

Madeline S. Mooney, Chair
Robert N. Winn, Jr., Vice Chair
John M. Daley
Heath Ouellette
Lindsey M. Perry



**Ogunquit Select Board
Tuesday, December 3, 2019
Dunaway Community Center
23 School Street**

AGENDA

5:15 p.m. Committee Interviews

- Charter Commission Applicants

6:00 p.m. Meeting

- 1.0 Call to Order
- 1.1 Roll Call
- 1.2 Pledge of Allegiance

2.0 Meeting Minutes

- 2.1 October 15, 2019 (*tabled at last meeting*)
- 2.2 November 19, 2019

3.0 Public Hearings – Liquor & Amusement

- 3.1 West Meadow Pub – *Malt, Spirituous & Vinous License Renewal Application*
- 3.2 West Meadow Pub – *Amusement License Renewal Application*
- 3.3 Bintliff's – *Malt, Spirituous & Vinous License Renewal Application*
- 3.4 Bintliff's – *Amusement License Renewal Application*

4.0 Presentations, Proclamations, Resolutions & Communications

- 4.1 Presentation of a Donation from the 2019 Lobster Dash – Charlie Farrington
- 4.2 Fire Department Presentations - Fire Chief Ed Smith
- 4.3 Main Beach Bathhouse & Lifeguard Station Presentation - John Daley

5.0 Appointments & Resignations

- 5.1 Charter Commission – Appointment (3 Members)

6.0 Unfinished Business

- 6.1 Communications (Select Board Rules) (discussed November 19)
- 6.2 Sustainability Committee Resolution (discussed November 19)

7.0 New Business

- 7.1 Public Hearing – Amendment to Title V, Motor Vehicle & Parking Ordinance, Chapter 7, Section 702 – One Way Streets

Citizen petition proposes to make Stearns Road One-Way year round in the westerly direction from the Marginal Way Lighthouse to Cherry Lane. Currently the road is One-Way from May 15 to Oct. 15.

8.0 Town Manager's Report

9.0 Citizens Comments (for Town topics not on the Agenda)

The Select Board welcomes public comments and questions about Town-related issues that are not on the agenda. We ask that people keep comments on point and within 3 minutes.

10.0 Other Business

10.1 Select Board Reports and Announcements

11.0 Adjournment

Break

7:00 p.m. Workshop with Town Attorney Mary Costigan

1. Select Board Training
2. Purchasing Policy
3. Future topics

Adjourn

Upcoming Meetings/Events:

Christmas by the Sea: December 13-15 (chamber.ogunquit.org/events)

Select Board: December 17

Select Board: January 7

Please check the Town's web site for updated information: www.townofogunquit.org



COMMITTEE
INTERVIEWS

Town of Ogunquit, Maine
Application for Appointment to Town Committees or Boards

TOWN OF OGUNQUIT, MAINE

Town Clerk's Office

23 School Street, PO Box 875
Ogunquit, Maine 03907

Received in the
Town Clerk's Office
on 11/19/19
at 1:52

Telephone: (207) 646-9546 townclerk@townofogunquit.org

rec. by *CLW*

Town Clerk

NAME: Peter L. Griswold
RESIDENCE: _____
MAILING (if different): _____
E-MAIL: petergriz@gmail.com PHONE _____

New appointment - X Request for reappointment

Please check your choice(s). List by priority by marking 1, 2, 3 if more than one selection.

- Age Friendly/Quality Community Committee
- Bicycle-Pedestrian Committee
- Board of Assessment Review
- Budget Review Committee
- Charter Commission**
- Comprehensive Plan Committee
- Conservation Commission
- Harbor Committee
- Heritage Museum Committee
- Historic Preservation Commission
- Marginal Way Committee
- Ogunquit Village School Re-use
- Parks & Recreation Committee
- Performing Arts Committee
- Planning Board
- Shellfish Conservation Commission
- Sustainability Committee
- Zoning Board of Appeals
- Other areas of interest (describe below)

Relevant experience (including service on other Boards/Committees)

Member of OGT's ZBA and Trustee of the Ogunquit Memorial Library. Worked for Bank of Boston for 34 years, primarily as a large corporate lender with overseas assignments in four countries. Led the strategic planning group and was the chief risk officer for several years. Worked with numerous attorneys drafting and negotiating complex legal documents. After retiring from the Bank, provided Career Coaching services to numerous clients for ten years. Besides college, earned a Masters Degree in International Relations (University of Pennsylvania,) and an MBA (Wharton).

I am a: (check those that apply)

- X - Resident Seasonal Resident X - Registered to Vote in Ogunquit
- X - Ogunquit Property Owner (residential) Ogunquit Property Owner (business)
- Non-resident Non-resident (business owner) Non-resident (work in town)

Reasons for wanting to serve on this committee/work on this topic

Started visiting OGT in 1963, purchased first home in 1976 and became a full time resident in 2003. Love Ogunquit, especially working with Joan on the Marginal Way. Would enjoy joining the Charter Commission and contributing to our community by thoroughly reviewing the structure, rights and responsibilities of the Town of Ogunquit.

Peter L. Griswold
Signature of Applicant

19 Nov 2019
Date

Received in the
Town Clerk's Office

TOWN OF OGUNQUIT, MAINE
TOWN CLERK'S OFFICE

23 School Street, PO Box 2122, Ogunquit, Maine 03907
Telephone: (207) 646-9546 Fax: (207) 646-5920

on 07/09/19
at 2:40
Rec. by CLM
Town Clerk

APPLICATION FOR APPOINTMENT TO TOWN BOARDS

New Re-Appointment Appointment from Alternate to Full Member

PLEASE ANSWER ALL QUESTIONS ON THE FORM

NAME: Peter J. Kahn

RESIDENCE: _____

MAILING (if different): _____

E-MAIL ADDRESS: _____

Please check your choices and list in order of priority by marking 1, 2, 3, etc.

- | | |
|--|---|
| <input type="checkbox"/> Bike-Pedestrian Committee | <input type="checkbox"/> Parks & Recreation Committee |
| <input type="checkbox"/> Board of Assessment Review | <input type="checkbox"/> Performing Arts Committee |
| <input checked="" type="checkbox"/> Comprehensive Plan | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Recycling Committee |
| <input type="checkbox"/> Harbor Committee | <input type="checkbox"/> Shellfish Conservation Commission |
| <input type="checkbox"/> Heritage Museum Committee | <input type="checkbox"/> Zoning Board of Appeals |
| <input type="checkbox"/> Historic Preservation Committee | <input checked="" type="checkbox"/> Other <u>Charter Commission</u> |
| <input type="checkbox"/> Marginal Way Committee | <input type="checkbox"/> Other _____ |

RELATED EXPERIENCE (Including other Boards/Commissions)
Served on most recent Comprehensive Plan Committee

I am a: (check those that apply)

Year- Round Resident Summer Resident Ogunquit Property Owner
 Registered to Vote in Ogunquit

PLEASE SPECIFY REASON FOR APPLICATION TO THIS BOARD:
Would like to see a new Comp Plan adopted

Please Circle

I have have not attended at least two (2) meetings of the Board for which application is being made. I agree to attend all meetings, except in case of sickness or emergency, and will advise the Chairperson when I am unable to attend, if appointed.

Peter Kahn
Signature of Applicant

7/1/19
Date

Application for Appointment to Town Committees or Boards

Town of Ogunquit, Maine

Town Clerk's Office

23 School Street, PO Box 875

Ogunquit, Maine 03907

Telephone: (207) 646-9546 townclerk@townofogunquit.org

Received in the

Town Clerk's Office

on 11/15/19 at 11:20

Rec. by CLM Town Clerk

NAME: ROBIN ANN MILLWARD

RESIDENCE:

MAILING (If different):

E-MAIL: PHONE:

New appointment [X] Request for reappointment []

Please check your choice(s). List by priority by marking 1, 2, 3 if more than one selection.

- Age Friendly Community Committee
Bicycle-Pedestrian Committee
Board of Assessment Review
Budget Review Committee
Comprehensive Plan Committee
Conservation Commission
Harbor Committee
Heritage Museum Committee
Historic Preservation Commission
Marginal Way Committee
Ogunquit Village School Re-use
Parks & Recreation Committee
Performing Arts Committee
Planning Board
Shellfish Conservation Commission
Sustainability Committee
Zoning Board of Appeals
Other areas of interest (describe below)

Charter Review Commission

Relevant experience (including service on other Boards/Committees) Extensive local government experience in the UK at policy and operational levels and as a consultant. Currently work with a network of law firms. Past Chair of a small UK housing association. Past Board member, HSNW. Happy to supply a detailed CV upon request.

- I am a: (check those that apply)
Resident [X] Seasonal Resident [] Registered to Vote in Ogunquit [X]
Ogunquit Property Owner (residential) [X] Ogunquit Property Owner (business) []
Non-resident [] Non-resident (business owner) [] Non-resident (work in town) []

Reasons for wanting to serve on this committee: While I have only been a resident for about 6 years, my professional and voluntary experience would, I believe, enable me to make a significant contribution to helping to review and update our local "constitution", making it fit for purpose for our future. I would like to be a part of this key project.

Signature of Applicant: R Miller

Date: 15 November 2019

Application for Appointment to Town Committees or Boards

TOWN OF OGUNQUIT, MAINE

Town of Ogunquit, Maine

Town Clerk's Office

23 School Street, PO Box 875

Ogunquit, Maine 03907

Telephone: (207) 646-9546

townclerk@townofogunquit.org

the Town Clerk's Office

on 11/19/19
at William

Rec'd by ACW

Town Clerk

NAME: James Ronsivalli

RESIDENCE: 200 Berwick Road, Ogunquit, ME

MAILING (If different):

E-MAIL

PHONE

New appointment Request for reappointment

Please check your choice(s). List by priority by marking 1, 2, 3 if more than one selection.

- Age Friendly Community Committee
- Bicycle-Pedestrian Committee
- Board of Assessment Review
- Budget Review Committee
- Comprehensive Plan Committee
- Conservation Commission
- Harbor Committee
- Heritage Museum Committee
- Historic Preservation Commission
- Marginal Way Committee
- Ogunquit Village School Re-use
- Parks & Recreation Committee
- Performing Arts Committee
- Planning Board
- Shellfish Conservation Commission
- Sustainability Committee
- Zoning Board of Appeals
- Other areas of interest (describe below)

Relevant experience (including service on other Boards/Committees)

Charter Review Commission: Having been a senior executive with Sears for 30 years prior to my retirement, having served on several committees developing and implementing corporate policies and procedures. I feel qualifies me for a position on Ogunquit's Charter Review Commission. I look forward to working with a group of my peers updating and developing a more current Charter for all to follow.

I am a: (check those that apply)

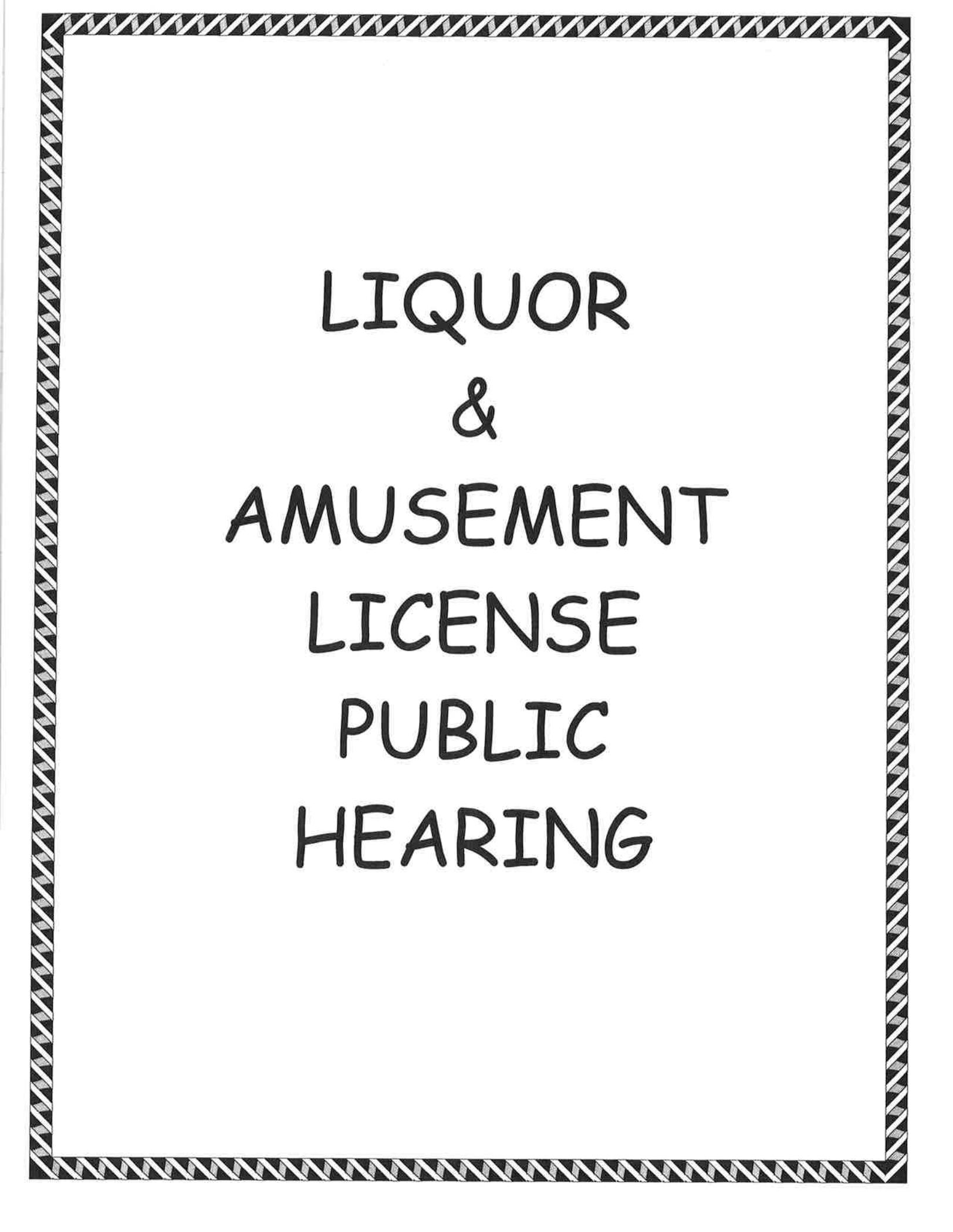
- Resident Seasonal Resident Registered to Vote in Ogunquit
- Ogunquit Property Owner (residential) Ogunquit Property Owner (business)
- Non-resident Non-resident (business owner) Non-resident (work in town)

Reasons for wanting to serve on this committee:

It has become overwhelmingly apparent that the current Charter does not specifically address issues that have surfaced recently. There are numerous examples however, one that comes to mind is the Recall of Elected Officials which was an Article on the November 5th Ballot. The Charter needs to reflect the language used as the State Statute has suggested.

James Ronsivalli
Signature of Applicant

11/15/19
Date



LIQUOR
&
AMUSEMENT
LICENSE
PUBLIC
HEARING



PUBLIC HEARING NOTICE

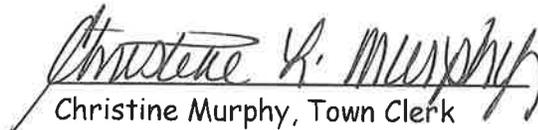
The Ogunquit Board of Selectmen will hold a Public Hearing on Tuesday, December 3, 2019 at 6:00 PM in the Auditorium of the Dunaway Community Center on School Street, Ogunquit, Maine for the following application(s):

MALT, SPIRITUOUS & VINOUS LICENSE (RENEWAL)

Bintliff's Restaurant 335 Main Street
West Meadow Pub 74 Main Street

AMUSEMENT LICENSE (RENEWAL)

Bintliff's Restaurant 335 Main Street
West Meadow Pub 74 Main Street


Christine Murphy, Town Clerk

Posted by: 
Patricia L. Arnaudin, Police Chief

Posted: November 26, 2019
Dunaway Community Center
Ogunquit Post Office
Ogunquit Transfer Station
WOGT

Beautiful Place by the Sea

OGUNQUIT LIQUOR LICENSE APPLICATION

NEW [] RENEWAL [X] FOR THE YEAR: 2020
CURRENT LICENSE EXPIRATION DATE: 12/20/2019

BUSINESS NAME: NSH LLC d/b/a Bintliff's Restaurant
APPLICANT: Norman J. Hebert
EMAIL:
BUSINESS REG #: 44 ISSUE DATE: 12/5/17 MAP: 007 LOT: 028
OCCUPANCY LOAD ESTABLISHED BY THE OGUNQUIT FIRE CHIEF: 99

NOTE - SPECIAL ATTENTION

Applicants must procure the signatures of the following Town Officials, submit an original drawing at a scale of one inch (1") equals ten feet (10') of all areas on the premises which are open to the public and return said drawing with this completed application to the Town Clerk before a public hearing can be scheduled by the Select Board. APPLICATIONS MUST BE SUBMITTED NINETY (90) DAYS PRIOR TO THE EXPIRATION OF THE EXISTING LICENSE.

Table with columns: TITLE, SIGNATURE, APPROVAL (YES/NO), REPORT ATTACHED (YES/NO), DATE. Rows include Police Chief, Fire Chief, and Code Officer.

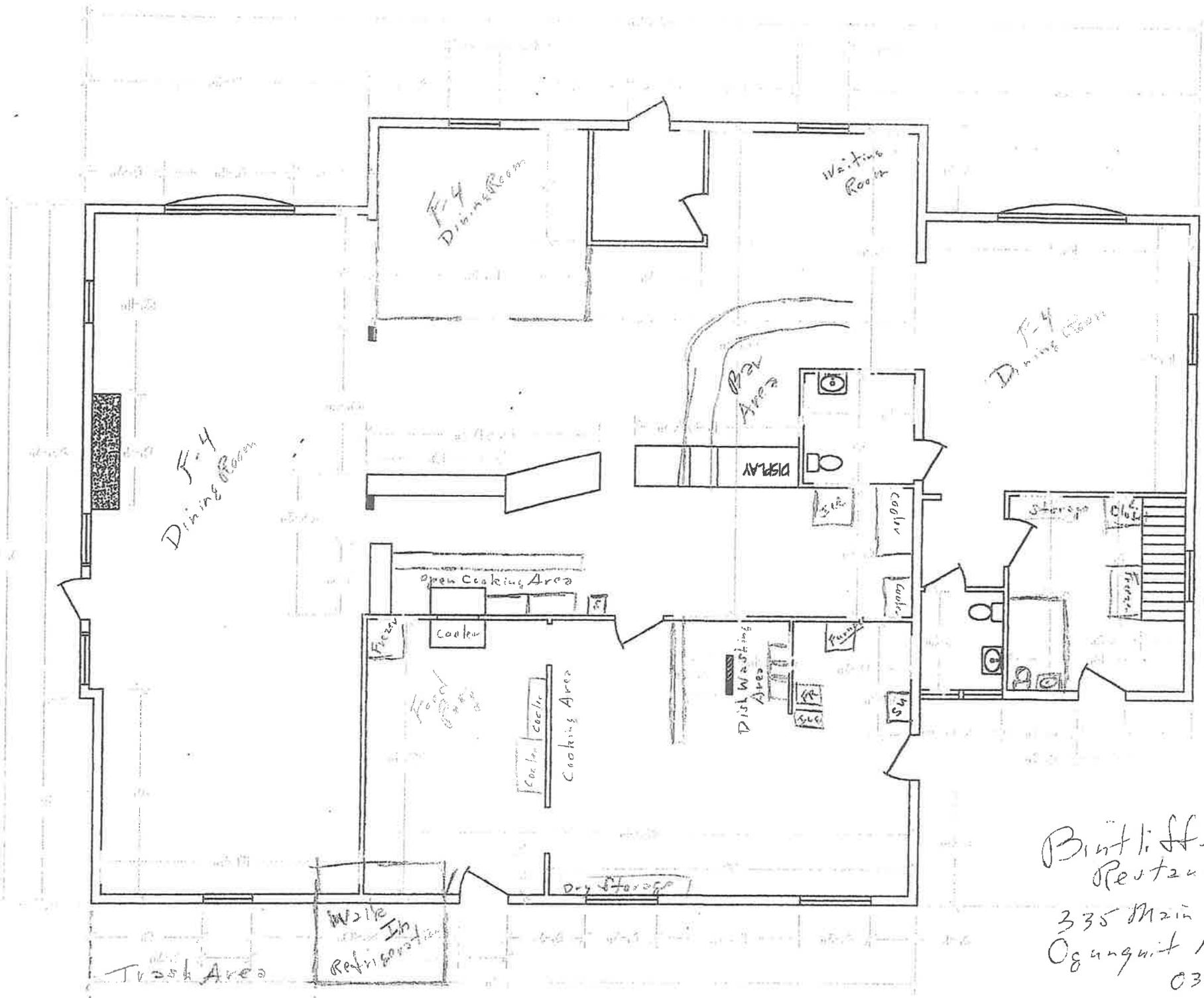
ATTENDANCE AT PUBLIC HEARING IS REQUIRED
PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

I, the undersigned applicant, acknowledge there has been no change to the business noted above by way of ownership, partnership, location, nature of business or structural change(s) to the building(s) housing the business. Knowingly supplying false information on this application is a Class D offense under the Criminal Code and is punishable by confinement of up to one (1) year or by a monetary fine of up to \$500 or both.

Signature of Norman J. Hebert
APPLICANTS SIGNATURE

FOR OFFICE USE ONLY

Application Fee: \$200 Date Paid: 11/8/2019 Check/Cash Check #: 10311
Background Check Fee: \$42.00 (\$21.00 per person listed on application)
Business Reg. Fee: \$150.00 Paid prior to Liquor Application? YES NO
TOTAL PAID WITH APPLICATION: \$342.00 Received by: [Signature] (Town Clerk's Office)
DATE POSTED: 11/2/19 DATE HEARD: APPROVED: DENIED:



Buntliff's
 Restaurant
 335 Main St.
 Ogunquit ME
 03907

OGUNQUIT

Beautiful Place by the Sea

OGUNQUIT AMUSEMENT LICENSE APPLICATION

NEW RENEWAL FOR THE YEAR: 2020
BUSINESS NAME: NSH LLC d/b/a Bintliff Restaurant
BUSINESS ADDRESS: 335 Main St Ogunquit, ME. 03907
BUSINESS PHONE # _____ HOME PHONE # _____
BUSINESS REG # 44- ISSUE DATE: 5/24/19 MAP: 007 LOT: 028
(Business Registration)
OCCUPANCY LOAD ESTABLISHED BY THE OGUNQUIT FIRE CHIEF: 99
NATURE OF BUSINESS: Restaurant
FORM OF ENTERTAINMENT: (Please be specific) Two or Four Piece Band
Or Just Piano

APPLICANT: Norman J. Herbert ADDRESS: 74 Brookside Circle Ogunquit ME 03907
HAS YOUR LICENSE TO CONDUCT THIS BUSINESS EVER BEEN DENIED, SUSPENDED OR REVOKED?
YES NO

If, YES, please explain:

HAVE YOU, ANY PARTNERS OR CORPORATE OFFICERS EVER BEEN CONVICTED OF A FELONY?

YES NO

If, YES, please explain:

NOTE - SPECIAL ATTENTION

APPLICATION MUST BE SUBMITTED NINETY DAYS (90) PRIOR TO THE EXPIRATION OF THE EXISTING LICENSE.

Please consult Title IX, Chapter 3 of the Ogunquit Municipal Code for all provisions applicable to this license. "Entertainment" is defined as follows in said Code:

"Entertainment shall include dancing by and for patrons, any music, videogames, devices, machines and any other amusement, performance, exhibition, diversion or other activity with an entertainment value whether provided for or used by patrons, independent contractors, employees or proprietors.

Entertainment shall not include televisions or radios nor shall it include "background music" meaning music not involving live performers and not used for dancing and which music is only incidental to the primary activity offered."

ATTENDANCE AT PUBLIC HEARING IS REQUIRED

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

I, the undersigned applicant, acknowledge there has been no change to the business noted above by way of ownership, partnership, location, nature of business or structural change(s) to the building(s) housing the business since _____

(insert date when change was made)

[Signature]

 PROPERTY OWNER'S SIGNATURE

[Signature]

 APPLICANT'S SIGNATURE

THE FOLLOWING MUST BE SUBMITTED WITH THIS APPLICATION:

1. All applications shall be accompanied by two (2) scale drawings at a scale of one (17") inch to ten (10') feet depicting the floors of the building in which the entertainment is to be located, all entrances and exits and all areas open to patrons indicating in each area the use made by patrons and indicating the floors and areas for which the applicant seeks a license.
2. Applicants for video game entertainment shall present, to scale, floor plans depicting the location and floor area of these devices and the location of the supervisor(s). Machines shall be listed by function and serial number.
3. Applicants for patron dancing entertainment shall present to scale floor plans depicting the location and size of the dance floor(s).
4. Each application shall constitute a new application and all required information must be included. Licenses expire on May 31st of each year.

FOR OFFICE USE ONLY

TITLE	SIGNATURE	APPROVAL		REPORT ATTACHED		DATE
		Yes	No	Yes	No	
Police Chief	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11-20-2019
Fire Chief	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11-19-19
Code Officer	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11-19-19

Received by: Lim Fee\$ 100.00 Date Paid 11/08/19
 (Town Clerk's Office)

6311
 (Check/Cash)

Filed with Liquor License Application

Date posted: 11/26/19 Date Heard: _____ Date Approved: _____ Date Denied: _____

OGUNQUIT BOARD OF SELECTMEN

11/14/2019
@ 1:00 pm

OGUNQUIT

Beautiful Place by the Sea

OGUNQUIT LIQUOR LICENSE APPLICATION

NEW RENEWAL FOR THE YEAR: 2020
 CURRENT LICENSE EXPIRATION DATE: 12/21/19

BUSINESS NAME: West Meadow Pub
 APPLICANT: Philip J Cavaretta
 EMAIL: _____
 BUSINESS REG #: 219-317 ISSUE DATE: 03/05/19 MAP: 5 LOT: 4
 OCCUPANCY LOAD ESTABLISHED BY THE OGUNQUIT FIRE CHIEF: 25

NOTE - SPECIAL ATTENTION

Applicants must procure the signatures of the following Town Officials, submit an original drawing at a scale of one inch (1") equals ten feet (10') of all areas on the premises which are open to the public and return said drawing with this completed application to the Town Clerk before a public hearing can be scheduled by the Select Board. APPLICATIONS MUST BE SUBMITTED NINETY (90) DAYS PRIOR TO THE EXPIRATION OF THE EXISTING LICENSE.

TITLE	SIGNATURE	APPROVAL		REPORT ATTACHED		DATE
		YES	NO	YES	NO	
Police Chief	<i>Patricia P. Graydon</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	11-22-2019
Fire Chief	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	11-22-19
Code Officer	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11-19-19

ATTENDANCE AT PUBLIC HEARING IS REQUIRED PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

I, the undersigned applicant, acknowledge there has been no change to the business noted above by way of ownership, partnership, location, nature of business or structural change(s) to the building(s) housing the business. Knowingly supplying false information on this application is a Class D offense under the Criminal Code and is punishable by confinement of up to one (1) year or by a monetary fine of up to \$500 or both.

[Signature]
 APPLICANTS SIGNATURE

FOR OFFICE USE ONLY

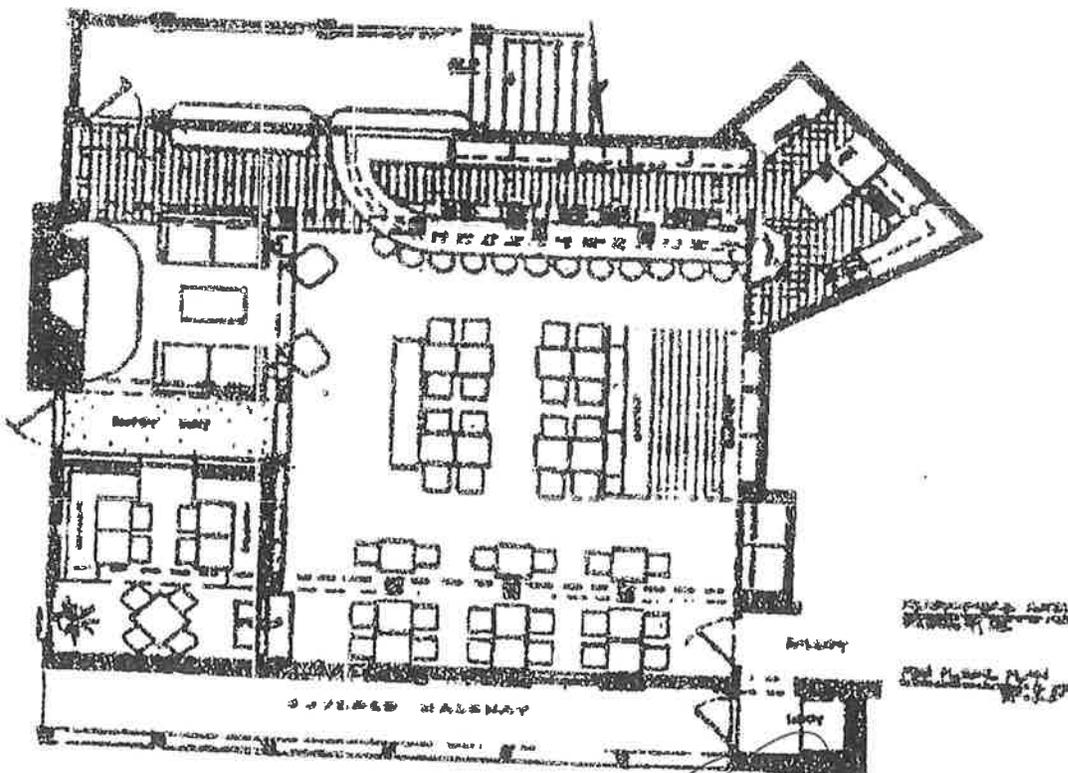
Application Fee: \$200 Date Paid: 10/30/19 Check/Cash Check #: 155860
 Background Check Fee: \$ _____ (\$21.00 per person listed on application)
 Business Reg. Fee: \$150.00 Paid prior to Liquor Application? YES NO
 TOTAL PAID WITH APPLICATION: \$ 363.00 Received by: [Signature]
 (Town Clerk's Office)
 DATE POSTED: 11/26/2019 DATE HEARD: _____ APPROVED: _____ DENIED: _____



SUPPLEMENTAL APPLICATION FORM ON-PREMISE DIAGRAM

In an effort to clearly define your licensed premise and the areas that consumption and storage of liquor is allowed, The Bureau of Liquor Enforcement is requiring all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, decks and all areas that you are requesting approval from the Bureau for liquor consumption.



OFFICES LOCATED AT: 397 WATER STREET GARDNER

(207) 524-8745 (Voice)

(207) 524-4478 (TDD)

OGUNQUIT

Beautiful Place by the Sea

OGUNQUIT AMUSEMENT LICENSE APPLICATION

NEW RENEWAL FOR THE YEAR: 2020
BUSINESS NAME: Westmeadow Pub
BUSINESS ADDRESS: 74 Main St PO Box 2347 Ogunquit ME 03907
BUSINESS PHONE # _____ HOME PHONE # _____
BUSINESS REG # 2019-317 ISSUE DATE: 03/05/19 MAP: 5 LOT: 4
(Business Registration)
OCCUPANCY LOAD ESTABLISHED BY THE OGUNQUIT FIRE CHIEF: 75
NATURE OF BUSINESS: Resort, Hotel
FORM OF ENTERTAINMENT: (Please be specific)
Live Music, Keyboard, Guitar

APPLICANT: Philip J Cavaretta ADDRESS: 74 Main St Ogunquit ME 03907
HAS YOUR LICENSE TO CONDUCT THIS BUSINESS EVER BEEN DENIED, SUSPENDED OR REVOKED?
YES NO

If, YES, please explain:

HAVE YOU, ANY PARTNERS OR CORPORATE OFFICERS EVER BEEN CONVICTED OF A FELONY?

YES NO

If, YES, please explain:

NOTE - SPECIAL ATTENTION

APPLICATION MUST BE SUBMITTED NINETY DAYS (90) PRIOR TO THE EXPIRATION OF THE EXISTING LICENSE.

Please consult Title IX, Chapter 3 of the Ogunquit Municipal Code for all provisions applicable to this license. "Entertainment" is defined as follows in said Code:

"Entertainment shall include dancing by and for patrons, any music, videogames, devices, machines and any other amusement, performance, exhibition, diversion or other activity with an entertainment value whether provided for or used by patrons, independent contractors, employees or proprietors.

Entertainment shall not include televisions or radios nor shall it include "background music" meaning music not involving live performers and not used for dancing and which music is only incidental to the primary activity offered."

ATTENDANCE AT PUBLIC HEARING IS REQUIRED

PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

I, the undersigned applicant, acknowledge there has been no change to the business noted above by way of ownership, partnership, location, nature of business or structural change(s) to the building(s) housing the business since _____

X *Philip J. O'Connell*
PROPERTY OWNER'S SIGNATURE

(insert date when change was made)

X *Philip J. O'Connell*
APPLICANT'S SIGNATURE

THE FOLLOWING MUST BE SUBMITTED WITH THIS APPLICATION:

1. All applications shall be accompanied by two (2) scale drawings at a scale of one (17") inch to ten (10') feet depicting the floors of the building in which the entertainment is to be located, all entrances and exits and all areas open to patrons indicating in each area the use made by patrons and indicating the floors and areas for which the applicant seeks a license.
2. Applicants for video game entertainment shall present, to scale, floor plans depicting the location and floor area of these devices and the location of the supervisor(s). Machines shall be listed by function and serial number.
3. Applicants for patron dancing entertainment shall present to scale floor plans depicting the location and size of the dance floor(s).
4. Each application shall constitute a new application and all required information must be included. Licenses expire on May 31st of each year.

FOR OFFICE USE ONLY

TITLE	SIGNATURE	APPROVAL		REPORT ATTACHED		DATE
		Yes	No	Yes	No	
Police Chief	<i>Patricia J. Penquite</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11-22-2019
Fire Chief	<i>E. J. ...</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	11-22-19
Code Officer	<i>[Signature]</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	11-19-19

Received by: *CLM* Fee \$ 100.00 Date Paid 10/30/19
(Town Clerk's Office)

Check / Cash CL 15586
Filed with Liquor License Application

Date posted: 11/20/19 Date Heard: _____ Date Approved: _____ Date Denied: _____

OGUNQUIT BOARD OF SELECTMEN



Unfinished Business

Addendum to Select Board Rules: Communications

Consensus on these common topics was reached at a Nov 12, 2019 workshop and further refined at the Nov. 19 Select Board meeting, and is guided by:

- Upmost courtesy to each other and the public. No derogatory remarks or personal charges.
- Act as one body.
- Rules, Code of Ethics, Charter.

Some frequent communications practices:

- 1) Members must abide by all decisions of the Select Board. Members can present personal or minority opinions if they explicitly state they do not represent the body or the Town.
- 2) Email among members: Deliberation of business/discussions on email are prohibited if three or more members are involved. When communicating to three or more members, we suggest writing “remember not to hit “reply all”. An exception is the discussion of scheduling information. One-way distribution of background information is allowed.
- 3) All legal advice or opinions needed by the Board regarding Town business is through the Town Manager, except for those circumstances spelled out in the Charter. The Select Board acts as one body and we seek to control costs. This does not preclude that the Board may support a member’s minority request for legal information.
- 4) ~~Social media—We do not engage in any political or personal banter or derogatory remarks to set an example for the community.~~

To set an example for the community, we engage in respectful, civil, polite, and courteous discussions and debates on Town related matters with the community in all our communication exchanges, including face-to-face, on social media, via email, etc. In all our public communication, including social media, we also agree to avoid unhealthy discussions and debates, as well as making derogatory and demoralizing remarks concerning Town related matters and people, including Town staff, Select Board members, and Town committee members.

- 5) Replying to email addressed to the Select Board body from members of the public: Chair will reply to all emails within 3 business days and cc the rest of the Board. Others can then add a reply as they see fit. Plan is to test this out, and then others can volunteer.
- 6) Responding to public comment at Select Board meetings: For questions to the Board, replies will be given at the current meeting or the following regular meeting.
- 7) We encourage public input. During comment periods and public hearings, each speaker should limit their remarks to three minutes. The Select Board can extend that period once, but we intend to do that only on very rare occasions.
- 8) Select Board workshops are an opportunity for members to discuss topics among themselves or work with a specific group. (Many Towns have one regular meeting per month and one workshop per month.) Every workshop agenda will indicate whether there will be public comment or not. When there is no public comment, the content of the workshop will be summarized at a future regular Select Board meeting.

Changes as discussed at the Nov. 19, 2019 Select Board Meeting: Deletions are ~~crossed out~~; new language is underlined.

Town of Ogunquit Sustainability Committee

Whereas: As a community we are committed to ensuring a high quality of life for residents, businesses and visitors both today and into the future;

Whereas: We are committed to undertaking efforts to protect and preserve our natural resources, our natural areas including the Marginal Way, Perkins Cove, and Ogunquit beaches, improve energy efficiency, use alternative energy sources, and reduce our carbon footprint; and

Whereas: We are committed to mitigate adverse impacts of climate change, and responsibly adapt to climate change, maintain economic vitality, support smart growth and development, and be stewards of our environmental and economic resources;

Therefore, to accomplish these objectives the Select Board hereby establishes a Sustainability Committee to advise the Select Board on sustainability, climate adaptation and resiliency issues, and work collaboratively with Ogunquit residents, ~~and~~ surrounding communities, and Ogunquit Town Committees as appropriate to coordinate efforts, share information, and prevent duplication of efforts. These Town Committees include the Marginal Way Committee, the Conservation Commission, the Perkins Cove Harbor Committee, and the Planning Board.

Membership: The Sustainability Committee will consist of 5 members and 2 alternates. The terms will be for three (3) year terms, however for the initial terms, 2 of the members be appointed for 3 years, 2 members will be appointed for 2 years, and 1 member will be appointed for 1 year. Alternates serve 1-year terms.

Duties: The Sustainability Committees will be responsible to the Select Board and will perform tasks as directed by the Select Board which include:

- Advise the Select Board on energy programs, projects, and policies which will reduce the community's reliance on fossil fuels and reduce the community's carbon footprint
- Research and recommend strategies, policies and projects to the Select Board that will achieve energy conservation and use renewable energy for Town projects.
- Make recommendations for ordinances, policies, projects and objectives to address actions to make Town properties more energy efficient
- Provide community education and outreach and be a community resource to help homeowners and businesses understand sustainability issues and make decisions that can reduce their energy consumption
- Research, evaluate and recommend projects that result in energy cost savings, return on investment, and environmental benefit.
- Promote capital projects that are designed to take into consideration climate change and future environmental challenges in order to minimize destruction from natural disasters and preserve both natural and financial resources.

Dated: December 3, 2019

Madeline S. Mooney, Chair

John M. Daley

Robert N. Winn, Jr., Vice Chair

Heath Ouellette

Lindsey M. Perry



New Business

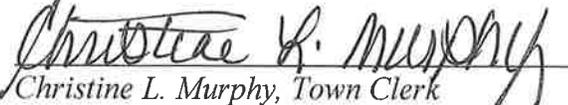


PUBLIC HEARING

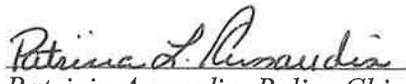
The Municipal Officers of the Town of Ogunquit will conduct a Public Hearing at 6:00PM on Tuesday, December 3, 2019, in the Auditorium of the Dunaway Community Center, 23 School Street, to consider proposed amendments to the **Title V (Motor Vehicle Traffic & Parking Ordinance), Chapter 7 - One Way Streets, Section 702 - Specific Locations**, of the Ogunquit Municipal Code. (Additions are **underlined and bold**; deletions are ~~struck out~~.)

702.6 Stearns Road: One way westbound from the lighthouse to Cherry Lane **year round**.
~~from May 15 to October 15.~~

As these changes do not require a Town Meeting approval, they can be adopted by the Municipal


Christine L. Murphy, Town Clerk

Posted by:

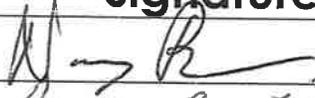
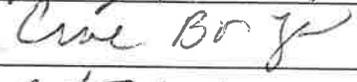
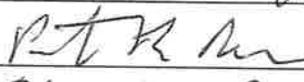
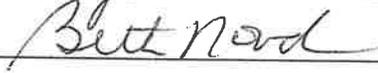
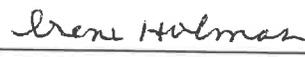
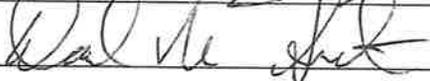
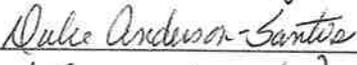
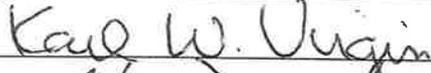
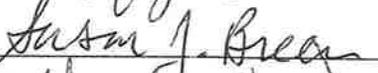
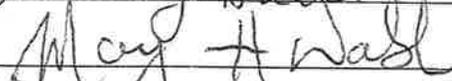
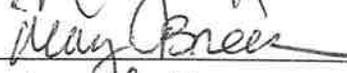
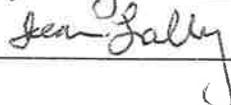

Patricia Arnaudin, Police Chief

Posted:	<u>November 26, 2019</u> Dunaway Community Center Ogunquit Post Office Ogunquit Transfer Station WOGT
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RECEIVED
NOV 26 2019 PM 1:40

Ogunquit Board of Selectman:

I support Stearns Road in Ogunquit, Maine, to remain a one-way street year round, for safety reasons.

Printed Name	Address	Signature	Date
Nancy Breen	71 Stearns Rd		10/27/2019
CAROL Boringe	114 Stearns Rd		11/18/19
PETER R. Breen	110 Stearns Rd		10/26/19
Kerry M. Breen	110 Stearns Rd.		10/26/19
Beth Novak	155 STEARNS Rd		10/27/19
Irene Holman	155 STEARNS Rd		10/27/19
FRANK NOVAK	155 STEARNS Rd.		10-27-19
Castland C. Tower	3 east FRISBEE Rd		10/27/19
David Santos	31 Stearns Rd.		10/27/19
Dulce Anderson-Santos	31 Stearns Rd		10/27/19
KARL VIRGIN	22 STEARNS ROAD		10/27/19
MARY DOSSAULT	71 Stearns Rd		11/1/19
SUSAN BREEN	114 71 Stearns Rd		11/2/19
MARY H WALK	128 - Stearns Rd		11-2-19
Mary Breen	114 Stearns Rd		11-18-19
Jean Lally	122 ISRAEL Head RD		11-18-19

RECEIVED
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Ogunquit Board of Selectman:

I support Stearns Road in Ogunquit, Maine, to remain a one-way street year round, for safety reasons.

Printed Name	Address	Signature	Date
Cathy T. Koppstein	68 Frazier Pasture Rd	Cathy T. Koppstein	10-1-19
RICHARD DOLLIVER	331 SHORE RD.	[Signature]	11-1-19
Earle Rugg	137 Pine Hill North	Earle Rugg	11/1/19
BORIANA DOLLIVER	331 Shore Road	[Signature]	11/1/19
Michael DeLuca	27 [unclear] Ln	[Signature]	11-1-19
JAMES RONSIVALLI	200 BERWICK RD	[Signature]	11/1/19
Jacqueline A Ronsivalli	200 Berwick Rd	Jacqueline Ronsivalli	11/1/19
Doreen DeLuca	288 Berwick Rd	[Signature]	11-1-19
Neil DeLuca	288 Berwick Rd.	Neil DeLuca	11/1/19
Michele C. Bernstein	5 Estate Lane	Michele C. Bernstein	11-1-19
JAMES RUSH	491 SHORE ROAD	[Signature]	11-1-2019
Mary Anne O'Connell Rush	491 Shore Road	Mary Anne O'Connell Rush	11/1/2019