievable, matters shall be decided by a roll call vote. Decisions requiring a roll call vote shall require the affirmative vote of a simple majority of those present and voting.
- h) If an alternate is serving in place of an absent full member at the start of a meeting and the full member arrives late to the meeting, the alternate shall continue to be a voting member of the Committee for the duration of the current meeting.
- i) The Committee may waive any of the above rules upon good cause shown.

VI. AMENDMENTS

- a) These By-Laws may be amended by a majority vote of the Committee.
- b) The invalidity of any section or provision of these By-Laws shall not be held to invalidate any other section or provision of these By-Laws.

ADOPTED BY VOTE OF THE OGUNQUIT BICYCLE-PEDESTRIAN COMMITTEE ON APRIL 18, 2018.

Town of Ogunquit

Complete Streets Policy

Recommended by the Town of Ogunquit Bicycle-Pedestrian Committee

Adopted:

1. Vision and Purpose

The vision of the Town of Ogunquit (Town) is of a community in which all residents and visitors, regardless of their age, ability, or financial resources, can safely and efficiently use the public right-of-way to meet their transportation needs regardless of their preferred mode of travel. Promoting pedestrian, bicycle, and public transportation travel reduces negative environmental impacts, promotes healthy living, advances the well-being of travelers, supports the goal of compact development, and meets the needs of the diverse populations that comprise our communities.

2. All Users & All Modes

Those involved in the planning and design of projects within the public right-of-way will give consideration to all users and modes of travel from the start of planning and design work. Transportation improvements shall be viewed as opportunities to create safer, more accessible streets for all users. This shall apply to new construction, reconstruction, and rehabilitation. The Town of Ogunquit Bicycle-Pedestrian Committee (Bicycle-Pedestrian Committee) shall be briefed on potential future projects of this nature during or immediately following the annual development of the city's capital improvement program. This will allow the Committee to provide its views regarding complete streets policy early in the planning and design process.

3. Project Considerations

Early consideration of all modes for all users will be important to the success of this Policy. Those planning and designing projects that affect public streets will give due consideration to all roadway users from the very start of planning and design work. This will apply to all roadway projects, including those involving new construction, reconstruction, repaving/rehabilitation or roadway retrofit. Roadway retrofits may include changes in the allocation of the right-of-way and pavement space on an existing roadway, such as changes to the number and use of lanes, changes in lane widths, and/or reconfiguration of on-street parking. When applying for and reviewing projects for funding purposes regardless of funding source, Complete Street practices and principles will be included, as appropriate, for all projects that affect the public right-of-way. When a new roadway is proposed within a new or current development, the Bicycle-Pedestrian Committee shall advise the Planning Board if a Complete Streets design should be considered.

4. Exceptions

Facilities for all users will be considered in the construction, reconstruction, retrofit, repaving, and rehabilitation of Town streets, except under one or more of the following conditions:

- a. A project involves only ordinary maintenance activities designed to keep assets in serviceable condition, such as mowing, cleaning, sweeping, spot repair, concrete joint repair, or pothole filling, overlay parking projects, or when interim measures are implemented on temporary detour routes.
- b. The Town Staff (or Project Manager) determines there is insufficient space to safely accommodate new facilities and a parallel or nearby facility provides a reasonable level of similar accessibility to destinations.
- c. The Town Staff (or Project Manager) determines there are relatively high safety risks.
- d. The Town Staff (or Project Manager) or Town Select Board exempts a project due to the excessive and disproportionate cost of establishing a bikeway, walkway, or transit enhancement as part of a project in relation to the anticipated number of users.
- e. As part of its Development Review process the Planning Board may waive sidewalk requirements based upon its former, structured waiver provisions.
- f. The Town Staff (or Project Manager) determines that the construction is not practically feasible or cost-effective because of significant or adverse environmental impacts to historic resources, streams, flood plains, remnants of native vegetation, wetlands, steep slopes, or other critical areas, or due to impacts on neighboring land uses, including impact from right-of-way acquisition.
- g. The project involves a roadway that bicyclists and / or pedestrians are prohibited by law or the roadway falls outside an established existing bus transit route or where it is reasonably determined a future bus transit route will not occur.

Documentation shall be publicly available and exceptions for Town projects shall be reviewed and recommended by the Bicycle-Pedestrian Committee prior to being granted by [accountable person or committee, e.g. Town Manager, Director of Public Works, Bicycle-Pedestrian Committee]. For private projects, the owner shall document the exception and approval shall be considered and recommended by the Bicycle-Pedestrian Committee prior to being granted by [accountable person or committee, e.g. Select Board, Planning Board].

5. Network

Complete Streets are planned, designed, maintained, and operated to enable safe, convenient, appealing, and continuous travel networks for all users. The goal is to formalize the planning, design, operating, and maintenance of streets so that pedestrians, bicyclists, motorists, and bus riders of all ages and abilities are able to safely move from destination to destination along and across the street network. Complete Streets can be achieved through network level improvements, through integration into single location projects, or incrementally, through a series of small improvements or maintenance activities.

Transportation improvements will include facilities and amenities, as appropriate, that are recognized as contributing to Complete Streets, which may include pavement markings and signs; street and sidewalk lighting; sidewalks and pedestrian safety improvements such as medians / pedestrian refuges, curb extensions, and crosswalk improvements; improvements that provide Americans with Disabilities Act (ADA) compliant and full accessibility such as curb ramps and accessible pedestrian signals; transit accommodations including bus shelters and improved pedestrian access to transit stops and centers; bicycle detection at intersections and bicycle accommodations including, shared use lanes, paved shoulders, wide travel lanes or bike lanes as appropriate; bicycle parking; and street trees, landscaping, street furniture, and adequate drainage facilities, including opportunities for “green” stormwater management facilities and practices.

6. All Agencies and All Roads

The design of new, rehabilitated, or reconstructed facilities should anticipate likely future demand for bicycling, walking, transit, and motorist use and should not preclude the provision of future improvements.

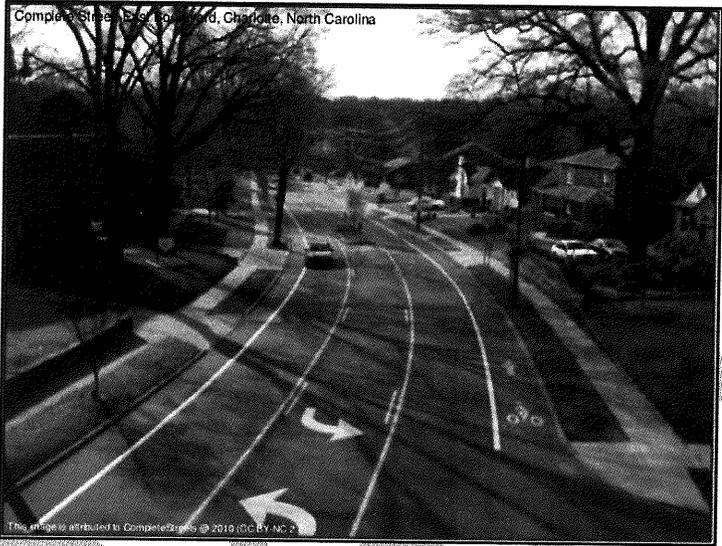
The Town will coordinate and collaborate with other transportation agencies, including MaineDOT and the Southern Maine Planning & Development Commission, and other users of the public right-of-way, such as utilities and public transportation providers, to ensure that the principles and practices of Complete Streets are embedded within their planning, design, construction, and maintenance activities.

7. Design Standards and Guidelines

The Bicycle-Pedestrian Committee and the Planning & Codes Office in the Town shall adapt, develop and adopt policies, design guidelines, zoning and performance standards and other guidelines based upon resources identifying best practices in street design, construction, operation and maintenance. These resources include but are not limited to the AASHTO Green Book; AASHTO Policy on Geometric Design of Highways and Streets; AASHTO Guide for Planning, Designing and Operating Pedestrian Facilities; AASHTO Guide for the Development of Bicycle Facilities; ITE Designing Walkable Urban Thoroughfares: A Context Sensitive Approach; NACTO Urban Bikeway Design Guide; Manual on Uniform Traffic Control Devices; Highway Capacity Manual and

Highway Safety Manual; and US Access Board Public Right-of-Way Accessibility Guidelines. While fulfilling this Complete Streets policy, the town will be permitted to consider innovative or non-traditional design options that provide a comparable level of safety and utility for users as those listed above.

The picture below is a good example of how a Complete Street in the Town of Ogunquit could be designed.



Source: East Carolina University, 2016

The photograph below is taken on Route 1 in South Portland, ME. It is a good example of a Complete Street design here in southern Maine.



Source: SMPDC, 2016

8. Community Context

Implementation of this Policy shall take into account the goal of enhancing the context and character of the surrounding built and natural environments. Transportation facilities, including roads, should be adapted to fit and enhance the character of the surrounding neighborhood.

9. Performance Measures

The Town will define performance measures to track the progress of implementation of this Policy and supporting documents, such as the Comprehensive Plan. Such measures shall include, but not be limited to: improvements in safety for all roadway users; increased capacity and connectivity for all modes of transportation; usage (such as mode share) of biking, walking and transit; miles of bicycle and pedestrian facilities; and attainment of ADA compliance. Such measures shall be incorporated into relevant plans, manuals, policies, processes and programs. The Planning & Codes Office shall work with other departments and agencies to track such performance measures, as appropriate.

10. Implementation

The implementation of Complete Streets will begin with a series of broad changes to local policies governing streets, and then as physical, measurable changes to those streets. The implementation process can be summarized in four main phases, some of which may overlap in time.

a. Form Committee; Identify Responsible Parties & Develop Implementation Plan:

The first step shall be to identify responsible parties and stakeholders, and develop an implementation plan with clearly defined steps, measurable performance indicators, data reporting procedures, and a process by which projects are prioritized for execution and funding. This work shall be done by or at the direction of the Bicycle-Pedestrian Committee or their respective designees. The Committee shall meet monthly and as the need arises to review, and evaluate for compliance with this Policy, any:

- Major developments;
- Roadway projects;
- Capital improvement projects;
- Regulatory issues, and/or;
- Recommendations for policies, construction improvements, public services and programs, budgets and other measures to advance the Complete Streets goals and design principles.

b. Review and Revise Existing Regulating Documents:

The second step shall be to review all existing codes, ordinances, standards, etc. to determine whether they require updating in order to further the Complete Streets goals, and to be sure there are no rules or guidelines that would hinder the development and redevelopment of Complete Streets. Any needed amendments or modifications should be drafted and submitted for adoption as soon as possible.

The Bicycle-Pedestrian Committee shall review all future land use and transportation plans to be sure that the Complete Streets goals for connectivity and safe, efficient multi-modal transportation are incorporated - if not, plan amendments and updates should be drafted and recommended.

c. Provide Training:

The third step shall be to provide (or continue to) provide education to staff and public officials on the principles and practices of Complete Streets.

d. Review Funding and Capital Improvement Procedures:

The fourth step will be to review the procedures for obtaining funding for street projects and any existing or proposed capital improvement plans, to be sure projects will advance the Complete Streets policies and ensure Complete Streets are prioritized and able to receive funding. The [IMPLEMENTATION COMMITTEE] shall identify current and potential future sources of funding for street improvements (including possible public/private partnerships).

e. Measure Performance and Report Findings:

In order to monitor the implementation and success of the Complete Streets policy, the Planning & Codes Office and Bicycle-Pedestrian Committee shall regularly monitor the performance measures previously aforementioned.

The Bicycle-Pedestrian Committee shall determine measurement criteria and parties responsible for regular measurements and/or surveys for each item based on clearly identified short- and long-term goals. An annual report of all measured performance indicators shall be provided to the Select Board and any other groups deemed necessary or advisable by the Bicycle-Pedestrian Committee.

OGUNQUIT

Beautiful Place by the Sea

MUNICIPAL OFFICES

23 SCHOOL STREET • P.O. BOX 875
OGUNQUIT, MAINE 03907-0875

(207) 646-5139 General Offices

(207) 646-9326 Land Use

(207) 646-9546 Town Clerk

E-mail: townofogt@maine.rr.com

May 29, 2018

Town of Ogunquit Select Board Members
23 School St
Ogunquit, ME 03907

Re: Approval of One New Private Road Name. Map 18 Block 3 Lot 4

Ogunquit Municipal Code, Title 2; Health, Safety & Welfare Purpose & Authority Enhanced 911 ordinance, Chapter 6 A. 2. States: Administration: The Town of Ogunquit Select Board is authorized to, and shall, assign road names to all properties, both existing and proposed roads.

As the Town of Ogunquit' E-911 Addressing Officer I am requesting your consideration and approval of one new road name for the Town.

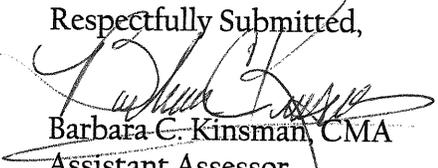
This 10 acre property is off Berwick Rd, across the road from the entrance to the transfer station and the placement of the dwelling(s) are deep enough that an address of Berwick Rd is not feasible.

I consulted with the Town's Police Chief & Code Enforcement Officer (Not Required) and they corroborated with this name.

The new name would be:

Sunset Ridge

Respectfully Submitted,


Barbara C. Kinsman, CMA

Assistant Assessor

E-911 Addressing Officer

C. file

Agenda Item for Select Board meeting on June 5, 2018

TO: Chair Waite and Select Board Members

Topic: Proposed Edits to the Select Board Rules Adopted 10/17/17

Sponsor/Select Board: Madeline S. Mooney

Overview: Discuss and vote on three proposed changes to our current Select Board Rules. Each suggested change or addition is underlined in the following sections:

10C. Add “disruptive” per opinion of legal counsel at our Jan workshop.

14. Change policy per opinion of legal counsel at our Jan workshop.

15. New section on electronic devices.

Thank you.

cc: Town Manager

**TOWN OF OGUNQUIT
SELECT BOARD RULES**

The Select Board shall transact all official business at a public meeting. The following items deal with the transaction of business at official meetings of the Select Board.

1. Right to Know

Except for Executive Sessions, the proceedings of all meetings and workshops of the Select Board are open to the public and broadcast on WOGT and streaming on the Town's web site.

2. Rules of Order

Roberts Rules of Order shall govern the proceedings of all Select Board meetings.

3. Regular Meetings and Workshops

Regular meetings of the Select Board will be held on the first Tuesday of the month at the Dunaway Community Center regularly starting at 6:00p.m. When the regular meeting date falls on a holiday or the date presents a conflict, the Select Board will vote to reschedule the meeting to an alternative date. Workshops of the Select Board may be scheduled at regular Select Board meetings or on other dates and times to accommodate the Select Board's schedule.

Select Board members will be furnished with the date, time and place for each meeting along with an agenda and meeting material which information will also be posted on the Town's website. This information will be provided by the Town Manager's Office no later than 4:00pm on the Friday before the Regular Meeting or Workshop.

Workshops are a time for Select Board members to discuss issues informally among themselves. Workshops generally are intended to discuss policy issues and topics that require more in-depth discussion. Workshops allow time for the Select Board to discuss issues and explore options for future action, discuss issues that the Board may want to present to the public for consideration at a Select Board meeting, etc. Workshops also are a time for the Select Board to meet with committees and boards to work on issues, to hear presentations, or to receive training. Workshops are intended to be "hands on" for the Select Board, therefore allowing public comment at workshops is at the Select Board's discretion.

4. Special and Emergency Meetings

Special and Emergency Meetings of the Board may be called by the Chairperson, or in the absence of the Chairperson, by the Vice Chairperson, or by a majority of the Board. The Select Board will be furnished with the date, time and place and an agenda (if necessary) by the Town Manager's Office. Meeting notification requirements are pursuant to State Statute.

5. Requests for Agenda Items

All Select Board requests for regular meeting agenda items must be submitted to the Town Manager along with supporting background material, or a position paper by the Wednesday prior to the scheduled meeting date. The Chairperson of the Board shall review agenda requests with the Town Manager to assure proper background and staff support has been afforded the item requested. If, in the opinion of the Chairperson, additional information and/or study are required, the requested agenda item will be postponed until proper preparation has been made. The Chairperson of the Board will subsequently notify the affected Select Board member.

6. Order of Business

1. Call to Order
 - Roll Call
 - Pledge of Allegiance
 - Minutes
2. Liquor and Amusement License Public Hearings
- ~~2.~~ 3. Town Manager Report
- ~~3.~~ 4. Committee Appointments and Resignations
- ~~4.~~ 5. Presentations, Proclamations, and Resolutions
- ~~5.~~ 6. Public Hearings
- ~~6.~~ 7. Unfinished Business
- ~~7.~~ 8. New Business
- ~~8.~~ 9. Citizen Comments (for Town-related business not on the agenda)
- ~~9.~~ 10. Other Business
 - Select Board Reports and announcements
- ~~10.~~ 11. Adjournment

7. Majority Vote

Three (3) affirmative votes are required for the transaction of business.

8. Select Board Action on Items

The following procedures will be used for the orderly transaction of business:

- A. The Town Manager or the Sponsor of the item introduces and explains the item. Sponsor, Manager, staff, or others (as designated by sponsor or Manager) provide additional explanation or information. Any Select Board member may make a motion or may second the motion.
- B. Select Board questions (not discussion at this time).
- C. Public input.
- D. Additional questions from Select Board (not debate).
- E. Chairperson recites motion, if already made, or looks for motion.
- F. Select Board discussion.

- G. Amendments to motion (optional) and debate.
- H. Vote on motion (as amended, if applicable).
- I. The passage, adoption or enactment of any item requires three (3) votes for passage. In the case of a tie vote, the motion fails.

9. **Public Comment Period Guidelines**

- A. The Select Board welcomes public participation and comment at Select Board meetings. The Select Board agenda will include a public comment at every regularly scheduled Select Board meeting to allow citizens an opportunity to comment on non-agenda items that pertain to Ogunquit Town government and duties of the Select Board.
- B. During the public comment period, speakers will be asked to be brief and keep to the point. The Select Board meetings are business meetings where the Board acts on policy matters and legally required actions, Out of respect for everyone's time, citizens are asked to keep their comments within three (3) minutes. With the Board's permission, this period may be extended once. People may speak on any Town-related issue that is not on the agenda; they may cover multiple issues, but may speak only once during the public comment period.
- C. Citizens speaking during the public comment period must follow the rules of decorum described below.
- D. Citizens speaking during the public comment period may not make any comments that:
 - i. Disparage individual Select Board member, Town staff, or other citizens;
 - ii. Address specific situations that are in litigation, including situations where the Town is a party to the litigation;
 - iii. Pertain to any personal disputes between themselves and other residents; or
 - iv. Make any comments referencing support or opposition for any candidate for political office or political causes.
 - v. Do not pertain specifically to the Town of Ogunquit or the Select Board's responsibilities.

10. **Decorum and Order**

The Chairperson shall preserve decorum and decide all questions of order and procedure, subject to appeal to the Select Board

- A. During the Select Board meetings, Select Board members shall preserve order and decorum and shall neither by conversation or otherwise delay or interrupt the proceedings nor refuse to obey the order of the Chairperson or the Rules of the Select Board.

Select Board members desiring to speak shall address the Chairperson, and upon recognition by the Chairperson, shall confine themselves to the question under debate

and shall avoid all personalities and indecorous language. A Select Board member, once recognized, shall not be interrupted while speaking unless called to order by the Chairperson, unless a point of order is raised by another member or unless the speaker chooses to yield to questions from another member. If a Select Board member is called to order while speaking, the Select Board shall cease speaking immediately until the question of order is determined. If ruled to be in order, the Select Board member shall be permitted to proceed. If ruled to be not in order, the Select Board member shall remain silent or shall alter the remarks so as to comply with Rules of the Select Board.

All members of the Select Board shall accord the utmost courtesy to each other, to Town employees and to public members appearing before the Select Board and shall refrain at all times from rude and derogatory remarks, reflections as to integrity, abusive comments, and statements as to motives and personalities. The Select Board shall confine their questions as to the particular matters before the assembly and in debate shall confine their remarks to the issues before the Select Board. Members shall be removed from the meeting for failure to comply with decisions of the Chairperson or for continued violations of the rules of the Select Board. If the Chairperson fails to act, any member may move to require the Chairperson to enforce the rules and the affirmative vote of a majority of the Select Board shall require the Chairperson to act.

- B. Members of the administrative staff and employees of the Town shall observe the same rules of procedure and decorum applicable to members of the Select Board. While the Chairperson shall have the authority to preserve decorum in meetings as far as staff members and Town employees are concerned, the Town Manager shall also be responsible for the orderly conduct and decorum of all Town employees under the Town Manager's direction and control. The Town Manager shall take such disciplinary action as may be necessary to insure that such decorum is preserved at all times by Town employees in Select Board meetings. Staff members or the Town Manager desiring to address the Select Board or members of the public shall be recognized by the Chairperson, shall state their name for the record, and shall limit their remarks to the matter under discussion. All remarks and questions addressed to the Select Board shall be addressed to the Select Board as a whole and not to any individual member thereof. No staff member, other than the staff member having the floor, shall enter into any discussion either directly or indirectly without permission of the Chairperson.
- C. Public members attending Select Board meetings also shall observe the same rules of propriety, decorum and good conduct applicable to members of the Select Board. Any person making personal, impertinent, or slanderous remarks or who becomes boisterous or disruptive while addressing the Select Board or while attending the Select Board meeting may be removed from the premises if a police officer is so directed by the Chairperson, and such person shall be barred from further audience before the Select Board for the duration of the meeting. Unauthorized remarks from the audience, stamping of feet, whistles, yells and similar demonstrations shall not be permitted by the Chairperson, who may direct a

police officer to remove such offenders from the premises. Aggravated cases shall be prosecuted on appropriate complaint signed by the Chairperson. In case the Chairperson shall fail to act, any member of the Select Board may move to require the Chairperson to act to enforce the rules, and the affirmative vote of the majority of the Select Board shall require the Chairperson to act.

D. Public members desiring to address the Select Board shall be recognized by the Chairperson, shall state their name and address in an audible tone for the record, and shall limit their remarks to the question under discussion. All remarks and questions addressed to the administration of the Town shall be addressed to the Town Manager and not to any individual Town employee. No person shall enter into any discussion either directly or through a member of the Select Board without the permission of the Chairperson.

11. Communications

Unsigned communications may not be introduced in Select Board meetings.

12. Suspension of Rules

Any provision of these rules not governed by the Charter or code may be temporarily suspended at any meeting of the Select Board by a vote of four (4) or more Select Board members. The vote on the suspension shall be taken by yeas and nays and entered upon the records.

13. To Amend Rules

These rules may be amended or new rules adopted by majority vote of the Select Board. An amendment must be submitted in writing at a preceding meeting and shall be placed on the Agenda under the order of new business.

14. Correspondence to the Select Board

~~If a citizen requests their correspondence to be read aloud at Select Board meeting, it shall be read by the Chairperson without personal edits or comments, at the start of the public comment period, when the following conditions are met:~~

- ~~a. The correspondence has been shared in advance with all Select Board members,~~
- ~~b. The content adheres to all of the Select Board meeting rules, particularly the decorum and order section, and~~
- ~~c. The author is not able to attend the meeting in person.~~

~~If a letter is lengthy, the Chairperson will read as much as he/she can cover within three (3) minutes, to conform with the three (3) minute guideline for public comment (Section 9 of these Rules).~~

If citizen would like to address the Select Board and is unable to attend the meeting, they may ask another citizen to read the letter on their behalf.

15. Electronic Devices

Members of the Select Board shall not display or use any electronic devices during Select Board meetings in order for all to utilize the same information, and to avoid distractions by focusing on the matter at hand and participants in the meeting. Devices include personal computers, tablets, phones and the like. An exception is made for the use of a timer or when scheduling meetings. The Town Manager has his/her computer if research is required during the meeting.

15. 16. Town Mailings to Residents

Any Town financed mailings to Ogunquit citizens shall be approved in advance by the Select Board unless required by Town Charter or laws of the State of Maine.

July 2018

July 2018

	Su	Mo	Tu	We	Th	Fr	Sa
27	1	2	3	4	5	6	7
28	8	9	10	11	12	13	14
29	15	16	17	18	19	20	21
30	22	23	24	25	26	27	28
31	29	30	31				

August 2018

	Su	Mo	Tu	We	Th	Fr	Sa
31				1	2	3	4
32	5	6	7	8	9	10	11
33	12	13	14	15	16	17	18
34	19	20	21	22	23	24	25
35	26	27	28	29	30	31	

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	Jul 1	2	3	4	5	6	7
27			Scheduled Select Board	4th of July Holiday - Of Independence Day (Un			
	8	9	10	11	12	13	14
28							
	15	16	17	18	19	20	21
29			Scheduled Select Board				
	22	23	24	25	26	27	28
30							
	29	30	31	Aug 1	2	3	4
31							