

## MEETING OF THE CHARTER COMMISSION

TUESDAY, MARCH 17, 2016

### 1.0 WORKSHOP

### 2.0 CALL TO ORDER

The workshop was called to order at 3:00pm

Elected and appointed members in attendance:

Paul Breen  
Cindy Douglass  
Lesley Mathews  
Chris Murphy, Town Clerk  
Michele Tourangeau

### 2.1 Minutes of Meeting – March 1, 2016

Minutes were accepted as written

### 3.0 APPOINTMENTS

### 4.0 ADMINISTRATIVE ITEMS – OLD BUSINESS

#### 4.1 Review full charter with proposed changes

The Commission reviewed the full Charter revisions. The following bullet points are the major proposed changes to the existing Charter

- Change all references to Selectman to Select Board
- Section 308.2.3 – change from Select Board voting in favor, against and present to in favor, against and abstention
- 308.2.4 – change, from a board member with a conflict of interest leaving the room to a board member with a conflict of interest moving to the public section and being allow to speak on their own behalf.
- Section 310.2 Remove wording as follows – Appointments may be removed by the Board under the provisions of Section 804 of this Charter
- Section 310.12 – Designate the Town Manager as signer on contracts and leases
- Section 503 – Change the budget/town meeting process. Change would take effect with the Select Board and the Budget Review Committee differ in the appropriation amount. Currently both options are listed. The change would allow for only the Select Board recommendation as the appropriate amount.

### 5.0 ADMINISTRATIVE ITEMS – NEW BUSINESS

6.0 MISCELLANEOUS BUSINESS - ORAL & WRITTEN COMMUNICATIONS - FOLLOW-UP

7.0 ADJOURNMENT

Having no further business, the meeting adjourned at 4:10PM by a vote of 5-0

Respectfully submitted,

*Cindy Douglass*

Secretary