

Heath Ouellette, Chair  
John M. Daley, Vice Chair  
Richard Dolliver  
Lindsey M. Perry  
Robert N. Winn, Jr.



**Ogunquit Select Board**  
**August 4, 2020**  
**Agenda**

*This meeting is being conducted remotely via Zoom during the COVID-19 State of Emergency.  
Please see access links below*

**4:30 p.m. to 5:30 p.m. Committee Interviews**

The Select Board will interview *new* applicants for the following committees and board:

- Budget Review Committee: Kate Mitsch, Michele Tourangeau
- Parks & Recreation Committee: Amy Forbes, Jennifer Lewer, Kay Moore
- Planning Board: Kate Mitsch, Bob Whitelaw

**\*\*\* Break \*\*\***

**6:00 p.m. Select Board Meeting**

**1.0 Welcome and Call to Order**

**2.0 Monthly Financial Report for July 2020**

**3.0 Public Comments**

The Select Board welcomes public comments and questions about agenda items and Town-related matters, and we ask that people keep comments brief and to the point (3 minutes)

**4.0 Consent Agenda**

4.1 Meeting Minutes: July 21, 2020

4.2 Acceptance of Federal Emergency Management Administration (FEMA) Funds in the Amount of \$90,586.12 for Repairs and Improvements to the Marginal Way due to the March 2018 storms

**5.0 Liquor and Amusement Licenses**

5.1 West Meadow Pub – *New* Malt, Spirituous & Vinous Liquor License

5.2 West Meadow Pub – *New* Amusement License

**5.0 Presentations, Proclamations, Resolutions & Communications**

5.1 Virtual Aids Walk/5k Run – Katie Rutherford, Frannie Peabody Center

5.2 Ogunquit Playhouse Update

5.3 Charter Commission Update

## **6.0 Town Manager's Report**

- 6.2 COVID-19 Update
- 6.3 Agamenticus Road Improvement Project

## **7.0 New Business**

- 7.1 Town Committee and Board Appointments
  - 1) Budget Review Committee
  - 2) Parks & Recreation Committee
  - 3) Planning Board

## **8.0 Old Business**

- 8.1 Main Beach Bathhouse-Lifeguard Station: Select Board walk-through debrief, status of punch list items, next steps.
- 8.2 Discuss Next Steps for reviewing/revising Select Board Organizational Documents
  - Select Board Code of Ethics
  - Select Board Rules
  - Select Board Member Communication
  - Select Board Goals & Priorities

## **9.0 Public Comments**

The Select Board welcomes public comments and questions about agenda items and Town-related matters, and we ask that people keep comments brief and to the point (3 minutes)

## **10.0 Select Board Comments**

## **11.0 Adjourn**

### **How to Participate in the Select Board Meetings**

This meeting is being conducted remotely during the COVID-19 State of Emergency for the safety of the public and participants. The Town uses Zoom for the public to participate live during the meeting.

**Public participation.** There are several ways to observe the Select Board meetings, but joining by Zoom is the *only way* to speak directly to the Select Board to voice any questions or comments.

**Connecting by computer or mobile device:** Register in advance or at the time of the meeting:

[https://ogunquitpd-org.zoom.us/webinar/register/WN\\_yj-KeNyDQuSpNIQqtI0aPw](https://ogunquitpd-org.zoom.us/webinar/register/WN_yj-KeNyDQuSpNIQqtI0aPw)

After registering, you will receive a confirmation e-mail with information to join the meeting.

**Connecting by land line/telephone:** If you want to call in to the meeting, dial:

1-312-626-6799 (ID 85198609330#) or 1-929-436-2866 (ID 85198609330#)

Password: 8395739

\*\*\*\*\*

This meeting will be broadcast live on WOGT (Channel 1302), live streamed on the Town website [www.townofogunquit.org](http://www.townofogunquit.org) and it will be recorded for future viewing on WOGT and on the Town's web site: [www.townhallstreams.com/towns/ogunquit\\_maine](http://www.townhallstreams.com/towns/ogunquit_maine)

## Memo

To: Patricia A. Finnigan, Town Manager

From: David M. Riccio, Special Projects Manager

Date: July 30, 2020

Re: Receipt of FEMA Award: \$90,586.12 (Payment # 6)

Town staff continues to work with representatives of FEMA and MEMA in order to secure reimbursement funds for damages sustained as a result of the Spring 2018 series of storm events which resulted in the Presidential Disaster Declared Event (FEMA-ME-DR-4367). Staff also continues to engage with our engineering consultants to advance our various projects through design and construction.

This latest award of \$90,586.12 represents the sixth payment which we have received from FEMA, for a total reimbursement of \$1,090,002.00 (FEMA only). To date FEMA has obligated \$1,827,456.00 of our projects. Additional reimbursements which the town will realize as a result of these obligated projects amounts to a total of \$554,708.00 (\$280,590.00 FEMA and \$274,188 MEMA). I believe it is important to note that even given the COVID-19 Pandemic, staff has been able to successfully continue to advance projects through the FEMA process.

This latest reimbursement relates to projects which have been completed along the Marginal Way. In each case, mitigation measures were also incorporated into the project solutions to provide enhanced protection against future storms of a similar magnitude. Included within this reimbursement is also the recognition of the extraordinary amount of time which Joan Griswold has devoted to the repairs along the Marginal Way. As you might recall, FEMA initially did not want to recognize and provide reimbursement for Joan's time, however we were able to successfully negotiate and ultimately receive a fair and equitable level of reimbursement.

Please let me know if you have any questions or require any additional information.



STATE OF MAINE  
Augusta, Maine 04333

0013105757 56-503  
422

CHECK DATE: 07/24/2020

KNOW YOUR ENDORSER  
REQUIRE IDENTIFICATION  
VOID 180 DAYS FROM CHECK DATE

Ninety Thousand Five Hundred Eighty Six And 12/100 Dollars

\$\*\*\*\*\*90,586.12

TO THE  
ORDER  
OF



OGUNQUIT TOWN OF  
PO BOX 875  
OGUNQUIT ME 03907



*Jay Insley* GOVERNOR  
*Angela E. Choini* STATE CONTROLLER  
*Henry E.M. Beck* TREASURER

⑈0013105757⑈ ⑆042205038⑆ 130118020366⑈

Detach and retain this portion before depositing  
STATE OF MAINE REMITTANCE

Cat	Date	Vendor Code	Bank Code	Check Number	Check Amount
	07/24/2020	VC1000069522	0366	0013105757	\$*****90,586.12

Document ID	Vendor Invoice Number	Contact #	Line Amount
GAX28A071420JBA24	06042020-001	207-624-7477	90,586.12

DESCRIPTION
MEMA DISASTER REIMBURSEMENT FED SHARE



0013105757



LIQUOR  
&  
AMUSEMENT  
LICENSE  
PUBLIC  
HEARING

# OGUNQUIT

*Beautiful Place by the Sea*

7-23-2020  
@ W. O'Donnell

### OGUNQUIT LIQUOR LICENSE APPLICATION

NEW <input checked="" type="checkbox"/>	RENEWAL <input type="checkbox"/>	FOR THE YEAR: <u>2020</u>
CURRENT LICENSE EXPIRATION DATE: _____		

BUSINESS NAME: West Meadow Pub

APPLICANT: Giri Ogunquit 74 Inc

EMAIL: ~~msanganix@girihotels.comx~~

BUSINESS REG #: Applied ISSUE DATE: 07/24/20 MAP: 5 LOT: 4

OCCUPANCY LOAD ESTABLISHED BY THE OGUNQUIT FIRE CHIEF: 75

#### **NOTE - SPECIAL ATTENTION**

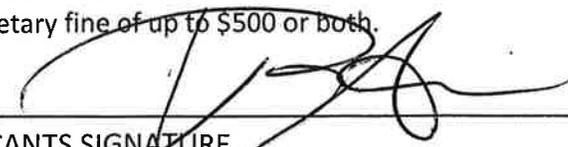
Applicants must procure the signatures of the following Town Officials, submit an original drawing at a scale of one inch (1") equals ten feet (10') of all areas on the premises which are open to the public and return said drawing with this completed application to the Town Clerk before a public hearing can be scheduled by the Select Board. APPLICATIONS MUST BE SUBMITTED NINETY (90) DAYS PRIOR TO THE EXPIRATION OF THE EXISTING LICENSE.

TITLE	SIGNATURE	APPROVAL		REPORT ATTACHED		DATE
		YES	NO	YES	NO	
Police Chief	<i>Patricia A. Almeida</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	07-31-2020
Fire Chief	<i>Ed Smith</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	7-30-2020
Code Officer	<i>W. O'Donnell</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	7-30-2020

#### **ATTENDANCE AT PUBLIC HEARING IS REQUIRED**

#### **PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING**

I, the undersigned applicant, acknowledge there has been no change to the business noted above by way of ownership, partnership, location, nature of business or structural change(s) to the building(s) housing the business. Knowingly supplying false information on this application is a Class D offense under the Criminal Code and is punishable by confinement of up to one (1) year or by a monetary fine of up to \$500 or both.

  
 \_\_\_\_\_  
 APPLICANTS SIGNATURE

#### **FOR OFFICE USE ONLY**

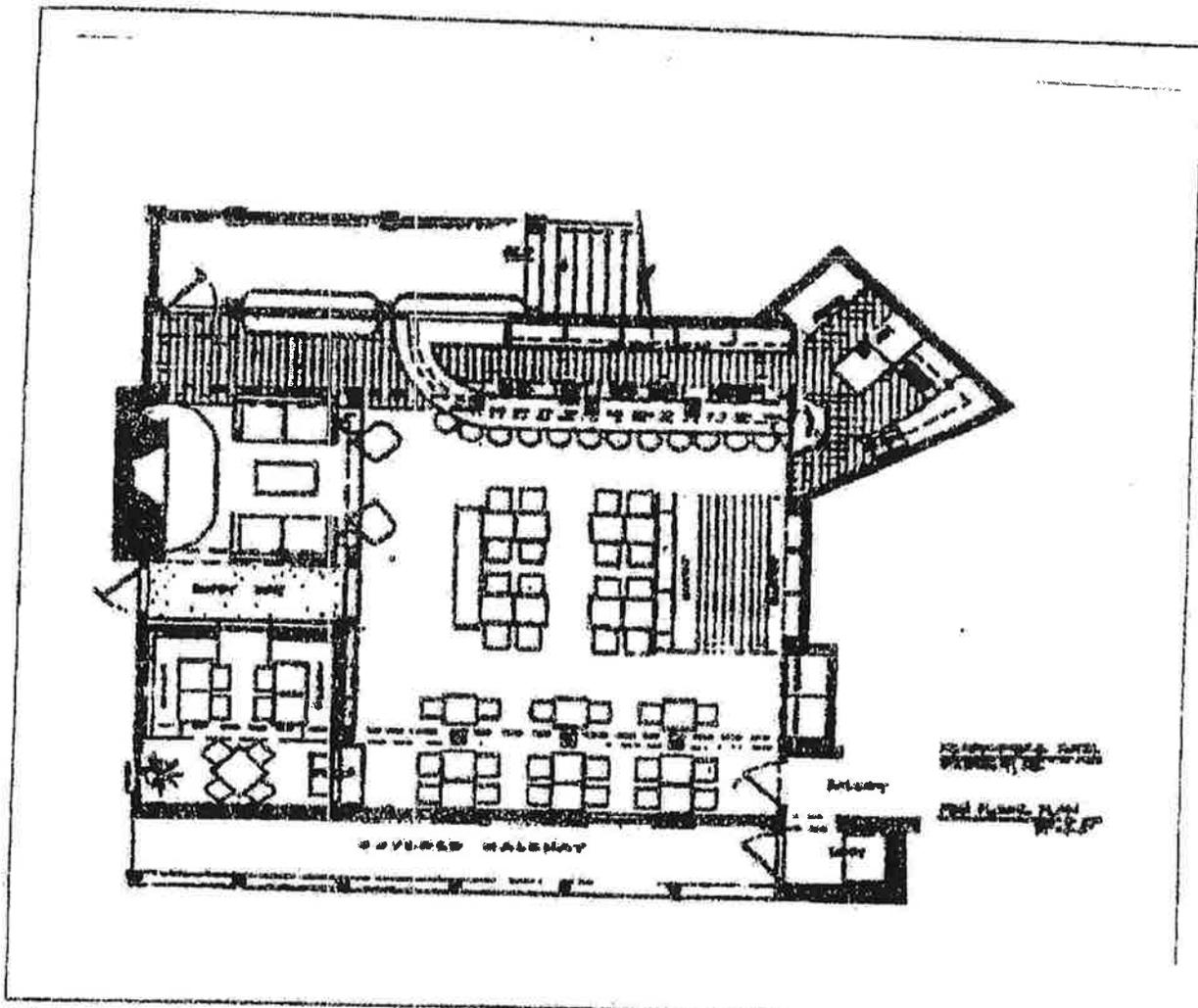
Application Fee: <u>\$200</u>	Date Paid: <u>07/24/20</u>	Check/Cash	Check #: <u>020001</u>
Background Check Fee: <u>\$105.00</u>	(\$21.00 per person listed on application)		
Business Reg. Fee: <u>\$150.00</u>	Paid prior to Liquor Application? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>		
TOTAL PAID WITH APPLICATION: \$ <u>555.00</u>		Received by: <u>W. O'Donnell</u> (Town Clerk's Office)	
DATE POSTED: _____	DATE HEARD: _____	APPROVED: _____	DENIED: _____



## SUPPLEMENTAL APPLICATION FORM ON-PREMISE DIAGRAM

In an effort to clearly define your licensed premise and the areas that consumption and storage of liquor is allowed, The Bureau of Liquor Enforcement is requiring all applicants to submit a diagram of the premise to be licensed in addition to a completed license application.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including entrances, office area, kitchen, storage areas, dining rooms, lounges, function rooms, decks and all areas that you are requesting approval from the Bureau for liquor consumption.



OFFICES LOCATED AT: 397 WATER STREET GARDINER

(207) 624-8745 (Voice)

(207) 624-3478 (TDD)

# OGUNQUIT

*Beautiful Place by the Sea*

## OGUNQUIT AMUSEMENT LICENSE APPLICATION

NEW  RENEWAL  FOR THE YEAR:

BUSINESS NAME: West Meadow Pub

BUSINESS ADDRESS: 74 Main Street, Ogunquit ME 03907

BUSINESS PHONE # 207-646-9661 HOME PHONE #

BUSINESS REG # (Applied for) ISSUE DATE: (Business Registration) MAP: 5 LOT: 4

OCCUPANCY LOAD ESTABLISHED BY THE OGUNQUIT FIRE CHIEF: 75

NATURE OF BUSINESS: Resort - Hotel

FORM OF ENTERTAINMENT: (Please be specific)

Live Music, Keyboard, Guitar

APPLICANT: Gini Ogunquit 74 Inc ADDRESS: 225 W. Squantum Street, Suite 200  
Quincy, MA 02171

HAS YOUR LICENSE TO CONDUCT THIS BUSINESS EVER BEEN DENIED, SUSPENDED OR REVOKED?

YES  NO

If, YES, please explain:

HAVE YOU, ANY PARTNERS OR CORPORATE OFFICERS EVER BEEN CONVICTED OF A FELONY?

YES  NO

If, YES, please explain:

### NOTE - SPECIAL ATTENTION

APPLICATION MUST BE SUBMITTED NINETY DAYS (90) PRIOR TO THE EXPIRATION OF THE EXISTING LICENSE.

Please consult Title IX, Chapter 3 of the Ogunquit Municipal Code for all provisions applicable to this license. "Entertainment" is defined as follows in said Code:

"Entertainment shall include dancing by and for patrons, any music, videogames, devices, machines and any other amusement, performance, exhibition, diversion or other activity with an entertainment value whether provided for or used by patrons, independent contractors, employees or proprietors.

Entertainment shall not include televisions or radios nor shall it include "background music" meaning music not involving live performers and not used for dancing and which music is only incidental to the primary activity offered."

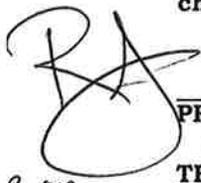
# ATTENDANCE AT PUBLIC HEARING IS REQUIRED

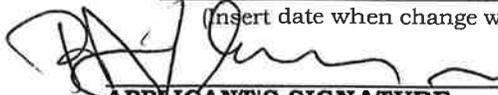
PLEASE READ THE FOLLOWING CAREFULLY BEFORE SIGNING

I, the undersigned applicant, acknowledge there has been no change to the business noted above by way of ownership, partnership, location, nature of business or structural change(s) to the building(s) housing the business since \_\_\_\_\_

N/A = new

(insert date when change was made)

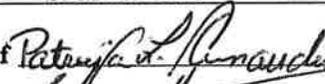
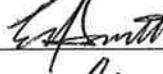
*Ryan Amor president*  
  
 \_\_\_\_\_  
 PROPERTY OWNER'S SIGNATURE

  
 \_\_\_\_\_  
 APPLICANT'S SIGNATURE

THE FOLLOWING MUST BE SUBMITTED WITH THIS APPLICATION:

1. All applications shall be accompanied by two (2) scale drawings at a scale of one (17") inch to ten (10') feet depicting the floors of the building in which the entertainment is to be located, all entrances and exits and all areas open to patrons indicating in each area the use made by patrons and indicating the floors and areas for which the applicant seeks a license.
2. Applicants for video game entertainment shall present, to scale, floor plans depicting the location and floor area of these devices and the location of the supervisor(s). Machines shall be listed by function and serial number.
3. Applicants for patron dancing entertainment shall present to scale floor plans depicting the location and size of the dance floor(s).
4. Each application shall constitute a new application and all required information must be included. Licenses expire on May 31st of each year.

### FOR OFFICE USE ONLY

TITLE	SIGNATURE	APPROVAL		REPORT ATTACHED		DATE
		Yes	No	Yes	No	
Police Chief		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	07-31-2020
Fire Chief		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	7-30-2020
Code Officer		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	7-30-2020

Received by: CEM Fee \$ 100.00 Date Paid 07/24/20  
 (Town Clerk's Office)

Check / Cash OK 020001  
 Filed with Liquor License Application

Date posted: \_\_\_\_\_ Date Heard: \_\_\_\_\_ Date Approved: \_\_\_\_\_ Date Denied: \_\_\_\_\_

**OGUNQUIT BOARD OF SELECTMEN**

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_



# New Business

BOARD/COMMITTEE LIST	TOWN	TERM	STATUS	APPLICATIONS RECEIVED
<b>AGE FRIENDLY COMMUNITY COMMITTEE</b>				
				Marc Clermont 7/30/2019
				Charley LaFlamme 7/29/2019
				Louesa Gillespie 8/7/2019
				Patience Sundaresan 7/13/2020
Select Board Liaison				
<b>BIKE-PEDESTRIAN COMMITTEE</b>				
Jennifer Walker	Ogunquit	2022	Member	
John Cavaretta	Ogunquit	2022	Member	
<i>Priscilla Botsford</i>	<i>Ogunquit</i>	<i>2020</i>	<i>Member</i>	Priscilla Botsford 7/29/2020
<i>Bruce Byorkman</i>	<i>Ogunquit</i>	<i>2020</i>	<i>Member</i>	Bruce Byorkman 7/27/2020
Charles LaFlamme	Moody	2021	Member-Chair	
Bob McBreen	Ogunquit	2021	Member	
<i>Gregory Testa</i>	<i>Ogunquit</i>	<i>2020</i>	<i>1st Alternate</i>	
<i>Paul Jean</i>	<i>Ogunquit</i>	<i>2020</i>	<i>2nd Alternate</i>	
Alice Pearce, Chamber of Commerce			Liasion	
Patricia Arnaudin, Police Chief			Liasion	
Patricia Finnigan, Town Manager			Liasion	
Select Board			Liasion	
<b>BOARD OF ASSESSMENT REVIEW</b>				
	Alternate - 1 Yr.			
<i>Paul Breen</i>	<i>Ogunquit</i>	<i>2020</i>	<i>Member-Chair</i>	Paul Breen 7/27/2020
<i>Peter Kahn</i>	<i>Ogunquit</i>	<i>2020</i>	<i>Member-Secretary</i>	Peter Kahn 7/27/2020
Kirk Lavoie	Ogunquit	2022	Member-Vice Chair	
<i>Vacant</i>		<i>2020</i>	<i>1st Alternate</i>	Glenn Deletesky 7/23/2020
<i>Vacant</i>		<i>2020</i>	<i>2nd Alternate</i>	
Select Board			Liasion	
<b>BOARD OF SELECTMEN</b>				
John Daley	Ogunquit	2021	Vice Chair	
Richard Dolliver	Ogunquit	2023	Member	
Heath Ouellette	Ogunquit	2023	Chair	
Lindsey M. Perry	Ogunquit	2022	Member	
Robert N. Winn, Jr.	Ogunquit	2021	Member	
<b>BUDGET REVIEW COMMITTEE</b>				
	Alternate - 1 Yr.			
Jerry DeHart	Ogunquit	2023	Member	
<i>Richard Dolliver</i>	<i>Ogunquit</i>	<i>2021</i>	<i>Member</i>	
Frederick Lynk	Ogunquit	2021	Member	
Thomas Sellers, III	Ogunquit	2022	Member	
Scott Vogel	Ogunquit	2023	Member	
<i>Peter Kahn</i>	<i>Ogunquit</i>	<i>2020</i>	<i>1st Alternate</i>	Peter Kahn 7/27/2020
<i>Elaine Cooper</i>	<i>Ogunquit</i>	<i>2020</i>	<i>2nd Alternate</i>	Kate Mitsch 7/23/2020
Select Board Liaison			Liasion	Michele Tourangeau 7/20/2020
				Jackie Bevins 7/31/2020
				Carole Aaron 7/31/2020
<b>CHARTER REVIEW COMMISSION</b>				
Amy Forbes	Ogunquit		Member	
Peter Griswold	Ogunquit		Member	
Patricia Hussey	Ogunquit		Member	
Gary Latulippe	Ogunquit		Member	
Wendy Levine	Ogunquit		Member	
Gordon Lewis	Ogunquit		Member	
Terry Ann Lunt	Ogunquit		Member	
Robin Millward	Ogunquit		Member	
William Sawyer	Ogunquit		Member	
Select Board Liaison				
<b>COMPREHENSIVE PLAN</b>				
				Robin Millward 3/6/2019
				Melissa Bednarowski 8/21/2019
				Marsha Northrop 11/18/2019
				Elaine Cooper 6/12/2020
				Peter Kahn 7/27/2020
				Charley LaFlamme 7/29/2020

<b>BOARD/COMMITTEE LIST</b>	<b>TOWN</b>	<b>TERM</b>	<b>STATUS</b>	<b>APPLICATIONS RECEIVED</b>	
<b>CONSERVATION COMMISSION</b>					
<b>Alternate - 1 Yr.</b>					
<i>Vacant</i>		<b>2020</b>	<i>Member</i>		
<i>J. Douglas Mayer</i>	<i>Ogunquit</i>	<b>2020</b>	<i>Member</i>	Douglas Mayer	6/30/2020
<i>Pamela Sawyer</i>	<i>Ogunquit</i>	<b>2020</b>	<i>Member</i>	Pamela Sawyer	7/30/2020
Patience Prescott Sundaresan	Ogunquit	<b>2021</b>	Member-Chair		
Laura Brogan	Cape Neddick	<b>2021</b>	Member		
William J. Lee	Ogunquit	<b>2022</b>	Member-Vice Chair		
George Cundiff	Ogunquit	<b>2022</b>	Member		
<i>Vacant</i>		<b>2020</b>	<i>1st Alternate</i>		
<i>Vacant</i>		<b>2020</b>	<i>2nd Alternate</i>		
Select Board Liaison			Liaison		
<b>HARBOR COMMITTEE</b>					
<b>Alternate - 1-Yr.</b>					
<i>Percy Stevens, Jr.</i>	<i>Ogunquit</i>	<b>2020</b>	<i>Member</i>		
Robert McIntire	Ogunquit	<b>2021</b>	Member		
John "Jack" Gordon	Ogunquit	<b>2021</b>	Member		
Steven Perkins	Ogunquit	<b>2022</b>	Member		
William "Tim" Tower III*	Ogunquit	<b>2022</b>	Member- Chair		
<i>Jay Smith</i>	<i>Ogunquit</i>	<b>2020</b>	<i>1st Alternate</i>	Jay Smith	6/23/2020
<i>Josh Audet</i>	<i>Ogunquit</i>	<b>2020</b>	<i>2nd Alternate</i>	Josh Audet	7/29/2020
Select Board Liaison			Liaison	Carole Aaron	5/4/2020
<b>HERITAGE MUSEUM COMMITTEE</b>					
<b>Alternate - 1-Yr.</b>					
<i>Gary Littlefield</i>	<i>Ogunquit</i>	<b>2020</b>	<i>Member</i>		
<i>Eva Nudelman</i>	<i>Ogunquit</i>	<b>2020</b>	<i>Member</i>		
<i>Patricia Weare</i>	<i>Cape Neddick</i>	<b>2020</b>	<i>Member</i>	Patricia Weare	7/29/2020
<i>Peter Woodbury</i>	<i>Ogunquit</i>	<b>2020</b>	<i>Member</i>	Peter Woodbury	6/4/2020
Susan Meffert	York	<b>2021</b>	Member		
John Ross	Ogunquit	<b>2021</b>	Member		
Jay Smith	Ogunquit	<b>2021</b>	Member		
Marc Saulnier	Ogunquit	<b>2022</b>	Member		
L.F. "Sonny" Perkins	York	<b>2022</b>	Member-Chair		
<i>Vacant</i>		<b>2020</b>	<i>1st Alternate</i>		
<i>Sara Lefferts</i>	<i>Ogunquit</i>	<b>2020</b>	<i>2nd Alternate</i>		
Select Board Liaison			Liaison		
<b>HISTORIC PRESERVATION COMMISSION</b>					
<b>Alternate - 1Yr.</b>					
<i>Sumner Nystedt</i>	<i>Ogunquit</i>	<b>2020</b>	<i>Member - Chair</i>	Sumner Nystedt	7/30/2020
<i>Marsha Northrop</i>	<i>Ogunquit</i>	<b>2020</b>	<i>Member</i>	Marsha Northrop	7/21/2020
Marcia Williams	Ogunquit	<b>2021</b>	Member		
Kerry Ellen Enright	Ogunquit	<b>2022</b>	Member		
Helen Horn	Ogunquit	<b>2022</b>	Member		
<i>Elaine Cooper</i>	<i>Ogunquit</i>	<b>2020</b>	<i>1st Alternate</i>	Elaine Cooper	6/12/2020
<i>Vacant</i>	<i>Ogunquit</i>	<b>2020</b>	<i>2nd Alternate</i>		
Select Board Liaison			Liaison		
<b>MARGINAL WAY COMMITTEE</b>					
<b>Alternate - 1-Yr.</b>					
<i>Louesa Gillespie</i>	<i>Ogunquit</i>	<b>2020</b>	<i>Member</i>		
<i>Joan Griswold</i>	<i>Ogunquit</i>	<b>2020</b>	<i>Member-Chair</i>	Joan Griswold	7/31/2020
<i>Vacant</i>		<b>2020</b>	<i>Member</i>		
Elaine Cooper	Ogunquit	<b>2021</b>	Member		
<i>Vacant</i>		<b>2021</b>	<i>Member</i>		
Paul Breen	Ogunquit	<b>2022</b>	Member		
Gail Brother	Bedford, MA	<b>2022</b>	Member		
<i>Kristen Arnold</i>	<i>Ogunquit</i>	<b>2020</b>	<i>1st Alternate</i>		
<i>Vacant</i>		<b>2020</b>	<i>2nd Alternate</i>		
Select Board Liaison			Liaison		
<b>PARKS &amp; RECREATION COMMITTEE</b>					
<i>Michelle Low</i>	<i>Ogunquit</i>	<b>2020</b>	<i>Member-Chair</i>	Michelle Low	7/30/2020
<i>Jason Corbin</i>	<i>Ogunquit</i>	<b>2020</b>	<i>Member-Vice Chair</i>	Jason Corbin	7/27/2020
<i>Vacant</i>		<b>2020</b>	<i>Member</i>	Amy Forbes	7/29/2020
Larry Carlson	Ogunquit	<b>2021</b>	Member		
Ian Kaiser	Ogunquit	<b>2021</b>	Member		
<i>Vacant</i>		<b>2022</b>	<i>Member</i>		
<i>Vacant</i>		<b>2022</b>	<i>Member</i>		
Select Board Liaison			Liaison	Jennifer Lewer	7/29/2020
				Kay Moore	7/29/2020

<b>BOARD/COMMITTEE LIST</b>	<b>TOWN</b>	<b>TERM</b>	<b>STATUS</b>	<b>APPLICATIONS RECEIVED</b>
<b>PERFORMING ARTS COMMITTEE</b>				
<i>Miki Ann Boyd</i>	<i>Wells</i>	<b>2020</b>	<i>Member</i>	Mikie Ann Boyd 6/15/2020
<i>Patricia Mason</i>	<i>Ogunquit</i>	<b>2020</b>	<i>Member</i>	Patricia Mason 6/9/2020
<i>Eva Nudelman</i>	<i>Ogunquit</i>	<b>2020</b>	<i>Member</i>	
<i>Vacant</i>		<b>2020</b>	<i>Member</i>	Sarah Lefferts 1/30/2020
Steve Einstein	S. Berwick	<b>2021</b>	Member	
Vincent D'Errico	North Berwick	<b>2021</b>	Member	
Janel Lundgren	Cape Neddick	<b>2022</b>	Member-Chair	
Lesley Mathews	Ogunquit	<b>2022</b>	Member	
<i>Vacant</i>		<b>2022</b>	<i>Member</i>	
<i>Charlotte Streeter</i>	<i>Wells</i>	<b>2020</b>	<i>1st Alternate</i>	Charlotte Streeter 6/19/2020
<i>Vacant</i>		<b>2020</b>	<i>2nd Alternate</i>	
Select Board Liason			Liason	
<b>PLANNING BOARD</b>				
<b>Alternate - 1-Yr.</b>				
<i>Steve Wilkos</i>	<i>Ogunquit</i>	<b>2020</b>	<i>Member-Chair</i>	Steve Wilkos 6/8/2020
<i>Muriel Freedman</i>	<i>Ogunquit</i>	<b>2020</b>	<i>Member</i>	
Jacqueline Bevins	Ogunquit	<b>2021</b>	Member	
Mark MacLeod	Ogunquit	<b>2021</b>	Member-Vice Chair	
Priscilla Botsford	Ogunquit	<b>2022</b>	Member	
<i>Vacant</i>		<b>2020</b>	<i>1st Alternate</i>	Kate Mitsch 7/29/2020
<i>Elaine Cooper</i>	<i>Ogunquit</i>	<b>2020</b>	<i>2nd Alternate</i>	Elaine Cooper 6/12/2020
Select Board Liason			Liason	Robert Whitelaw 7/27/2020
<b>SHELLFISH CONSERVATION COM.</b>				
<b>Alternate - 1-Yr.</b>				
<i>Everett Leach</i>	<i>Ogunquit</i>	<b>2020</b>	<i>Member</i>	
Arthur Damren	Ogunquit	<b>2021</b>	Member	
Craig Thiede	Ogunquit	<b>2021</b>	Member	
Leonard Wyman	Ogunquit	<b>2022</b>	Member	
George Cundiff	Ogunquit	<b>2022</b>	Member-Chair	
<i>Vacant</i>		<b>2020</b>	<i>1st Alternate</i>	
<i>Vacant</i>		<b>2020</b>	<i>2nd Alternate</i>	
Select Board Liason			Liason	
<b>SUSTAINABILITY COMMITTEE</b>				
<b>Alternate - 1-Yr.</b>				
<i>Patience Prescott Sundaresan</i>	<i>Ogunquit</i>	<b>2020</b>	<i>Member</i>	Patience Prescott Sundaresan 7/30/2020
Laura Brogan	Cape Neddick	<b>2021</b>	Member	
Paul Jean	Ogunquit	<b>2021</b>	Member	
Jacob Roche	Ogunquit	<b>2022</b>	Member	
Paul Breen	Ogunquit	<b>2022</b>	Member	
<i>Priscilla Botsford</i>	<i>Ogunquit</i>	<b>2020</b>	<i>1st Alternate</i>	Priscilla Botsford 7/29/2020
<i>Marjorie Katz</i>	<i>Chestnut Hill, MA</i>	<b>2020</b>	<i>2nd Alternate</i>	Marjorie Katz 7/30/2020
Select Board Liason			Liason	
<b>ZONING BOARD OF APPEALS</b>				
<b>Alternate - 1-Yr.</b>				
<i>Jerry DeHart</i>	<i>Ogunquit</i>	<b>2020</b>	<i>Member</i>	Jerry DeHart 7/24/2020
<i>Jay Smith</i>	<i>Ogunquit</i>	<b>2020</b>	<i>Member-Chair</i>	Jay Smith 6/23/2020
Michael Horn	Ogunquit	<b>2021</b>	Member	
J. Douglas Mayer	Ogunquit	<b>2022</b>	Member	
Peter L. Griswold	Ogunquit	<b>2022</b>	Member	
<i>Carole Aaron</i>	<i>Ogunquit</i>	<b>2020</b>	<i>1st Alternate</i>	Carole Aaron 5/4/2020
<i>Glenn Deletetsky</i>	<i>Ogunquit</i>	<b>2020</b>	<i>2nd Alternate</i>	Glenn Deletetsky 7/23/2020
Select Board Liason			Liason	
<b>WELLS-OGUNQUIT CSD TRUSTEES</b>				
Aneliya Georgieva-Petrov	Ogunquit	<b>2021</b>	Member	
Boriana Dolliver	Ogunquit	<b>2022</b>	Member	
Heather Sittig	Ogunquit	<b>2023</b>	Member	



# Unfinished Business

## Office of the Town Manager

To: Select Board  
From: Pat Finnigan  
Date: July 31, 2020

**RE: *Main Beach Bathhouse and Lifeguard Station "Punch list"***

The Select Board gathered at the Main Beach Bathhouse and Lifeguard Station on Wed. July 29 to do a walk-through of the building together. As with any major construction project there are items that need to be addressed. Projects have a "punch list" which is part of the project close-out process. The contractor prepares a list of work that has not been completed, or not been completed correctly.

As with any project, the punch list can be lengthy but it gets shorter as the items are addressed and completed. Attached are the punch lists for the Main Beach Bathhouse. The most recent one dated 7/24/2020 is now outdated because several the items have been completed, and a few other items have been added. The updated one will be provided as soon as it is prepared.

OGT BATHHOUSE  
PUNCHLIST STATUS

7/24/2020

LOCATION	ITEM	ISSUE
NORTH WALL	NAILS AT SIDING	MATCH SIDING COLOR
LG LIST	FLOOD VENTS	INFILL CONCRETE AT JOINT
EXTERIOR	LIGHTS AT SOFFIT	NOT WORKING- NEEDS NEW DRIVER
EXTERIOR DOORS	LOUVERS	PAINT CHIPPING
LG	NORTH DOOR	REPLACE
WOMENS ENTRY LEFT	BENT WEATHERSTRIP	FIX OR REPLACE

OGT BATHHOUSE  
PUNCHLIST STATUS

7/10/2020

LOCATION	ITEM	ISSUE	RESPONSIBLE	EST TIME OF COMPLETION	STATUS
WOMEN	WINDOW	REPLACING	ALSIDE	17-Jul	
LG	WINDOW	REPLACING	ALSIDE	17-Jul	
WOMENS ROOM	ONE STALL PARTITION	DIDN'T FIT	GSS	10-Jul	DONE
WOMENS	DAMAGED MIRROR	REPLACE	GSS	10-Jul	DONE
WOMENS	TOILETS	THREE NOT FLUSHING	RIVERSIDE	17-Jul	
NORTH WALL	NAILS AT SIDING	MATCH SIDING COLOR	DAI	17-Jul	
LG LIST	FLOOD VENTS	INFILL CONCRETE AT JOINT	DAI	17-Jul	
	HOSE BIB	ADD	RIVERSIDE		TBD
	ADA SHOWER	ADD VINYL BASE OVER CAULK		17-Jul	
WOMEN'S ROOM	DEADBOLT	DOESN'T LOCK FROM INSIDE.	WINNICUT		CODE ISSUE- EGRESS DOORS
MEN'S ROOM	PARTITION	ONE STAYS OPEN	GSS		DONE
MEN'S ROOM	TOILET	ONE NOT WORKING	RIVERSIDE		
EXTERIOR	LIGHTS AT SOFFIT	NOT WORKING	MANCINI		
EXTERIOR	WALL PACK LIGHT	NOT STAYING ON	MANCINI		
EXTERIOR DOORS	LOUVERS	PAINT CHIPPING	WINNICUT	15-Jul	
LG	TOILET	AUTO FLUSH NOT WORKING	RIVERSIDE		IT IS WORKING
LG	ROOM VENTS	OPERATIONAL QUESTIONS	RIVERSIDE		
LG	ADA BR	PAINT SPOT	DAI	17-Jul	
LG	NORTH DOOR	REPLACE AND PAINT TOUCHUPS AND WEATHERSTRIP	WINNICUT	15-Jul	
WOMENS ENTRY LEFT	BENT WEATHERSTRIP	FIX OR REPLACE		15-Jul	

OGT BATHHOUSE  
PUNCHLIST STATUS

6/18/2020

LOCATION	ITEM	ISSUE	RESPONSIBLE	EST TIME OF COMPLETION	STATUS
WOMEN'S ROOM	SOLATUBE	MISSING ONE			DONE
MEN'S ROOM	SOLATUBE COVER	MISSING ONE		26-Jun	
WOMEN LG	WINDOW WINDOW	REPLACING REPLACING	ALSIDE ALSIDE	26-Jun	
WOMENS ROOM	ONE STALL PARTITION	DIDN'T FIT	GSS	10-Jul	
LG	DOOR	ONE DAMAGED	WINNICUT	29-Jun	
LG	DOUBLE DOOR -SOUTH	CRACKED GLASS	WINNICUT	29-Jun	
WOMEN ADA	TOILET LEAKING	FIX	RIVERSIDE		DONE
LG	HOSE BIB	ADD	RIVERSIDE		N/A
LG	ADA SHOWER	NEEDS CAULK COMPLETED	ROD		DONE
LG	SHOWER	NEEDS A TRIM PIECE AT THE TOP	ROD		DONE
LG	DOUBLE DOOR -NORTH	PULL BLUE TAPE	ROD		DONE
LG	DOUBLE DOOR -NORTH	ADJUST SWEEP	WINNICUT		DONE
EXTERIOR	FLOOD VENT - LEFT OF WOMENS ENTRY	GAP NEEDS FILLER- USE TRIM	ROD		DONE
WOMENS ROOM	WEST DOOR	NEEDS WEATHERSTRIP/SWEEP	WINNICUT		DONE
WOMENS ROOM	MECHANICAL DOOR	CAULK AT LEFT JAM	ROD		DONE
MECH ROOMS	OUTLETS	ADD	MANCINI		DONE
WOMENS ROOM	DOORS AT SOUTH	MISSING COVER PLATES ON JAMB FOR LOCKSET	WINNICUT		DONE
WOMENS ROOM	DOORS AT SOUTH	WEATHERSTRIPS/SWEEPS	WINNICUT		DONE
MECH CHASE	VERTICAL PVC PIPES	BRACE	RIVERSIDE		DONE
MENS ROOM	SOAP DISP	TIGHTEN ONE ON THE RIGHT	ROD		DONE
YR ROUND NORTH	HOOK	TIGHTEN	ROD		DONE
YR ROUND NORTH	GAP AT TOP OF FRP	CAULK OR TRIM	ROD		DONE
YR ROUND NORTH & SOUTH	WATER SHUTOFF BOX GAPS	CAULK OR TRIM	ROD		DONE
YR ROUND NORTH & SOUTH	LIGHTS- PROX NOT WORKING OR NEEDS SETTING		MANCINI		DONE
EXTERIOR-ENTRY TO MENS	TRIM AT SOFFITT	FILL & PAINT	ACE		DONE
SIDING	NAILS	PAINT THE SS NAILS	ACE		DONE
ALL DOORS	CHANGE CORES		WINNICUT	22-Jun	
WOMENS	DAMAGED MIRROR	REPLACE	GSS	10-Jul	
WOMENS	TOILETS	SOME NOT FLUSHING	RIVERSIDE	19-Jun	
CHANGING	LOCKED IN		WINNICUT	19-Jun	

OGT BATHHOUSE  
PUNCHLIST STATUS

6/9/2020

LOCATION	ITEM	ISSUE	RESPONSIBLE	STATUS	EST TIME OF COMPLETION
WOMEN'S ROOM	SOLATUBE	MISSING ONE		ORDERED	19-Jun
MEN'S ROOM	SOLATUBE COVER	MISSING ONE		ORDERED	19-Jun
WOMEN	WINDOW	REPLACING	ALSIDE	ORDERED	12-Jun
WOMENS ROOM	ONE STALL PARTITION	DIDN'T FIT	GSS	REORDERED	13-Jul
LG	DOOR	ONE DAMAGED	WINNICUT	REORDERED	12-Jun
LG	DOUBLE DOOR -SOUTH	CRACKED GLASS	WINNICUT	ORDERED	12-Jun
WOMEN ADA	TOILET LEAKING	FIX	RIVERSIDE		9-Jun
LG	HOSE BIB	ADD	RIVERSIDE		9-Jun
LG	ADA SHOWER	NEEDS CAULK COMPLETED	ROD		11-Jun
LG	SHOWER	NEEDS A TRIM PIECE AT THE TOP	ROD		11-Jun
LG	DOUBLE DOOR -NORTH	PULL BLUE TAPE	ROD		11-Jun
LG	DOUBLE DOOR -NORTH	ADJUST SWEEP	WINNICUT		12-Jun
EXTERIOR	FLOOD VENT - LEFT OF WOMENS ENTRY	GAP NEEDS FILLER- USE TRIM	ROD		11-Jun
WOMENS ROOM	WEST DOOR	NEEDS WEATHERSTRIP/SWEEP	WINNICUT		12-Jun
WOMENS ROOM	MECHANICAL DOOR	CAULK AT LEFT JAM	ROD		11-Jun
MECH ROOMS	OUTLETS	ADD	MANCINI		
WOMENS ROOM	DOORS AT SOUTH	MISSING COVER PLATES ON JAMB FOR LOCKSET	WINNICUT		12-Jun
WOMENS ROOM	DOORS AT SOUTH	WEATHERSTRIPS/SWEEPS	WINNICUT		12-Jun
MECH CHASE	VERTICAL PVC PIPES	BRACE	RIVERSIDE		9-Jun
MENS ROOM	SOAP DISP	TIGHTEN ONE ON THE RIGHT	ROD		11-Jun
YR ROUND NORTH	HOOK	TIGHTEN	ROD		11-Jun
YR ROUND NORTH	GAP AT TOP OF FRP	CAULK OR TRIM	ROD		11-Jun
YR ROUND NORTH & SOUTH	WATER SHUTOFF BOX GAPS	CAULK OR TRIM	ROD		10-Jun
YR ROUND NORTH & SOUTH	LIGHTS- PROX NOT WORKING OR NEEDS SETTING		MANCINI		
EXTERIOR-ENTRY TO MENS	TRIM AT SOFFITT	FILL & PAINT	ACE		
SIDING	NAILS	PAINT THE SS NAILS	ACE		