

## MEETING OF THE CHARTER COMMISSION

TUESDAY, JANUARY 12, 2016

### **1.0 CALL TO ORDER**

The meeting was called to order at 6:00PM  
Elected and appointed members in attendance:

Paul Breen  
Cindy Douglass  
Lesley Mathews  
Chris Murphy, Town Clerk  
Michele Tourangeau

### **1.1 Minutes of Meeting – December 8, 2015**

Minutes were accepted as written

### **2.0 PUBLIC HEARING – 6:00PM**

Having no public in attendance the Commission closed the Public Hearing portion of the meeting at 6:15PM and entered into workshop session.

### **3.0 WORKSHOP**

The Workshop Session was entered into at 6:15PM

### **4.0 APPOINTMENTS**

Lesley Mathews reported that she had contacted several residents and there was no one that is willing to serve on the Commission. The Commission voted 5-0 to move forward as the membership stands and if someone should come forward at a future date to discuss the appointment at that time.

### **5.0 ADMINISTRATIVE ITEMS – NEW BUSINESS**

#### **5.1 Article IV – Town Manager**

The Commission discussed Article IV and voted 5-0 to make the following changes to Article IV:

- Grammatical errors were corrected throughout the section.
- Section 405.16 was amended to delete the section that included town boards, committees and commissions, whether elected or appointed, including the number of meeting attended and absent. The Commission discussed the fact that the above section being removed is not currently included in the Annual Report.
- There was a lengthy discussion on the possibility of adding a section for the hiring of a Personnel Director. The Commission felt that in light of a recent employee lawsuit it would be beneficial to the Town of Ogunquit to have a full time personnel director.

The Commission also was in full agreement that as the Town has grown and it has become more important to have a personnel director. Chris Murphy stated that as employees have left there has not been an exit interview and felt that there should be.

The Commission voted 5-0 to have Chris discuss the matter with the Town Manager for his view on the possibility of creating a personnel director.

#### **6.0 MISCELLANEOUS BUSINESS - ORAL & WRITTEN COMMUNICATIONS - FOLLOW-UP**

#### **7.0 ADJOURNMENT**

Having no further business, the meeting was adjourned at 7:05pm by a vote of 5-0.

Respectfully submitted,

Cindy Douglass

Secretary