

Heath Ouellette, Chair
John M. Daley, Vice Chair
Richard Dolliver
Lindsey M. Perry
Robert N. Winn, Jr.



**Ogunquit Select Board
Tuesday, August 11, 2020
Dunaway Center & Zoom
6:00 p.m.**

Special Meeting

While the Select Board members will be present at the Dunaway, the public portions of the meeting will be conducted via Zoom due to the COVID-19 State of Emergency. The general public will not be permitted at the Dunaway Center due to COVID-19 and the inability for the Town to safely host a large number of people in person. Please see public access information below.

- 1.0 Welcome and Call to Order
- 2.0 Overview of Town Manager Contract Amendment
- 3.0 Public Comments

The Select Board welcomes public comments about agenda items, and we ask that people keep comments brief and to the point (3 minutes). Speakers need to state their name and street location at the start of their comments. Note, questions may be asked, but the Select Board and/or Town Attorney may not be able to answer all questions due to the confidentiality of personnel matters and contract negotiations.

4.0 Executive Session

The Select Board plans to go into executive Session pursuant to Maine law Title 1 M.R.S.A. §405.6(A) for the purpose of discussion with Town Attorney regarding personnel matters relating to the Town Manager's performance review and employment contract negotiation. (Note, this portion of the meeting will not be accessible to the public.)

At the end of the executive session, a motion will be made to come out of executive session, and then the meeting will be accessible to the public again (see below for public access information). At that time, the Select Board plans to take a public vote to come out of executive session.

5.0 Town Manager Contract Amendment

Background: The Town Manager's current 3-year contract expires on August 13, 2020. The contract states that the Select Board was to notify the Town Manager at least six months prior to the end of her contract if they intended to renegotiate a new contract. The Select Board and Town Manager have negotiated a 6-month extension to the current contract (the amendment) in order to fulfill the requirements of the contract.

Action: The Select Board plans to vote on the Town Manager's Contract Amendment (see draft in the meeting packet).

6.0 Select Board Comments

7.0 Executive Session

The Select Board plans to go into executive Session pursuant to Maine law Title 1 M.R.S.A. §405.6(A) for the purpose of discussion regarding personnel matters relating to Select Board members performance. (Note, this portion of the meeting will not be accessible to the public.)

Adjourn

How to Participate in the Select Board Meeting

Connecting by computer or mobile device: Register in advance or at the time of the meeting: https://ogunquitpd-org.zoom.us/webinar/register/WN_yj-KeNyDQuSpNIOqt10aPw
After registering, you will receive a confirmation e-mail with information to join the meeting.

Connecting by land line/telephone: If you want to call in to the meeting, dial:
1-312-626-6799 (ID 85198609330#) or 1-929-436-2866 (ID 85198609330#)
Password: 8395739

This meeting will be broadcast on WOGT (Channel 1302), and streamed on the Town website https://townhallstreams.com/towns/ogunquit_maine

FIRST AMENDMENT TO THE EMPLOYMENT AGREEMENT

THIS FIRST AMENDMENT TO THE EMPLOYMENT AGREEMENT (this “**Amendment**”) is made and entered into by and between Pat Finnigan (“**Manager**”) and the Town of Ogunquit, Maine, a municipal corporation duly organized and existing under the law of the State of Maine (“**Town**”), (hereinafter together as “the Parties), and is effective as of August 14, 2020 (“**Effective Date**”).

WHEREAS, the Parties entered into an Employment Agreement (“**Agreement**”) on or about August 14, 2017;

WHEREAS, the Agreement expires August 14, 2020; and

WHEREAS, the Parties would like to extend the Agreement for a period of six (6) months;

NOW WHEREFORE, the Agreement is amended as follows:

2. Term.

The term of this Agreement will be extended through February 13, 2020, unless sooner terminated as provided in this Agreement (“**Term**”). The Town shall notify Manager of its intent whether or not to enter into a new employment agreement with Manager no less than 90 days before the expiration of the Term. Should the Town notify the Manager of its intent to not renew the contract in fewer than 90 days, this shall be treated as a termination without cause and Manager shall be entitled to a severance package of three (3) months’ salary.

3. Performance Evaluation.

The Select Board shall provide the Manager with a performance evaluation during the Term of this Agreement.

5(A) If the Town terminates the Manager’s employment without cause prior to the final 90 days of the Term, the Town shall pay Manager six (6) months severance.

Except as expressly modified herein, all the terms and provisions of the Agreement shall remain in full force and effect and said Agreement is hereby ratified and reaffirmed.

IN WITNESS WHEREOF, the Parties hereto have executed this amendment as of the date first set forth above.

Date

Town Manager

By: _____

Pat Finnigan

Date

Town of Ogunquit

Heath Ouellette, Chair

John Daley, Vice Chair

Robert Winn, Jr.

Lindsey Perry

Rick Dolliver