



**SELECT BOARD
MEETING MINUTES
FEBRUARY 2, 2010**

5:00PM – EXECUTIVE SESSION

Motion made by Phil Cavaretta and second by Jacqueline Bevins to go into Executive Session at 5:00pm to discuss Union Contracts (Pursuant to Title 1, Chapter 13 § 405.6.D) AND Personnel (Pursuant to Title 1, Chapter 13 § 405.6.A); approved 5-0.

Motion made by Phil Cavaretta and second by Jacqueline Bevins to come out of Executive Session at 6:00pm; approved 5-0.

No action taken during Executive Session.

1.0 CALL TO ORDER – 6:00PM

Meeting called to order at 6:03pm.

Members present: Donato Tramuto, Chairman
Phil Cavaretta, Vice Chairman
John Abbott
Jacqueline Bevins
Michael Score

Others present: Thomas A. Fortier, Town Manager

2.0 PLEDGE OF ALLEGIANCE

Those in attendance recited the pledge of allegiance.

A moment of silence was observed in remembrance of dear friend and co-worker, Kevin O'Neil who passed away January 30, 2010.

3.0 REQUEST TO APPROVE SELECT BOARD MINUTES

There were no minutes available for approval.

4.0 APPOINTMENTS, RESIGNATIONS, PROCLAMATIONS, RESOLUTIONS

There were no appointments, resignations, proclamations or resolutions.

5.0 PUBLIC HEARINGS, PRESENTATION

There were no public hearings or presentations.

6.0 ADMINISTRATIVE ITEMS – UNFINISHED BUSINESS

- 6.1 Ratify Union Contracts - *Thomas A. Fortier, Town Manager*
Select Board Ratification of Union Contracts

This agenda item was tabled until the February 23, 2010 meeting of the Select Board.

7.0 ADMINISTRATIVE ITEMS – NEW BUSINESS

- 7.1 Acceptance of Fire Department Vehicle – *Fire Chief Ed Smith*
Request to accept 2003 Ford Explorer as Chief’s Vehicle

020210-01 Motion made by John Abbott and second by Phil Cavaretta to accept, from the Ogunquit Fire Company a 2003 Ford Explorer to be used as the Fire Chief’s vehicle; approved 5-0.

- 7.2 Ogunquit Chamber of Commerce Special Event Permits – *Karen Arel, Executive Director*
Request for approval of Patriots Day, Cinco de Mayo, Ogunquit Days, OgunquitFest and Christmas by the Sea Special Event Permit applications

020210-02 Motion made by John Abbott and second by Phil Cavaretta to approve the following:

- Mardi Gras [February 12–13, 2010]
- Special Event Permit for Patriot’s Day Celebration [April 16-19, 2010]
- Cinco de Mayo [April 31- May 1]
- One Time Special Permit for Ogunquit Days [July 1-5, 2010]
- Sidewalk Art Show [August 26, 2010]
- Special Event Permit for OgunquitFest [October 22-24, 2010]
- Celebrations by the Sea Wedding Expo [November 13, 2010]
- Special Event Permit for Christmas by the Sea [December 10-12, 2010]

Approved 5-0

- 7.3 FY 2010-2011 Capital Improvements Presentations - *Thomas A. Fortier, Town Manager*
Presentation by Department Heads regarding CIP Requests

Town Manager, Thomas A. Fortier, reviewed the Department Head Capital Improvement submissions with the Select Board. It is the goal to finalize the CIP budget by February 18 and begin on the operating budgets.

- John Abbott expressed the need to keep expenses down, meet with Department Heads and convey this.
- Phil Cavaretta expressed the need to decrease or keep the mil rate even.
- Jacqueline Bevins stated the need to keep the mil rate the same.
- Loring DeAgazio stated that, based on the state valuations, Ogunquit went up 1% and Wells went down 2%, which would mean approximately \$100,000 for the Town of Ogunquit to make up.

8.0 MISCELLANEOUS BUSINESS – ORAL & WRITTEN COMMUNICATIONS – FOLLOW-UP

- 8.1 Public

No public input

8.2 Select Board

No comments

8.3 Town Manager

- Staff will be attending funeral of Kevin O'Neil on Wednesday, February 3rd so town office will be closed from 10:00am to 2:00pm.
- Absentee ballots are available for the February 9th Special Town Meeting, don't forget to get out and vote.
- Interviews for Harbor Committee will be set up.

8.4 Boards & Committees

9.0 ADJOURNMENT

Motion made by John Abbott and second by Michael Score to adjourn the meeting at 7:22pm; unanimous vote to adjourn.

Respectfully submitted,

Cheryl L. Emery, Administrative Assistant to the Town Manager