

AGENDA  
MEETING OF THE OGUNQUIT SELECT BOARD  
TUESDAY, DECEMBER 4, 2018

5:30PM - WORKSHOP

A. Interview Planning Board Applicants

1.0 CALL TO ORDER: 6:00PM

1.1 Roll Call of Members

1.2 Pledge of Allegiance

1.3 Select Board Minutes - October 16, 2018

2.0 LIQUOR & AMUSEMENT PUBLIC HEARINGS

2.1 Bintliff's Restaurant - Malt, Spirituous & Vinous Liquor License Renewal

2.2 Bintliff's Restaurant - Amusement License Renewal

2.3 Jonathan's Restaurant - Malt, Spirituous & Vinous Liquor License Renewal

3.0 PRESENTATIONS, PROCLAMATIONS, RESOLUTIONS & COMMUNICATIONS

3.1 Ogunquit Beach Lobster Dash Donation - Charlie Farrington

Presentation of a Donation from the 2018 Lobster Dash

3.2 Ogunquit Fire & Rescue - Firefighter/Paramedic Nathanael Pierce and Chief Smith

Request to raise funds for a Community Mural on the wall of the new office space

3.3 Harbormaster Report - Fred Mayo, III

Harbor Update and Discussion of new Harbormaster Boat

3.4 Marginal Way Committee - Joan Griswold, Chair

Progress Report on Marginal Way Repairs and Future Improvements

4.0 TOWN MANAGER'S REPORT

5.0 APPOINTMENTS & RESIGNATIONS

5.1 Appointment - Planning Board 2<sup>nd</sup> Alternate

6.0 UNFINISHED BUSINESS

7.0 NEW BUSINESS

7.1 Authorization to Purchase a Harbormaster Boat

7.2 Authorize the Town Manager to enter into an Agreement with Walsh Engineering Associates for Civil Engineering Work on the Marginal Way

7.3 Authorize the Use of Main Beach for the New England Intercollegiate Surf Competition April 2019

**7.4** 2019 Select Board Meeting Calendar

**8.0** **CITIZEN COMMENTS (For town topics not on the agenda)**

*The Select Board welcomes public comments and questions about Town-related issues that are not on the agenda. We ask that people keep comments on point and within 3 minutes.*

**9.0** **OTHER BUSINESS**

**9.1** Select Board Reports and Announcements

**10.0** **ADJOURNMENT**



LIQUOR  
&  
AMUSEMENT  
LICENSE  
PUBLIC  
HEARING

# OGUNQUIT

*Beautiful Place by the Sea*

## PUBLIC HEARING NOTICE

The Ogunquit Board of Selectmen will hold a Public Hearing on Tuesday, December 4, 2018 at 6:00 PM in the Auditorium of the Dunaway Community Center on School Street, Ogunquit, Maine for the following application(s):

### MALT, SPIRITUOUS & VINOUS LICENSE (RENEWAL)

Bintliff's Restaurant

335 Main Street

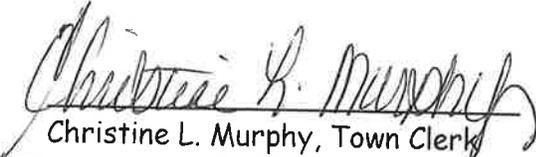
Jonathan's Restaurant

92 Bourne Lane

### AMUSEMENT LICENSE (RENEWAL)

Bintliff's Restaurant

335 Main Street

  
Christine L. Murphy, Town Clerk

Posted by:



Patricia L. Arnaudin, Police Chief

Posted:

November 27, 2018

Dunaway Community Center

Ogunquit Transfer Station

WOGT

# OGUNQUIT

*Beautiful Place by the Sea*

11/13/2018  
@ 10:00 am

### OGUNQUIT LIQUOR LICENSE APPLICATION

NEW <input type="checkbox"/> RENEWAL <input checked="" type="checkbox"/>	FOR THE YEAR: <u>2019</u>
CURRENT LICENSE EXPIRATION DATE: <u>12/20/2018</u>	

BUSINESS NAME: NJH LHC d/b/a Bintliffs Restaurant  
 APPLICANT: Norman J. Hebert  
 EMAIL: ~~XX~~  
 BUSINESS REG #: 44- ISSUE DATE: 12/5/2017 MAP: 009 LOT: 028  
 OCCUPANCY LOAD ESTABLISHED BY THE OGUNQUIT FIRE CHIEF: 99

#### NOTE - SPECIAL ATTENTION

Applicants must procure the signatures of the following Town Officials, submit an original drawing at a scale of one inch (1") equals ten feet (10') of all areas on the premises which are open to the public and return said drawing with this completed application to the Town Clerk before a public hearing can be scheduled by the Select Board. APPLICATIONS MUST BE SUBMITTED NINETY (90) DAYS PRIOR TO THE EXPIRATION OF THE EXISTING LICENSE.

TITLE	SIGNATURE	APPROVAL		REPORT ATTACHED		DATE
		YES	NO	YES	NO	
Police Chief	<i>Patricia J. Rausandis</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	11-15-2018
Fire Chief	<i>Ed Smith</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	11-16-2018
Code Officer	<i>St. Hill</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11-15-2018

#### ATTENDANCE AT PUBLIC HEARING IS REQUIRED PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

I, the undersigned applicant, acknowledge there has been no change to the business noted above by way of ownership, partnership, location, nature of business or structural change(s) to the building(s) housing the business. Knowingly supplying false information on this application is a Class D offense under the Criminal Code and is punishable by confinement of up to one (1) year or by a monetary fine of up to \$500 or both.

*Norman J. Hebert*  
 APPLICANTS SIGNATURE

#### FOR OFFICE USE ONLY

Application Fee: <u>\$200</u>	Date Paid: <u>10/30/18</u>	Check/Cash	Check #: <u>5361</u>
Background Check Fee: \$ <u>42</u>	(\$21.00 per person listed on application)		
Business Reg. Fee: <u>\$150.00</u>	Paid prior to Liquor Application? <input checked="" type="radio"/> YES <input type="radio"/> NO		
TOTAL PAID WITH APPLICATION: \$ <u>242</u>		Received by: <u><i>Jm Deputy Clerk</i></u> (Town Clerk's Office)	
DATE POSTED: <u>11/20/18</u>	DATE HEARD: _____	APPROVED: _____	DENIED: _____

## Admin

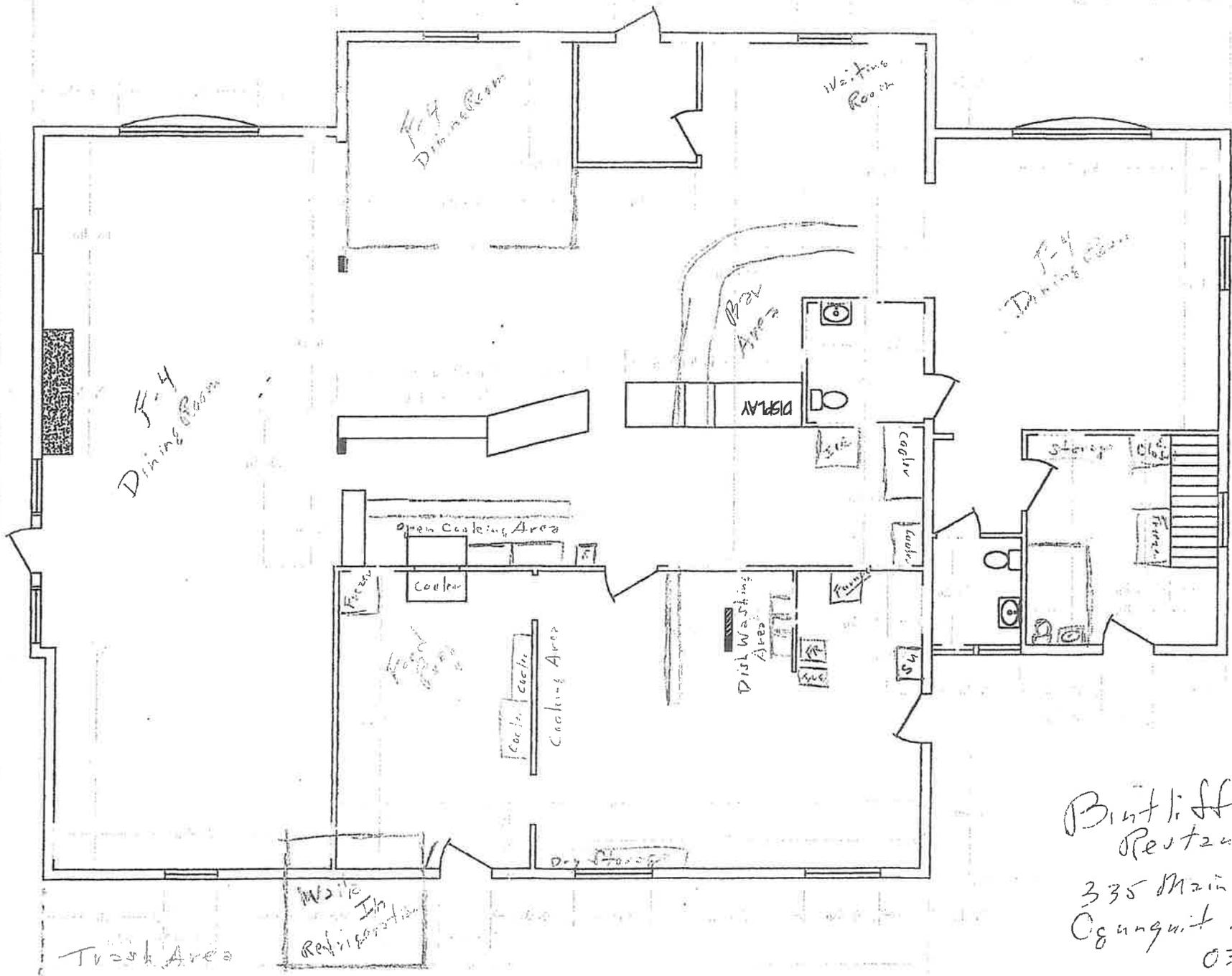
---

**From:** Fire Inspector [fireinsp@townofogunquit.org]  
**Sent:** Thursday, November 15, 2018 9:31 AM  
**To:** admin@townofogunquit.org  
**Subject:** Bintliffs inspection

Good morning Cheryl,  
Bintliffs inspection was completed with no deficiency's.

Thank you  
Bob

Sent from my iPhone



Butliff's  
 Restaurant  
 335 Main St.  
 Conguit ME  
 03907

# OGUNQUIT

*Beautiful Place by the Sea*

## OGUNQUIT AMUSEMENT LICENSE APPLICATION

NEW  RENEWAL  FOR THE YEAR: 2019  
BUSINESS NAME: N5H LLC d/b/a Bintliff's Restaurant  
BUSINESS ADDRESS: 335 Main St. Ogunquit, ME 03907  
BUSINESS PHONE # 207-646-3111 HOME PHONE # ~~XXXXXXXXXXXX~~  
BUSINESS REG # 44- ISSUE DATE: 5/24/17 MAP: 007 LOT: 028  
(Business Registration)  
OCCUPANCY LOAD ESTABLISHED BY THE OGUNQUIT FIRE CHIEF: 99  
NATURE OF BUSINESS: Restaurant  
FORM OF ENTERTAINMENT: (Please be specific) Two or 4 Piece Band or Just Piano

APPLICANT: Norman J. Hebert ADDRESS: 74 Brookside Circle Ogunquit ME 03907  
HAS YOUR LICENSE TO CONDUCT THIS BUSINESS EVER BEEN DENIED, SUSPENDED OR REVOKED?  
YES  NO

If, YES, please explain:

HAVE YOU, ANY PARTNERS OR CORPORATE OFFICERS EVER BEEN CONVICTED OF A FELONY?  
YES  NO

If, YES, please explain:

### NOTE - SPECIAL ATTENTION

APPLICATION MUST BE SUBMITTED NINETY DAYS (90) PRIOR TO THE EXPIRATION OF THE EXISTING LICENSE.

Please consult Title IX, Chapter 3 of the Ogunquit Municipal Code for all provisions applicable to this license. "Entertainment" is defined as follows in said Code:

"Entertainment shall include dancing by and for patrons, any music, videogames, devices, machines and any other amusement, performance, exhibition, diversion or other activity with an entertainment value whether provided for or used by patrons, independent contractors, employees or proprietors. Entertainment shall not include televisions or radios nor shall it include "background music" meaning music not involving live performers and not used for dancing and which music is only incidental to the primary activity offered."

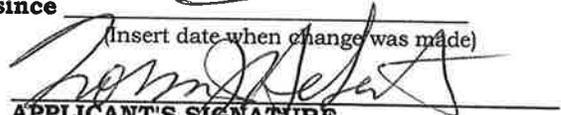
# ATTENDANCE AT PUBLIC HEARING IS REQUIRED

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

I, the undersigned applicant, acknowledge there has been no change to the business noted above by way of ownership, partnership, location, nature of business or structural change(s) to the building(s) housing the business since \_\_\_\_\_

(Insert date when change was made)

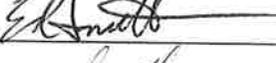
  
PROPERTY OWNER'S SIGNATURE

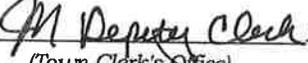
  
APPLICANT'S SIGNATURE

**THE FOLLOWING MUST BE SUBMITTED WITH THIS APPLICATION:**

1. All applications shall be accompanied by two (2) scale drawings at a scale of one (17") inch to ten (10') feet depicting the floors of the building in which the entertainment is to be located, all entrances and exits and all areas open to patrons indicating in each area the use made by patrons and indicating the floors and areas for which the applicant seeks a license.
2. Applicants for video game entertainment shall present, to scale, floor plans depicting the location and floor area of these devices and the location of the supervisor(s). Machines shall be listed by function and serial number.
3. Applicants for patron dancing entertainment shall present to scale floor plans depicting the location and size of the dance floor(s).
4. Each application shall constitute a new application and all required information must be included. Licenses expire on May 31st of each year.

### FOR OFFICE USE ONLY

TITLE	SIGNATURE	APPROVAL		REPORT ATTACHED		DATE
		Yes	No	Yes	No	
Police Chief		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11-15-2018
Fire Chief		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11-26-2018
Code Officer		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11-15-2018

Received by:  Fee \$ 100.00 Date Paid 10/30/18  
(Town Clerk's Office)

Check  Cash 5361

Filed with Liquor License Application

Date posted: 11/26/18 Date Heard: \_\_\_\_\_ Date Approved: \_\_\_\_\_ Date Denied: \_\_\_\_\_

**OGUNQUIT BOARD OF SELECTMEN**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

11/1/2018  
@ 1:00pm

# OGUNQUIT

Beautiful Place by the Sea

## OGUNQUIT LIQUOR LICENSE APPLICATION

NEW [ ] RENEWAL [] FOR THE YEAR: 2019  
 CURRENT LICENSE EXPIRATION DATE: 11/15/2018

BUSINESS NAME: Jonathan's Restaurant  
 APPLICANT: Jonathan West  
 EMAIL: jwest@jonathansogunquit.com  
 BUSINESS REG #: 200 ISSUE DATE: 5/15/2018 MAP: 005 LOT: 004  
 OCCUPANCY LOAD ESTABLISHED BY THE OGUNQUIT FIRE CHIEF: 480

### NOTE - SPECIAL ATTENTION

Applicants must procure the signatures of the following Town Officials, submit an original drawing at a scale of one inch (1") equals ten feet (10') of all areas on the premises which are open to the public and return said drawing with this completed application to the Town Clerk before a public hearing can be scheduled by the Select Board. APPLICATIONS MUST BE SUBMITTED NINETY (90) DAYS PRIOR TO THE EXPIRATION OF THE EXISTING LICENSE.

TITLE	SIGNATURE	APPROVAL		REPORT ATTACHED		DATE
		YES	NO	YES	NO	
Police Chief	<u>Peter B. ...</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>11-07-2018</u>
Fire Chief	<u>[Signature]</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>11-5-2018</u>
Code Officer	<u>Scott ...</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>11-5-2018</u>

### ATTENDANCE AT PUBLIC HEARING IS REQUIRED

### PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

I, the undersigned applicant, acknowledge there has been no change to the business noted above by way of ownership, partnership, location, nature of business or structural change(s) to the building(s) housing the business. Knowingly supplying false information on this application is a Class D offense under the Criminal Code and is punishable by confinement of up to one (1) year or by a monetary fine of up to \$500 or both.

Jonathan West  
 APPLICANTS SIGNATURE

### FOR OFFICE USE ONLY

Application Fee: \$200 Date Paid: 10-26-18 Check/Cash Check #: 8648  
 Background Check Fee: \$ 42 (\$21.00 per person listed on application)  
 Business Reg. Fee: \$150.00 Paid prior to Liquor Application?  YES NO  
 TOTAL PAID WITH APPLICATION: \$ 242.<sup>00</sup> Received by: [Signature]  
 (Town Clerk's Office)  
 DATE POSTED: 11/26/18 DATE HEARD: \_\_\_\_\_ APPROVED: \_\_\_\_\_ DENIED: \_\_\_\_\_

# ***OGUNQUIT FIRE/RESCUE***

**11/1/18**

**To: Admin**

**From: Ed Smith Fire Chief**

**Subject. Liquor, Inspection Jonathans Rest**

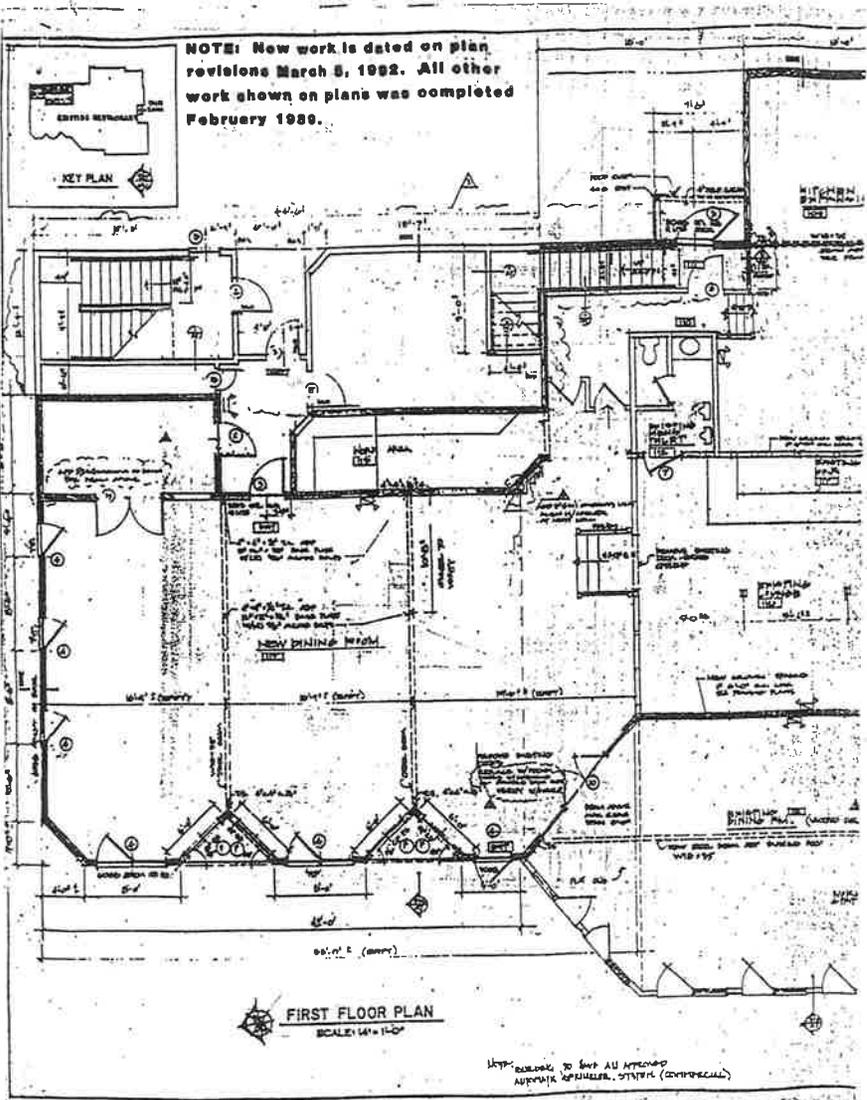
**No deficiencies found**



*Ed Smith, Chief*

NOTE: New work is dated on plan revisions March 5, 1982. All other work shown on plans was completed February 1980.

KEY PLAN

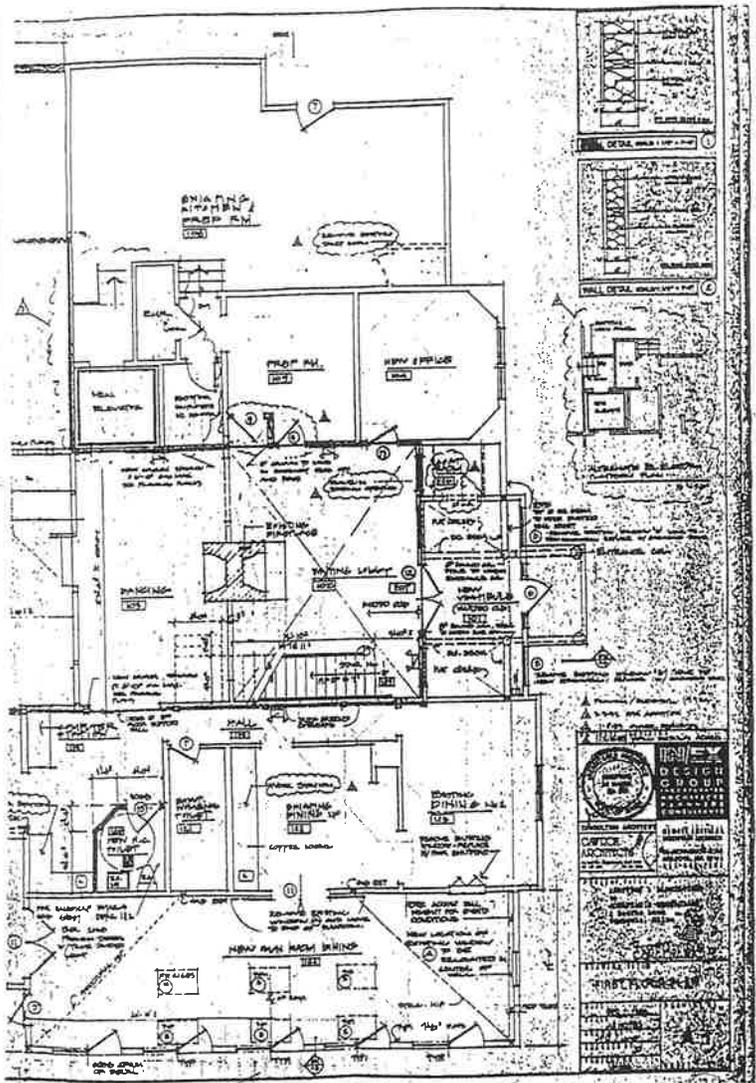


FIRST FLOOR PLAN  
SCALE: 1/4" = 1'-0"

NOT: DRAWING TO BE APPROVED APPROX APRIL 1982. (COMMERCIAL)

*No changes*

*1/27/82*



*1/27/82*

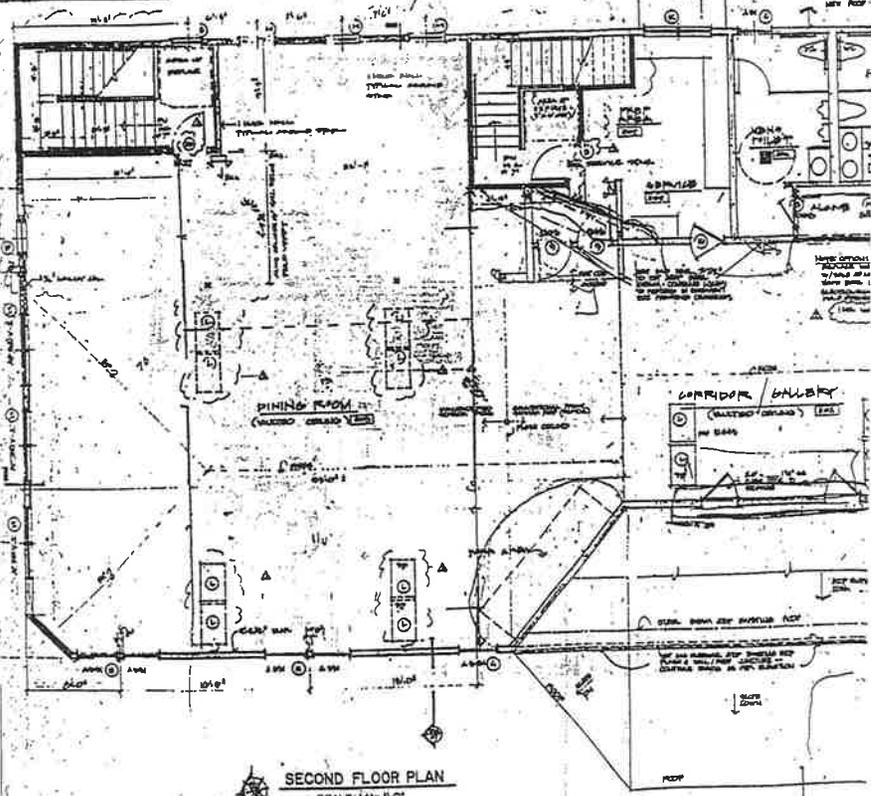
*1/27/82*

*1/27/82*

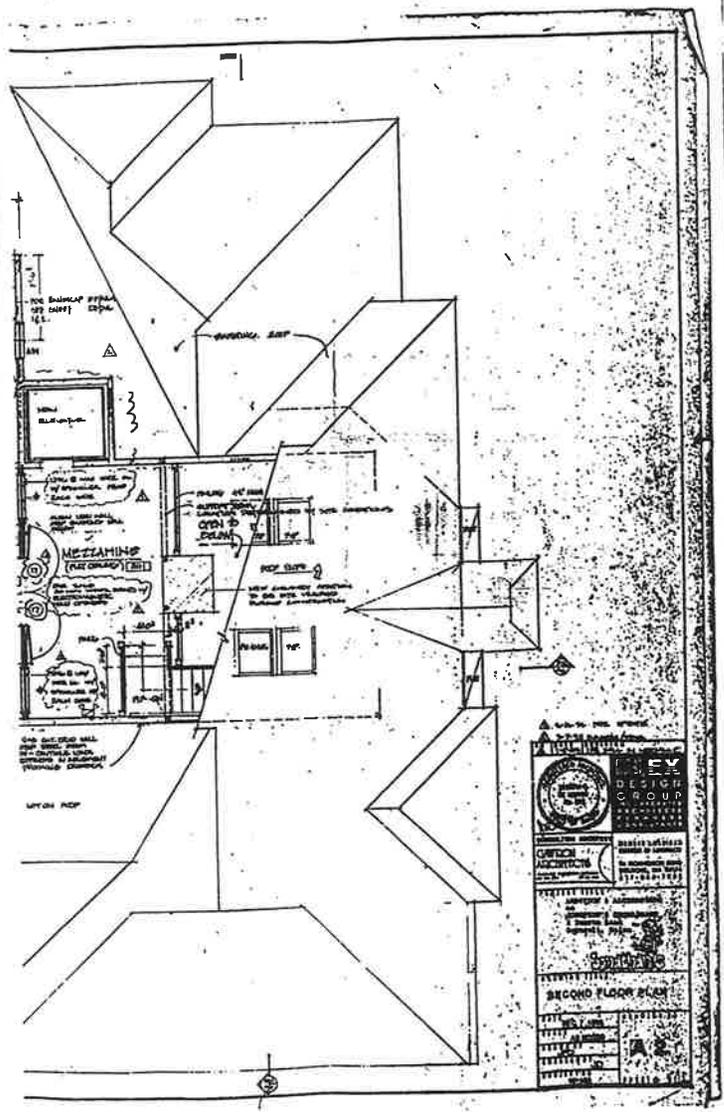
*1/27/82*

*1/27/82*

**NOTE: All work on Second Floor Plan to be new construction.**

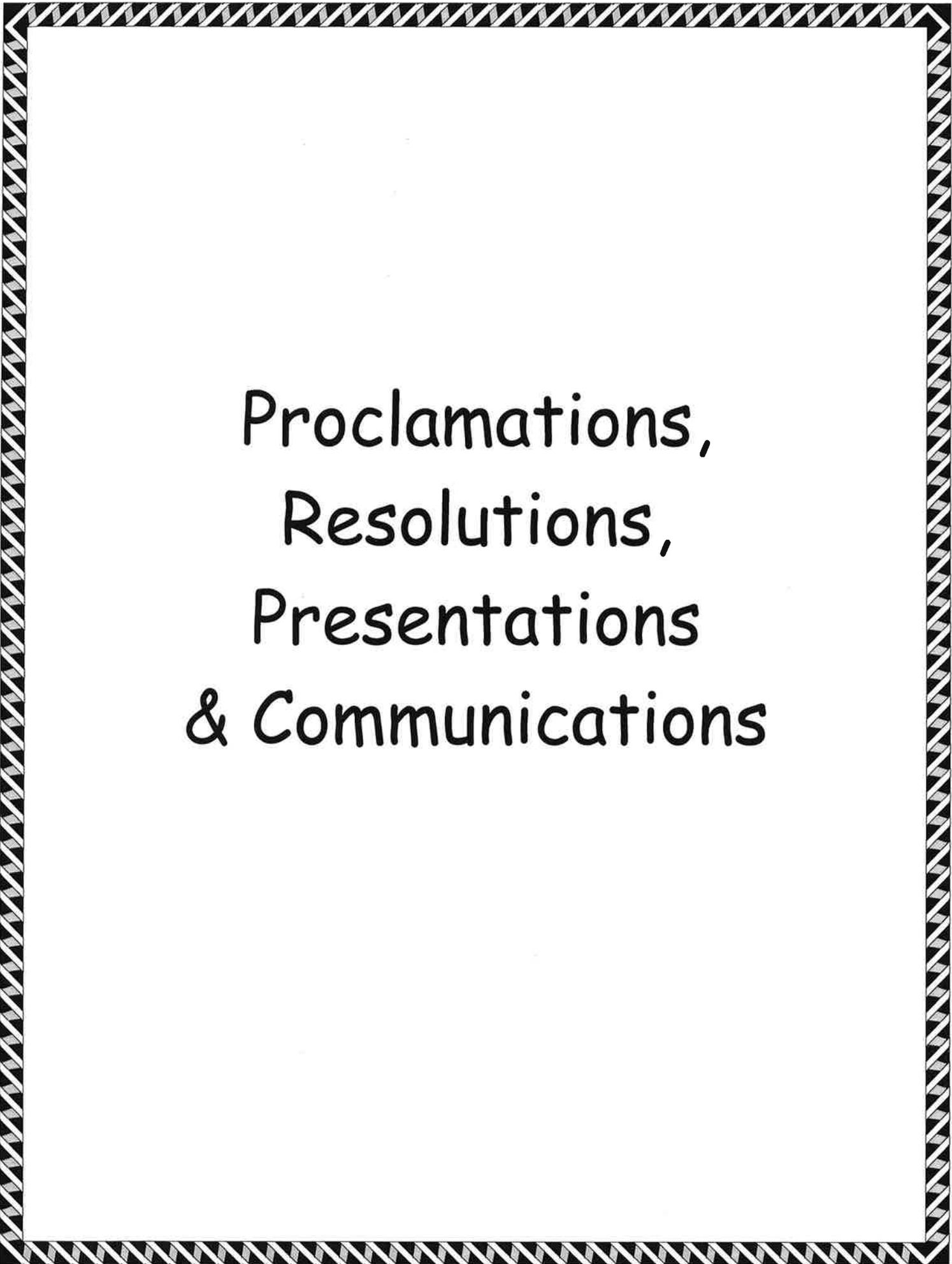


**SECOND FLOOR PLAN**  
SCALE: 1/4" = 1'-0"



<b>ARCHITECT</b> DESIGN GROUP 1000 BAYVIEW BLVD OAKLAND, CALIF. 94612 (415) 764-1000	
<b>PROJECT TITLE</b> SECOND FLOOR PLAN	
<b>DATE</b> 10/15/11	
<b>SCALE</b> 1/4" = 1'-0"	
<b>PROJECT NO.</b> 11-001	
<b>CLIENT</b> [Name obscured]	
<b>ARCHITECT</b> [Name obscured]	
<b>ENGINEER</b> [Name obscured]	

2



Proclamations,  
Resolutions,  
Presentations  
& Communications

## Office of the Town Manager

To: Select Board  
From: Pat Finnigan  
Date: November 30, 2018

RE: Proposal from the Ogunquit Firefighters to raise funds for a community/historic wall mural at the Fire Station

As you know, the Fire Department now has a new kitchen and office in the fire stations. The works was completed almost entirely by Ogunquit Fire Captain Scott Bourque. His craftsmanship saved the Town thousands of dollars. The result is the firefighters now have suitable space for meal preparation and a separate area to do administrative work.

Currently, the new office is an expanse of plain sheetrock which is calling out to the firefighters' creativity as an opportunity to be used as a palette for a wall mural to tell some of the Fire Department's and community's history. Firefighter/Paramedic Nat Pierce has taken the lead to get input from the firefighters and members of the Fire Company and they all agree that this is a great opportunity to help tell the story of the Ogunquit Fire Department, play homage to Ogunquit's history as an artistic community, and be a way to engage the public. The office walls are highly visible as people walk by the stations and are sure to be a conversation starter.

In addition, the Firefighters always get asked for directions from visitors. One of the walls will have a large map painted on the wall facing Cottage St.

As you will see on the attached letter from Firefighter/Paramedic Pierce he has contacted local artist John Stand to discuss the idea and develop a concept mural. The mural would illustrate several major events in the department's history including the first fire station (1901), the square fire in the 1980's, and the Blue Water Inn fire in 2015. The mural would transition from black and white to color to show the history "through the years" (concept image attached). Firefighter Pierce has also contacted the art department at the WOSD to get students interested in participating in working on the mural to make it a community endeavor and allow the students to be part of our history

The Firefighters propose to raise funds to pay for the mural by selling the small concept drawing of the mural at the Crafts Fair that is held at the Fire Station during Christmas by the Sea (Dec. 8). These will be limited editions with only 62 being available for sale (100 each) to reach the goal of \$6,200 for the wall mural and map. Both Fire Chief Ed Smith and I fully endorse this endeavor. The Firefighters would like permission from the Select Board to proceed with this fundraising effort to create a lasting work of art that commemorates notable events in the Fire Departments and Town's history that will be appreciated into the future.

Firefighters Nat Pierce and the Chief will present more background and seek your support at the December 4 meeting.

Dear Town Manager Finnigan,

I would like to humbly request your support, as well as the support of the town Select Board in hopes of being allowed to paint a mural in on the new office within the fire department.

The recent construction of the new office has given us two very large walls that will be immediately visible to the taxpayers and visitors to the town. One wall faces Cottage Street and is visible from the road, the other faces the Dunaway Center and is visible to anyone who enters or walks through the station. I with the other members of the department and the Fire Company feel that these walls offer a great opportunity for a colorful display of town and the fire departments history over the last 117 years. Our plan is to take advantage of his opportunity by contacting local artists as well as art students within the school system to paint a mural that not only illustrates some of the department's major historical events but also maintains the integrity of the artistic culture that Ogunquit is so well known for.

The first mural will be on the cottage street wall facing the road. Our plan is to have a very large and geographically accurate map painted in the area next to the office door. The map will not only show a colorful display of the town, its beaches, marginal way, and the harbor but will also be an accurate street map to assist passersby in finding their way around. Every year hundreds of people stop in asking for directions to different sites in town and we thought that this would be a nice way make a colorful display of the map while also serving a functional purpose. (concept image attached)

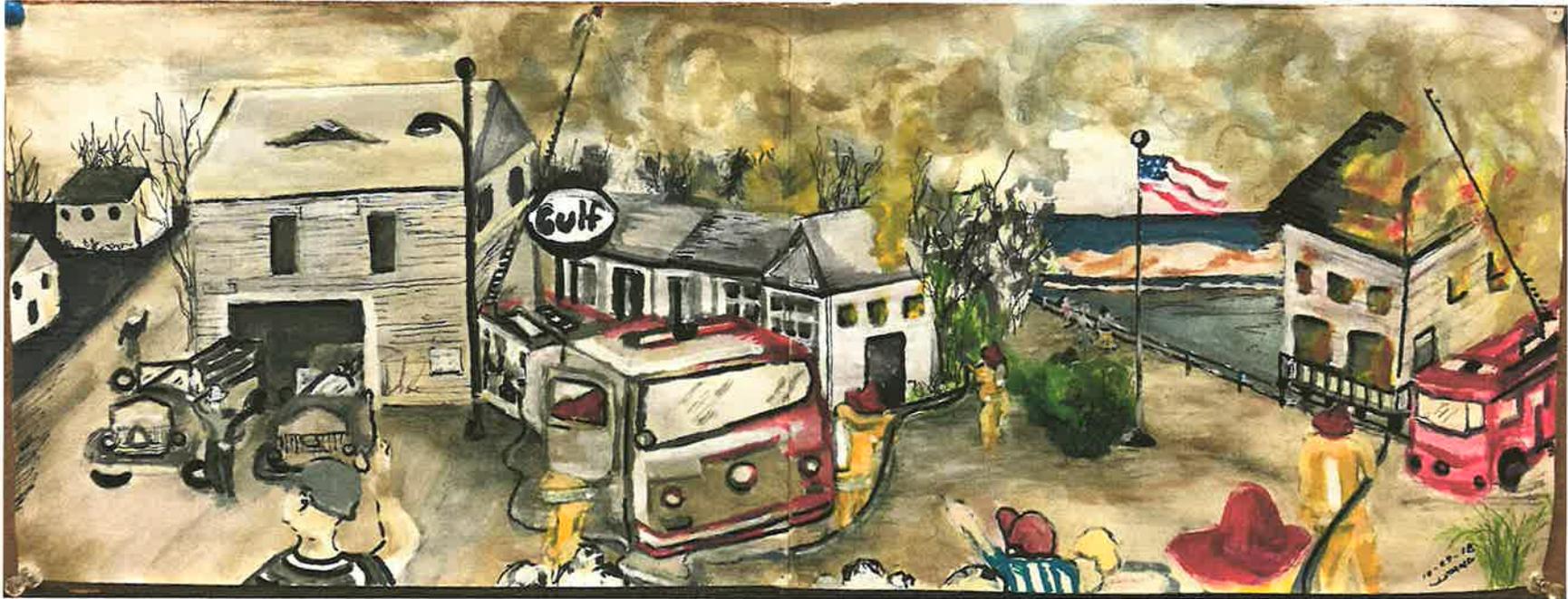
The second mural will be painted on the long wall facing the Dunaway center. Our plan is to illustrate several major events in the department's history including the first fire station EST 1901, the square fire in the 80's, and the Blue Water Inn fire in 2015. The mural will cascade from black and white to vibrant colors to accentuate the "through the years" theme we are hoping to illustrate. (concept image attached)

At this juncture I have been in contact with local artist John Stand who has drawn up some concept images for everyone to review. I have also contacted Ms. Knight the art teacher at the school and am waiting for her reply to see if any students are interested in assisting with this project. There may be some minor changes to accommodate the space if necessary as well as some small details added to make the mural more intimately familiar.

The quote from John Stand for both murals is \$6,200 and will take 4-6 weeks to complete. Our goal is to have this completed by Memorial Day 2019. The funds will be raised by way of donations and fund raising efforts. Immediately upon your approval to have the mural painted I will be making prints of the concept images that will be sold in limited quantity (62 of each image) at the Christmas by the Sea Craft fair at the Fire station on December 8<sup>th</sup>. I also plan on contacting the Chamber for assistance if necessary.

Thank you very much for your time and consideration of this project, any support will be very much appreciated.

Best Regards,  
Nathanael Pierce  
Firefighter Paramedic 908





New Boat brokers, Builders and Mariners checked with  
Eastern Boats 22' \$64,000 up Milton Mills NH.

General Marine 22' \$75,000-\$80,000 Biddeford Me.

Chawk Boats 20' \$37,500-\$40,000 Bailey Nc.

Boat Dealers

Yarmouth Boat sales

Dimillos Yacht sales

Bayside Boat sales

Casco Bay Yacht sales

New Meadows boat yard

Ed's Marine Super Store

Vermont Small Boat Exchange

Craigslist

My choice Chawk 20, Commercial boat, 4" higher deck to  
rail (safety), under budget.



HOME • ABOUT • SPORT CABINS • CENTER CONSOLES • TILLERS • DEALERS • CONTACT

### 20 / 200 Center Console



A shallow draft boat that fits perfectly in back bays, these models are ready to fish. Standard features include rod storage racks and vertical rod holders. The model 20 sports a few differences from the model 200, mainly the heavy duty flat gunwale, perfect for the commercial fisherman.

The 200 is geared toward serious sport fishing. Outfit these to your heart's content, with all of the amenities. Possibilities include the latest electronics, hydraulic steering, and T- Tops with 6 Rod Rocket Launchers. Storage is important. That's why we've included bow storage as well as battery/storage boxes and seating with a flip back cooler/helm. Console storage adds to the

available room. Thanks to a unique hull design these boats can be pushed along even with less power than the same size Deep V Hull.

### Standard Features

#### **SAFETY**

Basic Flotation  
Self Bailing Cockpit w/ Non Skid Surface  
Stainless Steel Console Hand Rail

#### **COCKPIT & DECK**

Stainless Steel Rope Chocks  
Stainless Steel Cleats (5 ea.)  
Stainless Steel Bow & Stern Eyes  
Stainless Steel Rod Holders (4 ea.)  
Navigational Lighting  
Heavy Duty Gunwale Molding  
Rigging Tube / Console to Stern  
Battery / Storage Boxes (2ea)  
Bow Storage  
Seating -- Flip Back Cooler / Helm  
\*Auto Bilge Pump  
25" Transom

#### **CONSOLE (#8 SPORT)**

Stainless Steel Console Hand Rail  
Forward Console Seating w/ Cushions  
Forward Console Storage  
Rear Console Storage w/ Door  
Steering – No Feed Back  
Stainless Steel Steering Wheel  
Plexiglass Windshield  
Vertical Rod Holders (6)  
Switch Panel

### Specifications

Length Overall – 20'4"  
Beam – 8'  
Draft – 10"  
Approx. Dry Weight- 2280 lb.  
Cockpit Depth C-Hawk 20 – 25" Fwd | 20"  
Aft  
Cockpit Depth C-Hawk 200 – 29" Fwd | 24"  
Aft  
Fuel Capacity – 38 Gal.  
Maximum Horsepower – 200 H.P.  
Will Not Self-Bail with V-6 Four Stroke  
Deadrise – 10 degrees  
Transom – 25"

### Options

Splash Board (Poly)  
Deluxe Captain Chairs (2 ea.)(Exchange for Cooler/Helm)  
Pop up bow light  
Flush mount cleat 8"  
Mercury, Honda, Suzuki Pre Rig (Includes Throttle & Shift w/ Cables, Key Switch, Wiring Harness, Tach, & Fuel Gauges)  
T-Top w/ Canvas Top  
Electronics Box  
6 Rod Rocket Launcher, add on to T-Top  
Stern Light on T-Top  
Hydraulic Steering  
Raw Water Wash Down – When ordered with Livewell  
Leaning Post 3 Hole ( exchange)  
Live Well in Leaning Post

66 Gallon Fuel Tank (exchange)

Optional Colored Hull

SS Bowrail

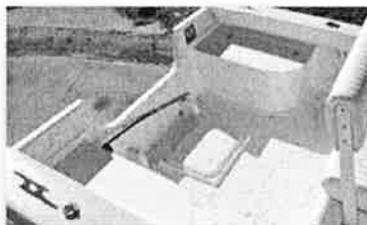
Lenco Trim Tabs

White rub rail w/ ss insert

Fwd fish boxes

Fwd fish box cushions

Aft box cushions





COPYRIGHT © 2018 CHAWK BOATS ALL RIGHTS RESERVED.  
DESIGN BY AWD



# New Business

TOWN OF OGUNQUIT  
ON-CALL CIVIL ENGINEERING SERVICES  
PROPOSAL



**WALSH**  
ENGINEERING ASSOCIATES, INC.

August 24, 2018

August 24, 2018

Patricia A. Finnigan, Town Manager  
Town of Ogunquit  
PO Box 875  
Ogunquit, Maine 03907

**RE: Town of Ogunquit RFQ for  
On-Call Civil Engineering Services**

Dear Ms. Finnigan,

Walsh Engineering Associates, Inc. (WEA) is excited for the opportunity to submit this qualification package for the Town of Ogunquit RFQ for On-Call Civil Engineering Services. WEA is interested in serving the Town of Ogunquit with the following services:

1. Roadway and Sidewalk Reconstruction and Construction Administration
3. General Civil Engineering Projects – drainage, culverts, parking lot improvements
4. Marginal Way Coastal Protection and Landscape Architecture Design
5. Recreational Facilities
6. Structural Engineering – seawalls only

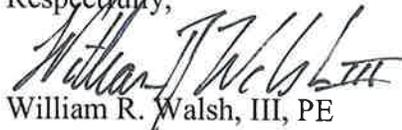
WEA has successfully planned, designed, and constructed many infrastructure projects including schools, roads, sidewalks, culverts, seawalls, etc. throughout New England since 2009. In early 2018 WEA merged with Pinkham & Greer Civil Engineers creating a 12-employee firm with a combined total of over 150 years of professional engineering experience.

WEA is teaming with Richardson Associates (RA), a Landscape Architecture firm based in Saco, Maine. WEA and RA have partnered together on a number of projects, most notably the O.M. Whipple Columbarium Garden of Remembrance at Lowell Cemetery and Point Sebago located in Casco, Maine. Most recently WEA provided services to the Town of Ogunquit, mapping and recording the March 2018 storm damage at Marginal Way.

We trust you will find the WEA/RA Team is extremely qualified to provide the services you have requested for this project. Please find the necessary information for our response to this RFQ enclosed. We look forward to discussing this project with you in the near future.

Please contact me if you require any additional information.

Respectfully,



William R. Walsh, III, PE

President

Walsh Engineering Associates, Inc.

## **Introduction**

---

### **Walsh Engineering Associates Inc.**

Walsh Engineering Associates Inc. (WEA) is a professional consulting engineering firm based in Westbrook, Maine. WEA offers civil engineering, permitting, site planning, project feasibility analysis, landscape design, project management, and construction administration services. The firm was founded in 2009 by William R. Walsh, III, PE, who has been practicing engineering in New England for 30 years. Grounded in technical strength, WEA provides expertise in all facets of site work and construction.

In 2018, WEA merged with Pinkham & Greer Civil Engineers of Portland bringing additional project management, design and support staff to WEA. Thomas Greer was a principal with Pinkham & Greer since its founding in 1985 and has a wide range of civil engineering and permitting experience. Tom has designed site plans obtained permitting for numerous school, municipal and private projects throughout New England.

### **Richardson & Associates**

Richardson & Associates (RA) is an award winning landscape architecture firm located in Saco, Maine, offering a wide range of planning, design and construction administration services throughout New England. Through the last 22 years the firm has completed over 450 projects of varying scope and type from small private gardens to large-scale public master plans. The firm's completed work includes a unique balance of private, non-profit, and public projects. In recent years, the firm has completed multiple urban design, community, open space planning, and streetscape projects, ranging in scope from community charrettes through conceptual design and implementation.

### **Familiarity with the Town and Region**

Both WEA and RA have performed design services for many clients in Ogunquit and the surrounding area. These include sewer services for the Town of Kennebunkport, shorefront stabilization projects in Kennebunk and private development projects in York.

## **Firm Qualifications**

---

The principal and staff of WEA have extensive experience in design, permitting (local, state and federal) and construction administration of a wide variety of projects throughout New England. We are licensed professional engineers, LEED Accredited Professionals and accomplished designers committed to the design of sustainable projects.

Walsh Engineering Associates Inc. approaches each project with the utmost concern and attention to detail that each client deserves. WEA prides itself in providing complete consulting services that will be designed, permitted and, most importantly, constructed. By following projects through construction, WEA provides continuity to projects that will serve the clients' best interests. We pride ourselves in being timely and responsive as well as practical in our designs.

The firm's primary services relate to the following types of projects:

- Land Planning
- Institutional Planning and Design
- Commercial Development
- Shoreline Stabilization
- Local, State, and Federal Permitting
- Shoreland Permitting
- Roadway Design
- Feasibility Studies
- Recreational Facilities
- Residential Development
- Stormwater Management
- Environmental Permitting
- Utility Planning and Design
- Construction Management

WEA is excited to announce that in 2018, Pinkham & Greer Civil Engineers has become part of the WEA team. Founded by Thomas Greer, PE, Pinkham & Greer brings with them over 40 years of experience in civil engineering project management, design, permitting, and construction services.

Our clients include architects, developers, municipalities, school departments and commercial and industrial firms. With such a broad base of clients, we have gained a background in many areas of design and management. The staff of engineers, technical, and support professionals are individuals experienced in a variety of engineering disciplines - general civil, site development and environmental permitting. Whatever the scope of a project, we firmly believe that client satisfaction is the key to our success.

Keeping up with technology is a part of our commitment. We are dedicated to staying on top of advances that allow us to help our clients. We work with all staff members in developing and meeting continuing education goals. Our clients benefit from an enthusiastic workforce and the latest developments in technology. We also recognize that not all problems can be solved with ready-made solutions. Unusual constraints or regulatory requirements often mean that standard solutions may not be the best ones. That is why we are so willing to tap our imaginations, as well as our expertise to provide practical solutions to engineering challenges.

With our drone and GPS survey equipment, WEA can quickly collect photogrammetric data and create a digital terrain model (DTM) and orthomosaic aerial photo in State Plan Coordinates. A base plan prepared with this information allows us to accurately assess regulatory boundaries such as the highest annual tide (HAT) and effective 100-year flood zones. This information is critical in determining project limitations and permitting requirements. These in-house capabilities allow us to hit the ground running with a project as soon authorized, which allows us to keep projects on the targeted schedule.

## **SHORELINE STABILIZATION**

The jagged coast of Maine measures over 4,500 miles. Some of it encompasses beautiful sandy beaches, tidal waterways as well as rock lined shores. WEA has developed a niche, assisting property owners in protecting their coastal properties. This complex and fragile environment provide a challenge to develop the protection system that will best serve the subject property. WEA will analyze each site for its particular conditions and based on the factors involved will develop a system that will protect the property, while providing a solution that can be permitted through local state and federal permitting processes.

Our team has extensive experience designing projects to limit shoreline erosion and the effects of human activities. We use natural (living shoreline) and structural methods of stabilization to ensure a functional, yet aesthetic, results. Our site analysis includes wave analysis, flood analysis and overturning as is necessary. We will prepare a feasibility study detailing our recommendations, estimated costs and time frame for completion. To further streamline the process for our clients, we can also handle the bidding process and construction oversight.

Most shoreline stabilization or restoration projects require a permit from the local municipality, the state of Maine or the federal Army Corps of Engineers. The permitting process sometimes includes all three. The licensed, professional engineers at Walsh Engineering Associates, Inc. have developed strong relationships and successfully worked with each of these agencies. Our designs will be developed taking into consideration the permitting requirements and will prepare all required permits and details required for your permit application; we will also handle all permitting correspondence.

## **ENVIRONMENTAL AND REGULATORY COMPLIANCE SERVICES**

WEA is very involved with the design and permitting requirements for projects in Maine. The State of Maine has set high standards for protecting the environment and, as such, requires applicants to show compliance on a wide variety of issues. We prepare applications to fit the project's scope. Many projects have multiple issues, such as wetland intrusion, noise, stormwater, wastewater, and visual buffering. We work closely with clients to address the issues in a cost effective manner.

## **SITE DEVELOPMENT, HIGHWAY AND UTILITY DESIGN**

WEA offers clients a solid background of civil engineering expertise in the development of projects. We have assisted clients with land planning for schools, residential and commercial subdivisions, individual commercial site planning, and industrial development. We have completed the design and construction administration for new parking lots, roads, utilities, and the evaluation and reconstruction of existing infrastructures, as well as the utility design of water, sewer, and electrical services.

## **STORMWATER MANAGEMENT**

Most all site plans, subdivision plans and highway construction plans involve the handling of stormwater. As such, we have a great deal of experience with sites as small as 1/4 of an acre to watersheds of hundreds of acres. Each of these projects has its own set of parameters that will dictate the design and analysis method.

Our experience includes the design of flow control structures that provide multilevel control of stormwater for varying storm conditions. Typically, the 2-, 10-, and 25-year storms are analyzed and controlled and the 100-year storm is checked to minimize flood damage.

As stormwater quality continues to emerge as an environmental concern, we have enhanced our experience in the design of treatment systems for our clients' diversified projects. A variety of treatment methods have been utilized, including simple buffer systems, level spreaders, ponds (both dry and wet), and concrete tank systems. The treatment system is selected based on several factors. These include land use, watershed location, and physical restrictions of the site. The goal is to protect water quality at an affordable cost.

WEA has also prepared watershed studies for use by municipalities. These studies can be very useful in evaluating the capacity of existing drainage infrastructure and potential areas of failure and for sizing of new piping. Storms in the northeast are getting "flashier", a lot of rain in a short period of time causing localized flooding and failures of structures that have existed for many years.



# RICHARDSON & ASSOCIATES

Richardson & Associates, Landscape Architects, 11 Middle Street, Saco, Maine 04072  
(207) 286-9291 mail@richardsonassociates.com www.richardsonassociates.com

## PROFILE & PHILOSOPHY

Richardson & Associates is an award winning landscape architecture firm located in Saco, Maine, offering a wide range of planning, design and construction administration services throughout New England. Through the last 22 years the firm has completed over 450 projects of varying scope and type from small private gardens to large-scale public master plans. The firm's completed work includes a unique balance of private, non-profit, and public projects. In recent years, the firm has completed multiple urban design, community, open space planning, and streetscape projects, ranging in scope from community charrettes through conceptual design and implementation. The office maintains a small core of professionals dedicated to high quality design and planning. At our philosophical core, Richardson & Associates is committed to improving the relationships between people, places, and the environment. By strengthening these relationships, we can improve the way people care for the land, their communities, and each other. The firm seeks involvement with this project because of our belief that we can create a positive impact on the day-to-day lives of many people. Additionally, the firm believes strongly in building long-lasting relationships and working collaboratively with boards, committees, citizen groups, stakeholders, officials, the public, as well, as allied professions of architecture, civil engineering, environmental engineering and graphic design and art. We are proud of our ability to listen to and understand our clients' needs and concerns, and to respond with innovative and pragmatic design solutions.

## SERVICES & EXPERTISE

Richardson & Associates is driven by an interest in helping communities create places and spaces that enrich the lives of, and possess meaning for, its citizens. Through numerous professional experiences and related projects throughout New England and Maine, Richardson & Associates has developed a wide set of skills and can offer expertise in arenas of landscape architecture, urban design and planning that closely parallel the needs outlined in this Request for Proposals. Many of the firm's projects involve community and urban design, brownfields redevelopment, land use planning, streetscape and urban trail design, and amenities design. We have expertise in the following:

Streetscape Design	Community and Downtown Planning
Land Use Assessment and Planning	Public Meetings and Outreach
Pedestrian and Vehicular Circulation	Bicycle Accessibility and Use
Master Planning	Ecological/Environmental Issues
Parking	Planting and Lighting Design
Site Amenities and Facilities	Universal Accessibility
Signage	Cost Estimates
Illustrative Drawings	Plans and Elevations
Construction Details	Construction Specifications
Permitting	Regulatory Review
Bidding Process	Construction Observation and Compliance

## AWARDS & PUBLICATIONS

Richardson & Associates is fortunate that numerous articles on the firm's design work have appeared in national and regional publications, and we have also had the firm's work recognized by the Boston Society of Landscape Architects and the American Society of Landscape Architects in their Professional Awards Programs. Most recently, Richardson & Associates received two 2015 Merit Awards from the BSLA for two separate projects- one in the residential and garden design category and one in the commercial and institutional design category. Eleven other past national and regional Merit Awards range back through the past several decades. Richardson & Associates received several A.I.A. Maine Design Awards for contributions to three different awarded projects in 2011. And in 2009 Richardson & Associates participated in the AIA Maine Design Ideas Competition for the Community Waterside Facilities in Portland, ME, winning an Honors Award from the AIA Maine for our entry. The firm also received the ASLA's highest honor at a national level in 2010, for the design and implementation of New England Lakeside Retreat that received a BSLA Honor award. Numerous articles on Richardson & Associates' design work have appeared in national and regional publications, including Dwell, Sculpture International Magazine, Massachusetts Magazine, Stone in America, Contact Magazine, Art New England, Gardens Illustrated, Design New England, Maine Home and Design and Landscape Architecture Magazine.

## **Project Team**

---

Walsh Engineering Associates, Inc. will serve as the WEA consultant. Partnering with Richardson Associates, we will approach each project methodically, thinking through all facets of the project and assign tasks accordingly. Both principals, William Walsh and Todd Richardson will be involved with each project.

The following employees will be involved with the project as needed for the appropriate scope. Resumes for each employee and rates sheets for each company are enclosed.

- Walsh Engineering Associates (Project Management, Civil Engineering)
  - William Walsh, PE, Principal
    - Project oversight, client coordination, public meetings, design review.
  - Thomas Greer, PE, Project Manager
    - Project oversight, design coordination
  - Silas Canavan, PE, Director of Civil Engineering
    - Project management, design coordination, coordination with subconsultants, design review,
  - Norm Chamberlain, PE Civil Engineer
    - Project design, drone and GPS survey oversight
  
- Richardson Associates (Landscape Architecture)
  - Todd Richardson, Principle
    - Principal, public meetings, design review.
  - David Maynes, Landscape Architect
    - Project Manager, planning, design and review
  - Teresa Pereira, Project Assistant
    - Project design

**William R. Walsh III, PE, LEED AP**

***Professional Experience***

---

**Walsh Engineering Associates Inc., Portland, Maine:** Bill founded Walsh Engineering Associates, Inc. in 2009 to provide civil engineering, site planning and project management services throughout New England. As a Professional Engineer and a LEED Accredited Professional, Bill brings a broad knowledge and perspective to each project. Recent projects include:

- Private Shoreline Stabilization – Brunswick, Maine
  - 30,000± square foot shoreline stabilization project
- Seawall Replacement – Kennebunkport, Maine
  - Replace wooden seawall with granite block wall
- O. M. Whipple Columbarium – Lowell, Massachusetts
  - Feasibility Study, Master Planning, Columbarium Plaza Design
- Maine Veterans' Memorial Cemeteries
  - Master Planning, Design, and Permitting for Multiple Facilities
- Blue Shutter Shoreline Stabilization – Peaks Island, Portland, Maine
- Southbridge Water Main – Southbridge, Massachusetts
- Sugarloaf Mountain Watershed Analysis – Carrabassett Valley, Maine
- Affordable Housing Design, Peaks Island, Maine
- Hotel Redevelopment – Portland, Maine

**Mohr & Seredin Landscape Architects, Inc., Portland, Maine:** Bill joined Mohr & Seredin in 1998 as a Project Manager and became a Principal in 2003. Bill was responsible for the project management, site design and construction administration of projects. Bill was involved with the planning, permitting, construction document preparation, bidding and construction administration of several large-scale projects, including:

- Cotter Union Expansion, Colby College – Waterville, Maine
- Colby Green, Colby College – Waterville, Maine
- Diamond Building, Colby College – Waterville, Maine
- Schair-Swenson-Watson Alumni Center – Waterville, Maine
- Cocoons Day School – Kennebunk, Maine

**Land Use Consultants, Portland, Maine:** Bill was a Project Manager/Engineer for 11-years at LUC, a multi-disciplinary firm of engineers, surveyors and land planners.

***Education***

---

**University of Connecticut** – Storrs, Connecticut      B.S., 1986

***Registration***

---

Professional Engineer, Maine #8204, 1995  
Professional Engineer, Massachusetts #50176, 2012  
Professional Engineer, New Hampshire #14352, 2014  
LEED Accredited Professional, 2004

***Professional Associations and Board Affiliations***

---

American Society of Civil Engineers	ME Beaches Conference 2017, Co-Chair
USBGC – U.S. Green Building Council	Kennebunk Free Library, Former Trustee
Friends of Cocoons, Board Member	

**THOMAS S. GREER, P.E.**

***Professional Experience***

---

Mr. Greer has over 40 years of experience in consulting engineering. This includes construction inspection, civil engineering design, and project management, as well as company management as a Principal of Pinkham & Greer; each experience building on the previous to form a well-rounded background in civil engineering and business management.

Mr. Greer's principal responsibilities within the company include management of civil engineering projects such as site designs and permit applications, and the financial management of the firm. Civil engineering projects include subdivision and land planning, stormwater management plans, site designs for commercial and institutional clients, and utility design for sewer and water projects. Representative projects include:

- Numerous site and building improvements at multiple Portland Public Schools including:
- Deering High, King, Longfellow, Lyman Moore, Lyseth, Nathan Clifford, Peaks Island, Portland High, Presumpscot, Reiche, and Riverton
- Redevelopment of Elks Lodge, Clark Insurance, & Dr. Office, Congress Street, Portland
- Residential Development, 57 Chestnut Street, Portland
- Luminato Condos, Franklin Arterial, Portland

The responsibility of corporate management adds to Mr. Greer's direct, hands-on experience when addressing each client's individual business concerns; developing solutions sensitive to the issues important to the client, such as financing, in addition to the technical engineering issues.

Mr. Greer has chaired the American Society of Civil Engineering subcommittee reviewing the stormwater management manual prepared by the Maine Department of Environmental Protection and was a member of the Technical Advisory Committee in developing the DEP Stormwater Management Program. He has also assisted the DEP with training programs for Non Point Source Stormwater through the Non Point Source Technical Advisory Committee.

***Education***

---

**University of Maine, Orono, Maine**

Bachelor of Science, Civil Engineering, 1976

***Registration and Licenses***

---

Professional Engineer licensed in Maine, Connecticut, and New Hampshire

**Silas W. Canavan, PE, CFM**

***Professional Experience***

---

**Walsh Engineering Associates Inc. - Portland, Maine:** Silas joined Walsh Engineering Associates, Inc. in 2012. As the Director of Civil Engineering, Silas oversees the project teams and is intimately involved with all aspects of projects including project management, development of site plans, drainage studies, stormwater analysis, permitting, construction document preparation, and construction oversight. Representative projects include:

- Hornaday Shoreline Stabilization – Peaks Island – Portland, Maine
- Private Seawall Construction – Cape Elizabeth, Maine
- Causeway Reconstruction – High Head Road, Harpswell, Maine
- Private Seawall Construction – Brittany Lane, Harpswell, Maine
- U-Haul Facility Development – Bangor, Maine
- U-Haul Facility Expansion – Saco, Maine
- Zero-Sort Recycling Facility – Lewiston, Maine

**Credere Associates, LLC - Westbrook, Maine:** Prior to transitioning to WEA, Silas worked for Credere Associates from 2010 as a Civil/Environmental Engineer. Silas was responsible for the project management, site design and construction administration of projects as well as performing Phase I and Phase II environmental site assessments. Silas was involved with the site investigations, planning, permitting, construction document preparation, bidding and construction administration of several projects, including:

- Thompson's Point Redevelopment – Portland, Maine
- Nashua Boiler House Demolition – Nashua, New Hampshire
- Aerofab Parking Lot – Sanford, Maine
- Callahan Mine Superfund Site Remediation – Brooksville, Maine
- Bath Iron Works Demolition of Shipways – Bath, Maine

**SYTDesign Consultants - Cumberland, Maine:** Silas was a Design Engineer for 4-years with the multi-disciplinary firm of engineers, surveyors, and landscape architects. Silas was involved with the planning, permitting, construction document preparation, and construction inspection for several projects. Significant projects included:

- University of New England Access Road – Portland, Maine
- University of New England Campus Expansion – Biddeford, Maine
- Dionne Commons Senior Living Facility – Brunswick, Maine
- Multiple C.N. Brown Convenience Stores – Maine and New Hampshire

***Education***

---

**University of Vermont - Burlington, Vermont**      B.S. Civil Engineering 2005

***Registration***

---

Professional Engineer, Maine #12639, 2011  
40 Hour OSHA HAZWOPER Training, 2010

***Professional Associations***

---

American Society of Civil Engineers

**Norman G. Chamberlain II, PE**

***Professional Experience***

---

**Walsh Engineering Associates Inc., Portland, Maine:** Norm has over 35 years of experience in civil engineering design and construction working for firms in Maine, New Jersey, and Michigan. At WEA Norm currently performs Project Manager duties on many types of civil engineering, subdivision and site development projects. His experience includes: concept planning, site plan design; subdivision design; storm water quantity and quality control designs; sewer and other utilities; DEP and ACOE permit applications; phosphorous analysis; and construction management. Recent projects include:

- Oxford County Courthouse Renovation and Expansion – Paris, Maine
- Northern Maine Veterans' Memorial Cemetery – Caribou, Maine
- Maine Coast Waldorf School – Freeport, Maine
- Blue Water Inn, Ogunquit – Maine
- Bunganuc Landing Road Shoreline Stabilization – Brunswick, Maine
- Zero-Sort Recycling Facility – Lewiston, Maine
- Tripps Bridge – Turner, Maine
- Old Marsh Subdivision – Wells, Maine

**Taylor Engineering Associates, Auburn, Maine:** Prior to joining Walsh Engineering Associates, Norm was with Taylor Engineering Associates for 23 years as a Project Manager and, later, as a principal. Norm was responsible for the project management of many site design, subdivision, road design and bridge projects. Norm was involved with the planning, permitting, construction document preparation, bidding and construction administration of several large-scale projects, including:

- Brookdale Village, Poland
- Woodman Road – New Gloucester
- Adams Bridge – Poland, Maine
- Morse Road – New Gloucester, Maine
- Gardiner Bridge – Auburn, Maine
- Jordan Shores Drive – Poland, Maine
- Kittyhawk Business Park – Auburn, Maine
- Sand/Salt Shed and Bulky Waste Recycling Area – Gray, Maine
- Bridgton Hospital – Bridgton, Maine
- Rumford Hospital – Rumford, Maine
- Central Maine Heart and Vascular Institute – Lewiston, Maine

Prior to returning to Maine in 1991, Norm was a Project Manager/Engineer and Field Engineer for several engineering and construction firms in Michigan and New Jersey.

***Education***

---

**University of Maine – Orono, Maine** B.S. Engineering, 1980

***Registration***

---

Professional Engineer, Maine #7144, 1991

***Board Affiliations***

---

Trustee, New Gloucester Water District      Member, New Gloucester Zoning Board of Appeals

# Todd A. Richardson, Principal, FASLA

## EDUCATION

**MLA** University of Massachusetts,  
Amherst, Massachusetts

*Master's Project: Public Art:  
The Integration of Art into the  
Public Environment*

**BS Natural Resources/Land Use  
Planning**, University of Maine at  
Orono

## ACADEMIC POSITIONS

**The Landscape Institute at Boston  
Architectural College**, Boston,  
Massachusetts

*Visiting Faculty Member,  
2009 - Present*

**Landscape Institute at  
Harvard University**,  
Cambridge, Massachusetts

*Visiting Faculty Member,  
1992 - 2009*

**Rhode Island School of Design**,  
Providence, RI

*Visiting Critic, 1995*

**Bowdoin College**, Brunswick, ME  
*Visiting Adjunct Professor*

**University of Massachusetts,  
Amherst**, Landscape Architecture  
Department

*Adjunct Assistant Professor, 1990  
- 1996*

## RESIDENCIES & FELLOWSHIPS

Design Residency, University of  
Massachusetts Arts Council 1989  
The Rhoades Endowment Fund,  
Department of Landscape  
Architecture, University of  
Massachusetts, Amherst, MA  
1987

## PROFESSIONAL AFFILIATION

Council of Fellows, ASLA  
BSLA  
COG

## REGISTRATION

Maine #130  
Massachusetts #1058

## CURRENT EXPERIENCE

**Richardson & Associates, Inc.**, Saco, Maine,

*Principal and Landscape Architect, 1991-Present*

Founder and Principal involved in all aspects of the firm's work. Responsibilities include marketing, proposal writing, site analysis, planning and design, cost estimation, development of grading, utility, drainage, layout, planting, and detail plans, securing local, state, and federal approvals, public meetings, graphics, and site construction observation and compliance. Project types include master planning, park planning and design, urban design, residential gardens, natural resource planning, community planning, and site-specific campus design.

## PROJECT TYPES

Urban Design	Intuitional and Civic
Parks and Plazas	Churches, Schools, Libraries and Museums
Communities and Downtowns	Campus Planning
Streetscapes	Historical
Parks and Recreation Areas	Environmental and Reclamation
Parks, Trails and Open Space Planning	Remediation and Brown Fields
Botanical Gardens and Arboretums	Residential Design

## PREVIOUS EXPERIENCE

**Mitchell & Associates**, Portland, Maine,

*Landscape Architect, September 1988 - October 1991*

**Michael Singer's Studio**, Whitingham, Vermont

*Design Team Member, October 1990 - May 1991*

## HONORS

### Awards and Competitions

Merit Award Residential & Garden Design, Professional Awards Program: BSLA 2013, 2014, 2015, 2016  
Merit Award Commercial & Institutional Design, Professional Awards Program: BSLA 2015  
Award of Excellence in Residential Design, ASLA, 2010  
Merit Award, Memorial Design, Professional Awards Program: BSLA, 2010  
Honor Award, Design, Professional Awards Program: BSLA, 2009  
Merit Award, Design, Professional Awards Program: BSLA, 1995, 1998, 2001, 2011  
Merit Award, Planning, Professional Awards Program: BSLA 1999, 2001  
Merit Award, Design, Professional Awards Program: ASLA 1992  
Merit Award, Institutional Landscapes, Professional Awards Program: BSLA 1986  
Award of Excellence in the Study of Landscape Architecture, ASLA 1988  
Honor Award, Community Waterside Facilities, Maine AIA Ideas Competition 2009  
Award of Excellence, William Smith Clark Memorial International Design Competition 1987  
Award of Excellence, Hampden Court Design Competition 1985

## Publications

*All For The Lake, Maine Home + Design, March 2017, p. 77.*  
*Eagle's Perch, New England Home, January- February 2017, p. 82.*  
*Maine Gardener, Maine Sunday Telegram. December 4, 2016, p 52.*  
*Bright Minded Home, Maine Home + Design, March 2017, p. 36-37*  
*Beauty in Bloom, New England Home, March-April 2016, p. 138.*  
*Scarborough Love Story, Maine Home + Design, December 2015*  
*Maine Attraction, Dwell Outdoor, Summer 2014*  
*Lakeside Ledge, Maine Home + Design, July 2009*  
*An Organic Design, Maine Home + Design, August 2008*  
*Landscape Design Considerations for Monuments; Stone in America, April 1996*  
*Materials Matter; Perspectives in Landscape Design, Radcliffe College, April 1996*  
*World of Today's Architecture and Design, project contributor; Links International, 1996*  
*World of Environmental Design, Volume 9, project contributor; Arco Editorial, 1995*  
*Access Plan for the Hudson River National Estuarine Research Reserve, project illustrator; National Park Service/New York State Department of Environmental Conservation, 1994*  
*Computer Aided Manufacturing of Design Elements; Landscape Architecture Magazine, March 1994*  
*Garden Design: There's More than Meets the Eye; Perspectives in Landscape Design, Radcliffe College, February 1993*  
*Sawangunk Ridge: Conservation and Design Guidebook, illustrator; The Catskill Center for Conservation and Development, Inc., 1993*  
*A Design Guideline Manual for Sustainable Development on Cape Cod; Center for Rural Massachusetts and Cape Cod Commission, 1992*  
*A Land Ethic Revisited; MSLA Newsletter, Spring 1990*

**Richardson & Associates, Landscape Architects**

11 Middle Street, Saco, Maine 04072/ t. 207.286.9291/ [www.richardsonassociates.com](http://www.richardsonassociates.com)

## EDUCATION

MLA, University of  
Massachusetts,  
Amherst, Massachusetts

Master's Project: 'Designing  
the phytoremediation  
landscape: Exploring multi-  
process phytoremediation  
systems fused with multi-  
context succession models for  
the design of urban  
brownfields in a post-industrial  
city.'

BS, Landscape Horticulture &  
Design, University of Maine at  
Orono

## ACADEMIC POSITIONS

UMASS, Amherst:  
Landscape Architecture  
Teaching Assistant:  
Plants in the  
Landscape, 2008

## PROFESSIONAL AFFILIATION

BSLA

## David Maynes, Project Manager

Richardson & Associates, Saco, Maine, Project Manager, 2012-Present

Responsibilities include project planning, design and overall project management. Project duties include client interaction, project scheduling, planning and budget management, design development, development of construction documents, coordination of community and advisory committee involvement, cost estimation, on-site observation and compliance, approvals and permitting, illustrative rendering and modeling making.

## PROJECT EXPERIENCE

Urban Design	Intuitional and Civic Design
Parks and Plazas	Campus Planning
Communities and Downtowns	Residential Design
Streetscapes	Historical Landscapes
Parks and Recreation Areas	Environmental and Reclamation
Parks, Trails and Open Space Planning	Remediation and Brown Fields
Botanical Gardens and Arboretums	

Currently, Mr. Maynes manages multiple projects in both the private and public sector.

## PREVIOUS WORK EXPERIENCE

Tract Consulting, St. John's Newfoundland, Canada  
Landscape Architect, March 2010 – May 2012

David Maynes Design, Bangor, Maine  
Principal Designer, Project Manager, and Craftsman, 2003 –2009

Pioneer Valley Planning Commission, Springfield Massachusetts  
Independent Consultant, September 2007 – June 2009

## HONORS & COMPETITIONS

Maine Lakes Society, Lake Smart Award 2016: Coppola Residence

Sustainable-Equitable SMART! International Ideas Competition for  
the Pioneer Valley Western MA:  
2010 PV-SUSTAIN Art Competition Finalist; 'Representing Sustainability in  
the Pioneer Valley with Art' 2008

## EXHIBITIONS & PRESENTATIONS

Larry Weaner's Landscape Symposium, 2017: Connecticut College, New London,  
CT, Blue Bell, PA: "Context Driven Design: Context Inspired- Design Process"

Bangor Garden Show, 2006: Exhibitor; 'IPM-Based Landscape Design & Low  
Input Resilience'

Guest Lecturer , 2006: Garden Clubs and Horticultural Organizations

## RESEARCH AND PUBLICATIONS

"Bright Minded Home," *Maine Home + Design*, March 2017, p. 36-37

Research Published in Bangor Daily News "Getting off the Ground: University of  
Maine graduate and business owner, David Maynes applies architectural and  
environmental concerns to design landscapes that are elegant and smart."  
Business section front page: July 2-3, 2005.

Richardson & Associates, Landscape Architects

11 Middle Street, Saco, Maine 04072/ t. 207.286.9291/ [www.richardsonassociates.com](http://www.richardsonassociates.com)

## EDUCATION

MLA, Temple University  
Philadelphia, Pennsylvania

Emphasis in Ecological  
Restoration

BA, Film Studies with Honors  
Distinction, minor in Art  
History: Connecticut College,  
New London, Connecticut

## PROFESSIONAL AFFILIATION

ASLA / American Society of  
Landscape Architects  
SER / Society for Ecological  
Restoration

## Teresa Pereira, Project Assistant

**Richardson & Associates**, Saco, Maine, *Project Assistant, 2017-Present*

Responsibilities include project planning, design and some project management. Project duties include client and consultant interaction, project scheduling, planning and budget management, design development production, development of construction documents, cost estimation, on-site observation and compliance, approvals and permitting, and illustrative rendering.

## PROJECT EXPERIENCE

Urban Design	Intuitional and Civic Design
Parks and Plazas	Campus Planning
Communities and Downtowns	Residential Design
Streetscapes	Environmental and Reclamation
Parks and Recreation Areas	Parks, Trails and Open Space Planning

## PREVIOUS WORK EXPERIENCE

**Raymond Jungles, Inc**, Miami, Florida

Landscape Designer, June 2016-March 2017

**Ann Kearsley Design**, Portland, Maine

Landscape Designer, June 2015- June 2016

## HONORS & COMPETITIONS

National Olmsted Scholar Finalist, Landscape Architecture Foundation: 2015  
Schlotterer-Zipf Scholarship, Temple University, School of Environmental Design :  
2014-2015

ASLA National Meeting Travel Award, ASLA PA-DE Chapter: 2014  
Summer Institute Scholarship For Augmented Reality, University of Victoria, BC:  
2014

Wilmer Atkinson Scholarship, Temple University, School of Environmental Design:  
2013-2014

HASTAC National Scholar, MacArthur and NSF-Funded Fellowship in the Arts,  
Tech, Humanities: 2013-2014

Society For Ecological Restoration And Island Press Video Award, Madison, WI:  
2013

Selected Emerging Writer For Letterpress Publishing, Center for Book Arts, New  
York :2011

## EXHIBITIONS & PRESENTATIONS

Ayahuasqueros Video Installation, Panel Discussion Museo del Arte Lima, Lima,  
Peru: Dec 2014

How Do We Experience Landscape? Workshop, Espacio Fundacion Telefonica,  
Lima, Peru: Dec 2014

Cambiando Mediante el Arte Panel on Ecology & Art, Espacio Fundacion  
Telefonica, Lima, Peru : Dec 2014

Landscape Architecture Digital Exhibit Using Omeka, Paley Library at Temple,  
Philadelphia, PA : April 2014

CELA 2014 Service Learning Presentation, Participatory Inventory, Vacant Lots,  
Baltimore, MD: March 2014

Most of May, Some of June Film Festival Screening, Brooklyn Grange, Long Island  
City, NY: Aug 2013

Cosmobilities Group Exhibit Film Projection, Rowan University, Glassboro, NJ:  
March 2013

Sal-lies Group Exhibit Film Projection, Model, Ink Drawing, 7 Dunham, Brooklyn,  
NY: February 2013

**Richardson & Associates**, Landscape Architects

11 Middle Street, Saco, Maine 04072/ t. 207.286.9291/ [www.richardsonassociates.com](http://www.richardsonassociates.com)



# WALSH

ENGINEERING ASSOCIATES, INC.

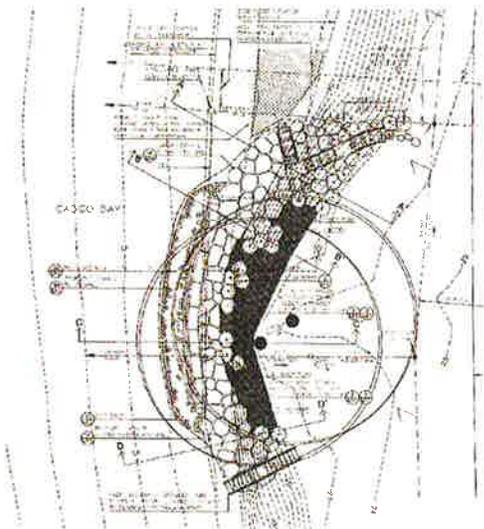
- **Shoreline Stabilization Wall, Peaks Island, Maine**
  - Walsh Engineering Associates, Inc. developed shoreline stabilization plans and details in order to address extensive coastal erosion with minimal impact to the coastal environment and to preserve the natural beauty of the site. Under its eroded condition, a 36-inch historic oak tree hung in the balance. WEA developed a granite block wall transitioning into an riprap wall, which was necessary for aesthetic and regulatory reasons. WEA prepared and obtained local, state, and federal permits for this project with an innovative design incorporating the restrictions of specific slope angle parameters while also allowing the historic oak tree to remain.



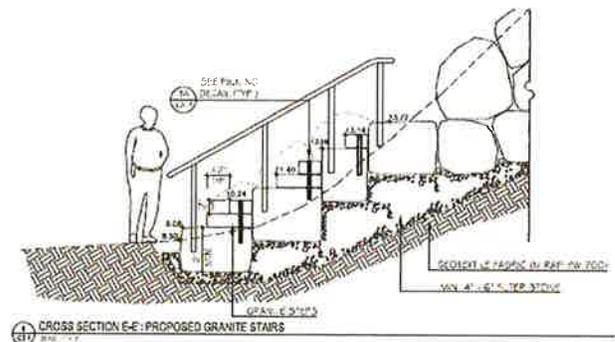
Before



After



Design Plan



Design Section

- **Coastal Bluff Stabilization, Brunswick, Maine**

- Walsh Engineering Associates, Inc. provided design and permitting services for a shoreline stabilization of a failed unstable bluff in Brunswick, Maine. Failure of the bluff had deposited 2,000 cubic yards of material into Maquoit Bay while exposing the residence to future slides. WEA worked closely with the homeowner, Geotechnical Engineer, permitting authorities and Contractor to develop a plan that was executed to stabilize the highly unstable bluff. Permits obtained included local (Conservation Easement, Sketch/Major Final Project Review), State (DEP Tier III NRPA) and Federal (Army Corps of Engineers).



Before



After



Design Plan



Presentation Plan

# WALSH

ENGINEERING ASSOCIATES, INC.

- **Watershed Analysis, Sugarloaf Mountain, Carrabassett Valley, Maine**
  - Walsh Engineering Associates, Inc. is contracted by the Town of Carrabassett Valley to complete a stormwater analysis for the approximate 4,011-acre Sugarloaf Mountain watershed. Sugarloaf Mountain has experienced an increase in development in recent years within the watershed and the impact needs to be understood. The Town of Carrabassett Valley retained WEA to develop AutoCAD drawings and a hydrologic model to use as a planning resource when new developments are proposed within the watershed. WEA completed a three-phased project, which included data collection, site inventory of swales and culverts, and a Hydrologic analysis of the 4,000 acre watershed. At completion in 2016, the Town will have an updated watershed plan and hydrologic model of the watershed. This will provide the Town with a model that can be used to analyze the impact of any project proposed within the watershed. WEA is currently under contract with the Town to update the maps with updated aerial photography and newly acquired LIDAR data.



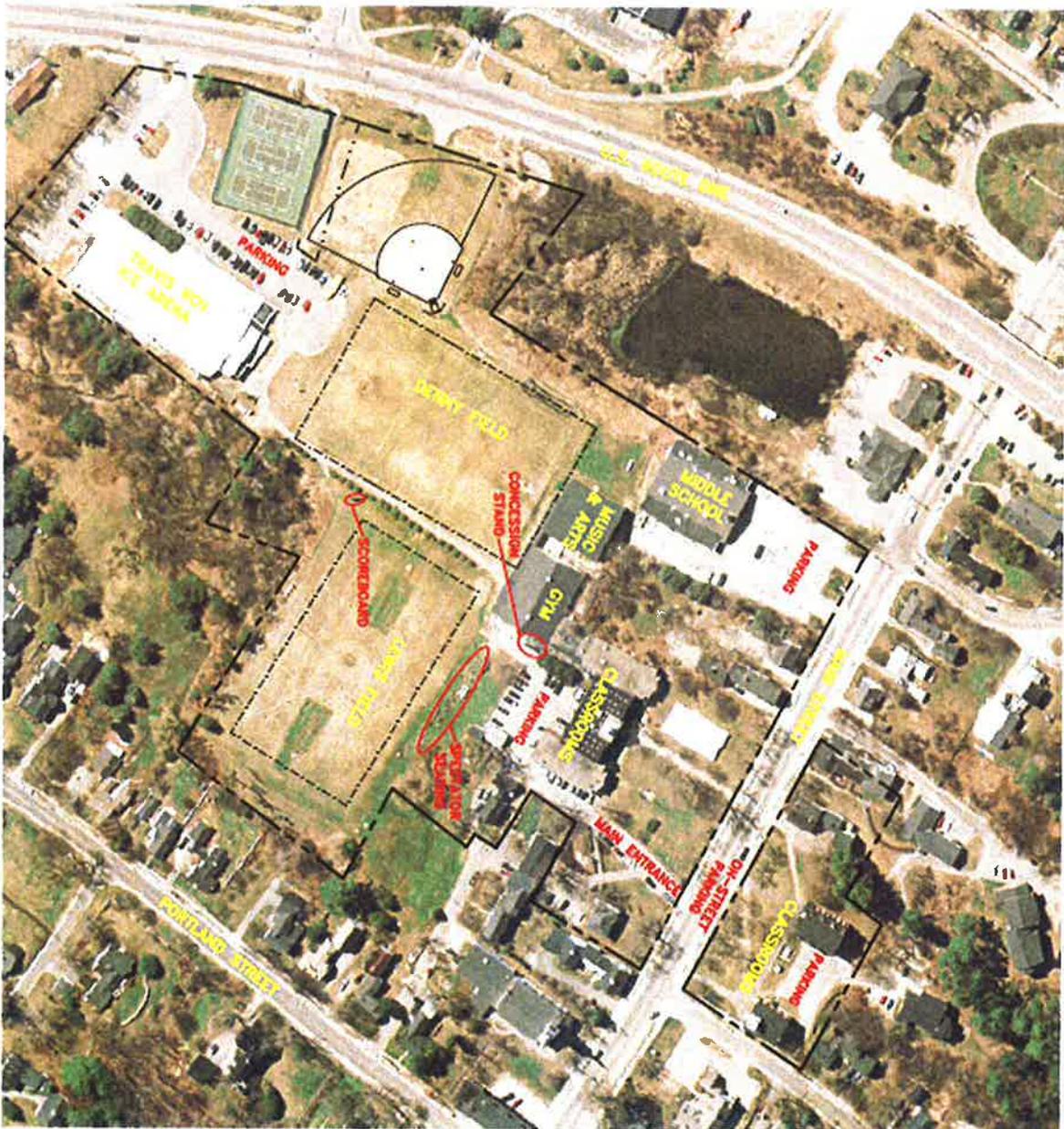
Sugarloaf Mountain



Watershed Map

- **North Yarmouth Academy, Yarmouth, Maine**

- North Yarmouth Academy with the help of Pinkham & Greer redeveloped an existing underdrained grass athletic field on their 16 acre campus along Route One in Yarmouth. The redevelopment consisted of the installation of a 77 yard by 122 yard Field Turf surface in place of the existing Lewis Field. It involved grading, drainage improvements, installation of grass covered gravel path, and associated site features around the field for safety. Since its completion in 2006, Varsity and Junior Varsity Lacrosse, Soccer, and Field Hockey play all their home games on Lewis Field.





# Market Street Gateway

Portsmouth, New Hampshire

**Client:** City of Portsmouth, New Hampshire

**Services:** Urban Design, Streetscape Design and Visioning, Community Participation, Wayfinding, Green Infrastructure

**Consultants:** Engineers: Resource Services Group, Concord, NH

**Contact:**  
Nancy Carmer  
Economic Development Program  
Manager, City of Portsmouth  
1 Junkins Avenue  
Portsmouth, NH 03801  
(603) 610-7220  
ncarmer@cityofportsmouth.com

**Completed:** 2016

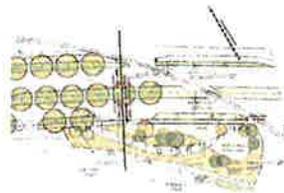
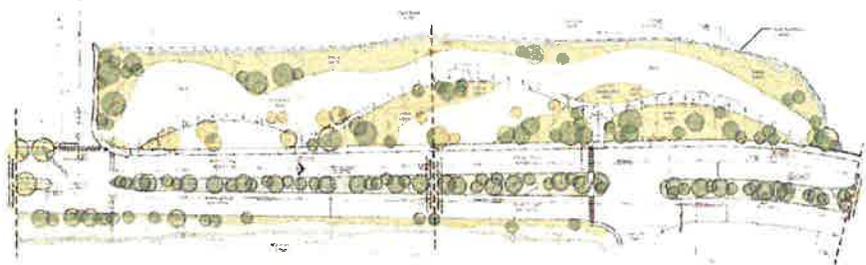
### Concept:

Richardson & Associates worked in conjunction with RSG and the City of Portsmouth to provide landscape design services for streetscape improvements along the Market Street Gateway Corridor. This project included development of plans, specifications and cost estimates for streetscape improvements along the Gateway including median landscaping, drainage, street and sidewalk lighting, street trees and other amenities like benches, footpaths, viewing areas, interpretive signage and a kiosk in the city-owned open space area along the waterfront. A key green infrastructure element in the project is a vegetated biomedian which will filter sediment from road runoff in a storm event.

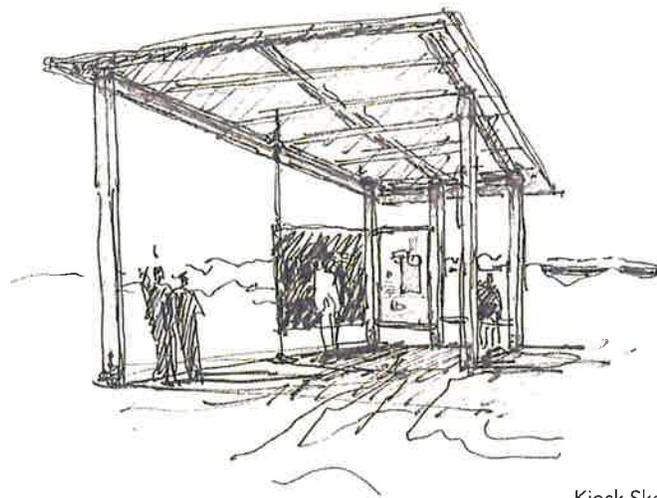
The re-designed corridor will reach out to connect adjacent neighborhoods and destinations by bringing a designed quality and improved experiential opportunities to the currently oversized and windblown parkway.



Corridor Overview



Section Sketches



Kiosk Sketch

**Richardson & Associates, Landscape Architects**

11 Middle Street, Saco, Maine / t. 207.286.9291 / [www.richardsonassociates.com](http://www.richardsonassociates.com)

# Anderson Street Redevelopment

Portland, Maine

Client: City of Portland, Maine

Services: Streetscape Design and Visioning, Community Participation, Green Infrastructure

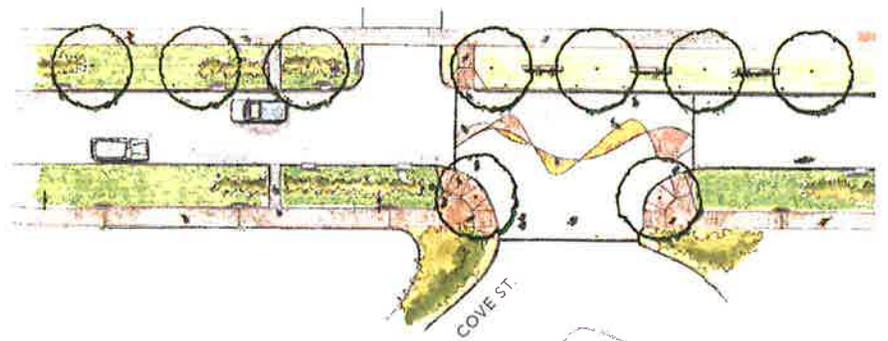
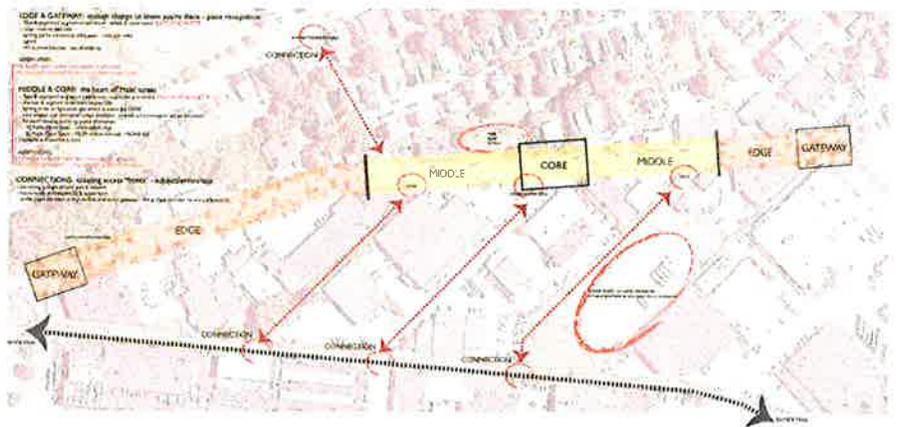
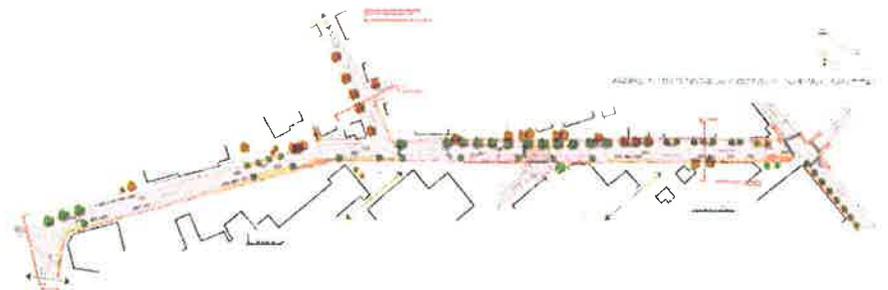
Consultants:  
T.Y. Lin, Engineers  
Falmouth, ME

Contact:  
Bruce Hyman, AICP  
Department of Public Services  
City of Portland  
55 Portland Street  
Portland, Maine 04101  
(207) 874-8833  
bhyman@portlandmaine.gov

Completed: 2016

**Concept:**  
Richardson & Associates, in collaboration with T.Y.Lin, explored and developed pedestrian amenities and streetscape design for this main thoroughfare in the East Bayside neighborhood of Portland. The design goal included incorporating a strong green infrastructure component, while being sensitive to the light industrial/artisanal urban program and context of the street.

In this recent project, sewer separation has been planned to redirect stormwater, which opened up possibilities for more extensive green stormwater infrastructure. Design options included extended curbing to create sunken esplanades with bio-filtration vegetation, curb extensions and the extensive use of permeable pavement. The team prepared conceptual design through final plans for the implementation of improvements to this corridor. Richardson & Associates' efforts also included involved public outreach and meetings, and multi-disciplinary collaboration.



CORE Concept

# Biddeford RiverWalk

Biddeford, Maine

**Client:** City of Biddeford, ME

**Services:** Master Planning, Trail Design, Park and Recreation Planning, Community Participation, Wayfinding

**Consultants:**  
Bruce Hyman Planning, Portland, ME  
T.Y Lin International  
Woodworth & Associates

**Contact:**  
Greg Tansley, AICP  
City Planner, City Hall  
205 Maine Street  
Biddeford, Maine 04005  
(207) 284- 9115  
gtansley@biddefordmaine.org

**Completed:** Phase I completed 2011

**Concept:**  
Working with a complex and action-oriented team of engineering, architectural, and graphic design professional peers, Richardson & Associates developed schematic and design development materials for Phase I of an urban RiverWalk that winds its way through the heart of the City's Mill District. The RiverWalk provides access to the City's most compelling resource – bringing citizens and visitors alike to a once-hidden river gem and City of Biddeford. The design of the RiverWalk considered the natural riverside conditions, and carefully negotiating the environmental, cultural, and technical challenges of the City's historic Mill District. The Firm's work focused on garnering public input for the process, and developing a design and technical vision for varying trail conditions and open space opportunities throughout the project.



Master plan above



**Richardson & Associates, Landscape Architects**

11 Middle Street, Saco, Maine / t. 207.286.9291 / [www.richardsonassociates.com](http://www.richardsonassociates.com)

# Peirce Island Master Plan & East End Trails

Portsmouth, New Hampshire

Client: City of Portsmouth, New Hampshire

Services: Master Planning, Trail Planning in Urban Setting

Contact:  
Nancy Carmer  
Economic Development Program Manager  
City of Portsmouth  
1 Junkins Avenue  
Portsmouth, NH 03801  
(603) 610-7720  
ncarmer@cityofportsmouth.com

Completed: 2004

## Concept:

Richardson & Associates led a team of consultants including civil and geotechnical engineers in developing a trail network for the East End of Peirce Island, "The Crown Jewel" of Portsmouth. The design plan and subsequent construction drawings establish a hierarchy of trails for visitors interested in exploring the island on foot. Primary trails of stone dust link three overlooks, each with distinct views of the Piscataqua River and its surrounding marine environment. Each overlook is defined by a low circular granite seat wall and includes information on the cultural, natural, and historic resources seen from each vantagepoint. Secondary mown trails provide access through parklike woodlands and create a variety of walking loops when combined with the use of primary trails. The plan also stabilizes approximately 1200' of eroding shoreline by integrating plants and riprap stone along the embankments in a manner that retains these slopes and naturalizes them. An information kiosk is also provided to orient visitors to the trail system, educate them regarding the policies of the island, and provide additional interpretive information.



Aerial view of Peirce Island



Views of lookouts, trails and greenery



Richardson & Associates, Landscape Architects

11 Middle Street, Saco, Maine / t. 207.286.9291 / www.richardsonassociates.com

## White's Wharf Waterfront Park Biddeford, Maine

Client: City of Biddeford, ME

Services: Master Planning, Trail Design, Park and Recreation Planning, Community Participation, Wayfinding

**Contact:**

Greg Tansley, AICP  
City Planner, City Hall  
205 Maine Street  
Biddeford, Maine 04005  
(207) 284- 9115  
gtansley@biddefordmaine.org

**Concept:**

Bridging 'natural' riverside conditions, and carefully negotiating the environmental, cultural, and technical challenges of the City's historic Mill District, White's Wharf Park provides access to the Biddeford's most compelling resource, bringing citizens and visitors alike to a once-hidden river gem. The Firm's work focused on garnering public input for the process, and developing a design and technical vision for an open space opportunities at the gateway to the City. This project focused on the development of a community waterfront park on the banks of the Saco River. The site's location at the river's edge and at the lower terminus of Main Street makes this an important recreation and civic space within the City's continued revitalization efforts. The park is located on top of a 2.5 million gallon combined sewer-storm water overflow tank, which made the realization of the design quite challenging from a technical standpoint. The park serves as a place for City-wide events and festivals, including the annual La Kermesse festival. The views to the Saco River and the walk proposed along its banks capitalize on the natural resources of the site and celebrate the City's ties to the water. A second phase of the project, The RiverWalk, links the park to a future riverwalk trail system.



Aerial view of park



Lookout nestled in thick greenery



Richardson & Associates, Landscape Architects

11 Middle Street, Saco, Maine / t. 207.286.9291 / www.richardsonassociates.com

## References

---

William Gilmore, Town of Carrabassett Valley  
207-235-2645  
[towncvbg@roadrunner.com](mailto:towncvbg@roadrunner.com)

Werner Gilliam, Town of Kennebunkport  
207-967-4243 x104  
[wgilliam@kennebunkportme.gov](mailto:wgilliam@kennebunkportme.gov)

Greg Reid, Builder  
207-468-0727  
[gwreid00@yahoo.com](mailto:gwreid00@yahoo.com)

Lionel Plant Associates, Inc.  
Coley Mulkern, Owner  
207-766-2508  
[cmulkern@lpamarine.com](mailto:cmulkern@lpamarine.com)

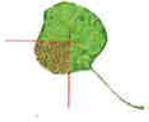
Steve Carey, Owner of 12 Bunganuc Ledge Rd, Brunswick  
207-725-6042  
[sscarey@gmail.com](mailto:sscarey@gmail.com)

**EXHIBIT A**  
**Schedule of Hourly Rates**  
**2018**

Principal Engineer	\$145
Senior Engineer	\$130
Project Manager	\$125
Civil Engineer	\$120
Designer	\$110
Engineering Technician/Designer	\$90
CAD Technician	\$85
Permitting Specialist	\$80
Administrative Services	\$50 - \$60

Reimbursable Expenses

Sub Consultants	Cost plus 15%
Application Fees paid by WEA	Cost plus 15%
Printing and incidental expenses	Cost plus 10%
Large Format B&W Prints	\$1.75 each
Large Format Color Prints	\$7.50 each
Mileage	\$0.56/mile



## Richardson & Associates, Landscape Architects

11 Middle Street • Saco, Maine 04072  
phone 207.286.9291 • fax 207.286.9650  
www.richardsonassociates.com

### RATE SCHEDULE

PERSONNEL	Principal	\$135/hour
	Project Manager	\$105/hour
	Senior Project Assistant	\$ 85/hour
	Junior Project Assistant	\$ 75/hour
	Administrative Assistant	\$ 50/hour
REIMBURSABLES	Travel expenses:	at cost + 10%
	mileage @ current IRS reimbursement rate	
	tolls	
	meals	
	Travel time:	at hourly rates above
	Communications:	\$15.50/ billable month
	telephone/conference calling	
	go-to meetings	
	Large scale reprographics scanning:	at cost + 10%
	Plotting:	at cost + 10%
	B+W laser prints/copies:	at cost + 10%
	Color laser prints/copies:	at cost + 10%
	Mounting	at cost + 10%
Postage/ Fedex Shipping:	at cost + 10%	
Field Materials:	at cost + 10%	
grade stakes		

*Rates are subject to annual evaluation by Firm and confirmation by Client to determine any necessary revised costs based on changed market values and assumptions.*

  
Initial

## Office of the Town Manager

To: Select Board  
From: Pat Finnigan  
Date: November 30, 2018

*RE: New England intercollegiate Surf Competition*

We have been contacted by the president of the UMass Surf Club with a request to hold the *New England intercollegiate Surf Competition* at Main Beach. They would like to hold this event during the last weekend in March 2019 or the first or second weekend in April. They are keeping the window flexible to allow for weather and surf conditions.

As you will see from the preliminary event request, the event is expected to attract up to 150 people. It will not require much regarding Town services. Due to the time of year, this event will not interfere with traffic, pedestrian movement, and parking at beach. They would like to have 1 or 2 bands which will use amplified music. They will want catered food for the participants during the Saturday-Sunday event.

I have been speaking with the event organizer Peter Roy who is the President of the UMass Surf Club. He is not able to attend the Select Board meeting, but the Club would like preliminary permission from the Select Board to hold this event. If they receive your preliminary permission to go forward with the event, they will solidify their plans, and get necessary approvals from the Town Departments, and insurance. The organizers plan to hire lifeguards for the event and have spoken with the Ogunquit life guard service.

If they are able to hold the event, they hope that this could become an annual event in Ogunquit.



EVENT APPROVAL FORM

**NAME OF EVENT:** New England Intercollegiate Surf Competition

**ORGANIZATION SPONSORING THE EVENT:** UMass Amherst

**PRIMARY CONTACT PERSON:**

Name: Peter Roy  
Phone: 978-818-0057  
e-mail: peroy@umass.edu

\_\_\_\_\_  
Signature

**ALTERNATE CONTACT PERSON:**

Name: Alex Gekas  
Phone: 207-664-9300  
e-mail: agekas@umass.edu

\_\_\_\_\_  
Signature

**PURPOSE OF THE EVENT** (*Attach additional page if needed*)

The purpose of this event is for members of college surf clubs all throughout New England to compete with one another for the title of champion, and to provide entertainment for surfers and members who are not competing. It will be a great way to unite the surfers of the northern east coast and hopefully solidify our community.

**LOCATION OF EVENT:** The Ogunquit Beach River Mouth and parking lot.

**DATE(S) AND HOURS OF THE EVENT:** Either the last weekend in March or one of the first two weekends in April (3/30-31, 4/6-7, or 4/13-14 /2019). We hope to be able to choose the exact weekend closer in advance based on weather and surf forecasts. The competition will start around 10am and run until 6pm.

**PARKING** (Approximately how many parking spaces are needed) 50

**PARTICIPANTS** (approximately how many people are expected to attend): 150

**WILL YOU NEED POLICE OR TRAFFIC CONTROL** (if yes, describe what is needed):

No, we do not believe that this will be necessary due to the size of the event, but we will leave this up to the Town to decide based on its event policies.

**WILL THERE BE AMPLIFIED MUSIC** (the organizers are responsible for providing appropriate electrical service):

Yes, we plan on have having 1-2 bands play at the event. Likely in the parking lot.

**INSURANCE** (the organization must show proof of insurance and name the Town as an additional insured at least 1 week prior to the event)

Insurance will be provided through UMass. Proof of insurance will be provided prior to the event.

*Please note: Pursuant to Title X, TABLE 702.1 (Land Use Ordinance) No Outdoor Sales are permitted with this approval.*

This request has been reviewed by:

POLICE CHIEF _____	Recommend Approval: YES [ ] NO [ ] Dated: ____
CODE OFFICER _____	Recommend Approval: YES [ ] NO [ ] Dated: ____
FIRE CHIEF _____	Recommend Approval: YES [ ] NO [ ] Dated: ____
VISITOR SERVICES _____	Recommend Approval: YES [ ] NO [ ] Dated: ____

**OGUNQUIT SELECT BOARD ACTION ON THE REQUEST:**

DATE APPROVED: \_\_\_\_\_  DATE DENIED \_\_\_\_\_

*If approved* (signatures):

\_\_\_\_\_  
Charles Waite, III, Chair

\_\_\_\_\_  
John Daley, Vice Chair

\_\_\_\_\_  
Robert Winn, Jr., Member

\_\_\_\_\_  
Richard Dolliver, Member

\_\_\_\_\_  
Madeline Mooney, Member

## **2019 Select Board Meetings**

January 1, 2019 (This is a holiday, Select Board will not meet on this day)

January 15, 2019

February 5, 2019

February 19, 2019

March 5, 2019

March 19, 2019

April 2, 2019

April 16, 2019

May 7, 2019

May 21, 2019

June 4, 2019

June 11, 2019 – Annual Town Meeting

June 18, 2019

July 2, 2019

July 16, 2019

August 6, 2019

August 20, 2019

September 3, 2019

September 17, 2019

October 1, 2019

October 15, 2019

November 5, 2019 – Election Day (This depends on if there is a State election)

November 19, 2019

December 3, 2019

December 17, 2019

## **2019 Paid Holiday Schedule**

New Year's Day	January 1, 2019	Tuesday *
Martin Luther King Day	January 21, 2019	Monday
President's Day	February 18, 2019	Monday
Patriot's Day	April 15, 2019	Monday
Memorial Day	May 27, 2019	Monday
Independence Day	July 4, 2019	Thursday
Labor Day	September 2, 2019	Monday
Columbus Day	October 14, 2019	Monday
Veteran's Day	November 11, 2019	Monday
Thanksgiving	November 28, 2019	Thursday
Day after Thanksgiving	November 29, 2019	Friday
Christmas Eve	December 24, 2019	Tuesday
Christmas Day	December 25, 2019	Wednesday

## **Other Holidays & Information**

Valentine's Day	February 14, 2019	Thursday
Daylight Savings	March 10, 2019	Sunday
St. Patrick's Day	March 17, 2019	Sunday
Good Friday	April 19, 2018	Friday
Easter Sunday	April 21, 2019	Sunday
Mother's Day	May 12, 2019	Sunday
June Town Meeting & Elections	June 11, 2018	Tuesday
Father's Day	June 16, 2019	Sunday
Halloween	October 31, 2019	Thursday
Daylight Savings	November 3, 2019	Sunday
November Election (?)	November 5, 2019	Tuesday*
New Year's Eve	December 31, 2019	Tuesday

## **Jewish Holidays**

Rosh Hashana	September 30, 2019-	
	October 1, 2019	Monday-Tuesday*
Yom Kippur	October 8-9, 2019	Tuesday-Wednesday
	October 16-20, 2019	Wednesday-Sunday

\*Conflicts with Select Board meeting