

Charles L. Waite, III, Chair
John M. Daley, Vice Chair
Richard A. Dolliver
Madeline S. Mooney
Robert N. Winn, Jr.



AGENDA
MEETING OF THE OGUNQUIT SELECT BOARD
WEDNESDAY, NOVEMBER 7, 2018

- 1.0 **CALL TO ORDER: 6:00PM**
 - 1.1 Roll Call of Members
 - 1.2 Pledge of Allegiance
 - 1.3 Select Board Minutes - October 2, 2018

- 2.0 **LIQUOR & AMUSEMENT PUBLIC HEARINGS**
 - 2.1 Beachfire - Malt, Spirituous & Vinous Liquor License Renewal
 - 2.2 West Meadow Pub - Malt, Spirituous & Vinous Liquor License Renewal
 - 2.3 West Meadow Pub - Amusement License Renewal

- 3.0 **PRESENTATIONS, PROCLAMATIONS, RESOLUTIONS & COMMUNICATIONS**

- 4.0 **TOWN MANAGER'S REPORT**
 - 4.1 General Report and Update
 - 4.2 FY19 Year to Date Finance Report
 - 4.3 Citizen Financial Transparency Program - John Quartararo

- 5.0 **APPOINTMENTS & RESIGNATIONS**
 - 5.1 Resignation - Charlene Taubert, Parks & Recreation Committee
 - 5.2 Appointment- Planning Board 2nd Alternate

- 6.0 **UNFINISHED BUSINESS**

- 7.0 **NEW BUSINESS**

- 8.0 **CITIZEN COMMENTS (For town topics not on the agenda)**

The Select Board welcomes public comments and questions about Town-related issues that are not on the agenda. We ask that people keep comments on point and within 3 minutes.

- 9.0 **OTHER BUSINESS**
 - 9.1 Select Board Reports and Announcements

- 10.0 **ADJOURNMENT**

***** Break *****

Training Workshop with Town Attorney Mary Costigan

Note: A portion of this workshop may be in Executive Session pursuant to 1 MRSA §504.6.E



LIQUOR
&
AMUSEMENT
LICENSE
PUBLIC
HEARING

OGUNQUIT

Beautiful Place by the Sea

PUBLIC HEARING NOTICE

The Ogunquit Board of Selectmen will hold a Public Hearing on Wednesday, November 7, 2018 at 6:00 PM in the Auditorium of the Dunaway Community Center on School Street, Ogunquit, Maine for the following application(s):

MALT, SPIRITUOUS & VINOUS LICENSE (RENEWAL)

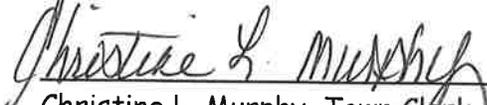
Beachfire
West Meadow Pub

658 Main Street
74 Main Street

AMUSEMENT LICENSE (RENEWAL)

West Meadow Pub

74 Main Street


Christine L. Murphy, Town Clerk

Posted by:


Patricia L. Arnaudin, Police Chief

Posted: October 30, 2018
Dunaway Community Center
Ogunquit Transfer Station
WOGT

10/11/2018

OGUNQUIT

Beautiful Place by the Sea

OGUNQUIT LIQUOR LICENSE APPLICATION

NEW RENEWAL FOR THE YEAR: 2018/19
 CURRENT LICENSE EXPIRATION DATE: 10/29/2018

BUSINESS NAME: DBA Beachfire Laffin Enterprises LLC
 APPLICANT: Jareel Laffin and Kelly Laffin
 EMAIL: jareel.beachfire@gmail.com
 BUSINESS REG #: ~~000000~~ 2018-37 ISSUE DATE: 6-1-18 MAP: 009009 LOT: 049
 OCCUPANCY LOAD ESTABLISHED BY THE OGUNQUIT FIRE CHIEF: 140

NOTE - SPECIAL ATTENTION

Applicants must procure the signatures of the following Town Officials, submit an original drawing at a scale of one inch (1") equals ten feet (10') of all areas on the premises which are open to the public and return said drawing with this completed application to the Town Clerk before a public hearing can be scheduled by the Select Board. APPLICATIONS MUST BE SUBMITTED NINETY (90) DAYS PRIOR TO THE EXPIRATION OF THE EXISTING LICENSE.

TITLE	SIGNATURE	APPROVAL		REPORT ATTACHED		DATE
		YES	NO	YES	NO	
Police Chief	<i>Patricia Almeida</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	10-18-2018
Fire Chief	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Code Officer	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	10-17-18

ATTENDANCE AT PUBLIC HEARING IS REQUIRED
PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

I, the undersigned applicant, acknowledge there has been no change to the business noted above by way of ownership, partnership, location, nature of business or structural change(s) to the building(s) housing the business. Knowingly supplying false information on this application is a Class D offense under the Criminal Code and is punishable by confinement of up to one (1) year or by a monetary fine of up to \$500 or both.

[Signature]
 APPLICANTS SIGNATURE

FOR OFFICE USE ONLY

Application Fee: \$200
 Background Check Fee: \$ 42
 Business Reg. Fee: \$150.00
 Date Paid: 10/11/18 Check/Cash Check #: 1335
 (\$21.00 per person listed on application)
 Paid prior to Liquor Application? YES NO
 TOTAL PAID WITH APPLICATION: \$ 242.00 Received by: M Deputy Clerk
 (Town Clerk's Office)
 DATE POSTED: _____ DATE HEARD: _____ APPROVED: _____ DENIED: _____

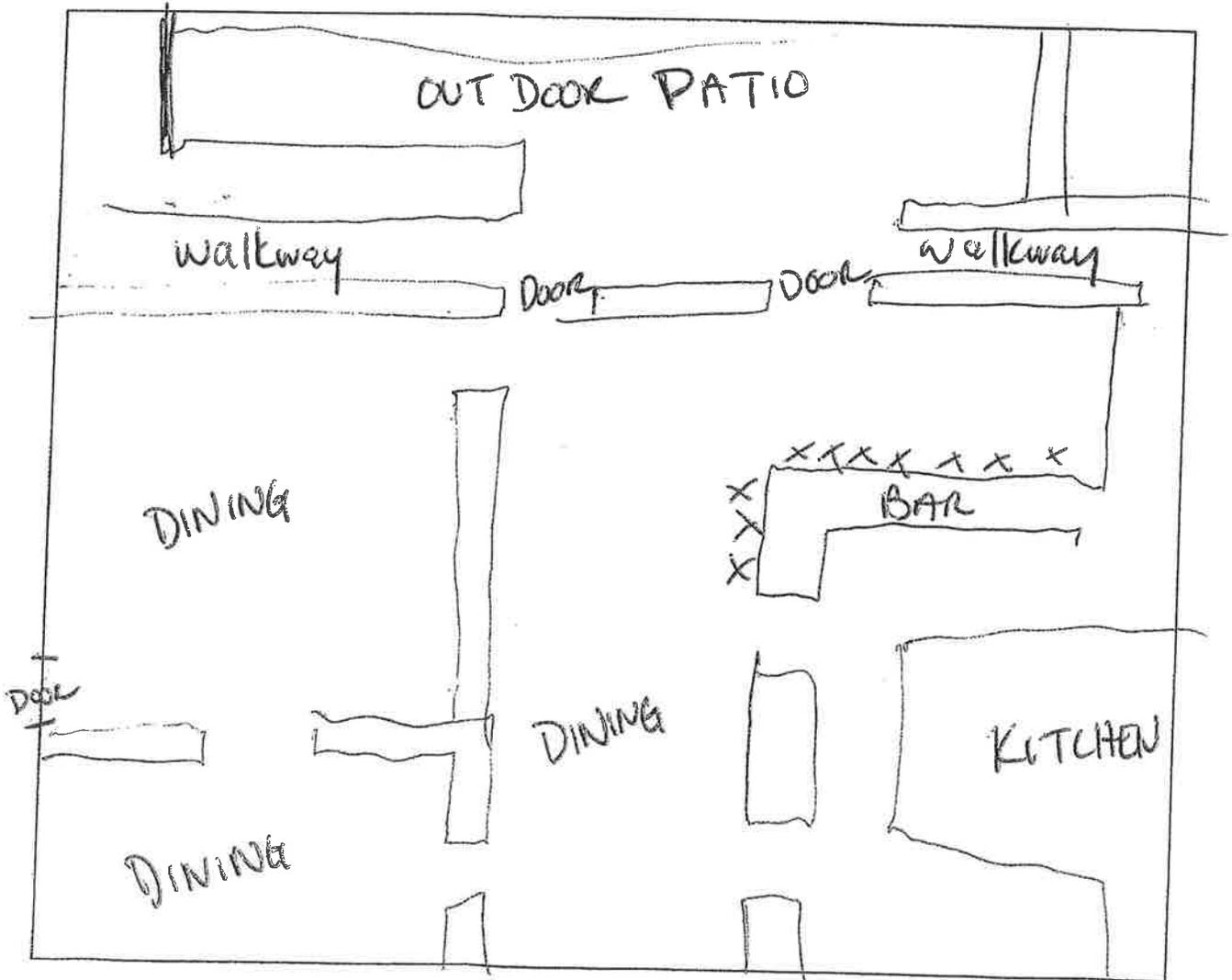
Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing & Enforcement
8 State House Station, Augusta, ME 04333-0008
10 Water Street, Hallowell, ME 04347
Tel: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@maine.gov

DIVISION USE ONLY	
<input type="checkbox"/>	Approved
<input type="checkbox"/>	Not Approved
BY:	

ON PREMISE DIAGRAM

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, restrooms, function rooms, decks and all areas that you are requesting approval from the Division for liquor consumption.



OGUNQUIT

Beautiful Place by the Sea

10.25.2018
1:00 pm

OGUNQUIT LIQUOR LICENSE APPLICATION

NEW <input type="checkbox"/>	RENEWAL <input checked="" type="checkbox"/>	FOR THE YEAR: <u>2019</u>
CURRENT LICENSE EXPIRATION DATE: <u>12/21/2018</u>		

BUSINESS NAME: West Meadow Pub

APPLICANT: Philip J Cavaretta

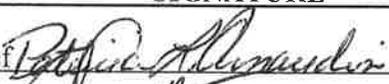
EMAIL: charlene@meadowmere.com

BUSINESS REG #: 317-228 ISSUE DATE: 08/13/2018 MAP: 5 LOT: 4

OCCUPANCY LOAD ESTABLISHED BY THE OGUNQUIT FIRE CHIEF: 75

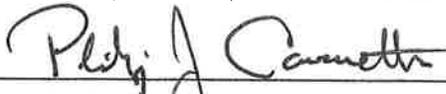
NOTE – SPECIAL ATTENTION

Applicants must procure the signatures of the following Town Officials, submit an original drawing at a scale of one inch (1") equals ten feet (10') of all areas on the premises which are open to the public and return said drawing with this completed application to the Town Clerk before a public hearing can be scheduled by the Select Board. APPLICATIONS MUST BE SUBMITTED NINETY (90) DAYS PRIOR TO THE EXPIRATION OF THE EXISTING LICENSE.

TITLE	SIGNATURE	APPROVAL		REPORT ATTACHED		DATE
		YES	NO	YES	NO	
Police Chief		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>11-01-2018</u>
Fire Chief		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>10/25/18</u>
Code Officer		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>11-1-2018</u>

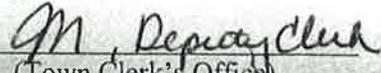
ATTENDANCE AT PUBLIC HEARING IS REQUIRED
PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

I, the undersigned applicant, acknowledge there has been no change to the business noted above by way of ownership, partnership, location, nature of business or structural change(s) to the building(s) housing the business. Knowingly supplying false information on this application is a Class D offense under the Criminal Code and is punishable by confinement of up to one (1) year or by a monetary fine of up to \$500 or both.

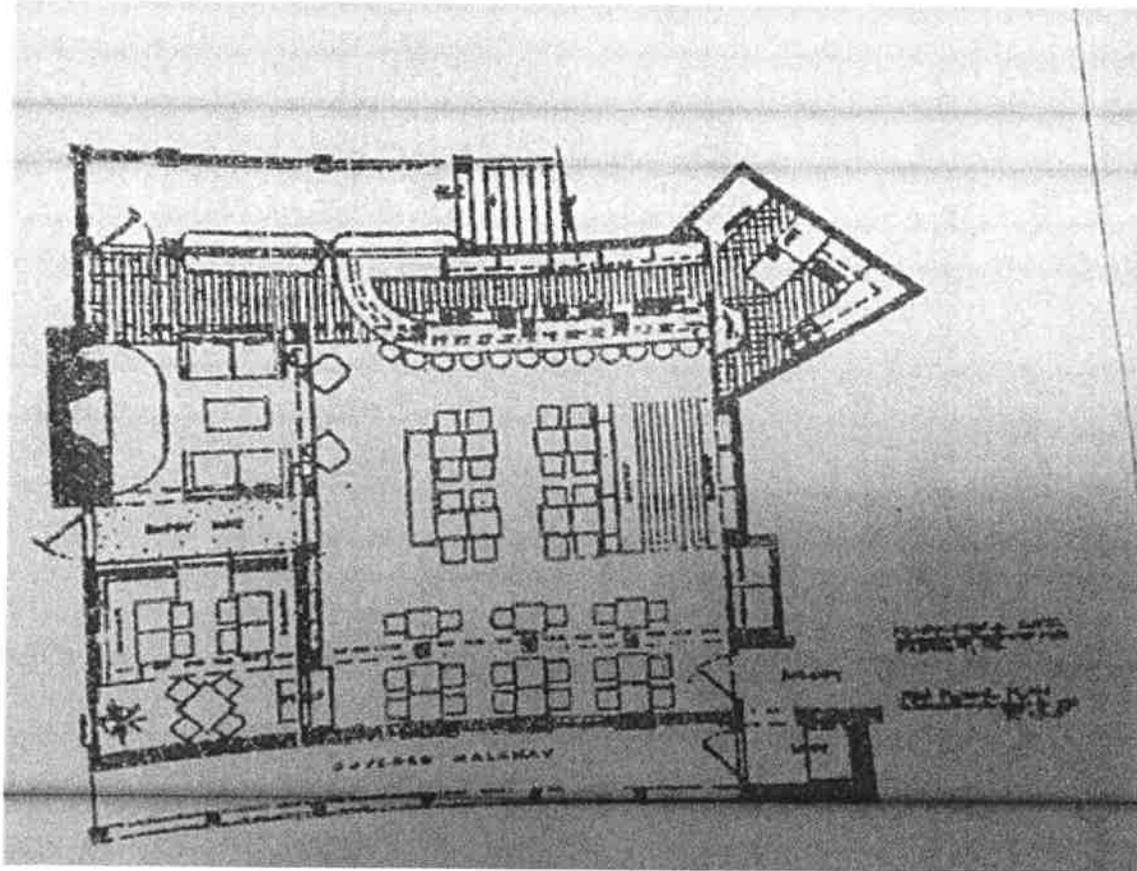


APPLICANTS SIGNATURE

FOR OFFICE USE ONLY

Application Fee: <u>\$200</u>	Date Paid: <u>10/24/18</u>	Check/Cash	Check #: <u>1875</u>
Background Check Fee: <u>\$ 63.00</u>	(\$21.00 per person listed on application)		
Business Reg. Fee: <u>\$150.00</u>	Paid prior to Liquor Application? <input checked="" type="checkbox"/> YES NO		
TOTAL PAID WITH APPLICATION: \$ <u>263.00</u>		Received by:  (Town Clerk's Office)	
DATE POSTED: <u>10/30/18</u>	DATE HEARD: _____	APPROVED: _____	DENIED: _____

Bureau of Alcoholic Beverages and Lottery Operations
Division of Liquor Licensing & Enforcement
8 State House Station, Augusta, ME 04333-0008
10 Water Street, Hallowell, ME 04347 (overnight)
Tel: (207) 624-7220 Fax: (207) 287-3434
Email Inquiries: MaineLiquor@maine.gov



ON PREMISE DIAGRAM
(Facility Drawing/ Floor Plan)

In an effort to clearly define your license premise and the area that consumption and storage of liquor is allowed. The Division requires all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas with the following: • **Entrances** • **Office area** • **Kitchen** • **Storage Areas** • **Dining Rooms** • **Lounges** • **Function Rooms** • **Restrooms** • **Decks** • **All Inside and Outside areas that you are requesting approval.**

A handwritten signature in black ink, appearing to be a stylized name or initials.



OGUNQUIT AMUSEMENT LICENSE APPLICATION

NEW RENEWAL FOR THE YEAR: 2019

BUSINESS NAME: West Meadow Pub

BUSINESS ADDRESS: 74 Main St, P.O. Box 2347, Ogunquit, ME 03907

BUSINESS PHONE # 207-646-9661 HOME PHONE #

BUSINESS REG # 37-228 ISSUE DATE: 08/31/2018 MAP: 5 LOT: 4
(Business Registration)

OCCUPANCY LOAD ESTABLISHED BY THE OGUNQUIT FIRE CHIEF:

NATURE OF BUSINESS: Resort, Hotel

FORM OF ENTERTAINMENT: *(Please be specific)*

Live music, keyboard, guitar

APPLICANT: Philip J. Cavarett 9 ADDRESS: 79 Main St. Ogunquit, ME 03907

HAS YOUR LICENSE TO CONDUCT THIS BUSINESS EVER BEEN DENIED, SUSPENDED OR REVOKED?

YES NO

If, YES, please explain:

HAVE YOU, ANY PARTNERS OR CORPORATE OFFICERS EVER BEEN CONVICTED OF A FELONY?

YES NO

If, YES, please explain:

NOTE - SPECIAL ATTENTION

APPLICATION MUST BE SUBMITTED NINETY DAYS (90) PRIOR TO THE EXPIRATION OF THE EXISTING LICENSE.

Please consult Title IX, Chapter 3 of the Ogunquit Municipal Code for all provisions applicable to this license. "Entertainment" is defined as follows in said Code:

"Entertainment shall include dancing by and for patrons, any music, videogames, devices, machines and any other amusement, performance, exhibition, diversion or other activity with an entertainment value whether provided for or used by patrons, independent contractors, employees or proprietors.

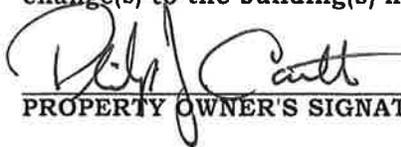
Entertainment shall not include televisions or radios nor shall it include "background music" meaning music not involving live performers and not used for dancing and which music is only incidental to the primary activity offered."

ATTENDANCE AT PUBLIC HEARING IS REQUIRED

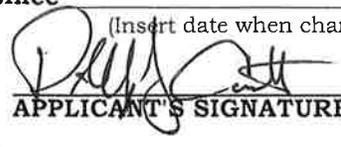
PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

I, the undersigned applicant, acknowledge there has been no change to the business noted above by way of ownership, partnership, location, nature of business or structural change(s) to the building(s) housing the business since _____

(Insert date when change was made)



 PROPERTY OWNER'S SIGNATURE

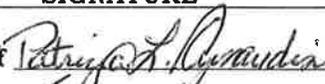
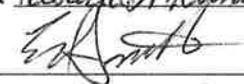
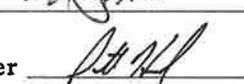


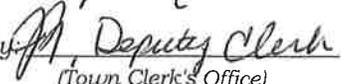
 APPLICANT'S SIGNATURE

THE FOLLOWING MUST BE SUBMITTED WITH THIS APPLICATION:

1. All applications shall be accompanied by two (2) scale drawings at a scale of one (17") inch to ten (10') feet depicting the floors of the building in which the entertainment is to be located, all entrances and exits and all areas open to patrons indicating in each area the use made by patrons and indicating the floors and areas for which the applicant seeks a license.
2. Applicants for video game entertainment shall present, to scale, floor plans depicting the location and floor area of these devices and the location of the supervisor(s). Machines shall be listed by function and serial number.
3. Applicants for patron dancing entertainment shall present to scale floor plans depicting the location and size of the dance floor(s).
4. Each application shall constitute a new application and all required information must be included. Licenses expire on May 31st of each year.

FOR OFFICE USE ONLY

TITLE	SIGNATURE	APPROVAL		REPORT ATTACHED		DATE
		Yes	No	Yes	No	
Police Chief		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11-01-2018
Fire Chief		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11-02-2018
Code Officer		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11-1-2018

Received by  Deputy Clerk Fee \$ 100.00 Date Paid 10/24/18
 (Town Clerk's Office)

Check / Cash \$100.00
 Filed with Liquor License Application

Date posted 10/30/18 Date Heard: _____ Date Approved: _____ Date Denied: _____

OGUNQUIT BOARD OF SELECTMEN



Town Manager's Report

MEMO

To: Ogunquit Select Board
From: John Quartararo, Town Treasurer
RE: FY 19 Year to Date Finance report ending October 31, 2018
Date: November 2, 2018

The Town has completed the fourth month of the fiscal year. As a guideline for tracking the budget, we are one-third of the way through the fiscal year so expenditures and revenues should be approximately 33% of the annual budget. However, department expenditures are not all spent evenly throughout the year. Several department costs are incurred early in the fiscal year, and individual line items can vary based upon cyclical activity. In addition, the majority of the revenues are not received evenly throughout the year. Property Taxes are due twice a year, and parking revenues are received primarily during the high season.

The Year to Date (YTD) Financial Reports are posted on the web site each month. The Finance Reports as of October 31 are attached to this memo. The following is an overview of the revenues and expenditures to date.

Revenues

As of October 31, the General Fund Revenues total \$13,751,476, which is 88.9% of the budget. The non-tax commitment revenues and use of Fund Balance would be roughly 33% of the budget and they stand at 70.5% collected.

- Property taxes are at 74.2% of budget. The first half of the property tax payments are due November 15. The June 2018 Town Meeting voted to change the tax due dates from November 1 and May 1 to November 15 and May 15.
- Excise taxes collected are at \$147,136 or 34.6%.
- Building Permit fees are at \$42,719 or 29.5%
- Parking Revenues are at \$1,768,503 or 98.8% of budget. The parking lots are closed for the season, and will reopen next spring which will allow for additional revenues to be collected.

Expenditures

As of the end of October, the General Fund expenses and encumbrances totaled \$6,716,661 which is 43.7% of the authorized budget of \$15,460,936. Several Departmental expenditures are front loaded in the beginning of the fiscal year which accounts for them exceeding 33%.

Examples of this include:

- Debt Management is at 87.6% due to principal payments being due in the fall (\$674,272)

- York County Taxes are paid in full as of October 26 (\$716,034)
- Recreation Committee is at 40% due to their programming occurring in the summer
- Lifeguard Service is at 73% due to costs being incurred primarily between July-September. The lifeguards will start the season next spring.
- Insurance & Benefits are at 45% due to the timing for payments.

One of the requests I put forward in my proposed budget that was approved at Town Meeting was to add the "*Citizen Transparency*" program as part of our financial software. I am happy to report that this program is now ready to be launched on the Town's web site. This program is a user friendly program which allows people to see weekly reports on revenues and expenditures, including vendor payments. I will provide more information about it at the Select Board meeting, and will do a short demonstration on how to use the program. It is my hope that this will be a useful resource to you and the public and help make the Town's finances more accessible.

11/02/2018 14:36
331johnq

TOWN OF OGUNQUIT
2019 - YTD SUMMARY REVENUE - GENL FUND
32.46% OF BUDGET - OCT 31, 2018

P 1
glytbdud

FOR 2019 04

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL ESTIM REV	REVISED EST REV	ACTUAL YTD REVENUE	ACTUAL MTD REVENUE	REMAINING REVENUE	PCT COLL
410 GENERAL GOVERNMENT	-626,800	-641,032	-248,649.70	-66,088.90	-392,381.95	38.8%
411 OGUNQUIT HERITAGE MUSEUM	-2,500	-2,500	-2,015.00	-941.00	-485.00	80.6%
412 RECREATION DEPARTMENT	-4,500	-4,500	-1,658.10	-278.00	-2,841.90	36.8%
414 LAND USE DEPARTMENT	-176,800	-176,800	-48,682.50	-14,431.50	-128,117.50	27.5%
418 VISITOR SERVICES	-102,550	-102,550	-8,442.00	.00	-94,108.00	8.2%
421 POLICE DEPARTMENT	-110,925	-110,925	-44,288.77	-8,088.17	-66,636.23	39.9%
422 FIRE DEPARTMENT	-90,000	-90,000	-79,440.99	-15,464.82	-10,559.01	88.3%
431 PUBLIC WORKS DEPARTMENT	-16,000	-16,000	-228.25	.00	-15,771.75	1.4%
432 TRANSFER STATION DEPARTMENT	-98,000	-98,000	-49,676.34	-12,854.91	-48,323.66	50.7%
433 HARBORMASTER'S DEPARTMENT	-65,850	-65,850	-8,995.10	-410.00	-56,854.90	13.7%
442 INSURANCE & BENEFITS DEPART	-12,000	-12,000	.00	.00	-12,000.00	.0%
450 FACILITIES & PARKS	-2,000	-2,000	-1,567.50	-937.50	-432.50	78.4%
451 CONSERVATION DEPARTMENT	-100	-100	-100.00	.00	.00	100.0%
453 INFORMATION SERVICES DEPT	-55,125	-55,125	-15,006.98	-15.00	-40,118.02	27.2%
458 CLAM WARDEN	-5,090	-5,090	.00	.00	-5,090.00	.0%
800 CURRENT YEAR TAX COMMITMENT	-12,196,924	-12,288,395	-11,474,221.70	-.01	-814,172.95	93.4%
900 PARKING LOTS	-1,790,070	-1,790,070	-1,768,502.59	-58,711.78	-21,567.41	98.8%
TOTAL GENERAL FUND	-15,355,234	-15,460,936	-13,751,475.52	-178,221.59	-1,709,460.78	88.9%

11/02/2018 14:34
 331johnq

 TOWN OF OGUNQUIT
 2019 - YTD SUMMARY EXPENSE - GENL FUND
 32.46% OF BUDGET - OCT 31, 2018

 P 1
 glytdbud

FOR 2019 04

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
410 GENERAL GOVERNMENT							
001 SELECTMEN	8,612	8,612	.00	.00	.00	8,612.00	.0%
002 TOWN MANAGER	150,046	150,046	47,569.03	11,295.90	.00	102,476.97	31.7%
003 TREASURER	117,302	117,302	38,088.25	8,988.18	.00	79,213.75	32.5%
004 CLERK	114,406	114,406	36,167.04	8,508.60	.00	78,238.96	31.6%
005 GEN GOV/CLERICAL	161,864	161,864	50,834.07	11,960.04	.00	111,029.93	31.4%
006 GEN GOV/ELECTION STAFF	1,722	1,722	.00	.00	.00	1,722.00	.0%
008 SPECIAL PROJ MANAGER	0	0	26,589.55	8,181.40	.00	-26,589.55	100.0%
916 EXPENSES	255,714	271,914	73,763.40	10,065.07	100.00	198,050.60	27.2%
917 BUILDING MAINTENANCE	0	30,000	1,728.66	1,728.66	15,000.00	13,271.34	55.8%
918 RECODIFICATION	0	11,626	.00	.00	11,626.00	.00	100.0%
938 CONSULTIVE SERVICES	25,000	25,000	4,395.50	.00	.00	20,604.50	17.6%
954 CONTENT MAGAGEMENT	13,100	13,100	11,600.00	5,800.00	.00	1,500.00	88.5%
TOTAL GENERAL GOVERNMENT	847,766	905,592	290,735.50	66,527.85	26,726.00	588,130.50	35.1%
411 OGUNQUIT HERITAGE MUSEUM							
010 MUSEUM COORDINATOR	14,058	14,058	8,575.83	1,868.33	.00	5,482.17	61.0%
011 MUSEUM CURATOR	0	0	1,595.36	587.76	.00	-1,595.36	100.0%
916 EXPENSES	12,339	12,339	2,650.64	196.68	.00	9,688.36	21.5%
TOTAL OGUNQUIT HERITAGE MUSEUM	26,397	26,397	12,821.83	2,652.77	.00	13,575.17	48.6%
412 RECREATION DEPARTMENT							
916 EXPENSES	0	0	355.85	312.66	.00	-355.85	100.0%
936 BIKE & PEDESTRIAN COMM	1,500	1,500	.00	.00	.00	1,500.00	.0%
951 EVENTS & PROGRAMS	17,300	17,300	7,306.03	1,639.99	.00	9,993.97	42.2%
TOTAL RECREATION DEPARTMENT	18,800	18,800	7,661.88	1,952.65	.00	11,138.12	40.8%
413 OGUNQUIT PERFORMING ARTS							
916 EXPENSES	6,500	6,500	6,500.00	.00	.00	.00	100.0%
TOTAL OGUNQUIT PERFORMING ARTS	6,500	6,500	6,500.00	.00	.00	.00	100.0%

11/02/2018 14:34
331johnq

TOWN OF OGUNQUIT
2019 - YTD SUMMARY EXPENSE - GENL FUND
32.46% OF BUDGET - OCT 31, 2018

P 2
glytbdud

FOR 2019 04

ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
414 LAND USE DEPARTMENT							
020 CODE ENFORCEMENT OFFICER	121,131	121,131	38,680.89	9,112.56	.00	82,450.11	31.9%
023 LAND USE/CLERICAL	163,354	163,354	50,774.68	11,954.76	.00	112,579.32	31.1%
916 EXPENSES	54,388	54,388	33,287.72	3,365.87	.00	21,100.28	61.2%
930 ZONING BOARD OF APPEALS	400	400	163.80	163.80	.00	236.20	41.0%
931 PLANNING BOARD	13,100	13,100	6,337.26	1,246.98	.00	6,762.74	48.4%
932 BOARD OF ASSESSMENT REVIEW	200	200	.00	.00	.00	200.00	.0%
933 HISTORIC PRESERVATION COMM	100	100	.00	.00	.00	100.00	.0%
935 COMPREHENSIVE PLAN	8,300	11,161	7,473.96	200.00	2,860.56	826.04	92.6%
TOTAL LAND USE DEPARTMENT	360,973	363,834	136,718.31	26,043.97	2,860.56	224,254.69	38.4%
418 VISITOR SERVICES							
037 VISITOR SERVICES - SUPERVISOR	69,595	69,595	28,325.79	5,111.65	.00	41,269.21	40.7%
038 VISITOR SERVICES - CLERICAL	63,996	63,996	18,653.29	3,786.60	.00	45,342.71	29.1%
039 VISITOR SERVICES - SEASONAL	131,629	131,629	80,678.80	5,279.26	.00	50,950.20	61.3%
916 EXPENSES	22,049	22,049	4,613.43	1,128.40	.00	17,435.57	20.9%
937 PARKING LOT OPERATING EXP	15,000	15,000	768.56	.00	.00	14,231.44	5.1%
TOTAL VISITOR SERVICES	302,269	302,269	133,039.87	15,305.91	.00	169,229.13	44.0%
421 POLICE DEPARTMENT							
030 POLICE CHIEF	134,335	134,335	43,474.46	10,234.16	.00	90,860.54	32.4%
031 LIEUTENANT	145,290	145,290	48,831.61	11,480.38	.00	96,458.39	33.6%
032 POLICE OFFICERS	989,338	989,338	302,822.22	70,743.30	.00	686,515.78	30.6%
033 POLICE DEPARTMENT/CLERICAL	74,287	74,287	22,941.99	5,393.45	.00	51,345.01	30.9%
035 POLICE OFFICERS/PART TIME	108,996	108,996	38,075.64	4,094.20	.00	70,920.36	34.9%
036 POLICE/ANIMAL CONTROL	4,143	4,143	736.34	81.81	.00	3,406.66	17.8%
064 COMMUNITY SVC OFFR - PART TIM	0	0	18,318.68	759.47	.00	-18,318.68	100.0%
065 SCHOOL RESOURCE OFFICER	98,597	98,597	15,643.94	7,758.15	.00	82,953.06	15.9%
916 EXPENSES	197,815	215,546	149,373.89	23,425.16	.00	66,172.11	69.3%
934 ANIMAL CONTROL	2,996	2,996	.00	.00	.00	2,996.00	.0%
TOTAL POLICE DEPARTMENT	1,755,797	1,773,528	640,218.77	133,970.08	.00	1,133,309.23	36.1%
422 FIRE DEPARTMENT							

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TOWN OF OGUNQUIT
2019 - YTD SUMMARY EXPENSE - GENL FUND
32.46% OF BUDGET - OCT 31, 2018

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
040 FIRE CHIEF	138,422	138,422	35,286.01	5,312.65	.00	103,135.99	25.5%
041 FIREFIGHTERS/EMT	953,493	953,493	297,240.26	71,862.95	.00	656,252.74	31.2%
043 FIREFIGHTERS OFFICERS	4,306	4,306	.00	.00	.00	4,306.00	.0%
044 FIREFIGHTER/3RD MAN CREW	91,283	91,283	47,412.70	4,825.20	.00	43,870.30	51.9%
046 PART TIME STAFF WAGES	21,530	21,530	4,287.37	775.12	.00	17,242.63	19.9%
916 EXPENSES	188,099	188,099	68,528.11	11,827.65	.00	119,570.89	36.4%
TOTAL FIRE DEPARTMENT	1,397,133	1,397,133	452,754.45	94,603.57	.00	944,378.55	32.4%
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425 LIFEGUARD SERVICE							
042 LIFEGUARDS	187,300	187,300	140,764.98	3,836.66	.00	46,535.02	75.2%
916 EXPENSES	12,800	12,800	7,795.31	1,170.08	.00	5,004.69	60.9%
TOTAL LIFEGUARD SERVICE	200,100	200,100	148,560.29	5,006.74	.00	51,539.71	74.2%
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430 UTILITIES							
916 EXPENSES	86,000	86,000	29,093.60	7,273.40	.00	56,906.40	33.8%
920 DUNAWAY CENTER	1,900	1,900	159.00	.00	.00	1,741.00	8.4%
922 OGUNQUIT VILLAGE SCHOOL	400	400	844.07	.00	.00	-444.07	211.0%
923 WINN HOUSE - HERITAGE MUSEUM	400	400	1,222.45	.00	.00	-822.45	305.6%
924 MAIN BEACH	9,400	9,400	4,652.11	.00	.00	4,747.89	49.5%
925 NORTH BEACH	2,700	2,700	3,065.54	.00	.00	-365.54	113.5%
926 FOOTBRIDGE	2,200	2,200	1,571.72	.00	.00	628.28	71.4%
927 PERKIN'S COVE	2,100	2,100	1,358.28	.00	.00	741.72	64.7%
928 JACOB'S LOT	4,800	4,800	2,066.52	.00	.00	2,733.48	43.1%
929 STREET LIGHTS	70,000	70,000	18,350.09	5,865.40	.00	51,649.91	26.2%
TOTAL UTILITIES	179,900	179,900	62,383.38	13,138.80	.00	117,516.62	34.7%
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431 PUBLIC WORKS DEPARTMENT							
049 PUBLIC WORKS DIRECTOR	121,654	121,654	.00	.00	.00	121,654.00	.0%
050 PUBLIC WORKS SUPERVISOR	93,596	93,596	29,421.69	6,899.65	.00	64,174.31	31.4%
051 PUBLIC WORKS/LABORER	356,950	356,950	85,175.60	19,735.48	.00	271,774.40	23.9%
052 PUBLIC WORKS/SEASONAL	57,873	57,873	.00	.00	.00	57,873.00	.0%
916 EXPENSES	274,694	274,694	101,487.46	28,466.11	.00	173,206.54	36.9%
TOTAL PUBLIC WORKS DEPARTMENT	904,767	904,767	216,084.75	55,101.24	.00	688,682.25	23.9%

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TOWN OF OGUNQUIT
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ACCOUNTS FOR: 01	GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
432 TRANSFER STATION DEPARTMENT								
060	TRANSFER STATION MANAGER	94,899	94,899	30,721.52	7,235.10	.00	64,177.48	32.4%
061	TRANSFER STATION/HOURLY	126,461	126,461	33,445.81	8,138.12	.00	93,015.19	26.4%
062	TRANSFER STATION/SEASONAL	5,383	5,383	2,128.81	370.28	.00	3,254.19	39.5%
916	EXPENSES	125,172	125,172	53,028.09	13,940.22	.00	72,143.91	42.4%
	TOTAL TRANSFER STATION DEPARTMENT	351,915	351,915	119,324.23	29,683.72	.00	232,590.77	33.9%
433 HARBORMASTER'S DEPARTMENT								
070	HARBORMASTER	92,745	92,745	24,507.99	6,745.48	.00	68,237.01	26.4%
071	HARBORMASTER/SEASONAL	7,000	7,000	2,822.59	.00	.00	4,177.41	40.3%
916	EXPENSES	45,561	46,161	5,792.91	437.91	600.00	39,768.09	13.8%
	TOTAL HARBORMASTER'S DEPARTMENT	145,306	145,906	33,123.49	7,183.39	600.00	112,182.51	23.1%
441 WELFARE DEPARTMENT								
080	GENERAL ASSISTANCE	2,000	2,000	.00	.00	.00	2,000.00	.0%
	TOTAL WELFARE DEPARTMENT	2,000	2,000	.00	.00	.00	2,000.00	.0%
442 INSURANCE & BENEFITS DEPART								
090	BUILDING & CONTENTS	178,600	178,600	80,287.66	.00	.00	98,312.34	45.0%
	TOTAL INSURANCE & BENEFITS DEPART	178,600	178,600	80,287.66	.00	.00	98,312.34	45.0%
450 FACILITIES & PARKS								
200	SUPERINTENDENT'S PAY	99,480	99,480	29,868.81	6,995.76	.00	69,611.19	30.0%
201	ADMINISTRATIVE SERVICE/HOURLY	106,194	106,194	33,939.43	8,285.77	.00	72,254.57	32.0%
205	BATHROOM ATTENDANT	72,933	72,933	33,261.56	2,329.01	.00	39,671.44	45.6%

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TOWN OF OGUNQUIT
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32.46% OF BUDGET - OCT 31, 2018

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
206 TRASH PICK UP - FULL TIME	68,825	68,825	11,852.92	3,153.32	.00	56,972.08	17.2%
207 TRASH PICKUP - PART TIME	90,426	90,426	23,147.25	3,749.26	.00	67,278.75	25.6%
208 PARKS - PART TIME	0	0	27,440.18	2,482.08	.00	-27,440.18	100.0%
916 EXPENSES	53,948	53,948	9,827.05	1,755.12	.00	44,120.95	18.2%
920 DUNAWAY CENTER	71,865	71,865	32,524.09	7,027.36	.00	39,340.91	45.3%
921 POLICE FACILITY	2,600	2,600	715.96	228.04	.00	1,884.04	27.5%
922 OGUNQUIT VILLAGE SCHOOL	7,625	7,625	597.17	103.70	.00	7,027.83	7.8%
924 MAIN BEACH	29,080	29,080	14,064.77	1,984.00	.00	15,015.23	48.4%
925 NORTH BEACH	4,600	4,600	2,456.98	.00	.00	2,143.02	53.4%
926 FOOTBRIDGE	5,000	5,000	6,125.08	601.49	.00	-1,125.08	122.5%
927 PERKIN'S COVE	13,700	13,700	2,249.83	300.00	.00	11,450.17	16.4%
928 JACOB'S LOT	7,150	7,150	619.47	294.94	.00	6,530.53	8.7%
939 AGAMENTICUS PARK	0	0	2,903.03	.00	.00	-2,903.03	100.0%
940 SHOOTING RANGE	0	0	212.00	.00	.00	-212.00	100.0%
941 GRANT COMMON PARK	0	0	98.70	.00	.00	-98.70	100.0%
953 PARKS - EXPENSES	51,500	51,500	3,340.44	1,628.32	.00	48,159.56	6.5%
TOTAL FACILITIES & PARKS	684,926	684,926	235,244.72	40,918.17	.00	449,681.28	34.3%
451 CONSERVATION DEPARTMENT							
305 HEALTHY BEACH	0	0	2,153.00	.00	.00	-2,153.00	100.0%
916 EXPENSES	19,335	19,335	4,910.34	2,387.42	.00	14,424.66	25.4%
TOTAL CONSERVATION DEPARTMENT	19,335	19,335	7,063.34	2,387.42	.00	12,271.66	36.5%
453 INFORMATION SERVICES DEPT							
400 INFORMATION SERV/DIRECTOR	35,557	35,557	13,063.36	3,069.60	.00	22,493.64	36.7%
403 INFORMATION SERVICE/PART TIME	6,697	6,697	1,296.64	350.40	.00	5,400.36	19.4%
916 EXPENSES	41,998	41,998	14,286.18	1,817.42	.00	27,711.82	34.0%
TOTAL INFORMATION SERVICES DEPT	84,252	84,252	28,646.18	5,237.42	.00	55,605.82	34.0%
458 CLAM WARDEN							
301 CLAM WARDEN	1,650	1,650	.00	.00	.00	1,650.00	.0%
916 EXPENSES	5,100	5,100	.00	.00	.00	5,100.00	.0%
TOTAL CLAM WARDEN	6,750	6,750	.00	.00	.00	6,750.00	.0%

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ACCOUNTS FOR: 01 GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
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462 MARGINAL WAY COMMITTEE							
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916 EXPENSES	22,150	27,890	768.14	.00	5,740.00	21,381.86	23.3%
TOTAL MARGINAL WAY COMMITTEE	22,150	27,890	768.14	.00	5,740.00	21,381.86	23.3%
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465 PLOVER MANAGEMENT							
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350 PIPING PLOVER	5,383	5,383	5,382.50	5,382.50	.00	.50	100.0%
916 EXPENSES	200	200	.00	.00	.00	200.00	.0%
TOTAL PLOVER MANAGEMENT	5,583	5,583	5,382.50	5,382.50	.00	200.50	96.4%
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477 CIVIC ORGANIZATIONS							
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500 CIVIC ORGANIZATIONS	9,000	9,000	8,000.00	.00	.00	1,000.00	88.9%
TOTAL CIVIC ORGANIZATIONS	9,000	9,000	8,000.00	.00	.00	1,000.00	88.9%
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499 DEBT MANAGEMENT							
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602 2003 TRANSFER STATION LAND	14,630	14,630	.00	.00	.00	14,630.00	.0%
603 2004B CIP BULKHEAD	21,008	21,008	18,849.99	.00	.00	2,158.01	89.7%
604 2004E BLKHEAD/TRANS STA DESIG	31,045	31,045	28,056.72	.00	.00	2,988.28	90.4%
605 2005C TRANSFER STATION LAND	24,753	24,753	21,494.69	.00	.00	3,258.31	86.8%
606 2006C TRANSFER STATION BOND	149,082	149,082	133,482.16	.00	.00	15,599.84	89.5%
610 2008B FIRE DEPARTMENT	187,474	187,474	166,179.54	.00	.00	21,294.46	88.6%
611 2010F SIDEWALKS	145,677	145,677	129,900.39	.00	.00	15,776.61	89.2%
612 2012E PWD GARAGE/RESTROOMS	80,523	80,523	68,972.28	.00	.00	11,550.72	85.7%
613 2013B PWD/TSTA/ROOFING	47,299	47,299	43,724.43	.00	.00	3,574.57	92.4%
614 2014B PUMPER	46,239	46,239	42,475.81	.00	.00	3,763.19	91.9%
615 2016A VEHICLES/EQUIPMENT	31,374	31,374	30,765.00	.00	.00	609.00	98.1%
616 2017B - MULTI PROJECTS	86,621	86,621	79,074.60	.00	.00	7,546.40	91.3%
617 2018A VEHICLES/EQUIPMENT	9,502	9,502	3,968.21	.00	.00	5,533.79	41.8%
TOTAL DEBT MANAGEMENT	875,227	875,227	766,943.82	.00	.00	108,283.18	87.6%
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700 CURRENT YEAR MISC ARTICLES							

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ACCOUNTS FOR: 01	GENERAL FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
000	NOT USED	852,300	827,300	797,300.00	.00	.00	30,000.00	96.4%
	TOTAL CURRENT YEAR MISC ARTICLES	852,300	827,300	797,300.00	.00	.00	30,000.00	96.4%
800	CURRENT YEAR TAX COMMITMENT							
000	NOT USED	6,117,488	6,163,433	2,527,097.66	453,088.57	.00	3,636,335.08	41.0%
	TOTAL CURRENT YEAR TAX COMMITMENT	6,117,488	6,163,433	2,527,097.66	453,088.57	.00	3,636,335.08	41.0%
	TOTAL GENERAL FUND	15,355,234	15,460,936	6,716,660.77	958,184.77	35,926.56	8,708,348.97	43.7%

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	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	15,355,234	15,460,936	6,716,660.77	958,184.77	35,926.56	8,708,348.97	43.7%

** END OF REPORT - Generated by John Quartararo **