Charles L. Waite, III, Chair
Madeline S. Mooney, Vice Chair
John M. Daley
Lindsey M. Perry
Robert N. Winn, Jr.

Ogunquit Select Board
Tuesday, August 6, 2019
Dunaway Center
Agenda

5:30 p.m. Workshop

- Committee Applicant Interviews

6:00 p.m. Meeting

1.0 Call to Order

1.1. Roll Call

1.2 Pledge of Allegiance

2.0 Meeting Minutes

2.1 July 23, 2019

2.2 July 24, 2019

2.3 July 30, 2019

3.0 Public Hearings – Liquor & Amusement - *None*

4.0 Presentations, Proclamations, Resolutions & Communications - *None*

5.0 Appointments & Resignations

5.1 Bicycle-Pedestrian Committee

5.2 Board of Assessment Review

5.3 Ogunquit Heritage Museum Committee

5.4 Historic Preservation Commission

5.5 Performing Arts Committee

5.6 Planning Board

5.7 Zoning Board of Appeals

6.0 Unfinished Business - *None*

7.0 Town Manager's Report

8.0 New Business

8.1 ***Public Hearing*** – Amendment to Ogunquit Town Charter Article VIII, Section 804 Recall of Elected Officials

8.2 ***Public Hearing*** – Regarding whether to Establish a Charter Commission for the Purpose of Revising the Municipal Charter

8.3 Acceptance of a Donation by SMILE Mass of a Beach Wheel Chair Donation

9.0 Citizens Comments (for Town topics not on the Agenda)
The Select Board welcomes public comments and questions about Town-related issues that are not on the agenda. We ask that people keep comments on point and within 3 minutes.

10.0 Other Business

10.1 Select Board Reports and Announcements

11.0 Adjournment

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Upcoming meeting and events (please check web site for any changes in)

Aug. 13 Ogunquit Sewer District Trustee Election
Aug. 20 Select Board Meeting and workshop
Sept. 2 Labor Day - Town Office Closed
Sept. 3 Select Board Meeting
Sept. 10 Select Board Workshop
Sept. 17 Select Board Meeting

Meeting Minutes For Approval

GUNQUIT
Beautiful Place by the Sea

SELECT BOARD
MEETING MINUTES
JULY 23, 2019

1.0 Select Board Meeting

1.1 Call to Order

Meeting called to order at 6:00pm.

Members present: Charles L. Waite, III, Chair
Madeline S. Mooney, Vice Chair
John M. Daley
Lindsey M. Perry

Members absent: Robert N. Winn, Jr.

Motion made by Madeline Mooney and second by Lindsey Perry to excuse the absence of Robert Winn, Jr. from the July 23, 2019 Select Board meeting; approved 4-0.

Others present: Patricia A. Finnigan, Town Manager

1.2 Pledge of Allegiance

The Pledge of Allegiance was recited by some in attendance.

1.3 Excused absence of Select Board Member Daley July 2, 2019 Meeting

Motion made by Madeline Mooney and second by Lindsey Perry to excuse the absence of John Daley from the July 2, 2019 Select Board meeting; approved 4-0, Winn absent.

2.0 Meeting Minutes

2.1 July 9, 2019 - Motion made by and second by to approve the minutes of the July 9, 2019 Select Board

Motion made by Lindsey Perry and second by Madeline Mooney to approve the minutes of the July 9, 2019 Select Board meeting; approved 4-0, Winn absent.

3.0 **Public Hearings – Liquor & Amusement**

Public Hearing opened at 6:05pm

There were no comments or questions from the public in attendance.

Public Hearing closed at 6:06pm.

3.1 Hartwell House - *Malt, Spirituous & Vinous Liquor License Renewal*

Application was recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer.

Jim Hartwell was in attendance to represent Hartwell House.

072319-01 Motion made by John Daley and second by Madeline Mooney to approve the Malt, Spirituous & Vinous Liquor License Renewal Application for the Hartwell House, approved 4-0, Winn absent.

3.2 Ogunquit Beach Lobster House - *Malt, Spirituous & Vinous Liquor License Renewal*

Application was recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer.

Jana Medina was in attendance to represent the Ogunquit Beach Lobster House.

072319-01 Motion made by John Daley and second by Madeline Mooney to approve the Malt, Spirituous & Vinous Liquor License Renewal Application for the Ogunquit Beach Lobster House, approved 4-0, Winn absent.

3.3 Pizza Napoli - *Malt, Spirituous & Vinous Liquor License Renewal*

Application was recommended for approval by the Police Chief, Fire Chief and Code Enforcement Officer.

Robert Coles was in attendance to represent Pizza Napoli.

072319-01 Motion made by John Daley and second by Madeline Mooney to approve the Malt, Spirituous & Vinous Liquor License Renewal Application for Pizza Napoli, approved 4-0, Winn absent.

4.0 Presentations, Proclamations, Resolutions & Communications - *None*

5.0 Appointments & Resignations - *None*

Chair Waite stated that clearly, Ogunquit is fortunate to have so many civic-minded individuals who generously share their time and talents to give and serve on the town committees and the boards. Every year at this time the Select Board makes appointments to the town committees and boards. Term expirations and vacancies have occurred during the year and alternate members only serve for one year, so those appointments need to be made annually. If anyone is interested in applying or reapplying to serve on a committee or board please submit your application soon. It is very easy, the applications are available in the hall, online, the Town Clerk's Office or the Town Manager's Office.

We would like to start making appointments and filling vacancies so that all the committees and boards can be full to accomplish their work. If you have never been on a committee or board, or it has been awhile, we encourage you to do so. We are a stronger community and we have diverse viewpoints; people throughout the community that are involved and engaged make a stronger electorate.

6.0 Unfinished Business

6.1 Appointments of Select Board Liaison (table to August 6 Select Board meeting)

Last meeting this was discussed, but Select Board Member Daley was not present to participate. There was a discussion to wait for the appointments to be made or wait until committees are appointed.

Motion made by Lindsey Perry and second by Madeline Mooney to table this agenda item until the August 6, 2019 meeting of the Select Board; approved 4-0, Winn absent.

7.0 Town Manager's Report

Thanked everyone who worked for the town last weekend during the heat wave.

Commented on changes in staffing, Debra Burns will be joining the Town as the new Deputy Clerk-Deputy Treasurer.

Will be having interviews for Treasurer this week, hopefully will have good news for the Board on August 6th.

Still have a couple of vacancies that are working on: Public Works Director and Fire Chief.

The Ogunquit Ocean Rescue took back the trophy during this year's lifeguard competition.

8.0 New Business

8.1 Ogunquit Playhouse - Application for Bingo on August 5, 2019

The Ogunquit Playhouse has an application for Bingo for August 5, 2019. The Playhouse will be doing a volunteer recognition event and one of the activities that the wanted to do is to play Bingo, in order to do that they need the permission of the Town and the State.

072319-02 Motion made by Madeline Mooney and second by Lindsey Perry to approve the License Application for the Ogunquit Playhouse for Bingo on August 5, 2019; approved 4-0, Winn absent.

8.2 Award of Bid for Public Works Department Truck (Chassis Cab)

The voters approved the purchase of a new Public Works truck at the June Annual Town Meeting. The Town issued a request for bids to replace Truck #10, a 2005 truck which is the oldest truck in the fleet. The total amount requested and approved was $95,000. The Town received bids from three (3) vendors; Arundel Ford, Casco Bay Ford and Stoneham Ford. After reviewing the submissions one vendor presented a bid which met all the specifications. Public Works Interim Director and Fleet Manager recommended that the Select Board award the bid to Stoneham Ford in the amount of $51,314.70 (truck chassis only). The Town will now go out to bid for the plow and sanding equipment.

Carol Murray, Interim Public Works Director, was in attendance to answer questions from the Select Board.

072319-03 Motion made by Lindsey Perry and second by Madeline Mooney to award the bid for the Public Works Department Truck (Chassis Cab) to Stoneham Ford in the amount of $51,314.70; approved 4-0, Winn absent.

8.3 Establish a Sustainability Committee

Carol Murray gave a presentation on the value of a Sustainability Committee.

Sustainability Committee

The purpose of the Sustainability Committee is to advise the Select Board regarding environmental sustainability, resiliency, energy conservation, and climate change issues so the Town can act proactively to protect and preserve our quality of life, adapt to climate change, reduce our carbon footprint, support smart growth and development to maintain economic vitality, and be stewards of our environmental and economic resources.

The following are some examples of tasks the Sustainability Committee will perform:

- *Advise the Select Board and recommend strategies, ordinances, policies, and projects that result in energy conservation that can show return on investment, and environmental benefit.*
- *Provide community education and outreach to residents and businesses homeowners and businesses to understand sustainability issues and climate adaptation strategies that can help people make informed choices regarding energy consumption and environmental protection.*
- *Collaborate with area communities, the public schools, and the State on climate adaption matters.*
- *Recommend Town capital projects that are designed to adapt to climate change and other environmental challenges in order to minimize destruction from natural disasters and preserve the Town's natural resources, infrastructure, and financial resources.*
- *Issue an annual report to the Select Board on the committee's progress, accomplishments, and what needs to be done.*

072319-04 Motion made by Lindsey Perry and second by Madeline Mooney to establish a Sustainability Committee as described; approved 4-0, Winn absent.

8.4 Schedule a Public Hearing to Consider a Proposed Charter Amendment to Article VIII Section 804 Recall of Elected Officials

The Select Board met recently with the Town Attorney, there was a discussion about recall and how that was perceived by the Board Members and someone that wasn't on the Board at that time. There are two ways of thinking; there could be a Charter Amendment which would be put on the ballot to be voted upon. At the time, the Board considered that it would be only fair, instead of them making the

decision, that they hold a public hearing to consider establishing a Charter Review Commission to review the Town Charter.

There were no comments or questions from the public in attendance.

072319-05 Motion made by Lindsey Perry and second by John Daley to schedule a public hearing on August 6, 2019 to consider a Proposed Charter Amendment to Article VIII, Section 804, Recall of Elected Officials for the November 5, 2019 Special Town Meeting Warrant; approved 4-0, Winn absent.

8.5 Schedule a Public Hearing to Consider Establishing a Charter Commission to review the Town Charter

There were no comments or questions from the public in attendance.

072319-06 Motion made by John Daley and second by Madeline Mooney to schedule a public hearing on August 6, 2019 to consider Establishing a Charter Commission to review the Town Charter for the November 5, 2019 Special Town Meeting Warrant; approved 4-0, Winn absent.

8.6 Review of Special Town Meeting Calendar for November 5, 2019

August 13, 2019	Ogunquit Sewer District Runoff Election
July 29, 2019	Nomination Papers Available (tentative date)
September 6, 2019	Nomination Papers & Ordinance Changes Due
September 10, 2019	Public Hearing on Special Town Meeting
September 24, 2019	Warrant & Order for Special Town Meeting Signed
October 4, 2019	Absentee Ballots Available for Special Town Meeting
October 8, 2019	Public Hearing on Special Town Meeting
October 22, 2019	Public Hearing on Special Town Meeting
November 5, 2019	Special Town Meeting State Referendum Election

There were no comments or questions from the public in attendance.

8.7 Select Board Review and Approval of Commercial Card Resolution with Peoples United Bank

Town Manager Finnigan explained that the Town has a relationship with a number of banks; Peoples United is one of the banks that do issue credit cards. Most companies or banks issue credit cards in the name of the individual. The town

wants credit cards issued to the Town of Ogunquit with Departments issued on the cards. These cards will have a very strict credit limit and only be issued to the Town Treasurer, Police Chief, Fire Chief and Public Works Director.

There were no comments or questions from the public in attendance.

072319-07 Motion made by Lindsey Perry and second by Madeline Mooney to approve the Commercial Credit Card Resolution from Peoples United Bank which will allow the Town to have credit cards for limited purposes under the direction of the Treasurer; approved 4-0, Winn absent.

9.0 **Citizens Comments** (For Town topics not on the Agenda)
The Select Board welcomes public comments and questions about Town-related issues that are not on the agenda. We ask that people keep comments on point and within 3 minutes.

Marc Clermont, 28 Village Green Drive

- Comments about gifting of town land for Senior Housing.

Mary Breen, owner of Bread & Roses Bakery, 246 Main Street and property owner of 114 Stearns Road

- Comments regarding recent elections.

Peter Kahn, 3 Tern Street

- Comments and questions about the proposed amendment discussed by the Select Board.

Lauren Fogarty, 24 School Street

- Commented on the Select Board rules and the three-minute rule for the public.

Barbara Ferraro

- Comments regarding Ogunquit Housing - reminder for a workshop meeting with the Select Board.

Marc Clermont, 28 Village Green Drive

- Requested that Select Board workshops be held later in the day for those who work have the ability to attend.

Pat Hussey, Ocean Heights

- Comments regarding a letter she had received.

Jim Hartwell, 312 Shore Road

- Asked about flags and the limit of how many he can put out.
- Comments regarding the "Plan for Growth in Ogunquit".

10.0 Other Business

10.1 Select Board Reports and Announcements

Selectwoman Mooney

- Reviewed the Select Board Rules.

Selectman Daley

- Comments regarding an article in *Downeast Magazine.*

Selectwoman Perry

- Comments regarding article on *Buzz Feed* about Ogunquit.
- Comments about her presence at the beach and speaking with the Lifeguards.

Chair Waite

- Congratulations to the Lifeguards.
- Commended the Fire Department and the First Responders.
- Commended Ogunquit Housing, Inc. for their presentation.
- Asked that everyone to please be aware of bicycles, pedestrians and traffic.

11.0 Adjournment

Motion made by John Daley and second by Madeline Mooney to adjourn the meeting at 7:25pm; approved 4-0, Winn absent.

Respectfully submitted,

_____

Cheryl L. Emery, Administrative Assistant to the Town Manager

OGUNQUIT
Beautiful Place by the Sea

Ogunquit Select Board
July 24, 2019

Minutes

The Ogunquit Select Board convened on Wednesday July 24, 2019 at the Dunaway Center Auditorium to continue its facilitated discussion of Select Board and staff duties and performance.

The meeting was called to order by Select Board Chair Charles L. Waite III at approximately 4:00 p.m. Select Board Members present were: Charles L. Waite, III, Chair, Madeline Mooney, Vice Chair, John M. Daley, Lindsey Perry, and Bob Winn. Also present were Town Manager Patricia Finnigan, Facilitator Susanna Liller, and members of the public.

The Town Manager summarized the work that the Select Board had done to date with the Facilitator to work on performance issues. She noted that the Select Board had identified issues to work on at its first workshop on June 25, 2019. They had also met on July 1, and the purpose of this workshop was to continue that work.

The Town Manager turned the meeting over to Facilitator Susanna Liller. Ms. Liller recapped the Ground Rules that the Select Board agreed to use to conduct their work. She asked if there were any Ground Rules that they wished to add, and there were none. She asked if there were any additional issues to add to the "issues list." Select Board Member Daley said he had questions whether the Select Board had gone off topic at its last session and discussed things that were not allowed to be discussed in executive session. He said that he had asked for an opinion form the Town Attorney. The Town Manager said that the Town Attorney had reviewed his question and would respond to the whole Select Board, but she wanted to assure the Select Board that their discussions in executive session to date have been appropriate.

Chair Wait asked if there were any other matters to discuss before going into executive session. There being none, a motion was made by Select Board Member Perry, seconded by Select Board Member Mooney to go into executive session pursuant to Title 1 MRS §405.6.A regarding consideration of the duties and performance evaluation of the Select Board and staff. The motion passed 5 to 0 and the Select Board entered executive session at approximately 4:26 p.m.

At approximately 6:35 p.m. Select Board Member Perry made a motion, seconded by Select Board Member Mooney, to come out of executive session. The motion passed 5 to 0.

Select Board Chair Waite made a motion to adjourn, seconded by Select Board Member Winn to adjourn the meeting at approximately 6:36 p.m.

Submitted by:
Patricia A. Finnigan
Town Manager

OGUNQUIT
Beautiful Place by the Sea

Ogunquit Select Board
July 30, 2019

Minutes

The Ogunquit Select Board convened on Tuesday July 30, 2019 at the Dunaway Center Auditorium to have a workshop with Town Attorney Mary Costigan, regarding the Freedom of Access Law and the process pertaining to Charter Amendments, Charter Revisions, and Charter Commissions, followed by an executive session. The meeting was called to order by Select Board Chair Charles L. Waite III at approximately 5:30 p.m.

Select Board Members present were: Charles L. Waite, III, Chair, Madeline Mooney, Vice Chair, John M. Daley, Lindsey Perry, and Bob Winn. Also present were Town Manager Patricia Finnigan, Town Attorney Mary Costigan, and members of the public.

After the workshop concluded, a motion was made by Select Board Vice Chair Mooney, seconded by Select Board Member Bob Winn to go into executive session pursuant to Title 1 MRS §405.6.E to consult with the Town Attorney regarding the legal rights and duties of the Select Board. Select Board Member John Daley asked for clarification for the reason for the executive session. Attorney Costigan stated it was permissible for the Select Board to meet with her in executive session to discuss the Select Board's legal rights and duties. The Select Board voted 5 to 0 to go into executive session at approximately 7:15 p.m.

Upon motion of Select Board Member Winn, second by Select Board Member Mooney, the Select Board voted to come out of executive session at approximately 7:50 p.m.

Select Board Chair Waite made a motion to adjourn, seconded by Select Board Member Perry. The meeting adjourned at approximately 7:50 p.m.

Submitted by:
Patricia A. Finnigan
Town Manager

BOARD/COMMITTEE LIST	APPLICATION STATUS	TOWN	TERM	MEMBERSHIP
KEY:				
Application received from current board/committee member with expiring term				
Application mailed to current board/committee member with expiring term				
Vacancy				
NEW Application for new board/committee member				
BIKE-PEDESTRIAN COMMITTEE	(5 Members/2 Alternates)			
Jennifer Walker	08.02.2019 Clerk mailed application	Ogunquit	**2019**	Member
John Cavaretta	08.02.2019 Clerk mailed application	Ogunquit	**2019**	Member
Priscilla Botsford	N/A	Ogunquit	**2020**	Member
Bruce Byorkman	N/A	Ogunquit	**2020**	Member
Charles LaFlamme	N/A	Moody	**2021**	Member-Chair
Bob McBreen	N/A	Ogunquit	**2021**	Member
Gregory Testa	08.02.2019 Clerk mailed application	Ogunquit	**2019**	1st Alternate
Vacant				2nd Alternate
NEW APPLICATION(S)				
Paul Jean	APPLICATION RECEIVED	Ogunquit		
BOARD OF ASSESSMENT REVIEW	**Member - 3 Yrs.**	**Alternate - 1 Yr.**		
Paul Breen	N/A	Ogunquit	**2020**	Member-Chair
Vacant			2020	Member-Vice Chair
Peter Kahn	N/A	Ogunquit	**2020**	Member-Secretary
Kirk Lavoie	08.02.2019 Clerk mailed application	Ogunquit	**2019**	1st Alternate
Elaine Cooper	APPLICATION RECEIVED	Ogunquit	**2019**	2nd Alternate
BUDGET REVIEW COMMITTEE	**Elected - 3 Yr. Term**	**Alternate - 1 Yr.**		
Mark MacLeod	N/A	Ogunquit	**2020**	Member
William Sawyer	N/A	Ogunquit	**2020**	Member

Elaine Cooper	N/A - APPLICATION RECEIVED	Ogunquit	**2021**	Member
Frederick Lynk	N/A	Ogunquit	**2021**	Member
Thomas Sellers, III	N/A		**2022**	Member
Peter Kahn	APPLICATION RECEIVED	Ogunquit	**2019**	1st Alternate
Vacant			**2019**	2nd Alternate
CONSERVATION COMMISSION	**Member - 3 Yrs.**	**Alternate - 1 Yr.**		
William J. Lee	08.02.2019 Clerk mailed application	Ogunquit	**2019**	Member
Valerie Kaufmann	N/A	Ogunquit	**2020**	Member
J. Douglas Mayer	N/A	Ogunquit	**2020**	Member
Pamela Sawyer	N/A	Ogunquit	**2020**	Member
William Woods	08.02.2019 Clerk mailed application	Ogunquit	**2019**	Member
Cynthia Douglass	N/A	Ogunquit	**2021**	Member
Laura Brogan	N/A	Cape Neddick	**2021**	Member
Vacant			**2019**	1st Alternte
Vacant			**2019**	2nd Alternate
NEW APPLICATION(S)				
Elaine Cooper	APPLICATION RECEIVED	Ogunquit		
Paul Jean	APPLICATION RECEIVED	Ogunquit		
HARBOR COMMITTEE	**Member - 3-Yrs.**	**Alternate - 1-Yr.**		
Robert McIntire	N/A	Ogunquit	**2021**	Member
Steven Perkins	08.02.2019 Clerk mailed application	Ogunquit	**2019**	Member
William "Tim" Tower III*	08.02.2019 Clerk mailed application	Ogunquit	**2019**	Member
Percy Stevens, Jr.	N/A	Ogunquit	**2020**	Member
John "Jack" Gordon	N/A	Ogunquit	**2021**	Member
Jay Smith	APPLICATION RECEIVED	Ogunquit	**2019**	1st Alternate
Josh Audet	08.02.2019 Clerk mailed application	Ogunquit	**2019**	2nd Alternate
NEW APPLICATION(S)				
Carole Aaron	APPLICATION RECEIVED	Ogunquit		
Paul Jean	APPLICATION RECEIVED	Ogunquit		
HERITAGE MUSEUM COMMITTEE	**Member - 3-Yrs.**	**Alternate - 1-Yr.**		
L.F. "Sonny" Perkins	APPLICATION RECEIVED	York	**2019**	Member
Vacant			**2019**	Member
Gary Littlefield	N/A	Ogunquit	**2020**	Member
Eva Nudelman	N/A	Ogunquit	**2020**	Member

Patricia Weare	N/A	Cape Neddick	**2020**	Member
Peter Woodbury	N/A	Ogunquit	**2020**	Member
Susan Meffert	N/A	York	**2021**	Member
John Ross	N/A	Ogunquit	**2021**	Member
Jay Smith	N/A	Ogunquit	**2021**	Member
Marc Saulnier	08.02.2019 Clerk mailed application	Ogunquit	**2019**	1st Alternate
Sara Lefferts	08.02.2019 Clerk mailed application	Ogunquit	**2019**	2nd Alternate
HISTORIC PRESERVATION COMMISSION	**Member - 3 Yrs.**	**Alternate - 1Yr.**		
Helen Horn	08.02.2019 Clerk mailed application	Ogunquit	**2019**	Member
Leonard Wyman	08.02.2019 Clerk mailed application	Ogunquit	**2019**	Member
Sumner Nystedt	N/A	Ogunquit	**2020**	Member - Chair
Marsha Northrop	N/A	Ogunquit	**2020**	Member
Marcia Williams	N/A	Ogunquit	**2021**	Member
Kerry Ellen Enright	APPLICATION RECEIVED	Ogunquit	**2019**	1st Alternate
Vacant		Ogunquit	**2019**	2nd Alternate
NEW APPLICATION(S)				
Elaine Cooper	APPLICATION RECEIVED	Ogunquit		
MARGINAL WAY COMMITTEE	**Member - 3-Yrs.**	**Alternate - 1-Yr.**		
Kristen Arnold	08.02.2019 Clerk mailed application	Ogunquit	**2018**	Member
Paul Breen	APPLICATION RECEIVED	Ogunquit	**2019**	Member
Vacant			**2019**	Member
Louesa Gillespie	N/A	Ogunquit	**2020**	Member
Joan Griswold	N/A	Ogunquit	**2020**	Member
Jim Oliver	N/A	Ogunquit	**2020**	Member
Vacant			**2021**	Member
Vacant			**2019**	1st Alternate
Vacant			**2019**	2nd Alternate
NEW APPLICATION(S)				
Elaine Cooper	APPLICATION RECEIVED	Ogunquit		
PARKS & RECREATION COMMITTEE	**Member - 3-Yrs.**			
Vacant			**2019**	Member
Vacant			**2019**	Member
Michelle Low	N/A	Ogunquit	**2020**	Member-Chair
Jason Corbin	N/A	Ogunquit	**2020**	Member-Vice Chair
Vacant			**2020**	Member
Larry Carlson	N/A	Ogunquit	**2021**	Member

Ian Kaiser	N/A	Ogunquit	**2021**	Member
PERFORMING ARTS COMMITTEE	**Member - 3-Yrs.**			
Lesley Mathews	APPLICATION RECEIVED	Ogunquit	**2019**	Member
Janel Lundgren	APPLICATION RECEIVED	Cape Neddick	**2019**	Member
Vacant			2019	Member
Miki Ann Boyd	N/A	Wells	**2020**	Member
Patricia Mason	N/A	Ogunquit	**2020**	Member
Eva Nudelman	N/A	Ogunquit	**2020**	Member
Vacant			2020	Member
Steve Einstein	N/A	S. Berwick	**2021**	Member
Vincent D'Errico	N/A	North Berwick	**2021**	Member
Vacant			2019	1st Alternate
Charlotte Streeter	APPLICATION RECEIVED	Wells	**2019**	2nd Alternate
PLANNING BOARD	**Member - 3-Yrs.**	**Alternate - 1-Yr.**		
Rusty (Albert) Hayes	APPLICATION RECEIVED	Ogunquit	**2019**	Member-Vice Chair
Steve Wilkos	N/A	Ogunquit	**2020**	Member-Chair
Muriel Freedman	N/A	Ogunquit	**2020**	Member
Jacqueline Bevins	N/A	Ogunquit	**2021**	Member
Mark MacLeod	N/A	Ogunquit	**2021**	Member
Priscilla Botsford	APPLICATION RECEIVED	Ogunquit	**2019**	1st Alternate
Brian Aromando	APPLICATION RECEIVED	Ogunquit	**2019**	2nd Alternate
NEW APPLICATION(S)				
Elaine Cooper	APPLICATION RECEIVED	Ogunquit		
SHELLFISH CONSERVATION COM.	**Member - 3-Yrs.**	**Alternate - 1-Yr.**		
Leonard Wyman	08.02.2019 Clerk mailed application	Ogunquit	**2019**	Member
George Cundiff	08.02.2019 Clerk mailed application	Ogunquit	**2019**	Member
Everett Leach	N/A	Ogunquit	**2020**	Member
Arthur Damren	N/A	Ogunquit	**2021**	Member-Chair
Craig Thiede	N/A	Ogunquit	**2021**	Member
Chris Perry	08.02.2019 Clerk mailed application	Ogunquit	**2019**	1st Alternate
Vacant			2019	2nd Alternate
NEW APPLICATION(S)				
Paul Jean	APPLICATION RECEIVED	Ogunquit		
ZONING BOARD OF APPEALS	**Member - 3-Yrs.**	**Alternate - 1-Yr.**		
J. Douglas Mayer	APPLICATION RECEIVED	Ogunquit	**2019**	Member

Peter L. Griswold	APPLICATION RECEIVED	Ogunquit	**2019**	Member
Jerry DeHart	N/A	Ogunquit	**2020**	Member
Jay Smith	N/A	Ogunquit	**2020**	Member-Chair
Michael Horn	N/A	Ogunquit	**2021**	Member
Carole Aaron	APPLICATION RECEIVED	Ogunquit	**2019**	1st Alternate
Glenn Deletetsky	08.02.2019 Clerk mailed application	Ogunquit	**2019**	2nd Alternate

BIKE-PEDESTRIAN COMMITTEE

NEW APPLICATIONS

Application for Appointment to Town Committees or Boards

Town of Ogunquit, Maine
Town Clerk's Office
23 School Street, PO Box 875
Ogunquit, Maine 03907
Telephone: (207) 646-9546 townclerk@townofogunquit.org

20/88
TOWN OF OGUNQUIT, MAIN
Received in the Town Clerk's Office
on 07/29/19
at 11:30
Rec. by CM
Town Clerk

NAME: Paul Jean
RESIDENCE: [redacted]
MAILING (If different): _____
E-MAIL: [redacted] PHONE: [redacted]
New appointment ☒ Request for reappointment ☐

Please check your choice(s). List by priority by marking 1, 2, 3 if more than one selection.

- ☐ Age Friendly Community Committee
- ☒ Bicycle-Pedestrian Committee
- ☐ Board of Assessment Review
- ☐ Budget Review Committee
- ☐ Comprehensive Plan Committee
- ☒ Conservation Commission
- ☒ Harbor Committee
- ☐ Heritage Museum Committee
- ☐ Historic Preservation Commission
- ☐ Marginal Way Committee
- ☐ Ogunquit Village School Re-use
- ☐ Parks & Recreation Committee
- ☐ Performing Arts Committee
- ☐ Planning Board
- ☒ Shellfish Conservation Commission
- ☒ Sustainability Committee
- ☐ Zoning Board of Appeals
- ☐ Other areas of interest (describe below)

Relevant experience (including service on other Boards/Committees) Vice Chairman - Beach Erosion Committee 2013

I am a: (check those that apply)
- ☒ Resident
- ☐ Seasonal Resident
- ☒ Registered to Vote in Ogunquit
- ☒ Ogunquit Property Owner (residential)
- ☐ Ogunquit Property Owner (business)
- ☐ Non-resident
- ☐ Non-resident (business owner)
- ☐ Non-resident (work in town)

Reasons for wanting to serve on this committee: Ogunquit has great natural resources and attractions. These areas are in a compact space of four square miles and are currently well managed. I would like to be a Team member helping in that effort.

Paul Jean
Signature of Applicant

7/29/19
Date

Ogunquit, Maine 03907
603-809-3841

Objective: To join a team where my Project Management skills can be utilized to have a positive impact to the company's success and customer satisfaction.

Experience: Program Management, Supply Chain Management, Logistics, Finance, Contracts

Program Manager of Operations – Space Products and Systems **BAE Systems Incorporated** **January 2005 – Present**

Managing all aspects of the Project Team in the execution of Deep Space Projects and High Reliability Space Satellite Programs

- Managing integrated product team tasked with managing all Operations efforts during proposal phase, Supply chain procurement, pedigree traceability, production management and testing of Space Flight Products
- Responsibilities include cost management, risk management, labor review, scheduling, process development and laboratory support management for integration and testing
- Position requires reporting of key Financial performance metrics to Program Management and Customer Program Reviews
- Support root cause analysis, corrective action and continuous improvement activities for both internal and external customers
- Ensure operations personnel training levels are capable to support the execution of space products assembly and testing

Program Manager of Operations – Electronic Protection Systems **BAE Systems Incorporated** **January 2000 – December 2004**

Provided leadership and direction for the Readiness and Sustainment business area, consisting of multiple heritage programs in US Air Force and Navy contracts for countermeasures RF testing and Airborne Self-Protection Systems

- Responsible to manage programs from contract award to the final delivery (Sell Off) of product to the customer
- Lead Manager for proposal development, statement of work analysis, Bid determination and Customer presentations
- Develop and maintain program strategies, financial and schedule baselines for all functions of a program including, Engineering, Quality, Procurement, and Material Management and Supply Chain Management Strategies
- Perform as single point of contact between Customers, Program Office, and Operations functions
- Financial Planning and Control for the Contract duration including close-out activities with Customer and Government
- Project Planning and ensuring development of all supporting plans required for the Contract

Program Office Specialist – Navy and Air Force Protection Systems **Lockheed Martin Incorporated** **May 1997 – January 2000**

- Program Office responsibilities to manage specific aspects of hundreds of active contacts for Airborne Self Protection Systems
- Programs areas consisted of Hardware and Software projects for both on-shore and international Customers
- Prepare statements of work, estimates of product or service cost; negotiate contract pricing, and terms and conditions of contracts
- Manage several cross-functional teams to support the tasking across the contract base including resources and schedule priority
- Responsible to manage configuration of systems, software and documentation for the programs supported

After Market Specialist – Navy and Air Force Systems **Lockheed Martin Incorporated** **October 1992 – May 1997**

- Control labor and material cost accounts for multiple engineering, production and repair programs and initiated corrective actions to mitigate risk to schedule and cost
- Manage RFQ bid no bid activity from Customers and track proposals submitted by Programs to facilitate contract awards
- Financial reporting including income forecasts on projected contract awards to support divisions long range planning
- Establish Cost Account funding levels and develop Program Baseline Budgets

Education: BS - Organizational Behavior Management - May 2005 - Daniel Webster College Nashua, New Hampshire

IT Skills: Microsoft Office Pro Suite, Oracle ERP, Hyperion, Product Data Manager, Financial Cost Account Manager Platforms

Committee: Diversity and Inclusion Committee at BAE Systems 2013- Current
Vice Chairman of the "Beach Erosion Committee" for Town of Ogunquit Maine 2013-2014 development and preparing RFP's and SOW's and coordination activities through Town Select board members, State Geologist, and Beach Engineering firms 2013-2014

Awards: Pioneer Award 2017 – Making the Merrimack, NH campus a better place to work.
Vice Presidents Recognition Award 2016 – Created enthusiasm, quality, and collaboration to meet year end goals
Vice Presidents Award 2015 – Increased additional sales closing year end 2015 above expectations
Chairman's Bronze Award 2007 – Actions and Behavior on an Integrated Product Teams
Space Systems and Electronics Vice Presidents Award 2007 – Successful Delivery of Product as a Division Milestone

BOARD OF ASSESSMENT

REVIEW COMMITTEE

RE-APPOINTMENTS

OGUNQUIT
Beautiful Place by the Sea

MUNICIPAL OFFICES
23 SCHOOL STREET • P.O. BOX 875
OGUNQUIT, MAINE 03907-0875
Website: www.townofogunquit.org
E-mail: info@townofogunquit.org
(207) 646-5139 General Offices
(207) 646-9326 Land Use
(207) 646-9546 Town Clerk
(207) 646-5920 Fax

Certificate of Appointment

In accordance with Article III, Section 310.2 of the Charter of the Town of Ogunquit, the undersigned municipal officers of the Town of Ogunquit do hereby vote to appoint and confirm:

Elaine Cooper as a Board of Assessment Review

Dated: August 6, 2019
Term Expiration: _____

OGUNQUIT SELECT BOARD

_____
John M. Daley

_____
Madeline S. Mooney

_____
Lindsey M. Perry

_____
Charles L. Waite, III

_____
Robert N. Winn, Jr.

State of Maine
County of York, ss

_____, 2019

Personally appeared the above named Elaine Cooper, who has been duly appointed and confirmed as a Board of Assessment Review in said municipality and took the oath necessary to qualify for office and perform the duties thereof for the above-stated term according to law.

Before me,

_____
Christine L. Murphy, Town Clerk

TOWN OF OGUNQUIT, MAINE
TOWN CLERK'S OFFICE
23 School Street, PO Box 2122, Ogunquit, Maine 03907
Telephone: (207) 646-9546 Fax: (207) 646-5920

TOWN OF OGUNQUIT, MAINE
Received in the
Town Clerk's Office
on 06/18/19 1:30 PM
Rec. by [signature]
Town Clerk

24/88

APPLICATION FOR APPOINTMENT TO TOWN COMMITTEE/BOARDS

☑ New ☑ Re-Appointment ☑ Appointment from Alternate to Full Member

Please answer all questions on the form

NAME: Elaine Cooper

RESIDENCE:

MAILING (If different)

E-MAIL ADDRESS PHONE:

Please check your choices and list in order or priority by marking 1, 2, 3, etc.

_____ Bike-Pedestrian Committee
✓ Board of Assessment Review (Reappointment)
_____ Comprehensive Plan
3 Conservation Commission
_____ Harbor Committee
_____ Heritage Museum Committee
4 Historic Preservation Committee
2 Marginal Way Committee
_____ Parks & Recreation Committee
_____ Performing Arts Committee
(1) Planning Board Full number
_____ Recycling Committee
_____ Shellfish Conservation Commission
_____ Zoning Board of Appeals
✓ Other Budget Review Committee
_____ Other _____ (From alternate to full)

Related experience (Including other Boards/Commissions) Currently serve on Board of Assessment Review and Budget Review Committee - as 1st Alternate on BRC can move to full member with Lindsey moving to Select Board. Applying for the Full number slot on the Planning Board - up in 2019 - as my priority. In lieu of this appointment would serve on Marginal Way Committee, Conservation Commission and Historic Preservation Committee where @ chair has asked me to join

I am a: (check those that apply)

✓ Year- Round Resident _____ Summer Resident ✓ Ogunquit Property Owner

✓ Registered Voter in Ogunquit

Why would you like to serve on this committee? I am a very detailed and fact oriented person who will follow the CEO's equally to every resident and be well prepared for every meeting. Board members need to offer a complete understanding of issues, not just look to CEO or planner for answers.

Please check appropriate box

I have ☑ have not ☐ attended at least two (2) meetings of the Board for which application is being made. ☐ If appointed, I agree to attend all meetings when I am able and will inform the Chairperson when I am not able to attend. Have attended every PB meeting for 10 months and 3 others a minimum of 2 times.

Elaine L. Cooper
Signature of Applicant

6/18/19
Date

BUDGET REVIEW COMMITTEE

RE-APPOINTMENTS

TOWN CLERK'S OFFICE
23 School Street, PO Box 2122, Ogunquit, Maine 03907
Telephone: (207) 646-9546 Fax: (207) 646-5920

Received in the Town Clerk's Office on 06/18/19 at 1:30 pm
Rec. by [signature] Town Clerk

APPLICATION FOR APPOINTMENT TO TOWN COMMITTEE/BOARDS

☑ New ☑ Re-Appointment ☑ Appointment from Alternate to Full Member

Please answer all questions on the form

NAME: Elaine Cooper
RESIDENCE:
MAILING (If different)
E-MAIL ADDRESS PHONE:

Please check your choices and list in order or priority by marking 1, 2, 3, etc.

- ___ Bike-Pedestrian Committee
- ✓ Board of Assessment Review (Reappointment)
- ___ Comprehensive Plan
- 3 Conservation Commission
- ___ Harbor Committee
- ___ Heritage Museum Committee
- 4 Historic Preservation Committee
- 2 Marginal Way Committee
- ___ Parks & Recreation Committee
- ___ Performing Arts Committee
- (1) Planning Board Full member
- ___ Recycling Committee
- ___ Shellfish Conservation Commission
- ___ Zoning Board of Appeals
- ✓ Other Budget Review Committee
- ___ Other ___ (From alternate to full)

Related experience (Including other Boards/Commissions) Currently serve on Board of Assessment Review and Budget Review Committee - as 1st Alternate on BRC can move to full member with Lindsey moving to Select Board. Applying for the Full member slot on the Planning Board - up in 2019 - as my priority. In lieu of this appointment would serve on Marginal Way Committee, Conservation Commission and Historic Preservation Committee where @ Chair has asked me to join

I am a: (check those that apply)

✓ Year- Round Resident ___ Summer Resident ✓ Ogunquit Property Owner
✓ Registered Voter in Ogunquit

Why would you like to serve on this committee? I am a very detailed and fact oriented person who will follow the CEO's equally to every resident and be well prepared for every meeting. Board members need to offer a complete understanding of issues, not just look to CEO or planner for answers.

Please check appropriate box

I have ☑ have not ☐ attended at least two (2) meetings of the Board for which application is being made. ☐ If appointed, I agree to attend all meetings when I am able and will inform the Chairperson when I am not able to attend. Have attended every PB meeting for 10 months and 3 others a minimum of 2 times.

Elaine L. Cooper
Signature of Applicant

6/18/19
Date

OGUNQUIT
Beautiful Place by the Sea

MUNICIPAL OFFICES
23 SCHOOL STREET • P.O. BOX 875
OGUNQUIT, MAINE 03907-0875
Website: www.townofogunquit.org
E-mail: info@townofogunquit.org

(207) 646-5139 General Offices
(207) 646-9326 Land Use
(207) 646-9546 Town Clerk
(207) 646-5920 Fax

Certificate of Appointment

In accordance with Article III, Section 310.2 of the Charter of the Town of Ogunquit, the undersigned municipal officers of the Town of Ogunquit do hereby vote to appoint and confirm:

Peter Kahn as a Budge Review Committee-1st Alternate

Dated: August 6, 2019
Term Expiration: _____

OGUNQUIT SELECT BOARD

_____
John M. Daley

_____
Madeline S. Mooney

_____
Lindsey M. Perry

_____
Charles L. Waite, III

_____
Robert N. Winn, Jr.

State of Maine
County of York, ss

_____, 2019

Personally appeared the above named Peter Kahn, who has been duly appointed and confirmed as a Budget Review Committee-1st Alternate in said municipality and took the oath necessary to qualify for office and perform the duties thereof for the above-stated term according to law.

Before me,

_____
Christine L. Murphy, Town Clerk

TOWN OF OGUNQUIT, MAINE

TOWN CLERK'S OFFICE

23 School Street, PO Box 2122, Ogunquit Maine 03907
Telephone: (207) 646-9546 Fax: (207) 646-5920

TOWN OF OGUNQUIT, MAINE 28/88
Received in the
Town Clerk's Office
on 07/09/19
at 2:40
Rec. by CCR
Town Clerk

APPLICATION FOR APPOINTMENT TO TOWN BOARDS

○ New ⊗ Re-Appointment ○ Appointment from Alternate to Full Member

PLEASE ANSWER ALL QUESTIONS ON THE FORM

NAME: Pppp Peter T. Kahn

RESIDENCE

MAILING (if different)

E-MAIL ADDRESS (Work)

Please check your choices and list in order of priority by marking 1, 2, 3, etc

- [ ] Board of Assessment Review
- [ ] Cable TV Regulatory Commission
- [ ] Conservation Commission
- [ ] Harbor Committee
- [ ] Heritage Museum Committee
- [ ] Historic Preservation Committee
- [ ] Marginal Way Committee
- [ ] Parks & Recreation Committee
- [ ] Performing Arts Committee
- [ ] Planning Board
- [ ] Recycling Committee
- [ ] Shellfish Conservation Commission
- [ ] Zoning Board of Appeals
- [x] Other Budget Review

RELATED EXPERIENCE (Including other Boards/Commissions)

Currently the 2nd Alternate
Also serve on Board of Assessment Review

I am a: (check those that apply)

- [x] Year-round Resident
- [x] Ogunquit Property Owner
- [ ] Summer Resident
- [x] Registered to Vote in Ogunquit

SPECIFY REASON FOR APPLICATION TO THIS BOARD:

Have 40+ years experience as a forensic accountant
Certified Public Accountant in Maine (New York, MA, Ohio)

I ⊗ have ○ have not attended at least two (2) meetings of the Board for which application is being made. I agree to attend all meeting, except in the case of sickness or emergency, and will advise the Chairperson when I am unable to attend, if appointed

Peter Kahn
Signature of Applicant

7/1/19
Date

CONSERVATION COMMISSION

NEW APPLICATIONS

TOWN CLERK'S OFFICE
23 School Street, PO Box 2122, Ogunquit, Maine 03907
Telephone: (207) 646-9546 Fax: (207) 646-5920

TOWN OF OGUNQUIT, MAINE
Received in the
Town Clerk's Office
on 06/28/19 30/88
at 1:20
Rec. by [signature]
Town Clerk

APPLICATION FOR APPOINTMENT TO TOWN COMMITTEE/BOARDS

[✓] New [✓] Re-Appointment [✓] Appointment from Alternate to Full Member

Please answer all questions on the form

NAME: Elaine Cooper
RESIDENCE:
MAILING (If different)
E-MAIL ADDRESS PHONE:

Please check your choices and list in order or priority by marking 1, 2, 3, etc.

___ Bike-Pedestrian Committee	___ Parks & Recreation Committee
✓ Board of Assessment Review (Reappointment)	___ Performing Arts Committee
___ Comprehensive Plan	(1) Planning Board Full member
3 Conservation Commission	___ Recycling Committee
___ Harbor Committee	___ Shellfish Conservation Commission
___ Heritage Museum Committee	___ Zoning Board of Appeals
4 Historic Preservation Committee	✓ Other Budget Review Committee
2 Marginal Way Committee	___ Other (From alternate to full)

Related experience (Including other Boards/Commissions) Currently serve on Board of Assessment Review and Budget Review Committee - as 1st Alternate on BRC can move to full member with Lindsey moving to Select Board. Applying for the Full member slot on the Planning Board - up in 2019 - as my priority. In lieu of this appointment would serve on Marginal Way Committee, Conservation Commission and Historic Preservation Committee where @ Chairhas asked me to join

I am a: (check those that apply)

✓ Year- Round Resident ___ Summer Resident ✓ Ogunquit Property Owner

✓ Registered Voter in Ogunquit

Why would you like to serve on this committee? I am a very detailed and fact oriented person who will follow the OZO's equally to every resident and be well prepared for every meeting. Board members need to offer a complete understanding of issues, not just look to CEO or planner for answers.

Please check appropriate box

I have ☑ have not ☐ attended at least two (2) meetings of the Board for which application is being made. ☐ If appointed, I agree to attend all meetings when I am able and will inform the Chairperson when I am not able to attend. Have attended every PB meeting for 10 months and 3 others a minimum of 2 times.

Elaine L. Cooper
Signature of Applicant

6/18/19
Date

Application for Appointment to Town Committees or Boards

Town of Ogunquit, Maine
Town Clerk's Office
23 School Street, PO Box 875
Ogunquit, Maine 03907
Telephone: (207) 646-9546 townclerk@townofogunquit.org

TOWN OF OGUNQUIT, MAIN 31/88
Received in the Town Clerk's Office
on 07/29/19
at 11:30
Rec. by CLW
Town Clerk

NAME: Paul Jean
RESIDENCE: [illegible]
MAILING (If different):
E-MAIL: [illegible] PHONE:

New appointment ☒ Request for reappointment ☐

Please check your choice(s). List by priority by marking 1, 2, 3 if more than one selection.

- ☐ Age Friendly Community Committee
- ☒ Bicycle-Pedestrian Committee
- ☐ Board of Assessment Review
- ☐ Budget Review Committee
- ☐ Comprehensive Plan Committee
- ☒ Conservation Commission
- ☒ Harbor Committee
- ☐ Heritage Museum Committee
- ☐ Historic Preservation Commission
- ☐ Marginal Way Committee
- ☐ Ogunquit Village School Re-use
- ☐ Parks & Recreation Committee
- ☐ Performing Arts Committee
- ☐ Planning Board
- ☒ Shellfish Conservation Commission
- ☒ Sustainability Committee
- ☐ Zoning Board of Appeals
- ☐ Other areas of interest (describe below)

Relevant experience (including service on other Boards/Committees)

Vice Chairman - Beach Erosion Committee 2013

I am a: (check those that apply)

- ☒ Resident
- ☐ Seasonal Resident
- ☒ Registered to Vote in Ogunquit
- ☒ Ogunquit Property Owner (residential)
- ☐ Ogunquit Property Owner (business)
- ☐ Non-resident
- ☐ Non-resident (business owner)
- ☐ Non-resident (work in town)

Reasons for wanting to serve on this committee:

Ogunquit has great natural resources and attractions. These areas are in a compact space of four square miles and are currently well managed. I would like to be a team member helping in that effort.

Paul Jean
Signature of Applicant

7/29/19
Date

Ogunquit, Maine 03907
603-809-3841

Objective: To join a team where my Project Management skills can be utilized to have a positive impact to the company's success and customer satisfaction.

Experience: Program Management, Supply Chain Management, Logistics, Finance, Contracts

Program Manager of Operations – Space Products and Systems **BAE Systems Incorporated** **January 2005 – Present**

Managing all aspects of the Project Team in the execution of Deep Space Projects and High Reliability Space Satellite Programs

- Managing integrated product team tasked with managing all Operations efforts during proposal phase, Supply chain procurement, pedigree traceability, production management and testing of Space Flight Products
- Responsibilities include cost management, risk management, labor review, scheduling, process development and laboratory support management for integration and testing
- Position requires reporting of key Financial performance metrics to Program Management and Customer Program Reviews
- Support root cause analysis, corrective action and continuous improvement activities for both internal and external customers
- Ensure operations personnel training levels are capable to support the execution of space products assembly and testing

Program Manager of Operations – Electronic Protection Systems **BAE Systems Incorporated** **January 2000 – December 2004**

Provided leadership and direction for the Readiness and Sustainment business area, consisting of multiple heritage programs in US Air Force and Navy contracts for countermeasures RF testing and Airborne Self-Protection Systems

- Responsible to manage programs from contract award to the final delivery (Sell Off) of product to the customer
- Lead Manager for proposal development, statement of work analysis, Bid determination and Customer presentations
- Develop and maintain program strategies, financial and schedule baselines for all functions of a program including, Engineering, Quality, Procurement, and Material Management and Supply Chain Management Strategies
- Perform as single point of contact between Customers, Program Office, and Operations functions
- Financial Planning and Control for the Contract duration including close-out activities with Customer and Government
- Project Planning and ensuring development of all supporting plans required for the Contract

Program Office Specialist – Navy and Air Force Protection Systems **Lockheed Martin Incorporated** **May 1997 – January 2000**

- Program Office responsibilities to manage specific aspects of hundreds of active contacts for Airborne Self Protection Systems
- Programs areas consisted of Hardware and Software projects for both on-shore and international Customers
- Prepare statements of work, estimates of product or service cost; negotiate contract pricing, and terms and conditions of contracts
- Manage several cross-functional teams to support the tasking across the contract base including resources and schedule priority
- Responsible to manage configuration of systems, software and documentation for the programs supported

After Market Specialist – Navy and Air Force Systems **Lockheed Martin Incorporated** **October 1992 – May 1997**

- Control labor and material cost accounts for multiple engineering, production and repair programs and initiated corrective actions to mitigate risk to schedule and cost
- Manage RFQ bid no bid activity from Customers and track proposals submitted by Programs to facilitate contract awards
- Financial reporting including income forecasts on projected contract awards to support divisions long range planning
- Establish Cost Account funding levels and develop Program Baseline Budgets

Education: BS - Organizational Behavior Management - May 2005 - Daniel Webster College Nashua, New Hampshire

IT Skills: Microsoft Office Pro Suite, Oracle ERP, Hyperion, Product Data Manager, Financial Cost Account Manager Platforms

Committee: Diversity and Inclusion Committee at BAE Systems 2013- Current
Vice Chairman of the "Beach Erosion Committee" for Town of Ogunquit Maine 2013-2014 development and preparing RFP's and SOW's and coordination activities through Town Select board members, State Geologist, and Beach Engineering firms 2013-2014

Awards: Pioneer Award 2017 – Making the Merrimack, NH campus a better place to work.
Vice Presidents Recognition Award 2016 – Created enthusiasm, quality, and collaboration to meet year end goals
Vice Presidents Award 2015 – Increased additional sales closing year end 2015 above expectations
Chairman's Bronze Award 2007 – Actions and Behavior on an Integrated Product Teams
Space Systems and Electronics Vice Presidents Award 2007 – Successful Delivery of Product as a Division Milestone

HARBOR COMMITTEE

RE-APPOINTMENTS

OGUNQUIT
Beautiful Place by the Sea

MUNICIPAL OFFICES
23 SCHOOL STREET • P.O. BOX 875
OGUNQUIT, MAINE 03907-0875
Website: www.townofogunquit.org
E-mail: info@townofogunquit.org

(207) 646-5139	General Offices
(207) 646-9326	Land Use
(207) 646-9546	Town Clerk
(207) 646-5920	Fax

Certificate of Appointment

In accordance with Article III, Section 310.2 of the Charter of the Town of Ogunquit, the undersigned municipal officers of the Town of Ogunquit do hereby vote to appoint and confirm:

Jay Smith as a Harbor Committee-1st Alternate

Dated: August 6, 2019
Term Expiration: _____

OGUNQUIT SELECT BOARD

_____
John M. Daley

_____
Madeline S. Mooney

_____
Lindsey M. Perry

_____
Charles L. Waite, III

_____
Robert N. Winn, Jr.

State of Maine
County of York, ss

_____, 2019

Personally appeared the above named Jay Smith, who has been duly appointed and confirmed as a Harbor Committee-1st Alternate in said municipality and took the oath necessary to qualify for office and perform the duties thereof for the above-stated term according to law.

Before me,

_____
Christine L. Murphy, Town Clerk

Application for Appointment to Town Committees or Boards

TOWN OF OGUNQUIT, MAINE 03907

Town of Ogunquit, Maine
Town Clerk's Office
23 School Street, PO Box 875
Ogunquit, Maine 03907
Telephone: (207) 646-9546 townclerk@townofogunquit.org

Received in the Town Clerk's Office
on 07/26/19
at 12PM
Rec. by DCM
Town Clerk

NAME: JAY SMITH

RESIDENCE:

MAILING (If different):

E-MAIL: PHONE:

New appointment ☐ Request for reappointment ☒

Please check your choice(s). List by priority by marking 1, 2, 3 if more than one selection.

- ☐ Age Friendly Community Committee
- ☐ Bicycle-Pedestrian Committee
- ☐ Board of Assessment Review
- ☐ Budget Review Committee
- ☐ Comprehensive Plan Committee
- ☐ Conservation Commission
- (3) ☒ Harbor Committee 1st Alternate
- (2) ☒ Heritage Museum Committee Member
- ☐ Historic Preservation Commission
- ☐ Marginal Way Committee
- ☐ Ogunquit Village School Re-use
- ☐ Parks & Recreation Committee
- ☐ Performing Arts Committee
- ☐ Planning Board
- ☐ Shellfish Conservation Commission
- ☐ Sustainability Committee
- (1) ☒ Zoning Board of Appeals (Chair)
- ☐ Other areas of interest (describe below)

Relevant experience (including service on other Boards/Committees) Incumbency

I am a: (check those that apply)

- ☒ Resident
- ☐ Seasonal Resident
- ☒ Registered to Vote in Ogunquit
- ☒ Ogunquit Property Owner (residential)
- ☐ Ogunquit Property Owner (business)
- ☐ Non-resident
- ☐ Non-resident (business owner)
- ☐ Non-resident (work in town)

Reasons for wanting to serve on this committee: Civic duty. Enjoy serving. Have affinity for matters under the cognizance of all three selections

Jay Smith
Signature of Applicant

7/20/19
Date

HARBOR COMMITTEE

NEW APPLICATIONS

Application for Appointment to Town Committees or Boards

TOWN OF OGUNQUIT, MAINE
Received in the Town Clerk's Office
on 7/30/19
at 3:30
Rec. by CLW
Town Clerk

37/88

Town of Ogunquit, Maine
Town Clerk's Office
23 School Street, PO Box 875
Ogunquit, Maine 03907
Telephone: (207) 646-9546 townclerk@townofogunquit.org

NAME: Carole Aaron
RESIDENCE: [redacted]
MAILING (If different): [redacted]
E-MAIL: [redacted] PHONE: [redacted]
New appointment ☒ Request for reappointment ☐

Please check your choice(s). List by priority by marking 1, 2, 3 if more than one selection.

- ☐ Age Friendly Community Committee
- ☐ Bicycle-Pedestrian Committee
- ☐ Board of Assessment Review
- ☐ Budget Review Committee
- ☐ Comprehensive Plan Committee
- ☐ Conservation Commission
- ☐ Harbor Committee
- ☐ Heritage Museum Committee
- ☐ Historic Preservation Commission
- ☐ Marginal Way Committee
- ☐ Ogunquit Village School Re-use
- ☐ Parks & Recreation Committee
- ☐ Performing Arts Committee
- ☐ Planning Board
- ☐ Shellfish Conservation Commission
- ☐ Sustainability Committee
- ☐ Zoning Board of Appeals
- ☐ Other areas of interest (describe below)

Relevant experience (including service on other Boards/Committees) Have served on BRC, Comprehensive Plan Committee and currently on ZBA.

I am a: (check those that apply)

X Resident ☐ Seasonal Resident X Registered to Vote in Ogunquit

X Ogunquit Property Owner (residential) ☐ Ogunquit Property Owner (business)

☐ Non-resident ☐ Non-resident (business owner) ☐ Non-resident (work in town)

Reasons for wanting to serve on this committee: I live outside of Perkins Cove and feel a lot can be done to enhance the visitor experience, create a more friendly environment, integrate the shops and restaurants and continue to honor the "working waterfront" tradition while upgrading the area.

Carole Aaron
Signature of Applicant

July 28, 2019
Date

Application for Appointment to Town Committees or Boards

Town of Ogunquit, Maine
Town Clerk's Office
23 School Street, PO Box 875
Ogunquit, Maine 03907
Telephone: (207) 646-9546 townclerk@townofogunquit.org

TOWN OF OGUNQUIT, MAIN 38488
Received in the Town Clerk's Office
on 07/29/19
at 1130
Rec. by CLC
Town Clerk

NAME: Paul Jean
RESIDENCE: [redacted]
MAILING (If different): [redacted]
E-MAIL: [redacted] PHONE: [redacted]

New appointment ☒ Request for reappointment ☐

Please check your choice(s). List by priority by marking 1, 2, 3 if more than one selection.

- ☐ Age Friendly Community Committee
- ☒ Bicycle-Pedestrian Committee
- ☐ Board of Assessment Review
- ☐ Budget Review Committee
- ☐ Comprehensive Plan Committee
- ☒ Conservation Commission
- ☒ Harbor Committee
- ☐ Heritage Museum Committee
- ☐ Historic Preservation Commission
- ☐ Marginal Way Committee
- ☐ Ogunquit Village School Re-use
- ☐ Parks & Recreation Committee
- ☐ Performing Arts Committee
- ☐ Planning Board
- ☒ Shellfish Conservation Commission
- ☒ Sustainability Committee
- ☐ Zoning Board of Appeals
- ☐ Other areas of interest (describe below)

Relevant experience (including service on other Boards/Committees) Vice Chairman - Beach Erosion Committee 2013

I am a: (check those that apply)

- ☒ Resident
- ☐ Seasonal Resident
- ☒ Registered to Vote in Ogunquit
- ☒ Ogunquit Property Owner (residential)
- ☐ Ogunquit Property Owner (business)
- ☐ Non-resident
- ☐ Non-resident (business owner)
- ☐ Non-resident (work in town)

Reasons for wanting to serve on this committee:

Ogunquit has great natural resources and attractions. These areas are in a compact space of four square miles and are currently well managed. I would like to be a Team member helping in that effort.

Paul Jean
Signature of Applicant

7/29/19
Date

HERITAGE MUSEUM COMMITTEE

RE-APPOINTMENTS

OGUNQUIT
Beautiful Place by the Sea

MUNICIPAL OFFICES
23 SCHOOL STREET • P.O. BOX 875
OGUNQUIT, MAINE 03907-0875
Website: www.townofogunquit.org
E-mail: info@townofogunquit.org
(207) 646-5139 General Offices
(207) 646-9326 Land Use
(207) 646-9546 Town Clerk
(207) 646-5920 Fax

Certificate of Appointment

In accordance with Article III, Section 310.2 of the Charter of the Town of Ogunquit, the undersigned municipal officers of the Town of Ogunquit do hereby vote to appoint and confirm:

L.F. (Sonny) Perkins as a Heritage Museum Committee

Dated: August 6, 2019
Term Expiration: _____

OGUNQUIT SELECT BOARD

_____
John M. Daley

_____
Madeline S. Mooney

_____
Lindsey M. Perry

_____
Charles L. Waite, III

_____
Robert N. Winn, Jr.

State of Maine
County of York, ss

_____, 2019

Personally appeared the above named L.F. (Sonny) Perkins, who has been duly appointed and confirmed as a Heritage Museum Committee in said municipality and took the oath necessary to qualify for office and perform the duties thereof for the above-stated term according to law.

Before me,

_____
Christine L. Murphy, Town Clerk

Application for Appointment to Town Committees or Boards

Town of Ogunquit, Maine
Town Clerk's Office
23 School Street, PO Box 875
Ogunquit, Maine 03907
Telephone: (207) 646-9546 townclerk@townofogunquit.org

TOWN OF OGUNQUIT, MAINE
Received in the
Town Clerk's Office
on 08/01/19
at 11:00
Rec. by CM
Town Clerk
41/88

NAME: L. F. (SONNY) PERKINS

RESIDENCE:

MAILING (If different):

E-MAIL: PHONE:

New appointment ☐ Request for reappointment ☒

Please check your choice(s). List by priority by marking 1, 2, 3 if more than one selection.

- ☐ Age Friendly Community Committee
- ☐ Bicycle-Pedestrian Committee
- ☐ Board of Assessment Review
- ☐ Budget Review Committee
- ☐ Comprehensive Plan Committee
- ☐ Conservation Commission
- ☐ Harbor Committee
- ☒ Heritage Museum Committee
- ☐ Historic Preservation Commission
- ☐ Marginal Way Committee
- ☐ Ogunquit Village School Re-use
- ☐ Parks & Recreation Committee
- ☐ Performing Arts Committee
- ☐ Planning Board
- ☐ Shellfish Conservation Commission
- ☐ Sustainability Committee
- ☐ Zoning Board of Appeals
- ☐ Other areas of interest (describe below)

Relevant experience (including service on other Boards/Committees)

Director – current chairman, Director – Historical Society of Wells + Ogunquit

I am a: (check those that apply)

☐ Resident ☐ Seasonal Resident ☐ Registered to Vote in Ogunquit

☐ Ogunquit Property Owner (residential) ☐ Ogunquit Property Owner (business)

☐ Non-resident ☐ Non-resident (business owner) ☒ Non-resident (work in town)

Reasons for wanting to serve on this committee:

Help preserve the history of Ogunquit.

Lynwood F. Perkins
Signature of Applicant

8-1-19
Date

HISTORIC PRESERVATION COMMISSION

RE-APPOINTMENTS

OGUNQUIT
Beautiful Place by the Sea

MUNICIPAL OFFICES
23 SCHOOL STREET • P.O. BOX 875
OGUNQUIT, MAINE 03907-0875
Website: www.townofogunquit.org
E-mail: info@townofogunquit.org

(207) 646-5139	General Offices
(207) 646-9326	Land Use
(207) 646-9546	Town Clerk
(207) 646-5920	Fax

Certificate of Appointment

In accordance with Article III, Section 310.2 of the Charter of the Town of Ogunquit, the undersigned municipal officers of the Town of Ogunquit do hereby vote to appoint and confirm:

Kerry Ellen Enright as a Historic Preservation Commission

Dated: August 6, 2019
Term Expiration: _____

OGUNQUIT SELECT BOARD

_____
John M. Daley

_____
Madeline S. Mooney

_____
Lindsey M. Perry

_____
Charles L. Waite, III

_____
Robert N. Winn, Jr.

State of Maine
County of York, ss

_____, 2019

Personally appeared the above named Kerry Ellen Enright, who has been duly appointed and confirmed as a Historic Preservation Commission in said municipality and took the oath necessary to qualify for office and perform the duties thereof for the above-stated term according to law.

Before me,

_____
Christine L. Murphy, Town Clerk

TOWN OF OGUNQUIT, MAINE
Received in the Town Clerk's Office on 07/30/19 at 4:23 Rec. by CLM Town Clerk 44/88

Application for Appointment to Town Committees or Boards

Town of Ogunquit, Maine
Town Clerk's Office
23 School Street, PO Box 875
Ogunquit, Maine 03907
Telephone: (207) 646-9546 townclerk@townofogunquit.org

NAME: Kerry Ellen Enright
RESIDENCE: [redacted]
MAILING (If different): [redacted]
E-MAIL: [redacted] PHONE: [redacted]

New appointment ☐ Request for reappointment ☐

Please check your choice(s). List by priority by marking 1, 2, 3 if more than one selection.

- ☐ Age Friendly Community Committee
- ☐ Bicycle-Pedestrian Committee
- ☐ Board of Assessment Review
- ☐ Budget Review Committee
- ☐ Comprehensive Plan Committee
- ☐ Conservation Commission
- ☐ Harbor Committee
- ☐ Heritage Museum Committee
- ☒ Historic Preservation Commission
- ☐ Marginal Way Committee
- ☐ Ogunquit Village School Re-use
- ☐ Parks & Recreation Committee
- ☐ Performing Arts Committee
- ☐ Planning Board
- ☐ Shellfish Conservation Commission
- ☐ Sustainability Committee
- ☐ Zoning Board of Appeals
- ☐ Other areas of interest (describe below)

Relevant experience (including service on other Boards/Committees)
currently alternate on committee,
member Marginal Way Pres Fund

I am a: (check those that apply)

- ☒ Resident
- ☐ Seasonal Resident
- ☒ Registered to Vote in Ogunquit
- ☒ Ogunquit Property Owner (residential)
- ☐ Ogunquit Property Owner (business)
- ☐ Non-resident
- ☐ Non-resident (business owner)
- ☐ Non-resident (work in town)

Reasons for wanting to serve on this committee:
want to continue as a full-
member from alternate

Kerry Ellen Enright
Signature of Applicant

7/30/19
Date

HISTORIC PRESERVATION COMMISSION

NEW APPLICATIONS

TOWN CLERK'S OFFICE
23 School Street, PO Box 2122, Ogunquit, Maine 03907
Telephone: (207) 646-9546 Fax: (207) 646-5920

Received in the Town Clerk's Office on 06/18/19 1:20 Rec. by [illegible] Town Clerk

APPLICATION FOR APPOINTMENT TO TOWN COMMITTEE/BOARDS

☑ New ☑ Re-Appointment ☑ Appointment from Alternate to Full Member

Please answer all questions on the form

NAME: Elaine Cooper

RESIDENCE:

MAILING (If different)

E-MAIL ADDRESS PHONE:

Please check your choices and list in order or priority by marking 1, 2, 3, etc.

_____ Bike-Pedestrian Committee
✓ Board of Assessment Review (Reappointment)
_____ Comprehensive Plan
3 Conservation Commission
_____ Harbor Committee
_____ Heritage Museum Committee
4 Historic Preservation Committee
2 Marginal Way Committee
_____ Parks & Recreation Committee
_____ Performing Arts Committee
(1) Planning Board Full member
_____ Recycling Committee
_____ Shellfish Conservation Commission
_____ Zoning Board of Appeals
✓ Other Budget Review Committee
_____ Other _____ (From alternate to full)

Related experience (Including other Boards/Commissions) Currently serve on Board of Assessment Review and Budget Review Committee - as 1st Alternate on BRC can move to full member with Lindsey moving to Select Board. Applying for the Full number slot on the Planning Board - up in 2019 - as my priority. In lieu of this appointment would serve on Marginal Way Committee, Conservation Commission and Historic Preservation Committee where @ Chair has asked me to join

I am a: (check those that apply)

✓ Year- Round Resident _____ Summer Resident ✓ Ogunquit Property Owner

✓ Registered Voter in Ogunquit

Why would you like to serve on this committee? I am a very detailed and fact oriented person who will follow the CEO's equally to every resident and be well prepared for every meeting. Board members need to offer a complete understanding of issues, not just look to CEO or planner for answers.

Please check appropriate box

I have ☑ have not ☐ attended at least two (2) meetings of the Board for which application is being made. ☐ If appointed, I agree to attend all meetings when I am able and will inform the Chairperson when I am not able to attend. Have attended every PB meeting for 10 months and 3 others a minimum of 2 times.

Elaine L. Cooper
Signature of Applicant

6/18/19
Date

MARGINAL WAY COMMITTEE

RE-APPOINTMENTS

OGUNQUIT
Beautiful Place by the Sea

MUNICIPAL OFFICES
23 SCHOOL STREET • P.O. BOX 875
OGUNQUIT, MAINE 03907-0875
Website: www.townofogunquit.org
E-mail: info@townofogunquit.org

(207) 646-5139 General Offices
(207) 646-9326 Land Use
(207) 646-9546 Town Clerk
(207) 646-5920 Fax

Certificate of Appointment

In accordance with Article III, Section 310.2 of the Charter of the Town of Ogunquit, the undersigned municipal officers of the Town of Ogunquit do hereby vote to appoint and confirm:

Paul Breen as a Marginal Way Committee

Dated: August 6, 2019
Term Expiration: _____

OGUNQUIT SELECT BOARD

_____
John M. Daley

_____
Madeline S. Mooney

_____
Lindsey M. Perry

_____
Charles L. Waite, III

_____
Robert N. Winn, Jr.

State of Maine
County of York, ss

_____, 2019

Personally appeared the above named Paul Breen, who has been duly appointed and confirmed as a Marginal Way Committee in said municipality and took the oath necessary to qualify for office and perform the duties thereof for the above-stated term according to law.

Before me,

_____
Christine L. Murphy, Town Clerk

~~[illegible]~~

Received in the Town Clerk's Office
On Nov 2 - 2019
at 2:10
Rec. by CLM
Town Clerk

49/88

Application for Appointment to Town Committees or Boards

Town of Ogunquit, Maine
Town Clerk's Office
23 School Street, PO Box 875
Ogunquit, Maine 03907
Telephone: (207) 646-9546 townclerk@townofogunquit.org

Recommend Sustain Chairs Charles Waetz as Liaison

NAME: Paul Breen
RESIDENCE:
MAILING (If different):
E-MAIL: PHONE:
New appointment ☐ Request for reappointment ☒

Please check your choice(s). List by priority by marking 1, 2, 3 if more than one selection.

- ☐ Age Friendly Community Committee
- ☐ Bicycle-Pedestrian Committee
- ☐ Board of Assessment Review
- ☐ Budget Review Committee
- ☐ Comprehensive Plan Committee
- ☐ Conservation Commission
- ☐ Harbor Committee
- ☐ Heritage Museum Committee
- ☐ Historic Preservation Commission
- ☒ Marginal Way Committee
- ☐ Ogunquit Village School Re-use
- ☐ Parks & Recreation Committee
- ☐ Performing Arts Committee
- ☐ Planning Board
- ☐ Shellfish Conservation Commission
- ☐ Sustainability Committee
- ☐ Zoning Board of Appeals
- ☐ Other areas of interest (describe below)

Relevant experience (including service on other Boards/Committees)
Served on the Marginal Way Committee - Participated in leading reconstruction projects. Proposed ~~[illegible]~~ various "Sites" to hard scape. Serves @ Secretary

I am a: (check those that apply)
☒ Resident ☒ Seasonal Resident ☒ Registered to Vote in Ogunquit
☒ Ogunquit Property Owner (residential) ☐ Ogunquit Property Owner (business)
☐ Non-resident ☐ Non-resident (business owner) ☐ Non-resident (work in town)

Reasons for wanting to serve on this committee:
I have been a part of a well organized effective ~~community~~ Committee who promotes the Marginal Way in efforts to repair & update this treasured asset

Paul Breen
Signature of Applicant

7/25/19
Date

MARGINAL WAY COMMITTEE

NEW APPLICATIONS

TOWN CLERK'S OFFICE
23 School Street, PO Box 2122, Ogunquit, Maine 03907
Telephone: (207) 646-9546 Fax: (207) 646-5920

TOWN OF OGUNQUIT, MAINE
Received in the Town Clerk's Office on 06/28/19 at 1:20
Rec. by [signature] Town Clerk

51/88

APPLICATION FOR APPOINTMENT TO TOWN COMMITTEE/BOARDS

☑ New ☑ Re-Appointment ☑ Appointment from Alternate to Full Member

Please answer all questions on the form

NAME: Elaine Cooper
RESIDENCE:
MAILING (If different)
E-MAIL ADDRESS PHONE:

Please check your choices and list in order or priority by marking 1, 2, 3, etc.

	Bike-Pedestrian Committee		Parks & Recreation Committee
✓	Board of Assessment Review (Reappointment)		Performing Arts Committee
	Comprehensive Plan	(1)	Planning Board Full member
3	Conservation Commission		Recycling Committee
	Harbor Committee		Shellfish Conservation Commission
	Heritage Museum Committee		Zoning Board of Appeals
4	Historic Preservation Committee	✓	Other Budget Review Committee
2	Marginal Way Committee		Other (From alternate to full)

Related experience (Including other Boards/Commissions) Currently serve on Board of Assessment Review and Budget Review Committee - as 1st Alternate on BRC can move to full member with Lindsey moving to Select Board. Applying for the Full member slot on the Planning Board - up in 2019 - as my priority. In lieu of this appointment would serve on Marginal Way Committee, Conservation Commission and Historic Preservation Committee where @ Clairhas asked me to join

I am a: (check those that apply)

✓ Year- Round Resident ____ Summer Resident ✓ Ogunquit Property Owner

✓ Registered Voter in Ogunquit

Why would you like to serve on this committee? I am a very detailed and fact oriented person who will follow the OZO's equally to every resident and be well prepared for every meeting. Board members need to offer a complete understanding of issues, not just look to CEO or planner for answers.

Please check appropriate box

I have ☑ have not ☐ attended at least two (2) meetings of the Board for which application is being made. ☐ If appointed, I agree to attend all meetings when I am able and will inform the Chairperson when I am not able to attend. Have attended every PB meeting for 10 months and 3 others a minimum of 2 times.

Elaine L. Cooper
Signature of Applicant

6/18/19
Date

OGUNQUIT PERFORMING ARTS COMMITTEE

RE-APPOINTMENTS

OGUNQUIT
Beautiful Place by the Sea

MUNICIPAL OFFICES
23 SCHOOL STREET • P.O. BOX 875
OGUNQUIT, MAINE 03907-0875
Website: www.townofogunquit.org
E-mail: info@townofogunquit.org

(207) 646-5139	General Offices
(207) 646-9326	Land Use
(207) 646-9546	Town Clerk
(207) 646-5920	Fax

Certificate of Appointment

In accordance with Article III, Section 310.2 of the Charter of the Town of Ogunquit, the undersigned municipal officers of the Town of Ogunquit do hereby vote to appoint and confirm:

Lesley Mathews as a Ogunquit Performing Arts Committee

Dated: August 6, 2019
Term Expiration: _____

OGUNQUIT SELECT BOARD

_____
John M. Daley

_____
Madeline S. Mooney

_____
Lindsey M. Perry

_____
Charles L. Waite, III

_____
Robert N. Winn, Jr.

State of Maine
County of York, ss

_____, 2019

Personally appeared the above named Lesley Mathews, who has been duly appointed and confirmed as a Ogunquit Performing Arts Committee in said municipality and took the oath necessary to qualify for office and perform the duties thereof for the above-stated term according to law.

Before me,

_____
Christine L. Murphy, Town Clerk

TOWN OF OGUNQUIT, MAINE
Received in the
Town Clerk's Office
on 07/25/19
at 2:00
Rec. by CMC
Town Clerk

54/88

TOWN OF OGUNQUIT, MAINE
TOWN CLERK'S OFFICE
23 School Street, PO Box 2122, Ogunquit, Maine 03907
Telephone: (207) 646-9546 Fax: (207) 646-5920

APPLICATION FOR APPOINTMENT TO TOWN BOARDS

☐ New ☒ Re-Appointment ☐ Appointment from Alternate to Full Member

PLEASE ANSWER ALL QUESTIONS ON THE FORM

NAME: Lesley Mathews
RESIDENCE: [redacted]
MAILING (If different) [redacted]
E-MAIL ADDRESS [redacted] PHONE: [redacted]

Please check your choices and list in order or priority by marking 1, 2, 3, etc.

_____Bike-Pedestrian Committee
_____Board of Assessment Review
_____Comprehensive Plan
_____Conservation Commission
_____Harbor Committee
_____Heritage Museum Committee
_____Historic Preservation Committee
_____Marginal Way Committee
_____Parks & Recreation Committee
✓ Performing Arts Committee
_____Planning Board
_____Recycling Committee
_____Shellfish Conservation Commission
_____Zoning Board of Appeals
_____Other _____
_____Other _____

RELATED EXPERIENCE (Including other Boards/Commissions) DPA

I am a: (check those that apply)

✓ Year- Round Resident _____ Summer Resident ✓ Ogunquit Property Owner
✓ Registered to Vote in Ogunquit

PLEASE SPECIFY REASON FOR APPLICATION TO THIS BOARD: Want to continue to contribute to cultural environment of my town

Please Circle

I have/have not attended at least two (2) meetings of the Board for which application is being made. I agree to attend all meetings, except in case of sickness or emergency, and will advise the Chairperson when I am unable to attend, if appointed.

Lesley G Mathews
Signature of Applicant

7/19/19
Date

OGUNQUIT
Beautiful Place by the Sea

MUNICIPAL OFFICES
23 SCHOOL STREET • P.O. BOX 875
OGUNQUIT, MAINE 03907-0875
Website: www.townofogunquit.org
E-mail: info@townofogunquit.org

(207) 646-5139 General Offices
(207) 646-9326 Land Use
(207) 646-9546 Town Clerk
(207) 646-5920 Fax

Certificate of Appointment

In accordance with Article III, Section 310.2 of the Charter of the Town of Ogunquit, the undersigned municipal officers of the Town of Ogunquit do hereby vote to appoint and confirm:

Janel Lundgren as a Ogunquit Performing Arts Committee

Dated: August 6, 2019
Term Expiration: _____

OGUNQUIT SELECT BOARD

_____
John M. Daley

_____
Madeline S. Mooney

_____
Lindsey M. Perry

_____
Charles L. Waite, III

_____
Robert N. Winn, Jr.

State of Maine
County of York, ss _____, 2019

Personally appeared the above named Janel Lundgren, who has been duly appointed and confirmed as a Ogunquit Performing Arts Committee in said municipality and took the oath necessary to qualify for office and perform the duties thereof for the above-stated term according to law.

Before me,

_____
Christine L. Murphy, Town Clerk

TOWN OF OGUNQUIT, MAINE
Received in the
Town Clerk's Office
on 07/25/19
at 2:00
Rec'd by CLM
Town Clerk

56/88

TOWN OF OGUNQUIT, MAINE
TOWN CLERK'S OFFICE
23 School Street, PO Box 2122, Ogunquit, Maine 03907
Telephone: (207) 646-9546 Fax: (207) 646-5920

APPLICATION FOR APPOINTMENT TO TOWN BOARDS

☐ New ☑ Re-Appointment ☐ Appointment from Alternate to Full Member

PLEASE ANSWER ALL QUESTIONS ON THE FORM

NAME: JANEL LUNDGREN
RESIDENCE:
MAILING (If different)
E-MAIL ADDRESS: HONE:

Please check your choices and list in order or priority by marking 1, 2, 3, etc.

_____Bike-Pedestrian Committee
_____Board of Assessment Review
_____Comprehensive Plan
_____Conservation Commission
_____Harbor Committee
_____Heritage Museum Committee
_____Historic Preservation Committee
_____Marginal Way Committee
_____Parks & Recreation Committee
✓ Performing Arts Committee
_____Planning Board
_____Recycling Committee
_____Shellfish Conservation Commission
_____Zoning Board of Appeals
_____Other _____
_____Other _____

RELATED EXPERIENCE (Including other Boards/Commissions) Current: President, Jussi Björling Society, Past: Ogunquit Women's Club; Vachel Lindsay Assn; Sangamon County Historical Society (ILLINOIS)

I am a: (check those that apply)

✓ Year- Round Resident _____ Summer Resident _____ Ogunquit Property Owner

_____ Registered to Vote in Ogunquit

PLEASE SPECIFY REASON FOR APPLICATION TO THIS BOARD: Would like to continue being a part of the wonderful work this committee does – unique to Ogunquit!

Please Circle

I have/have not attended at least two (2) meetings of the Board for which application is being made. I agree to attend all meetings, except in case of sickness or emergency, and will advise the Chairperson when I am unable to attend, if appointed.

Janel Lundgren
Signature of Applicant

Date

OGUNQUIT
Beautiful Place by the Sea

MUNICIPAL OFFICES
23 SCHOOL STREET • P.O. BOX 875
OGUNQUIT, MAINE 03907-0875
Website: www.townofogunquit.org
E-mail: info@townofogunquit.org
(207) 646-5139 General Offices
(207) 646-9326 Land Use
(207) 646-9546 Town Clerk
(207) 646-5920 Fax

Certificate of Appointment

In accordance with Article III, Section 310.2 of the Charter of the Town of Ogunquit, the undersigned municipal officers of the Town of Ogunquit do hereby vote to appoint and confirm:

Charlotte Streeter as a Ogunquit Performing Arts Committee

Dated: August 6, 2019
Term Expiration: _____

OGUNQUIT SELECT BOARD

_____
John M. Daley

_____
Madeline S. Mooney

_____
Lindsey M. Perry

_____
Charles L. Waite, III

_____
Robert N. Winn, Jr.

State of Maine
County of York, ss _____, 2019

Personally appeared the above named Charlotte Streeter, who has been duly appointed and confirmed as a Ogunquit Performing Arts Committee in said municipality and took the oath necessary to qualify for office and perform the duties thereof for the above-stated term according to law.

Before me,

_____
Christine L. Murphy, Town Clerk

TOWN OF OGUNQUIT, MAINE
Received in the
Town Clerk's Office
on 07/19/19
at 10:10
Rec. by CMW
Town Clerk

58/88

TOWN OF OGUNQUIT, MAINE
TOWN CLERK'S OFFICE
23 School Street, PO Box 2122, Ogunquit, Maine 03907
Telephone: (207) 646-9546 Fax: (207) 646-5920

APPLICATION FOR APPOINTMENT TO TOWN BOARDS

☐ New ☒ Re-Appointment ☐ Appointment from Alternate to Full Member

PLEASE ANSWER ALL QUESTIONS ON THE FORM

NAME: CHARLOTTE STREETER
RESIDENCE: [redacted]
MAILING (If different) [redacted]
E-MAIL ADDRESS [redacted] PHONE: [redacted]

Please check your choices and list in order or priority by marking 1, 2, 3, etc.

_____Bike-Pedestrian Committee
_____Board of Assessment Review
_____Comprehensive Plan
_____Conservation Commission
_____Harbor Committee
_____Heritage Museum Committee
_____Historic Preservation Committee
_____Marginal Way Committee
_____Parks & Recreation Committee
X Performing Arts Committee
_____Planning Board
_____Recycling Committee
_____Shellfish Conservation Commission
_____Zoning Board of Appeals
_____Other _____
_____Other _____

RELATED EXPERIENCE (Including other Boards/Commissions) _____

I am a: (check those that apply)

X Year- Round Resident _____ Summer Resident _____ Ogunquit Property Owner
_____ Registered to Vote in Ogunquit

PLEASE SPECIFY REASON FOR APPLICATION TO THIS BOARD: Was invited to join the OPA as an alternate

Please Circle

I have/have not attended at least two (2) meetings of the Board for which application is being made. I agree to attend all meetings, except in case of sickness or emergency, and will advise the Chairperson when I am unable to attend, if appointed.

Signature of Applicant

7-19-19
Date

PLANNING BOARD

RE-APPOINTMENTS

OGUNQUIT
Beautiful Place by the Sea

MUNICIPAL OFFICES
23 SCHOOL STREET • P.O. BOX 875
OGUNQUIT, MAINE 03907-0875
Website: www.townofogunquit.org
E-mail: info@townofogunquit.org
(207) 646-5139 General Offices
(207) 646-9326 Land Use
(207) 646-9546 Town Clerk
(207) 646-5920 Fax

Certificate of Appointment

In accordance with Article III, Section 310.2 of the Charter of the Town of Ogunquit, the undersigned municipal officers of the Town of Ogunquit do hereby vote to appoint and confirm:

Rusty (Albert) Hayes as a Planning Board

Dated: August 6, 2019
Term Expiration: _____

OGUNQUIT SELECT BOARD

_____
John M. Daley

_____
Madeline S. Mooney

_____
Lindsey M. Perry

_____
Charles L. Waite, III

_____
Robert N. Winn, Jr.

State of Maine
County of York, ss

_____, 2019

Personally appeared the above named Rusty (Albert) Hayes, who has been duly appointed and confirmed as a Planning Board in said municipality and took the oath necessary to qualify for office and perform the duties thereof for the above-stated term according to law.

Before me,

_____
Christine L. Murphy, Town Clerk

TOWN OF OGUNQUIT, MAINE
Received in the Town Clerk's Office
on June 5, 2019
at 11:02 am
Rec. by JM
Town Clerk Deputy

61/88

TOWN OF OGUNQUIT, MAINE
TOWN CLERK'S OFFICE
23 School Street, PO Box 2122, Ogunquit, Maine 03907
Telephone: (207) 646-9546 Fax: (207) 646-5920

APPLICATION FOR APPOINTMENT TO TOWN BOARDS

☐ New ☒ Re-Appointment ☐ Appointment from Alternate to Full Member

PLEASE ANSWER ALL QUESTIONS ON THE FORM

NAME: RUSTY HAYES
RESIDENCE: [redacted]
MAILING (If different) _____
E-MAIL ADDRESS [redacted] PHONE: _____

Please check your choices and list in order or priority by marking 1, 2, 3, etc.

_____ Bike-Pedestrian Committee
_____ Board of Assessment Review
_____ Comprehensive Plan
_____ Conservation Commission
_____ Harbor Committee
_____ Heritage Museum Committee
_____ Historic Preservation Committee
_____ Marginal Way Committee
_____ Parks & Recreation Committee
_____ Performing Arts Committee
X Planning Board
_____ Recycling Committee
_____ Shellfish Conservation Commission
_____ Zoning Board of Appeals
_____ Other _____
_____ Other _____

RELATED EXPERIENCE (Including other Boards/Commissions) 40 PLUS YEARS IN CONSTRUCTION, AND ALL PHASES OF RESIDENTIAL DEVELOPMENT

I am a: (check those that apply)

X Year- Round Resident _____ Summer Resident _____ Ogunquit Property Owner

X Registered to Vote in Ogunquit

PLEASE SPECIFY REASON FOR APPLICATION TO THIS BOARD: 5 YEARS ON OGUNQUIT PLANNING BOARD, WITH 3 YEARS AS VICE CHAIR.

Please Circle

I have/have not attended at least two (2) meetings of the Board for which application is being made. I agree to attend all meetings, except in case of sickness or emergency, and will advise the Chairperson when I am unable to attend, if appointed.

Rusty Hayes
Signature of Applicant

June 3rd 2019
Date

OGUNQUIT
Beautiful Place by the Sea

MUNICIPAL OFFICES
23 SCHOOL STREET • P.O. BOX 875
OGUNQUIT, MAINE 03907-0875
Website: www.townofogunquit.org
E-mail: info@townofogunquit.org
(207) 646-5139 General Offices
(207) 646-9326 Land Use
(207) 646-9546 Town Clerk
(207) 646-5920 Fax

Certificate of Appointment

In accordance with Article III, Section 310.2 of the Charter of the Town of Ogunquit, the undersigned municipal officers of the Town of Ogunquit do hereby vote to appoint and confirm:

Priscilla Botsford as a Planning Board

Dated: August 6, 2019
Term Expiration: _____

OGUNQUIT SELECT BOARD

_____
John M. Daley

_____
Madeline S. Mooney

_____
Lindsey M. Perry

_____
Charles L. Waite, III

_____
Robert N. Winn, Jr.

State of Maine
County of York, ss

_____, 2019

Personally appeared the above named Priscilla Botsford, who has been duly appointed and confirmed as a Planning Board in said municipality and took the oath necessary to qualify for office and perform the duties thereof for the above-stated term according to law.

Before me,

_____
Christine L. Murphy, Town Clerk

TOWN OF OGUNQUIT, MAINE
TOWN CLERK'S OFFICE
23 School Street, PO Box 2122, Ogunquit, Maine 03907
Telephone: (207) 646-9546 Fax: (207) 646-5920

Received in the Town Clerk's Office 07/09/19 3:15

63/88

APPLICATION FOR APPOINTMENT TO TOWN COMMITTEE/BOARDS

Rec. by Town Clerk

☐ New ☒ Re-Appointment ☐ Appointment from Alternate to Full Member

Please answer all questions on the form

NAME: Priscilla Botsford

RESIDENCE: [redacted]

MAILING (If different) [redacted]

E-MAIL ADDRESS [redacted] PHONE: [redacted]

Please check your choices and list in order or priority by marking 1, 2, 3, etc.

- X Bike-Pedestrian Committee
- ____ Board of Assessment Review
- ____ Comprehensive Plan
- ____ Conservation Commission
- ____ Harbor Committee
- ____ Heritage Museum Committee
- ____ Historic Preservation Committee
- ____ Marginal Way Committee
- ____ Parks & Recreation Committee
- ____ Performing Arts Committee
- X Planning Board
- ____ Recycling Committee
- ____ Shellfish Conservation Commission
- ____ Zoning Board of Appeals
- ____ Other ____
- ____ Other ____

Related experience (Including other Boards/Commissions) Planning Board, Bike-Ped Committee

I am a: (check those that apply)

X Year- Round Resident ____ Summer Resident X Ogunquit Property Owner

X Registered Voter in Ogunquit

Why would you like to serve on this committee? continue - I like using my planning background

Please check appropriate box

I have ☒ have not ☐ attended at least two (2) meetings of the Board for which application is being made. ☒ If appointed, I agree to attend all meetings when I am able and will inform the Chairperson when I am not able to attend.

Priscilla Botsford
Signature of Applicant

9/July/19.
Date

OGUNQUIT
Beautiful Place by the Sea

MUNICIPAL OFFICES
23 SCHOOL STREET • P.O. BOX 875
OGUNQUIT, MAINE 03907-0875
Website: www.townofogunquit.org
E-mail: info@townofogunquit.org

(207) 646-5139	General Offices
(207) 646-9326	Land Use
(207) 646-9546	Town Clerk
(207) 646-5920	Fax

Certificate of Appointment

In accordance with Article III, Section 310.2 of the Charter of the Town of Ogunquit, the undersigned municipal officers of the Town of Ogunquit do hereby vote to appoint and confirm:

Brian Aromando as a Planning Board

Dated: August 6, 2019
Term Expiration: _____

OGUNQUIT SELECT BOARD

_____
John M. Daley

_____
Madeline S. Mooney

_____
Lindsey M. Perry

_____
Charles L. Waite, III

_____
Robert N. Winn, Jr.

State of Maine
County of York, ss

_____, 2019

Personally appeared the above named Brian Aromando, who has been duly appointed and confirmed as a Planning Board in said municipality and took the oath necessary to qualify for office and perform the duties thereof for the above-stated term according to law.

Before me,

_____
Christine L. Murphy, Town Clerk

TOWN OF OGUNQUIT, MAINE
Received in the
Town Clerk's Office
on 06/20/19 12:37
By CLW
Town Clerk

65/88

TOWN OF OGUNQUIT, MAINE
TOWN CLERK'S OFFICE

23 School Street, PO Box 875, Ogunquit, Maine 03907-0875
Telephone: (207) 646-9546 Fax: (207) 646-5920

APPLICATION FOR APPOINTMENT TO TOWN COMMITTEE/BOARDS/COMMISSION

☐ New ☐ Re-Appointment ☐ Appointment from Alternate to Full Member

Please answer all questions on the form

NAME: Brian Arsenault
RESIDENCE: [redacted]
MAILING (If different): [redacted]
E-MAIL ADDRESS: [redacted]
PHONE: [redacted]

Please check your choices and list in order of priority by marking 1, 2, 3, etc.

_____Bike-Pedestrian Committee
_____Board of Assessment Review
_____Comprehensive Plan
_____Conservation Commission
_____Harbor Committee
_____Heritage Museum Committee
_____Historic Preservation Committee
_____Marginal Way Committee
_____Parks & Recreation Committee
_____Performing Arts Committee
/ Planning Board
_____Recycling Committee
_____Shellfish Conservation Commission
_____Zoning Board of Appeals
_____Other _____
_____Other _____

Related experience (Including other Boards/Committees/Commissions) Current 2nd Alternate on P.B. BA Land Use + Planning

I am a: (check those that apply)

/ Year- Round Resident _____ Summer Resident / Ogunquit Property Owner
/ Registered Voter in Ogunquit

Why would you like to serve on this committee? Civic duty + care for my town

Please check appropriate box

I have ☑ have not ☐ attended at least two (2) meetings of the Board for which application is being made.

☑ If appointed, I agree to attend all meetings when I am able and will inform the Chairperson when I am not able to attend.

Brian Arsenault
Signature of Applicant

6/20/19
Date

PLANNING BOARD

NEW APPLICATIONS

TOWN CLERK'S OFFICE
23 School Street, PO Box 2122, Ogunquit, Maine 03907
Telephone: (207) 646-9546 Fax: (207) 646-5920

Received in the Town Clerk's Office on 06/18/19 at 1:30 67/88
Rec. by _____ Town Clerk

APPLICATION FOR APPOINTMENT TO TOWN COMMITTEE/BOARDS

☑ New ☑ Re-Appointment ☑ Appointment from Alternate to Full Member

Please answer all questions on the form

NAME: Elaine Cooper

RESIDENCE:

MAILING (If different)

E-MAIL ADDRESS PHONE:

Please check your choices and list in order or priority by marking 1, 2, 3, etc.

_____ Bike-Pedestrian Committee
✓ Board of Assessment Review (Reappointment)
_____ Comprehensive Plan
3 Conservation Commission
_____ Harbor Committee
_____ Heritage Museum Committee
4 Historic Preservation Committee
2 Marginal Way Committee
_____ Parks & Recreation Committee
_____ Performing Arts Committee
(1) Planning Board Full member
_____ Recycling Committee
_____ Shellfish Conservation Commission
_____ Zoning Board of Appeals
✓ Other Budget Review Committee
_____ Other _____ (From alternate to full)

Related experience (Including other Boards/Commissions) Currently serve on Board of Assessment Review and Budget Review Committee - as 1st Alternate on BRC can move to full member with Lindsey moving to Select Board. Applying for the Full Member slot on the Planning Board - up in 2019 - as my priority. In lieu of this appointment would serve on Marginal Way Committee, Conservation Commission and Historic Preservation Committee where @ Chair has asked me to join

I am a: (check those that apply)

✓ Year- Round Resident _____ Summer Resident ✓ Ogunquit Property Owner

✓ Registered Voter in Ogunquit

Why would you like to serve on this committee? I am a very detailed and fact oriented person who will follow the CEO's equally to every resident and be well prepared for every meeting. Board members need to offer a complete understanding of issues, not just look to CEO or planner for answers.

Please check appropriate box

I have ☑ have not ☐ attended at least two (2) meetings of the Board for which application is being made. ☐ If appointed, I agree to attend all meetings when I am able and will inform the Chairperson when I am not able to attend. Have attended every PB meeting for 10 months and 3 others a minimum of 2 times.

Elaine L. Cooper
Signature of Applicant

6/18/19
Date

SHELLFISH CONSERVATION COMMISSION

NEW APPLICATIONS

Application for Appointment to Town Committees or Boards

Town of Ogunquit, Maine
Town Clerk's Office
23 School Street, PO Box 875
Ogunquit, Maine 03907
Telephone: (207) 646-9546 townclerk@townofogunquit.org

TOWN OF OGUNQUIT, MAIN 69/88
Received in the Town Clerk's Office
on 07/29/19
at 11:30
Rec. by CCW
Town Clerk

NAME: Paul Jean
RESIDENCE: [illegible]
MAILING (If different):
E-MAIL: [illegible] PHONE:

New appointment ☒ Request for reappointment ☐

Please check your choice(s). List by priority by marking 1, 2, 3 if more than one selection.

- ☐ Age Friendly Community Committee
- ☒ Bicycle-Pedestrian Committee
- ☐ Board of Assessment Review
- ☐ Budget Review Committee
- ☐ Comprehensive Plan Committee
- ☒ Conservation Commission
- ☒ Harbor Committee
- ☐ Heritage Museum Committee
- ☐ Historic Preservation Commission
- ☐ Marginal Way Committee
- ☐ Ogunquit Village School Re-use
- ☐ Parks & Recreation Committee
- ☐ Performing Arts Committee
- ☐ Planning Board
- ☒ Shellfish Conservation Commission
- ☒ Sustainability Committee
- ☐ Zoning Board of Appeals
- ☐ Other areas of interest (describe below)

Relevant experience (including service on other Boards/Committees)
Vice Chairman - Beach Erosion Committee 2013

I am a: (check those that apply)
☒ Resident ☐ Seasonal Resident ☒ Registered to Vote in Ogunquit
☒ Ogunquit Property Owner (residential) ☐ Ogunquit Property Owner (business)
☐ Non-resident ☐ Non-resident (business owner) ☐ Non-resident (work in town)

Reasons for wanting to serve on this committee:
Ogunquit has great natural resources and attractions. These areas are in a compact space of four square miles and are currently well managed. I would like to be a team member helping in that effort.

Paul Jean
Signature of Applicant

7/29/19
Date

[redacted]
Ogunquit, Maine 03907
603-809-3841

70/88

Objective: To join a team where my Project Management skills can be utilized to have a positive impact to the company's success and customer satisfaction.

Experience: Program Management, Supply Chain Management, Logistics, Finance, Contracts

Program Manager of Operations – Space Products and Systems **BAE Systems Incorporated** **January 2005 – Present**

Managing all aspects of the Project Team in the execution of Deep Space Projects and High Reliability Space Satellite Programs

- Managing integrated product team tasked with managing all Operations efforts during proposal phase, Supply chain procurement, pedigree traceability, production management and testing of Space Flight Products
- Responsibilities include cost management, risk management, labor review, scheduling, process development and laboratory support management for integration and testing
- Position requires reporting of key Financial performance metrics to Program Management and Customer Program Reviews
- Support root cause analysis, corrective action and continuous improvement activities for both internal and external customers
- Ensure operations personnel training levels are capable to support the execution of space products assembly and testing

Program Manager of Operations – Electronic Protection Systems **BAE Systems Incorporated** **January 2000 – December 200**

Provided leadership and direction for the Readiness and Sustainment business area, consisting of multiple heritage programs in US Air Force and Navy contracts for countermeasures RF testing and Airborne Self-Protection Systems

- Responsible to manage programs from contract award to the final delivery (Sell Off) of product to the customer
- Lead Manager for proposal development, statement of work analysis, Bid determination and Customer presentations
- Develop and maintain program strategies, financial and schedule baselines for all functions of a program including, Engineering, Quality, Procurement, and Material Management and Supply Chain Management Strategies
- Perform as single point of contact between Customers, Program Office, and Operations functions
- Financial Planning and Control for the Contract duration including close-out activities with Customer and Government
- Project Planning and ensuring development of all supporting plans required for the Contract

Program Office Specialist – Navy and Air Force Protection Systems **Lockheed Martin Incorporated** **May 1997 – January 2000**

- Program Office responsibilities to manage specific aspects of hundreds of active contacts for Airborne Self Protection Systems
- Programs areas consisted of Hardware and Software projects for both on-shore and international Customers
- Prepare statements of work, estimates of product or service cost; negotiate contract pricing, and terms and conditions of contracts
- Manage several cross-functional teams to support the tasking across the contract base including resources and schedule priority
- Responsible to manage configuration of systems, software and documentation for the programs supported

After Market Specialist – Navy and Air Force Systems **Lockheed Martin Incorporated** **October 1992 – May 1997**

- Control labor and material cost accounts for multiple engineering, production and repair programs and initiated corrective actions to mitigate risk to schedule and cost
- Manage RFQ bid no bid activity from Customers and track proposals submitted by Programs to facilitate contract awards
- Financial reporting including income forecasts on projected contract awards to support divisions long range planning
- Establish Cost Account funding levels and develop Program Baseline Budgets

Education: BS - Organizational Behavior Management - May 2005 - Daniel Webster College Nashua, New Hampshire

IT Skills: Microsoft Office Pro Suite, Oracle ERP, Hyperion, Product Data Manager, Financial Cost Account Manager Platforms

Committee: Diversity and Inclusion Committee at BAE Systems 2013- Current
Vice Chairman of the "Beach Erosion Committee" for Town of Ogunquit Maine 2013-2014 development and preparing RFP's and SOW's and coordination activities through Town Select board members, State Geologist, and Beach Engineering firms 2013-2014

Awards: Pioneer Award 2017 – Making the Merrimack, NH campus a better place to work.
Vice Presidents Recognition Award 2016 – Created enthusiasm, quality, and collaboration to meet year end goals
Vice Presidents Award 2015 – Increased additional sales closing year end 2015 above expectations
Chairman's Bronze Award 2007 – Actions and Behavior on an Integrated Product Teams
Space Systems and Electronics Vice Presidents Award 2007 – Successful Delivery of Product as a Division Milestone

ZONING BOARD OF APPEALS

RE-APPOINTMENTS

OGUNQUIT
Beautiful Place by the Sea

MUNICIPAL OFFICES
23 SCHOOL STREET • P.O. BOX 875
OGUNQUIT, MAINE 03907-0875
Website: www.townofogunquit.org
E-mail: info@townofogunquit.org

(207) 646-5139	General Offices
(207) 646-9326	Land Use
(207) 646-9546	Town Clerk
(207) 646-5920	Fax

Certificate of Appointment

In accordance with Article III, Section 310.2 of the Charter of the Town of Ogunquit, the undersigned municipal officers of the Town of Ogunquit do hereby vote to appoint and confirm:

J. Douglas Mayer as a Zoning Board of Appeals

Dated: August 6, 2019
Term Expiration: _____

OGUNQUIT SELECT BOARD

_____
John M. Daley

_____
Madeline S. Mooney

_____
Lindsey M. Perry

_____
Charles L. Waite, III

_____
Robert N. Winn, Jr.

State of Maine
County of York, ss

_____, 2019

Personally appeared the above named J. Douglas Mayer, who has been duly appointed and confirmed as a Zoning Board of Appeals in said municipality and took the oath necessary to qualify for office and perform the duties thereof for the above-stated term according to law.

Before me,

_____
Christine L. Murphy, Town Clerk

Application for Appointment to Town Committees or Boards

Town of Ogunquit, Maine
Town Clerk's Office
23 School Street, PO Box 875
Ogunquit, Maine 03907
Telephone: (207) 646-9546 townclerk@townofogunquit.org

OGUNQUIT MAINE 73/88

Received in the Town Clerk's Office
on 7/25/2019
at 11:37 am
Rec. by Cheryl Emery
Town Clerk

NAME: J. Douglas Mayer

RESIDENCE: [redacted]

MAILING (If different): [redacted]

E-MAIL: [redacted] PHONE: [redacted]

New appointment ☐ Request for reappointment ☑

Please check your choice(s). List by priority by marking 1, 2, 3 if more than one selection.

- ☐ Age Friendly Community Committee
- ☐ Bicycle-Pedestrian Committee
- ☐ Board of Assessment Review
- ☐ Budget Review Committee
- ☐ Comprehensive Plan Committee
- ☐ Conservation Commission
- ☐ Harbor Committee
- ☐ Heritage Museum Committee
- ☐ Historic Preservation Commission
- ☐ Marginal Way Committee
- ☐ Ogunquit Village School Re-use
- ☐ Parks & Recreation Committee
- ☐ Performing Arts Committee
- ☐ Planning Board
- ☐ Shellfish Conservation Commission
- ☐ Sustainability Committee
- ☑ Zoning Board of Appeals
- ☐ Other areas of interest (describe below)

Relevant experience (including service on other Boards/Committees)
Retired Woods Hole Oceanographic Inst
Ogunquit Conservation Commission
Great Works Regional Land Trust - Board of Directors

I am a: (check those that apply)

- ☑ Resident
- ☐ Seasonal Resident
- ☐ Registered to Vote in Ogunquit
- ☐ Ogunquit Property Owner (residential)
- ☐ Ogunquit Property Owner (business)
- ☐ Non-resident
- ☐ Non-resident (business owner)
- ☐ Non-resident (work in town)

Reasons for wanting to serve on this committee:
Serve the Town of Ogunquit

J. Douglas Mayer
Signature of Applicant

7/26/19
Date

OGUNQUIT
Beautiful Place by the Sea

MUNICIPAL OFFICES
23 SCHOOL STREET • P.O. BOX 875
OGUNQUIT, MAINE 03907-0875
Website: www.townofogunquit.org
E-mail: info@townofogunquit.org

(207) 646-5139	General Offices
(207) 646-9326	Land Use
(207) 646-9546	Town Clerk
(207) 646-5920	Fax

Certificate of Appointment

In accordance with Article III, Section 310.2 of the Charter of the Town of Ogunquit, the undersigned municipal officers of the Town of Ogunquit do hereby vote to appoint and confirm:

Peter Griswold as a Zoning Board of Appeals

Dated: August 6, 2019
Term Expiration: _____

OGUNQUIT SELECT BOARD

_____
John M. Daley

_____
Madeline S. Mooney

_____
Lindsey M. Perry

_____
Charles L. Waite, III

_____
Robert N. Winn, Jr.

State of Maine
County of York, ss

_____, 2019

Personally appeared the above named Peter Griswold, who has been duly appointed and confirmed as a Zoning Board of Appeals in said municipality and took the oath necessary to qualify for office and perform the duties thereof for the above-stated term according to law.

Before me,

_____
Christine L. Murphy, Town Clerk

TOWN OF OGUNQUIT, MAINE
Received in the
Town Clerk's Office
on 07/26/19
at 2:38
Rec. by CLW
Town Clerk

75/88

TOWN OF OGUNQUIT, MAINE
TOWN CLERK'S OFFICE
23 School Street, PO Box 2122, Ogunquit, Maine 03907
Telephone: (207) 646-9546 Fax: (207) 646-5920

APPLICATION FOR APPOINTMENT TO TOWN BOARDS

☐ New ☑ Re-Appointment ☐ Appointment from Alternate to Full Member

PLEASE ANSWER ALL QUESTIONS ON THE FORM

NAME: Peter L. Griswold
RESIDENCE: [redacted]
MAILING (If different) [redacted]
E-MAIL ADDRESS [redacted] PHONE: [redacted]

Please check your choices and list in order or priority by marking 1, 2, 3, etc.

_____Bike-Pedestrian Committee
_____Board of Assessment Review
_____Comprehensive Plan
_____Conservation Commission
_____Harbor Committee
_____Heritage Museum Committee
_____Historic Preservation Committee
_____Marginal Way Committee
_____Parks & Recreation Committee
_____Performing Arts Committee
_____Planning Board
_____Recycling Committee
_____Shellfish Conservation Commission
X Zoning Board of Appeals
_____Other _____
_____Other _____

RELATED EXPERIENCE (Including other Boards/Commissions) _____

I am a: (check those that apply)

X Year- Round Resident _____ Summer Resident _____ Ogunquit Property Owner

X Registered to Vote in Ogunquit

PLEASE SPECIFY REASON FOR APPLICATION TO THIS BOARD: Renewal

Please Circle

I have ~~have not~~ attended at least two (2) meetings of the Board for which application is being made. I agree to attend all meetings, except in case of sickness or emergency, and will advise the Chairperson when I am unable to attend, if appointed.

Peter L. Griswold
Signature of Applicant

25 July 2019
Date

OGUNQUIT
Beautiful Place by the Sea

MUNICIPAL OFFICES
23 SCHOOL STREET • P.O. BOX 875
OGUNQUIT, MAINE 03907-0875
Website: www.townofogunquit.org
E-mail: info@townofogunquit.org

(207) 646-5139 General Offices
(207) 646-9326 Land Use
(207) 646-9546 Town Clerk
(207) 646-5920 Fax

Certificate of Appointment

In accordance with Article III, Section 310.2 of the Charter of the Town of Ogunquit, the undersigned municipal officers of the Town of Ogunquit do hereby vote to appoint and confirm:

Carole Aaron as a Zoning Board of Appeals

Dated: August 6, 2019
Term Expiration: _____

OGUNQUIT SELECT BOARD

_____
John M. Daley

_____
Madeline S. Mooney

_____
Lindsey M. Perry

_____
Charles L. Waite, III

_____
Robert N. Winn, Jr.

State of Maine
County of York, ss

_____, 2019

Personally appeared the above named Carole Aaron, who has been duly appointed and confirmed as a Zoning Board of Appeals in said municipality and took the oath necessary to qualify for office and perform the duties thereof for the above-stated term according to law.

Before me,

_____
Christine L. Murphy, Town Clerk

Application for Appointment to Town Committees or Boards

Town of Ogunquit, Maine
Town Clerk's Office
23 School Street, PO Box 875
Ogunquit, Maine 03907
Telephone: (207) 646-9546 townclerk@townofogunquit.org

OGUNQUIT, MAINE
Received in the Town Clerk's Office
on 07/30/19 77
at 3:30
Rec. by [illegible]
Town Clerk

NAME: Carole Aaron

RESIDENCE: [redacted]

MAILING (If different): [redacted]

Email: [redacted] PHONE: [redacted]

New appointment ☐ Request for reappointment ☒

Please check your choice(s). List by priority by marking 1, 2, 3 if more than one selection.

- ☐ Age Friendly Community Committee
- ☐ Bicycle-Pedestrian Committee
- ☐ Board of Assessment Review
- ☐ Budget Review Committee
- ☐ Comprehensive Plan Committee
- ☐ Conservation Commission
- ☐ Harbor Committee
- ☐ Heritage Museum Committee
- ☐ Historic Preservation Committee
- ☐ Marginal Way Committee
- ☐ Ogunquit Village School Re-use
- ☐ Parks & Recreation Committee
- ☐ Performing Arts Committee
- ☐ Planning Board
- ☐ Shellfish Conservation Commission
- ☐ Sustainability Committee
- ☐ Zoning Board of Appeals
- ☐ Other areas of interest (describe below)

Relevant experience (including service on other Boards/Committees) Former BRC and Comprehensive Plan Committee member and current alternate on ZBA.

I am a: (check those that apply)

- ☐ Resident
- ☐ Seasonal Resident
- ☐ Registered to Vote in Ogunquit
- ☐ Ogunquit Property Owner (residential)
- ☐ Ogunquit Property Owner (business)
- ☐ Non-resident
- ☐ Non-resident (business owner)
- ☐ Non-resident (work in town)

Reasons for wanting to serve on this committee: I have enjoyed being on the ZBA and have learned about zoning, ordinances and other rules and regulations that impact the ZBA findings. The Committee has very smart, knowledgeable and experienced members and every meeting is a learning opportunity

Carole Aaron
Signature of Applicant

July 28, 2019
Date

Charter Amendment

Charter Revision

Charter Commission

A. Background
- Town Attorney Summary

B. Public Hearing Notice: Charter Amendment: Recall of Elected Officials
- Draft amendment
- Optional proposals

C. Public Hearing Notice: Consideration of establishing a Charter Commission

The Town Charter is on the Town web site https://www.townofogunquit.org/towncharter

Charter Amendment and Charter Revision Process

Prepared by Town Attorney Mary Costigan

Revision

1. The Select Board, by order, determines that a revision to the charter is necessary and begins the process for establishing the commission.
2. Within 30 days of adopting the above order, the Select Board, by order, submits the question for the establishment of a charter commission to the voters at the next regular or special election, held at least 90 days after the order.
3. The question submitted to the voters is: "Shall a Charter Commission be established for the purpose of revising the Municipal Charter?"
4. The Charter Commission shall consist of the following:
    a. Six members who are elected in the same manner as the municipal officers, except that they must be elected at-large and without party designations (there are additional options in the statute for towns that have voting districts, but this option applies to Ogunquit since there are no districts); and
    b. Three members appointed by the Select Board
5. Election of voter members may be held either at the same municipal election as the referendum for the charter commission or at the next scheduled regular or special municipal or state election. The names of the candidates on the ballot must be arranged alphabetically by last name. If the elections are held at the same time, the names of the candidates must appear immediately below the question relating to the charter commission.
6. Members who are appointed by the Select Board need not be residents of Ogunquit, but only one may be a Select Board member. The Select Board shall make the appointments in accordance with municipal custom or bylaws within 30 days after the election approving the establishment of the charter commission.

Amendment

1. The Select Board, by order, provides for notice and hearing on the proposed amendment by publishing notice of the hearing in a newspaper at least 7 days before the hearing. The notice must contain the text of the proposed amendment and a brief explanation.
2. Within 7 days after the hearing, the Select Board may order the proposed amendment to be placed on a ballot at the next regular municipal election held at least 30 days after the order is passed; or they may order a special election to be held at least 30 days from the date of the order for the purpose of voting on the proposed amendments.
3. Each amendment shall be limited to a single subject, but more than one section of the charter may be amended as long as it is germane to that subject.
4. If the Select Board determines that it is not practical to print the proposed amendment on the ballot and that a summary would not misrepresent the subject matter of the proposed amendment, the Select Board shall include in their order a summary of the proposed amendment, prepared subject to the requirements of section 2105, subsection 3, paragraph C, and instruction to the clerk to include the summary on the ballot instead of the text of the proposed amendment.
5. The question to be submitted to the voters shall be the following: "Shall the Town of Ogunquit approve the charter amendment reprinted (summarized) below?"
6. At least 2 weeks before the election, the Select Board shall:
   (1) Have the proposed amendment and any summary of the amendment prepared under this section printed;
   (2) Make copies available to the voters in the clerk's office; and
   (3) Post the amendment and any summary of that amendment in the same manner that proposed ordinances are posted.
7. Any summary must fairly describe the content of the proposed amendment and may not contain information designed to promote or oppose the amendment.
8. If a majority of the ballots cast on the amendment favor acceptance, the charter amendment becomes effective on the date determined by the Select Board, but not later than the first day of the next municipal year. Provided, however, that the total number of votes cast for and against the question equals or exceeds 30% of the total votes cast in the municipality at the last gubernatorial election.

OGUNQUIT
Beautiful Place by the Sea

PUBLIC HEARING

The Municipal Officers of the Town of Ogunquit will conduct a Public Hearing at 6:00PM on Tuesday, August 6, 2019, in the Auditorium of the Dunaway Community Center, 23 School Street regarding a proposed amendment to Article VIII, Section 804 of the Ogunquit Town Charter. (Additions are **underlined and bold;** deletions are ~~struck out~~.)

Section 804 - Recall of Elected Officials

Any elected official may be ~~recalled and removed from office by the registered voters of the Town as herein provided.~~ **the subject of a recall petition only if the official is convicted of a crime, the conduct of which occurred during the official's term of office and the victim of which is the municipality, as provided in Maine law Title 30-A Section 2505.9.**

See Title 30-A §2104.1 Charter amendments; procedures:

Municipal Officers. The municipal officers may determine that amendments to the municipal charter should be considered and, by order, provide for notice and hearing on them in the same manner as provided in subsection 5, paragraph A. Within 7 days after the hearing, the municipal officers may order the proposed amendment to be placed on a ballot at the next regular municipal election held at least 30 days after the order is passed; or they may order a special election to be held at least 30 days from the date of the order for the purpose of voting on the proposed amendments.

Christine L. Murphy, Town Clerk

Posted by: Patricia Arnaudin
Patricia Arnaudin, Police Chief

Posted:	July 30, 2109 Dunaway Community Center Ogunquit Post Office Ogunquit Transfer Station WOGT

Title 30-A §2505. Recall of municipal officials

Except as otherwise provided by the municipality's ordinances or charter, an elected official of a municipality may be recalled from office pursuant to this section. For purposes of this section, "official" has the same meaning as section 2604, subsection 2. [2011, c. 324, §1]

1. Petition for recall. On the written petition pursuant to subsection 5 of a number of voters equal to at least 10% of the number of votes cast in the municipality at the last gubernatorial election, an election must be held to determine the recall of an elected official of that municipality.[2011, c. 324, §1]

2. Notice of intention. In order to initiate a recall election under subsection 1, the initiator of the petition shall file a notice of intention of recall with the municipal clerk of the municipality. A notice of intention of recall under this subsection must include the name, address and contact information of the person filing the notice and the name and position of the official subject to recall under this section. Only a person registered to vote in the municipality may file a notice of intention of recall under this subsection.[2011, c. 324, §1]

3. Petition forms. Within 3 business days of receipt of a notice of intention of recall under subsection 2, the municipal clerk shall prepare petition forms for the collection of signatures under subsection 4 and send notice to the initiator of the petition under subsection 2 that the petition forms are available. The municipality may charge the initiator of the petition a reasonable fee for preparing and providing the petition forms under this subsection. A petition form under this subsection must include:

A. At the top of the form, the name and position of the official subject to recall, the name and contact information of the initiator of the petition and the date by which the signatures must be submitted to the municipal clerk under subsection 4; [2011, c. 324, §1]

B. Spaces for each voter's signature, actual street address and printed name; and [2011, c. 324, §1]

C. Space at the bottom of the form for the name, address and signature of the person circulating the petition form. [2011, c. 324, §1]

4. Collection and submission of signatures. A petition form under subsection 3 may be circulated or signed only by a registered voter of the municipality. A circulator of a petition form shall fill in the information required under subsection 3, paragraph C and sign the form prior to submission of the form to the municipal clerk. The initiator of the petition under subsection 2 shall collect the petition forms from all circulators and submit the signed petition forms to the municipal clerk within 14 days of receipt of notice from the clerk that the petition forms are available under subsection 3. A municipal clerk may not accept a petition form submitted more than 14 days after sending notice of availability to the initiator under subsection 3, and any voter signatures on that form are invalid.[2011, c. 324, §1]

5. Petition certification and notification. Within 7 business days of receiving petition forms under subsection 4, the municipal clerk shall determine whether the petition forms meet the criteria under subsection 4 and certify the validity of any signatures on the petition forms. If the municipal clerk finds that the number of valid signatures submitted under subsection 4 meets or exceeds the requirements under subsection 1, the clerk shall certify the petition and immediately send notification of the certification to the municipal officers, the initiator of the petition and the official subject to the recall. If the municipal clerk finds the number of valid signatures submitted under subsection 4 does not meet the requirements for a petition under subsection 1, the municipal clerk shall file the petition and the petition forms in the clerk's office and notify the initiator of the petition.[2011, c. 324, §1]

6. Scheduling recall election. Within 10 business days of certification of the petition under subsection 5, the municipal officers shall schedule a recall election to determine whether the official subject to the recall petition should be recalled. The election must be held no less than 45 days nor more than 75 days after certification of the petition under subsection 5 unless a regular municipal election is scheduled to be held within 90 days of the certification of the petition under subsection 5, in which case the recall election must be held on the date of the regular municipal election. If the municipal officers fail to schedule a recall election within 10 days of certification of the recall petition under subsection 5, the municipal clerk shall schedule the recall election pursuant to the date requirements of this subsection. [2011, c. 324, §1]

7. Ballots for recall election. If the official subject to the recall does not resign from office within 10 business days of certification of the recall petition under subsection 5, the ballots for the recall election under subsection 6 must be printed. A ballot for a recall election under this section must read:

"Do you authorize the recall of (name of official) from the position of (name of office)?

( ) Yes ( ) No"

[2011, c. 324, §1]

8. Results of recall election. Within 2 business days of a recall election under subsection 6, the municipal clerk shall certify and record the election results and notify the municipal officers of those results. If a majority of voters vote to remove the official, the recall takes effect on the date the election results are recorded pursuant to this subsection. [2011, c. 324, §1]

9. Limitation of recall. An elected official may be the subject of a recall petition under this section only if the official is convicted of a crime, the conduct of which occurred during the official's term of office and the victim of which is the municipality.

From: PETER KAHN
Sent: Saturday, July 27, 2019 12:15 PM
To: Pat Finnigan
Subject: Charter Change

Pat,

I would suggest the following wording be added at the beginning of the Recall Charter section:

"Any elected official may be recalled and removed from office by the registered voters of the the Town as provided herein, if the official has been convicted of a crime, the conduct of which occurred during the official's term of office."

Logic:
1. If the official was convicted of a crime prior to his/her term of office, the electorate would be aware of the conviction prior to any election and would vote with full knowledge.
2. A ***political recall*** should no longer be permitted. It circumvents the will of the voters. Board members terms are for 3 years. Not an inordinate amount of time.
3. The State wording with regard to crimes having to effect the Town is too restrictive. If a Board member was convicted of a hideous crime (outside of Ogunquit, the electorate might feel that individual would not be a good role model for the Town.
4. There are other means to terminate a Board member (a vote of the other Board members).

Please distribute this e-mail to the Select Board.

Peter

-----Original Message-----
From: Please Do Not Click Reply [mailto:support@govoffice.com]
Sent: Wednesday, July 31, 2019 6:35 AM
To: townmanager@townofogunquit.org
Subject: Select Board (form) has been filled out on your site.

Your Site has received new information through a form.
Form: Select Board
Site URL: www.townofogunquit.org

Given Name: Jim Ronsivalli
Comment/Question: Good Morning,

The following is an example of Limitations to Recall that has been adopted by Kittery, York, Wells, Kennebunk/Kennebunkport and many others in York County. No recall petition should be filed against an elected official within the first six (6) months after the official has taken office nor in the case of an elected official subjected to Recall be removed until at least six (6) months after the failed election attempt. No elected official can be recalled more than TWICE during their term in office. Perhaps this is the policy the Ogunquit Select Board should adopt.

Jim Ronsivalli

Do Not Click Reply - This e-mail has been generated from a super form.

OGUNQUIT
Beautiful Place by the Sea

PUBLIC HEARING

The Municipal Officers of the Town of Ogunquit will conduct a Public Hearing at 6:00PM on Tuesday, August 6, 2019, in the Auditorium of the Dunaway Community Center, 23 School Street, **regarding whether to establish a Charter Commission for the purpose of revising the Municipal Charter**

See Title 30-A §2102. Charter revisions, adoptions, procedure

Municipal Officers. The municipal officers may determine that the revision of the municipal charter be considered or that adoption of a new municipal charter be considered and, by order, provide for the establishment of a charter commission to carry out that purpose as provided in this chapter.

Christine L. Murphy, Town Clerk

Posted by: Patricia L Arnaudin
Patricia Arnaudin, Police Chief

Posted:	July 30, 2109
	Dunaway Community Center
	Ogunquit Post Office
	Ogunquit Transfer Station
	WOGT

smile mass
small miracles in life exist

Lotte Diomede
President & Co-Founder
86/88
Susan Brown
Vice-President & Co-Founder
66 Dudley Road, Sudbury, MA 01776
Tel: 617-967-7755
www.smilemass.org

SMILE Mass Beach Wheelchair Donation Contract

There are only a few criteria to qualify your town for a donation of a floating beach wheelchair from SMILE Mass:

- Beach must be accessible and have handicapped parking
- Beach must have storage to hold the beach wheelchair
- Beach must have lifeguards, to not only help with the maintenance, but also to help facilitate the use of the beach chair to many beach goers
- Beach must have running water to rinse off the chair daily
- Beach staff must agree to perform maintenance according to the attached schedule
- Town must participate in the SMILE Mass beach wheelchair maintenance program after the 1-year warranty expires. Fee to participate is $40 per chair per year and covers screws, knobs, harnesses and chain. Fee excludes frame, fabric, armrests and tires.
- Town must be willing to put up a sign recognizing the donation from SMILE Mass. It is the size of a handicapped parking sign (sample sign is attached - sent to us from a client on Cape Cod)

SMILE Mass has donated over 130 floating beach wheelchairs to public beaches throughout New England over the last 9 years.

Once the contract is signed and SMILE Mass donates the floating beach wheelchair to the municipality, it becomes the property of the municipality.

Please sign below to accept the terms of the SMILE Mass beach wheelchair donation.

Signature Printed name Date

BEACH CHAIR MAINTENANCE SCHEDULE

DESCRIPTION	Type of Lubricant/air	Daily Maint.	Weekly Maint.	Monthly Maint.	Maintenance before winter Storage	Maintenance Before Summer Usage
Front Wheel (Tire Pressure)	Air	X	X	XX		XXXX
Pin of Front Wheel	Grease			XX	XXX	XX XX
Shaft of the front wheel	Grease		X	XX	XXX	XXXX
Quick release front wheel	Oil		X	XX	XXX	XXXX
Back Wheels	Air	X		XX	XXX	XXXX
Pin in wheel shaft	Grease		X	XX	XXX	XXXX
Quick release	Oil		X	XX	XXX	XXXX
Back seat adjustment chain	Oil		X	XX	XXX	XXXX
Screw & washer for back seat chain	Oil		X	XX	XXX	XXXX
Floating arm chair shaft into frame	Grease		X	XX	XXX	XXXX
Floating arm Vertical Shaft	Grease		X	XX	XXX	XXXX
Floating arm chair pin	Grease / oil		X	XX	XXX	XXXX
Black knob	Grease		X	XX	XXX	XXXX
Black knob chamber	Grease		X	XX	XXX	XXXX
Little screw on housing of black knob	Oil		X	XX	XXX	XXXX

THE BEACH WHEELCHAIR MUST BE RINSED OUT, EVERY DAY, AFTER EVERY USAGE
TO AVOID CORROSION PROVOKED BY SALT WATER, SAND, ETC.

87/88

BEACH MADE
MORE ACCESSIBLE
BY
SMILEMASS.ORG